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PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)
OF THE
STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR



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1937
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Issued by
FRANK G. THOMPSON
Chairman of Teachers College Board
VERNON L. NICKELL
Secretary of Teachers College Board

1937

[Printed by authority of the State of Illinois]

PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson
Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell
Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR

1937

Edited by EDWIN McDONALD
Coordinator of Teachers College Board

Teachers College Board Prints Board Proceedings

At a regular meeting of the Teachers College Board, with Hon. Frank G. Thompson presiding, the board voted to cause all the proceedings that were not published in printed form since 1936 up to the beginning of the administration of Governor Dwight H. Green and thereafter, to be printed.

The cost of the printing was to be taken from elapsed printing appropriations of the 1943-1945 biennium of the Department of Registration and Education and Superintendent of Public Instruction.

S136
P1
1937

NORMAL SCHOOL BOARD MINUTES

The Normal School Board met in the Office of the Superintendent of Public Instruction at Springfield, Ill., on Monday, May 17, 1937, at 10 A.M.

On roll call the following members were present:

Hon. John J. Hallihan, Chairman
Hon. John A. Wieland, Secretary
Mr. Alschuler
Mrs. Green
Mr. O'Harra
Mr. Dill
Miss McIntire
Dr. Sunderman
Mr. Beich

It was moved by Mr. Dill and seconded by Dr. Sunderman that the reading of the minutes be dispensed with and they be approved as presented. Motion carried.

It was moved by Mr. Wieland and seconded by Mr. Dill that the Board refer the matter of the \$3,000 additional appropriation for the road at the Western Illinois State Teachers College to the Advisory Committee of that college with full power to act. Motion carried.

The Chair appointed Mr. Beich as a member of the Advisory Committee of the Illinois State Normal University and to the Advisory Committee of the Western Illinois State Teachers College. Mr. Beich is to be the chairman of the Illinois State Normal Advisory Committee.

Mr. Alschuler, Chairman of the Budget Committee, made a report.

It was moved by Mr. Wieland and seconded by Mr. Dill that the Board recess until 1:30 P.M. Motion carried.

The meeting was called to order by Mr. Hallihan and the same members were present.

The report of the Illinois State Normal University was read by President Fairchild. In reading this report President Fairchild noticed a discrepancy on Page 3 and asked that "Amount Due Illinois State Normal University Revolving Fund from the General Revolving Fund" be changed to read "Amount Due Illinois State Normal University Revolving Fund from the General Revenue Fund." It was moved by Mr. Wieland and seconded by Mr. Dill that President Fairchild's report be accepted. Motion carried.

It was moved by Mr. Dill and seconded by Dr. Sunderman that the Chairman appoint a committee of three to look after the drafting and presentation of a bill to amend the revision of the Code pertaining to the powers of the Normal School Board, especially respecting emeritus salaries. Motion carried. The following committee was appointed by Mr. Hallihan, Chairman of the Board:

Mr. O'Harra
Dr. Sunderman
Mr. Alschuler

The report of the Eastern Illinois State Teachers College was read by President Buzzard. It was moved by Mr. Dill and seconded by Mr. Wieland that President Buzzard's report be accepted. Motion carried.

The report of the Southern Illinois State Normal University was read by President Pulliam. It was moved by Mr. O'Harra and seconded by Dr. Sunderman that President Pulliam's report be accepted. Motion carried.

It was moved by Mr. O'Harra and seconded by Mr. Dill that a committee of five be appointed by the Chair for the purpose of reporting to the Board on the division and allocation of the different schools with regard to the assumed \$1,250,000 building fund. Motion carried. Mr. Hallihan, Chairman of the Board, appointed the following committee:

Mr. Alschuler
Mr. O'Harra
Dr. Sunderman
Mrs. Green
Mr. Beich

The report of the Western Illinois State Teachers College was read by President Morgan. In reading this report President Morgan asked that the name "Mr. Evan Chatterton" on Page 8 be changed to read "Mr. Wm. Lewis McGann." It was moved by Mr. O'Harra and seconded by Miss McIntire that President Morgan's report be accepted. Motion carried.

It was moved by Mr. O'Harra and seconded by Mr. Dill that the Grant of Easement presented to the Board be executed on behalf of the Board by the Chairman and Secretary of the Board, granting to the city of Macomb the right to lay a sewer in accordance with the terms of the written easement across the campus as located in the grant. Motion carried.

It was moved by Mr. O'Harra and seconded by Mr. Dill that the resolution relative to the agreement with the Western Illinois State Teachers College at Macomb for the construction of a pumping unit lift station be adopted by the Board and that the Chairman and Secretary of this Board be authorized to enter into contract to this effect. Motion carried.

The report of the Northern Illinois State Teachers College was read by President Adams. It was moved by Mr. Wieland and seconded by Miss McIntire that the report of President Adams be accepted. Motion carried.

It was moved by Mr. Wieland and seconded by Mr. Dill that the Board adjourn subject to the call of the Chair. Motion carried.

JOHN A. WIELAND,
Secretary Normal School Board.

PROCEEDINGS

REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE

May 17, 1937

I. STUDENTS

1. Attendance for the Fall Quarter, 1936

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	3	4	7	11
Seniors	45	39	84	94
Juniors	55	60	115	109
Sophomores	80	156	236	302
Freshmen	146	222	368	353
Total	329	481	810	869
b. High School — Campus	75	62	137	150
Affiliated	41	22	63	64
Total	116	84	200	214
c. Elementary Grades — Campus	113	94	207	214
Affiliated	77	67	144	148
Total	190	161	351	362
Grand Total of all students and pupils	635	726	1,361	1,445

2. Attendance for the Winter Quarter, 1936-37

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	6	2	8	11
Seniors	51	50	101	88
Juniors	51	48	99	112
Sophomores	92	154	246	291
Freshmen	114	199	313	351
Total	314	453	767	853
b. High School — Campus	71	65	136	145
Affiliated	41	22	63	64
Total	112	87	199	209
c. Elementary School — Campus	113	94	207	
Affiliated	77	67	144	
Total	190	161	351	362
Grand Total of all students and pupils	616	701	1,317	1,424

The Mid-Spring Term, which opened April 28, shows an enrollment in excess of any former Mid-Spring Term except one. The enrollment now for this term is 183.

TEACHERS COLLEGE BOARD

3. Under the requirements of the new Scholarship Law, which became effective July 1, 1936, I am reporting a list of the students who presented these scholarships, with the amount due the college on this account. This list of students, with the amounts due, needs to be certified to the State Treasurer prior to July 1, in order that the proper sum to cover this amount may be transferred to the funds available for the Western Illinois State Teachers College.

Name of Student	High School from which graduated	Quarters attended at Western	Amount Due
Sullivan, Barbara J.	Adair	One	\$ 10.00
Hill, Robert M.	Alexis	Three	30.00
Bengston, Crystal	Alpha	Three	30.00
Forest, Ellen I.	Augusta	Three	30.00
Maxwell, Madelyn	Bardolph	Three	30.00
Moffit, Helen	Biggsville	Three	30.00
Ogren, Pauline V.	Blandinsville	Three	30.00
Maynard, William	Bowen	Three	30.00
Talmage, Kathryn	Brimfield	Three	30.00
Weaver, Russell	Chandlerville	Three	30.00
Booz, Madelyn	Colchester	Three	30.00
Harrington, Waldo	Colusa	Three	30.00
Boardman, Janice	Cordova	Three	30.00
Nebergall, Vernon	Cuba	Three	30.00
Harvey, Erla Mae	Dallas City	Three	30.00
Van Winkle, Mary	Ellisville	Three	30.00
McKinty, Raymond	Elmwood	Three	30.00
Blythe, Elsie May	Elvaston	Three	30.00
Van Winkle, Beulah	Franklin	Three	30.00
Colton, Winifred	Galesburg	Three	30.00
Mizner, Velma	Galesburg	Three	30.00
Wycoff, Josephine	Galesburg	Three	30.00
Seaman, Louise	Gilson	One	10.00
James, Maxine	Good Hope	Three	30.00
Price, Dorothy	Industry	Three	30.00
Johnson, Janice	Knoxville	Three	30.00
Howe, Elsie	Lewistown	Three	30.00
Luman, Evelyn	London Hills	Three	30.00
Rost, Luan	Macomb	Three	30.00
Grigsby, William E.	Macomb Academy	Three	30.00
Scudder, Geneva	Maquon	Three	30.00
Lunt, Donald	Mendon	Three	30.00
Anderson, Althea	Moline	Three	30.00
Imler, Elsie	Moline	Three	30.00
Mincemoyer, John	Monroe Center	Three	30.00
Coffman, Harriette	Mt. Sterling	Three	30.00
Riter, Helen	Nauvoo	Three	30.00
Turnbaugh, Whitney	Nebo	Three	30.00
Johnson, Ruth	New Windsor	Three	30.00
Trimble, Enid	Oquawka	Two	20.00
Samuelson, Ione	Orion	Three	30.00
Morse, Helen P.	Prairie City	Three	30.00
Harvey, Helen	Quincy	Three	30.00
Hoener, Virginia	Quincy	Three	30.00
Longlett, Grace	Quincy	Three	30.00
Minters, Orville	Reynolds	Two	20.00
Korish, Lillian	Roodhouse	One	10.00
Young, Christine	Roseville	Three	30.00
Davis, Geraldine	Rushville	Three	30.00
Johnson, Irene	Stronghurst	Three	30.00
Harris, Roberta	Table Grove	Three	30.00
Melvin, Betty L.	Terre Haute	Three	30.00
Logsdon, Ruby	Versailles	Three	30.00
Henerhoff, Geneva	Warsaw	Three	30.00
Cravens, Doretha	Williamsfield	Three	30.00
Maxwell, Raymond	Yates City	Three	30.00
Total			\$1,600.00

II. THE FACULTY

1. Resignations.

- a. Under date of March 27, 1937, Mr. Clel T. Silvey, who was granted a leave of absence last year, tendered his resigna-

tion as a member of the music staff of the college, and Mr. Carl Nelson, who has been occupying this position while Mr. Silvey was on leave, is carrying the work nicely and will be available for re-appointment next year.

- b. Mr. Donald Feller, who was appointed as a member of the Department of Commercial Subjects and began his work last fall, has been elected to a similar position at an increased salary at Syracuse University, Syracuse, New York. He is therefore tendering his resignation.
- c. Dr. Amy Jones, who has been the Health Adviser for Women since 1931, is resigning at the end of the college year to go into active practice of medicine in Texas, which is her home state.
- d. Miss Ruth Shriver, who has been a teacher in the Mathematics Department since 1923, is tendering her resignation to take effect at the end of the college year.
- e. Dr. Genevieve Chase, who was appointed as Dean of Women two years ago, tenders her resignation under date of May 8, to take effect at the end of the college year. She has been appointed Dean of Women at Kalamazoo College at an increased salary.

2. Appointments

- a. No new appointments have been necessary during the regular college year, but Mr. Virgil Bolen, a graduate of the college, has been appointed to assist in the Chemistry and Physics Departments during the Mid-Spring Term, at a salary of \$160.00 a month.
- b. The following is a list of faculty members recommended for the First Summer Term, the first three weeks of the salaries to be paid from the Salary and Wage item of this biennium, and the second three weeks to be paid from the Salary and Wage item of the appropriations for the next biennium.

Name and Rank	Salary
Currens, F. H., Dean and Professor (Chemistry)	\$ 627.75
Simpkins, R. R., Dean and Professor (Education)	607.50
Chase, Genevieve, Dean, Unclassified (Education)	390.00
Waggoner, H. D., Professor (Biology)	580.50
Garwood, Irving, Professor (English)	553.50
Ginnings, R. M., Professor (Mathematics)	553.50
Schuppert, W. L., Professor (History)	553.50
Tillman, A. G., Associate Professor (Geography)	492.75
Oathout, C. H., Associate Professor (Agriculture)	479.25
Wetzel, Wayne, Associate Professor (Industrial Art)	479.25
Bailey, D. L., Associate Professor (Education)	479.25
Beighey, D. C., Associate Professor (Commerce)	479.25
Schleier, Louis, Associate Professor (Research)	450.00
Carson, Ruth, Associate Professor (Latin)	438.75
Seal, H. C., Associate Professor (History)	411.75
Neureiter, Paul, Associate Professor (Chemistry)	378.00
Schreiber, E. W., Associate Professor (Mathematics)	425.25
Eller, W. H., Associate Professor (Physics)	425.25
Gayler, G. W., Assistant Professor (Education)	479.25
Linder, R. G., Assistant Professor (Education)	412.50
Archer, Julian, Assistant Professor (Education)	438.75
Hanson, Ray, Assistant Professor (Physical Education)	438.75
Schory, H. F., Assistant Professor (English)	411.74

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McAllister, W. A., Assistant Professor (History)	\$ 412.50
Sharp, Dora, Assistant Professor (Physical Education)	391.50
Pottle, Theodora, Assistant Professor (Art)	391.50
Wild, Theresa, Assistant Professor (Music)	391.50
Corbin, Mabel, Assistant Professor (English)	378.00
Sallee, Roy M., Assistant Professor (Biology)	351.00
Olson, Blenda, Assistant Professor (French)	378.00
Myers, Bessie, Assistant Professor (English)	364.50
Ray, Ethel, Assistant Professor (Education)	351.00
Vawter, Gladys, Assistant Professor (English)	351.00
Nelson, Carl, Unclassified (Music)	330.00
Jackson, Fanny, Assistant Professor (Library)	378.00
Cooper, Bessie, Assistant Professor (Training School)	405.00
Thompson, Katharine, Assistant Professor (Training School)	405.00
Schannenck, Margaret, Assistant Professor (Training School)	351.00
Houston, Tom, Unclassified (Training School)	300.00
Pence, Helen, Assistance Professor (Training School)	351.00
Duncan, Myrtle, Assistant Professor (Training School)	351.00
Porter, Marie, Assistant Professor (Training School)	351.00
Sturm, Kathryn, Unclassified (Biology)	315.00
Potter, Olive, Assistant Professor (Physical Education)	351.00
Bennett, C. W., Assistant Professor (Chemistry)	337.50
Evans, Cecile, Assistant Professor (Library)	351.00
Strome, Alberta, Instructor (Art)	337.50
Scott, Elma, Instructor (Training School)	337.50
Miller, Rayman, Instructor (Industrial Art)	337.50
Shriver, Ruth, Instructor (Mathematics)	339.00
Hesh, Claude, Instructor (Geography)	337.50
Barclay, Ralph, Instructor (Physical Education)	303.75
Horrabin, Waldo, Instructor (Chemistry and Physics)	303.75
Snapp, James C., Unclassified (Commerce)	300.00
Voss, Hertha, Instructor (Commerce)	317.25
Baumgardner, Alleyne, Unclassified (Library)	270.00
Crabb, Edith, Assistant Nurse	189.00
Thisted, M. N., Unclassified (Education)	378.00
Landuyt, Bernard, Unclassified (History)	300.00
Jones, Amy, Unclassified (Physician)	300.00
Robinson, Lauretta, Unclassified (Training Teacher)	300.00
Crilly, Karl, Assistant Professor (Music)	351.00
Sollars, Velna, Unclassified (Commerce)	250.00
Hildner, Ernest, Unclassified (History)	330.00
Terrill, Jennette, Unclassified (Training Teacher)	250.00
Pennington, L. A., Unclassified (Education)	322.50
Richey, Ruby, Unclassified (Home Economics)	250.00
Bonham, Tressie, Assistant Professor (Home Economics)	351.00
Total	\$ 26,078.24

c. Faculty members, with salaries, for First Summer Term, with additional items for this term, all of which are to be paid from the "Revolving Fund."

Name and Rank	Salary
Brophy, Kathleen, Unclassified (Physical Education)	\$ 285.00
Stubblefield, H. I., Unclassified (Physician)	500.00
Feller, Donald, Unclassified (Commerce)	300.00
Carter, J. H., Unclassified (Chemistry)	315.00
Felber, Helen, Unclassified (Training Teacher)	315.00
Julstrom, C. A., Unclassified (Music)	300.00
Miner, Sara, Unclassified (Home Economics)	210.00
_____, Unclassified (English)	300.00
Canine, Herbert L., Unclassified (Physical Education)	210.00
_____, Training Teacher, half time	112.50
Burgard, Albert, Training Teacher	200.00
Roark, Elizabeth, Training Teacher	200.00
Patton, Virginia, Training Teacher	200.00
Chidester, Elizabeth, Training Teacher	200.00
Emergency Teachers	700.00
Student Help	600.00
Labor	300.00
Student Library Help	500.00
Lectures	300.00
Total	\$ 6,047.50

d. Faculty members, with salaries, for the Second Summer Term, to be paid from the Salary and Wage appropriation for the next biennium.

PROCEEDINGS

Name and Rank	Salary
Currens, F. H., Dean and Professor (Chemistry) one half time	\$ 313.87
Simpkins, R. R., Dean and Professor (Education) one half time	303.75
Chase, Genevieve, Dean, Unclassified (Education) one third time	130.00
Waggoner, H. D., Professor (Biology)	580.50
Tillman, A. G., Associate Professor (Geography)	492.75
Wetzel, Wayne, Associate Professor (Industrial Art)	479.25
Bailey, D. L., Associate Professor (Education) one third time	159.75
Beighey, D. C., Associate Professor (Commerce)	479.25
Schreiber, E. W., Associate Professor (Mathematics)	425.25
Eller, W. H., Associate Professor (Physics)	425.25
Linder, R. G., Assistant Professor (Education)	412.50
Hanson, Ray, Assistant Professor (Physical Education) one third time	146.25
McAllister, W. A., Assistant Professor (History)	412.50
Wild, Theresa, Assistant Professor (Music)	391.50
Corbin, Mabel, Assistant Professor (English)	378.00
Eller, Roy, Assistant Professor (Biology)	351.00
Ray, Ethel, Assistant Professor (Education)	351.00
Jackson, Fanny, Assistant Professor (Library)	378.00
Potter, Olive, Assistant Professor (Physical Education)	351.00
Bennett, C. W., Assistant Professor (Chemistry)	337.50
Strome, Alberta, Instructor (Art)	337.50
Miller, Rayman, Instructor (Industrial Art) one third time	112.50
Barclay, Ralph, Instructor (Physical Education)	303.75
Horrabin, Waldo, Instructor (Chemistry and Physics)	303.75
Voss, Hertha, Instructor (Commerce) one half time	158.63
Thisted, M. N., Unclassified (Education) one third time	126.00
Robinson, Laretta, Unclassified (Training Teacher)	300.00
Sollars, Velma, Unclassified (Commerce) one half time	125.00
Hildner, Ernest, Unclassified (History)	330.00
Stubblefield, H. I., Unclassified (Physician)	500.00
Manekis, Walter, Unclassified (English and Physical Education)	270.00
Bonham, Tressie, Assistant Professor (Home Economics)	351.00
Miner, Sara, Unclassified (Home Economics) one third time	70.00
Student Library Help	300.00
Student Help and Labor	400.00
Lectures	250.00
Total	\$ 11,537.00

III. OTHER EMPLOYEES

1. It is not possible to make any recommendations at this time, due to the fact that the appropriations for the next biennium have not been made, but these, too, ought to be attended to at the earliest possible opportunity.

IV. THE ORGANIZATION

1. No changes of any significance have been made in the college staff during the present year, nor are any planned for the coming year. The work of the various departments has proceeded rather satisfactorily during the year, and no new plans are necessary unless the Board should approve some type of graduate work to be added to the courses now offered.

V. THE CURRICULUM

1. Very few changes are being made in the various curriculums which will be printed in the new catalogue. We are, however, having some difficulty in arranging a curriculum for Vocational Agriculture, because we have not as yet been able to secure approval for this work from the State Vocational Agriculture Director. The Vocational work in Home Economics, however, has been quite satisfactory to the State Director in that subject for many years, and we are as able to prepare teachers for Vocational Agriculture as for Home Economics.
2. See below

VI. BUILDINGS AND GROUNDS

1. As most members of the Board probably know, the funds were finally made available for the construction of the new training school building, and bids were taken on seven different divisions of its construction and contracts were let to the companies indicated below for the amounts indicated:

Jacobson Brothers, general contractors	\$ 498,500.00
Otis Elevator Company, installation of elevator	8,046.00
Standard Asbestos Manufacturing Co., pipe covering	8,550.00
J. W. Holt Plumbing Company, plumbing	53,990.00
Carstens Brothers, heating and ventilating	66,975.00
Marrs-Tanner Co., general electrical work	59,918.00
Marrs-Tanner Co., tunnel work, cable connections	17,890.00

Total\$ 713,869.00

This leaves a balance in the original fund of \$12,381.

The total estimate for equipment, based on itemized lists selected from catalogues, with prices attached, is as follows:

Lockers	\$ 4,000.00
Equipment for elementary school	23,700.78
Equipment for academy or high school.....	24,577.81

Total\$52,278.59

It is clear, therefore, that the difference between the amount left in the original fund and the total for equipment is approximately \$40,000, which is needed to equip this building and make it ready for use.

2. Calendar for the College Year, 1937-1938

Fall Quarter opens	September 15, 1937
Fall Quarter closes	December 7, 1937
Winter Quarter opens.....	December 8, 1937
Winter Quarter closes	March 11, 1938
Spring Quarter opens	March 14, 1938
Spring Quarter closes	June 9, 1938
Mid-Spring Term opens	May 2, 1938
Mid-Spring Term closes.....	June 9, 1938
First Summer Term opens	June 13, 1938
First Summer Term closes	July 22, 1938
Second Summer Term opens	July 22, 1938
Second Summer Term closes	August 26, 1938
Thirty-sixth Annual Commencement	June 9, 1938

Homecoming	October 29 and 30, 1937
Thanksgiving Recess	November 25 and 26, 1937
Christmas Holiday.....	Noon December 22, 1937, Noon January 3, 1938, Inclusive
Spring Recess	April 23, May 1, 1938, Inclusive

The general contractor started work rather promptly on January 11, as required by the federal government, and at present the excavation is completed, the footings and foundations are in, and the cement floors for the first story have been poured, as well as the tunnel connecting the new building with the main administration building. The stone work and brick work are now ready to proceed, and the contractor gives every evidence of working with full force until his part of the contract is completed. The plumbing contractor, the heating contractor, and the electrical contractor are also on the job taking care of their work as the construction will permit. My own opinion is that the building will be fully completed by September, 1938.

2. The swimming pool, without the super-structure to enclose it, has been completed, and will be used this summer as an outdoor pool. A request for an appropriation of \$60,000.00 to enclose the pool is now included as one of the items in the request for new appropriations.
3. The grading of an athletic field for high school students and a hockey field for the women of the college is completed.
4. The other project which was developed and presented to W.P.A. for grading, for the sidewalks and drives about the new building and for a parking space for the college, as well as the building of a storm sewer to drain the western part of the campus, has been approved by the federal government as W.P.A. Project No. 6698. The federal government is to furnish \$17,481.00, and the college is to furnish \$6,267.00. It was necessary, however, to anticipate the part the college was to do, because of its relation to the new training school building, and most of that has been completed. It will now be possible, therefore, to go forward with the part of the work which was to be done by using federal funds. When this work is completed, everything will be in readiness for putting in the paving and sidewalks provided for in an item of \$25,000.00 which is now in the appropriation request for the next biennium.
5. Nothing has as yet been undertaken with respect to providing additional electrical machinery at the power plant to provide sufficient light for the present buildings and likewise care for the new ones. As has been reported, this is estimated to cost \$40,000.00, and that item is also in the request for appropriations now in the hands of the Normal School Board. This ought by all means to be completed before next winter.
6. Final plans have been made for the roads about the campus, and bids were taken on April 16. Cameron Joyce Construction Company seems to have been the low bidder, and the award of the contract is pending. It is now necessary to get property owners to sign easement agreements, since some of the dirt for the fills will extend over onto their property. These agreements are with Mr. John B. Martin and Mr. Virgil Riggs. Copies of these are available for the inspection of the members of the Board.
7. It is needless to say that the present condition of the campus is very much disturbed by the construction and grading which has been going on, but it is hoped that it can be put back in shape before another winter comes.

VII. AUXILIARY ENTERPRISES

No report is due at this time.

VIII. STUDENT LIFE

1. There is nothing special to report under this item except that there seems to have been a bit more illness this year than usual, and the funds set apart from the Student Activity Fund for student hospitalization and health have already been exhausted.

IX. MISCELLANEOUS

1. Several years ago when a new disposal plant known as the Northwest Disposal plant for the City of Macomb was constructed, an eight inch sewer was constructed across the campus of the college to connect with this and various campus sewers were re-constructed so as to make use of this new disposal plant. In addition, manholes were put in at various points on the campus with which to connect future buildings. This disposal plant has now been condemned, but in the meantime another large disposal plant has been built southwest of the city, and the City of Macomb is now undertaking to divert the sewage from the first plant described to this new plant by installing a pumping station near the north side of the campus, and laying a pressure line across the campus to a section of the sewer that leads to this new disposal plant, so that the sewage may be pumped to it. The City of Macomb has prepared an easement contract for the Normal School Board to approve, which will permit this pressure line to be laid across the campus.

This matter was taken up with Mr. O'Harra, the local member of the Board, and he in turn discussed it with members of the Budget Committee, which is the only group of the Board which has been together since the matter came up. After explaining it to them, they, too, agreed that it was proper for the Board to approve it, and with that understanding, the federal government, which is contributing to the project, is permitting the City of Macomb to proceed. This easement contract, however, must be officially approved by the Board and signed by the president and secretary to make it fully satisfactory. This easement contract is submitted for your approval.

2. The City of Macomb also has a small residence section near the campus which it has been impossible to connect with the main city sewage system without a small pumping station, and recently the city has decided to install such a station just across the street from the south side of the campus and a half block west of the small lake on the campus.

When the sewer outlet for the new training school building was planned, it was arranged to connect the sewage with a manhole on the campus near the present academy building. This manhole was installed when the campus sewer was built several years ago. This involves also electric pumps in a small

sump near the new training school building to be operated by electric motors. After the city decided to install the small pumping station described above, it was found that the training school sewer could be connected with it for \$1,640.00 less than the cost of the original layout as planned. This would also avoid the use of a sump and electric motors for pumping the sewage from the training school building and be a considerable saving to the State. The city has requested, therefore, that the college contribute this \$1,640.00 which is saved by this initial change to the construction of this small pumping station which will then be maintained by the city. The local Board member and I are recommending this to this Board for approval. Copies of the contract between the city and the Board are submitted for your consideration.

3. Members of the faculty and employees are still hopeful that the Board will be able to secure authority from the State Legislature which will permit the Board to work out some plan of retirement. It is my own opinion that the best way to do this is to amend the Code in Section 59, paragraph three, so that the Board may be vested with this authority.

X. SUMMARY

Action of the Normal School Board is requested on the following matters:

1. Approval of the five resignations from the faculty, namely, Mr. Clel Silvey, Mr. Donald Feller, Dr. Amy Jones, Miss Ruth Shriver and Miss Genevieve Chase.
2. Approval of the scholarship list, and authorization of the officers of the Board to certify this to the State Treasurer.
3. The appointment of Mr. Virgil Bolen at \$160.00 a month for the Mid-Spring Term.
4. The approval of the faculty for the First Summer Term, with salaries stated.
5. The approval of the faculty for the Second Summer Term, at salaries stated.
6. The approval of the calendar for the school year 1937-1938.
7. The approval of W.P.A. project Number 6698.
8. The approval of the easement contract with the City of Macomb for crossing the campus with a pressure line for pumping sewage to the new disposal plant.
9. The approval of the contract with the City of Macomb for an allotment of \$1,640.00 towards the construction of a new pumping station, which will receive the sewage from the training school building.
10. Some action which will make it possible for this Board to provide a plan of retirement.

Respectfully submitted,

W. P. MORGAN, *President*

REPORT OF THE

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

CARBONDALE

To be presented at the meeting of the Normal School Board to be held at Springfield, Illinois, May 17, 1937.

I. STUDENTS

1. Attendance, Winter Term, 1937

a. College	Men	Women	Total	Total One Year Ago
Seniors	96	58	154	155
Juniors	125	81	206	204
Sophomores	210	205	415	504
Freshmen	302	293	595	572
Total Students Carrying College Subjects			1,370	1,435
b. High School				
University High School			158	131
Carterville Community High School			208	234
Total			366	365
Total Students Above Eighth Grade			1,736	1,800
c. Elementary School				
Allyn Training School			164	154
Brush Training School			251	264
Rural Training Schools			216	240
Total			631	658
Total Enrollment in Practice Department			997	1,023
Grand Total			2,367	2,458

Our Spring Term opened Monday, March 15, and registration for the Mid-Spring Term was Monday, April 26. Today we have enrolled 1,517 men and women in college classes.

2. High School Scholarships

Students admitted on Scholarship at the Southern Illinois State Normal University during the school year 1936-37, as provided by Sections 166, 167, and 169a of "An Act to establish and maintain a system of free schools"—Smith-Hurd Revised Statutes, Illinois, Chapter 122, Sec. 191-195a.

Name and Address	Fall Term	Winter Term	Spring Term	Total
Allen, Ruth, Danville, Ill.	\$ 10.00	\$ 10.00	\$ 10.00	\$ 30.00
Brock, Jessie A., Fairfield, Ill.	10.00	10.00	10.00	30.00
Browning, Geraldine, Karnak, Ill.	10.00	10.00	10.00	30.00
Buckingham, Dorothy, 617 North 37th St., E. St. Louis, Ill.	10.00	10.00	10.00	30.00
Buckingham, Margery, 617 North 37th St., E. St. Louis, Ill.	10.00	10.00	10.00	30.00
Businaro, Henry, Harrisburg, Ill.	10.00	10.00	10.00	30.00
Cerar, Paul R., Nokomis, Ill.	10.00	10.00	10.00	30.00
Chapman, Mary Ruth, Alto Pass, Ill.	10.00	10.00	10.00	30.00

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Chezem, Mildred M., Shattue, Ill.	\$10.00	\$10.00	\$10.00	\$30.00
Chilton, Alyce E., Murphysboro, Ill.	10.00	10.00	10.00	30.00
Clancy, Eleanor L., Carrollton, Ill.	10.00	10.00	10.00	30.00
Clayton, Elinor, Johnston City, Ill.	10.00	10.00	10.00	30.00
Coffee, Helen C., Harrisburg, Ill.	10.00	10.00	10.00	30.00
Crain, Ruby Jewel, Gorham, Ill.	10.00	10.00		20.00
DeBernardi, Irma, Herrin, Ill.	10.00	10.00	10.00	30.00
Dickhart, Arlene F., Mascoutah, Ill.	10.00	10.00	10.00	30.00
Dickson, Helen S., Lenzburg, Ill.	10.00	10.00	10.00	30.00
Ewig, Kathryn L., Mt. Olive, Ill.	10.00	10.00	10.00	30.00
Fabbri, Stella L., Valier, Ill.	10.00	10.00	10.00	30.00
File, Quentin W., Cypress, Ill.	10.00	10.00	10.00	30.00
Freeman, Beulah, Benton, Ill.	10.00	10.00	10.00	30.00
Garrison, Myrtle M., Opdyke, Ill.	10.00	10.00	10.00	30.00
Giltner, Eva, Brookport, Ill.	10.00	10.00	10.00	30.00
Goforth, Gale, Pinckneyville, Ill.	10.00	10.00	10.00	30.00
Gruber, Fern A., Dowell, Ill.	10.00	10.00	10.00	30.00
Gulley, Halbert E., Sesser, Ill.	10.00	10.00	10.00	30.00
Harris, Betty J., 315 North 14th St., E. St. Louis, Ill.	10.00	10.00	10.00	30.00
Hatfield, Dorothy, Centralia, Ill.	10.00	10.00	10.00	30.00
Hefner, Wilma J., McLeansboro, Ill.	10.00	10.00	10.00	30.00
Hentze, Melvin J., Lenzburg, Ill.	10.00	10.00	10.00	30.00
Holmes, Jesse, Tamms, Ill.	10.00	10.00	10.00	30.00
Huffman, Mabel, Grand Tower, Ill.	10.00	10.00	10.00	30.00
Jones, Warren W., Ridgway, Ill.	10.00	10.00	10.00	30.00
Kaegi, Cornelia J., Cave-in-Rock, Ill.	10.00	10.00	10.00	30.00
Karnes, Gail, Raleigh, Ill.	10.00	10.00	10.00	30.00
McCall, Mary V., Murphysboro, Ill.	10.00	10.00	10.00	30.00
McCuan, Doris, Tunnel Hill, Ill.	10.00	10.00	10.00	30.00
McLaughlin, Doris, Tallula, Ill.	10.00	10.00	10.00	30.00
Mitchell, Dorothy L., Carriers Mills, Ill.	10.00	10.00	10.00	30.00
Morris, Betty Lou, Carbondale, Ill.	10.00	10.00	10.00	30.00
Mueller, Ruth, 605 E. C St., Belleville, Ill.	10.00	10.00	10.00	30.00
Nichols, Annie Lee, Mounds, Ill.	10.00	10.00	10.00	30.00
Niedringhaus, D. J., 1924 Edison Avenue, Granite City, Ill.	10.00	10.00	10.00	30.00
Norman, Roscellana, Mulberry Grove, Ill.	10.99	10.00	10.00	30.00
Oglesby, George R., Harrisburg, Ill.	10.00	10.00	10.00	30.00
Patterson, F. Claire, Carbondale, Ill.	10.00	10.00	10.00	30.00
Phipps, Mary Kathleen, Eldorado, Ill.	10.00	10.00	10.00	30.00
Plog, Elleen Nelle, Chester, Ill.	10.00	10.00	10.00	30.00
Reed, Mabel, Herrin, Ill.	10.00			10.00
Robertson, Blanche, W. Frankfort, Ill.	10.00	10.00	10.00	30.00
Rodd, Theodore, Marion, Ill.	10.00	10.00	10.00	30.00
Scanlin, Frank, Ullin, Ill.	10.00	10.00	10.00	30.00
Shields, Viola M., Walsh, Ill.	10.00	10.00	10.00	30.00
Singleton, Paula, Cairo, Ill.	10.00	10.00	10.00	30.00
Sutton, Alan Herring, Hurst, Ill.	10.00	10.00	10.00	30.00
Swanson, Sue E., Norris City, Ill.	10.00	10.00	10.00	30.00
Thalgott, Robert, Zeigler, Ill.	10.00	10.00	10.00	30.00
Tom, Theodore B., Carterville, Ill.	10.00	10.00	10.00	30.00
Triplett, Mary E., Metropolis, Ill.	10.00	10.00	10.00	30.00
Tuthill, Harry E., Vergennes, Ill.	10.00	10.00	10.00	30.00
Urbanik, Clara E., Christopher, Ill.	10.00	10.00	10.00	30.00
Veath, Irma Louise, 502 West Adams St., Belleville, Ill.	10.00	10.00	10.00	30.00
Verble, Glenda Belle, Dongola, Ill.	10.00			10.00
Wakefield, Matilda G., Carbondale, Ill.	10.00	10.00	10.00	30.00
Watson, Marybelle, Eldorado, Ill.	10.00	10.00		20.00
Wham, Anna M., Centralia, Ill.	10.00	10.00	10.00	30.00
Wilkinson, J. W., Shawneetown, Ill.	10.00			10.00
Williams, Maxine, Cobden, Ill.	10.00	10.00	10.00	30.00
Worley, George W., Marion, Ill.	10.00	10.00	10.00	30.00
Total	\$ 690.00	\$ 660.00	\$ 640.00	\$1,990.00

II. and III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. I am sorry to report officially the death of Mr. Charles Neely, a member of the English Department of our Faculty. From 1932 until two years ago Mr. Neely was a critic in the Carterville Community High School, one of our affiliated practice schools. At the beginning of last year he was appointed as a regular member of the English Faculty. Last summer he was married to Miss Julia Jonah, then a member of the English

Department, who resigned because of her marriage. After Mr. Neely's death, Mrs. Neely was temporarily appointed to take his classes.

Mrs. Julia Jonah Neely has her master's degree from Washington University, St. Louis, Missouri, and has done one year's work beyond her master's. She has been a member of our English Department since 1926. She is eminently qualified to fill the place. I recommend, therefore, that the Board approve the reappointment of Mrs. Julia Jonah Neely to the English Department at a salary of \$2,250 for the nine month term to take the place of Mr. Charles Neely. This salary is the same salary that Mrs. Neely was receiving when she resigned, which, incidentally, happens to be the salary we were paying Mr. Neely.

2. I am presenting below the pay roll for the summer session. In order to pay all salaries and wages provided for on this pay roll up to the end of this fiscal year on July 1, it will be necessary to draw \$9,178 from the Revolving Fund. The money is available in this fund.

Twelve of the regular members of the Faculty did not desire to teach during the summer session. Since the affiliated public schools are not in session during the summer, it is necessary to fill only one of these vacancies. For this vacancy left by Mrs. Mary Louise Barnes in the Household Arts Department I am submitting the name of Miss Luella Williams, who is to be employed for the summer only. Miss Williams received the Bachelor of Education degree in 1928 from the Illinois State Normal University and has additional graduate work at the Colorado State College of Agriculture and Mechanic Arts.

I recommend the employment of Miss Williams at a salary of \$320 for the eight weeks' session which is \$100 less than Mrs. Barnes would have received.

3. SUMMER SESSION PAY ROLL, 1937

FACULTY			Salary 1937
Agriculture			
Muckelroy, R. E., Professor.....	8 weeks		\$760.00
Art			
Williams, Gladys P., Associate Professor.....	8 weeks		480.00
Roach, Lulu D., Assistant Professor	8 weeks		480.00
Shryock, Burnett H., Assistant Professor.....	8 weeks		400.00
Botany			
Bailey, William M., Professor	8 weeks		760.00
Gersbacher, Willard M., Assistant Professor.....	8 weeks		520.00
Chemistry			
Neckers, J. W., Professor	8 weeks		680.00
Scott, R. A., Associate Professor.....	8 weeks		600.00
Abbott, T. W., Associate Professor.....	8 weeks		660.00
Van Lente, K. A., Associate Professor.....	8 weeks		600.00

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Commerce

Bryant, T. L., Assistant Professor.....	8 weeks	\$580.00
Ogden, Susie, Instructor	8 weeks	400.00
Cavelia, Kathryn, Instructor	8 weeks	360.00

Economics

Nolen, Russell M., Professor.....	8 weeks	620.00
Dillow, James Ward, Instructor.....	8 weeks	400.00

Education

Wham, G. D., Professor.....	8 weeks	900.00
Warren, F. G., Associate Professor.....	8 weeks	711.10
Thalman, W. A., Associate Professor.....	8 weeks	620.00
Ragsdale, Ted R., Assistant Professor.....	8 weeks	480.00
Gellermann, Louis W., Associate Professor.....	8 weeks	550.00
Brown, W. O., Professor.....	8 weeks	680.00
Van Trump, Ruby, Instructor	8 weeks	420.00

English

Bowyer, Emma L., Professor	8 weeks	640.00
Barbour, Frances, Associate Professor	8 weeks	500.00
Crawford, Mary, Assistant Professor	8 weeks	500.00
Tenney, Charles D., Associate Professor.....	8 weeks	600.00
Magnus, Dorothy B., Assistant Professor.....	8 weeks	500.00
Schneider, William B., Assistant Professor.....	8 weeks	555.54
Barber, Julia M., Assistant Professor and Head of Anthony Hall.....	8 weeks	500.00
Lingle, Fred K., Instructor	8 weeks	350.00

Foreign Language

Peacock, Vera L., Professor	8 weeks	620.00
Combs, Fuller, Associate Professor	8 weeks	520.00
Krappe, Edith S., Assistant Professor.....	8 weeks	500.00
Dallmann, William P., Assistant Professor.....	8 weeks	520.00
Davis, J. Cary, Assistant Professor.....	8 weeks	444.44

Geography

Barton, Thomas F., Professor	8 weeks	555.54
Cox, Flemin W., Associate Professor.....	8 weeks	600.00
Krause, Annemarie E., Assistant Professor.....	8 weeks	440.00
Hall, Emerson, Instructor	8 weeks	400.00

History

Beyer, Richard L., Professor.....	8 weeks	660.00
Lentz, E. G., Associate Professor.....	4 weeks	333.33
Baker, Sara, Assistant Professor.....	8 weeks	460.00
Pardee, Charles J., Assistant Professor.....	8 weeks	480.00
Cramer, Clarence H., Associate Professor.....	8 weeks	600.00
Wright, John I., Assistant Professor.....	8 weeks	460.00
Barnes, Sherman B., Assistant Professor.....	8 weeks	520.00

Household Arts

Woody, Lucy K., Associate Professor.....	8 weeks	555.54
Williams, Luella A., Instructor.....	8 weeks	320.00

Industrial Arts

Petersen, Louis C., Assistant Professor.....	8 weeks	660.00
Schroeder, Henry, Instructor.....	8 weeks	460.00

Mathematics

Mayor, John R., Professor	8 weeks	555.54
Wright, Alice Kelsey, Assistant Professor.....	8 weeks	440.00
Purdy, J. R., Associate Professor.....	8 weeks	620.00

Music

McIntosh, David S., Associate Professor.....	8 weeks	555.54
Matthes, Helen E., Instructor	8 weeks	382.22
Margrave, Wendell, Assistant Professor.....	8 weeks	422.22
Dill, Elisabeth, Instructor	8 weeks	355.54

Physical Education

McAndrew, William, Associate Professor.....	8 weeks	620.00
Lingle, Leland P., Assistant Professor.....	8 weeks	480.00
DiGiovanna, Vincent, Assistant Professor.....	8 weeks	500.00
Etheridge, Frances, Assistant Professor.....	8 weeks	460.00
Muzzey, Dorothy M., Assistant Professor.....	8 weeks	400.00
Carpenter, Aileen, Assistant Professor.....	8 weeks	440.00

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Physics and Astronomy		
Boomer, S. E., Professor	8 weeks	\$760.00
Zimmerschied, Charlotte, Assistant Professor.....	8 weeks	480.00
Young, O. B., Associate Professor.....	8 weeks	620.00
Physiology and Health Education		
Hinrichs, Marie A., Associate Professor and School Physician....	8 weeks	555.54
Denny, Florence, Instructor and School Nurse.....	8 weeks	400.00
Political Science		
Swartz, Willis G., Professor.....	8 weeks	620.00
Teel, Harley R., Instructor	8 weeks	400.00
Sociology		
Bowden, R. D., Professor.....	8 weeks	580.00
Zoology		
Steagall, Mary M., Professor.....	8 weeks	660.00
Stein, Hilda, Associate Professor.....	8 weeks	520.00
Practice Department		
Merwin, Bruce W., Director of Training Schools, Professor.....	8 weeks	666.66
<i>University High School</i>		
Wells, Florence A., Critic, Instructor.....	8 weeks	400.00
Logan, C. C., Critic, Instructor.....	8 weeks	520.00
Hawkins, May S., Critic, Instructor.....	8 weeks	440.00
Gibbons, M. Alberta, Critic, Assistant Professor.....	8 weeks	420.00
Stearns, Troy, Critic, Assistant Professor.....	8 weeks	600.00
Fulkerson, Elbert, Critic, Instructor.....	8 weeks	500.00
Lawson, Douglas, Critic, Assistant Professor.....	8 weeks	475.00
<i>Elementary Training School</i>		
Cisne, W. G., Superintendent, Associate Professor.....	8 weeks	671.10
<i>Allyn Training School</i>		
Hall, Dilla, Principal Junior High School, Assistant Professor....	8 weeks	500.00
Troutt, Madge, Critic, Instructor.....	8 weeks	400.00
Bach, Louise, Critic, Instructor.....	8 weeks	422.22
Rogers, Ora, Critic, Instructor.....	8 weeks	400.00
Entsminger, Mary, Critic, Instructor.....	8 weeks	420.00
Fults, Ruth Husband, Critic, Instructor.....	8 weeks	380.00
Clark, Lulu R., Critic, Instructor.....	8 weeks	420.00
Mott, Sina M., Critic, Assistant Professor.....	8 weeks	430.00
Library		
Hart, Fay, Assistant Professor.....	8 weeks	420.00
Crane, Estelle Roy, Instructor	8 weeks	340.00
Kerley, Ruby, Instructor	8 weeks	300.00

IV. THE ORGANIZATION

The following calendar for the school year 1937-38 is submitted to the Board for approval:

Fall Quarter

1937

September 7-8, Tuesday, Wednesday....Freshman Registration
September 9, ThursdayUpperclassman Registration
September 10-11, Friday, Saturday.....Instruction Begun
October 22-23, Friday, Saturday.....Homecoming
November 23-24, Tuesday, Wednesday.....Final Examinations
November 25-26, Thursday, Friday.....Thanksgiving Recess

PROCEEDINGS

Winter Quarter

November 29, MondayRegistration
November 30, TuesdayInstruction Begun
December 17, FridayChristmas Vacation Begun

1938

January 3, MondayInstruction Resumed
March 3-4, Thursday, Friday.....Final Examinations
March 5-13Spring Vacation

Spring Quarter

March 14, MondayRegistration
March 15, TuesdayInstruction Begun
April 25, Monday.....Registration, Mid-Spring
May 29, SundayBaccalaureate Service
May 31, June 1-2, Tuesday-Thursday.....Final Examinations
June 3, Friday.....Sixty-third Annual Commencement

Summer Session

June 6, MondayRegistration
June 7, TuesdayInstruction Begun
July 29, Friday.....Final Examinations

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

I am pleased to report that the various building projects that were undertaken during the biennium are nearing completion. The PWA project for remodeling the Library and Old Science Building is practically complete. These two buildings have now been restored to excellent condition. The remodeling of the electric wiring system of the campus lacks only a small amount of work of being complete.

The Stadium project which was undertaken without an appropriation is more than half complete. The materials which the College was obligated to buy have practically all been purchased so that we have spent nearly as much as it will be necessary for us to spend. Thanks to the courtesy of the State Architect's office and to a fine spirit of cooperation by the WPA authorities, the building will be a most attractive structure. A complete report of all financial transactions connected with the project, prepared by Mr. Edward V. Miles, Business Manager of the College, is given below. We anticipate no trouble in meeting the remaining financial obligations of the College from donations and gate receipts.

S. I. N. U. ATHLETIC STADIUM

CONSOLIDATED STATEMENT OF RECEIPTS AND DISBURSEMENTS

July 1, 1935, to April 30, 1937

RECEIPTS

Federal Funds :

W.P.A.—Allotment	\$60,599.00	
N.Y.A.—Student Help (to March 31, 1937)	1,336.80	\$61,935.80

State Funds :

State Appropriations		
Revolving Fund	5,336.20	5,336.20

Local Funds :

Carbondale Business Men	3,256.25	
Faculty and Employees	1,753.93	
Benefit Entertainments	1,008.94	
Student Organizations	877.68	
Alumni	989.38	
Miscellaneous	38.94	
Notes Payable Student Organization	1,500.00	9,425.12
Total Receipts		\$76,697.12

DISBURSEMENTS

Federal Funds :

W.P.A. (to April 8, 1937) :			
Labor	\$15,765.05		
Material	5,327.59	\$21,092.64	
N.Y.A. (to March 31, 1937)		1,336.80	\$22,429.44
Total Carried Forward			\$22,429.44

State Funds :

State Appropriations			
Revolving Fund :			
Student Help	\$ 232.25		
Material	5,103.95	5,336.20	5,336.20

Local Funds :

Promotion		1,437.03	
Construction :			
Labor	2,946.22		
Materials	5,057.59		
Miscellaneous	256.98	8,260.79	9,697.82

Total Disbursements			<u>\$37,463.46</u>
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BALANCE

W.P.A. Allotment	\$39,506.36	
Local Stadium Fund	272.70 (Overdraft)	
	<u>\$39,233.66</u>	

VI. AUXILIARY ENTERPRISES

At the last meeting of the Board, the Board gave permission for us to consider a book rental plan for Carbondale similar to that in use at Normal and at Charleston. During the interval a committee of the faculty has been studying several phases of the problem.

One committee studied the question of how many students were getting along without all or part of the books required for them to carry their work. This committee among other things found that only thirty-two per cent of the students now secure all the books they need to do efficient work. This is the principal reason for establishing the book exchange. After considering carefully all aspects of the problem, the Faculty voted sixty to thirty-three in favor of a rental plan.

Since the setting up of the book rental plan would practically destroy the business of Mr. W. C. Fly, the one local book dealer, we should like to have the approval of the Board to take over the usable new stock of his store, if it can be arranged through the regular channels of the State Purchasing Department, and to put him on the staff as an assistant librarian at \$150 a month to operate the book rental exchange. This salary is to be charged against the rental plan as a regular part of the cost of operating it. It is the feeling of the college administration that reasonable provision should be made for Mr. Fly, since he is sixty-two years old and has no other means of support to fall back on except his bookstore, which he has operated for fifteen years.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the Normal School Board is asked for the following items which I am recommending:

1. The reappointment of Mrs. Julia Jonah Neely to the English Department at the salary indicated.
2. The employment of Miss Luella Williams in the Household Arts Department for the summer session only at the salary indicated.
3. The salary schedule for the Faculty for the summer session, 1937.
4. The adoption of the calendar for the year 1937-1938 presented above.
5. The establishment of the Book Rental Plan to go into effect the Fall Term, 1937.

Respectfully submitted,

ROSCOE PULLIAM

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

**To be presented at the meeting of the Normal School Board
at Springfield, May 17, 1937**

To the Chairman and Members of the Normal School Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Fall Quarter, 1936

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	2	2	4	7
Seniors	34	40	74	59
Juniors	38	51	89	79
Sophomores	58	142	200	208
Freshmen	119	271	390	355
Unclassified	7	4	11	7
Total College	258	510	768	715
b. DeKalb High School	267	225	492	357
Total Above Eighth Grade....	525	735	1,260	1,072
c. Elementary Grades				
McMurry Training School	147	140	287	270
Glidden Training School	106	122	228	211
Affiliated Rural Schools	19	25	44	47
Grand Total	797	1,022	1,819	1,600

2. Attendance, Winter Quarter, 1936-37

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	3	3	6	5
Seniors	42	50	92	77
Juniors	41	63	104	90
Sophomores	66	163	229	239
Freshmen	100	220	320	285
Unclassified	0	0	0	5
Total College	252	499	751	701
b. DeKalb High School	267	225	492	357
Total Above Eighth Grade	519	724	1,243	1,058
c. Elementary Grades				
McMurry Training School	147	140	287	270
Glidden Training School	106	122	228	211
Affiliated Rural Schools	19	25	44	47
Grand Total	791	1,011	1,802	1,586

3. This college wishes to report fifty-six students who have presented scholarships under the law enacted at the last session of the legislature. We should like to be authorized to present, through this Board to the Department of Finance, a detailed

statement of these persons with the time that they have been in residence this year. The money from this source is to be credited to the Normal School Revolving Fund for this college.

II. FACULTY

1. I wish to call the attention of the Board to the fact that Maude Uhland, a member of the English Department, completed her requirements for the Ph.D. degree during the college year. The degree was conferred by Cornell University.
2. I wish to report the retirement of Miss L. Eveline Merritt, Head of the Fine Arts Department. Miss Merritt has been connected with the college since 1909 and will retire emeritus at the close of the college year.
3. I wish to report the resignation of Mrs. Mary Prissinger Werking, a member of the Foreign Language Department. Mrs. Werking was married during the Christmas vacation and asked to be relieved of her duties at the close of the college year.
4. Mr. Carl Appell, a member of the Department of Physical Education for Men and Assistant Coach, has requested a leave of absence for next year to complete the work for his doctor's degree at Ohio State University. I recommend that this leave be granted.
5. I wish to recommend the appointment of Miss Mary Jane Seed in the Home Economics Department. Miss Seed has her bachelor's degree from DePauw University and will receive her master's degree from Teachers College, Columbia University, in June. She has had high school and university teaching experience and has also been employed as assistant director of dormitories at DePauw University and Kalamazoo College. Miss Seed's appointment will begin in September, 1937, at a salary of \$2,050 for thirty-six weeks.
6. It is not possible at the present time to submit the salary schedule for next year due to the uncertainty of our budget.
7. I am submitting herewith the salary schedule for the summer session of 1937:

SALARY SCHEDULE FOR THE SUMMER SESSION OF 1937

	June 3 Weeks	July 5 Weeks	Total 8 Weeks
Biological Sciences			
Montgomery, C. E.....	\$ 273.75	\$ 456.25	\$ 730.00
Terwilliger, George	175.50	292.50	468.00
Education			
Peterson, O. E.	255.00	425.00	680.00
Hayes, M. C.	243.83	406.39	650.22
Messenger, Helen	201.75	336.25	538.00
Hall, Homer	225.00	375.00	600.00
Phillips, F. W.	240.00	400.00	640.00
Williams, Mary			

TEACHERS COLLEGE BOARD

English			
Connor, J. Hal.	\$ 247.50	\$ 412.50	\$ 660.00
Campbell, G. W.	252.08	420.14	672.22
Taylor, E. Ruth	172.58	287.64	460.22
Uhland, Maude	188.33	313.89	502.22
Angus, William	204.16	340.28	544.44
Fine Arts			
Wiggert, Elsie	150.00	250.00	400.00
Anderson, Elizabeth	150.00	250.00	400.00
Home Economics			
Neptune, Celine	217.50	362.50	580.00
Industrial Arts			
Oakland, Milo T.	244.58	407.64	652.22
Harrison, Paul	207.08	345.14	552.22
Cramer, Carl C.	158.33	263.89	422.22
Edel, E. F.	191.33	318.89	510.22
Mathematics			
Storm, Wm. B.	264.25	440.41	704.66
Stelford, Norma	188.33	313.89	502.22
Hellmich, Eugene	208.34	347.22	555.56
Music			
Fouser, Charles	188.33	313.89	502.22
Stensland, Minnie	180.00	300.00	480.00
Coar, Birchard	187.50	312.50	500.00
Physical Education for Men			
Evans, George G.	240.83	401.39	642.22
Physical Education for Women			
Anderson, Miriam	195.00	325.00	520.00
Trager, Lela	162.08	270.14	432.22
Physical Sciences			
Gould, Howard	240.83	401.39	642.22
Jenks, I. J.	201.75	336.25	538.00
Caldwell, Loren T.	171.75	286.25	458.00
Social Science			
Whittaker, M. L.	255.00	425.00	680.00
Beatty, E. C. O.	244.58	407.64	652.22
Hayter, Earl	208.33	347.23	555.56
Jameson, Hugh	240.83	401.39	642.22
Gould, William	255.00	425.00	680.00
Zulauf, R. M.	224.25	373.75	598.00
Library			
McMahon, Eva	171.75	286.25	458.00
Hanby, Bernadine	112.50	187.50	300.00
Pratt, Bertha	78.75	131.25	210.00
Drummond, Alfred	48.75	81.25	130.00
Training School			
Gabel, Otto	217.50	362.50	580.00
Bellis, Bertha	180.00	300.00	480.00
Leggitt, Dorothy	150.00	250.00	400.00
O'Brien, Marguerite	157.50	262.50	420.00
Peterson, Bena	168.00	280.00	448.00
Vandenbark, Margaret	157.50	262.50	420.00
Totals	\$9,297.53	\$15,495.99	\$24,793.52

III. OTHER SCHOOL EMPLOYEES—No report.

IV. THE ORGANIZATION

1. The following is proposed for next year's calendar:

FALL QUARTER, 1937

Wednesday, Sept. 15... Freshman Week begins. 8:00 A.M.
 Saturday, Sept. 18.... Registration for other students. 8:00 A.M.
 Monday, Sept. 20..... Class Work begins. 8:00 A.M.
 Saturday, Oct. 9..... Homecoming.
 Friday, Oct. 15..... Meeting of State Teachers' Association.
 Wednesday, Nov. 24... Thanksgiving Recess begins. Noon.
 Monday, Nov. 29..... Class Work resumed. 8:00 A.M.
 Friday, Dec. 3..... Fall Quarter closes. Noon.

WINTER QUARTER, 1937-38

Monday, Dec. 6..... Registration for all students. 8:00 A.M.
 Tuesday, Dec. 7..... Class Work begins. 8:00 A.M.
 Friday, Dec. 17..... Christmas recess begins. Close of school day.
 Monday, Jan. 3..... Class Work resumed. 8:00 A.M.
 Friday, March 11..... Winter Quarter closes. Noon.

SPRING QUARTER, 1938

Monday, March 14.... Registration for all students. 8:00 A.M.
 Tuesday, March 15... Class Work begins. 8:00 A.M.
 Thursday, April 14... Easter Recess begins. Close of school day.
 Tuesday, April 19.... Class Work resumed. 8:00 A.M.
 Monday, May 30..... Holiday.
 Sunday, June 5..... Baccalaureate.
 Tuesday, June 7..... Spring Quarter closes. Close of school day.
 Wednesday, June 8... Commencement.

SUMMER SESSION, 1938

Monday, June 13..... Registration. 8:00 A.M.
 Tuesday, June 14..... Class Work begins. 8:00 A.M.
 Monday, July 4..... Holiday.
 Friday, August 5..... Summer Session closes. Close of school day.

FALL QUARTER, 1938

Wednesday, Sept. 14.. Freshman Week begins. 8:00 A.M.
 Saturday, Sept. 17... Registration for other students. 8:00 A.M.

2. We are still hoping to satisfy the requests for extension work in our area as the demand for this type of work has been quite insistent. The amount that we can do will depend upon our budget.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

The college is still desperately in need of a new library and science building, as well as a home management house. In event that a new power plant is not constructed this biennium, it will be necessary that \$7,500 be spent in repairs on the present plant. This is the report of the State inspector which came to my desk just today.

VII. AUXILIARY ENTERPRISES

2. The Revolving Fund shows the following report from October 1, 1936, to December 30, 1936:

RECEIPTS	
Surplus from 58th Biennium	\$ 25,618.29
Cash received from October 1 to December 30, 1936	
Board and Room, Williston Hall	\$ 9,777.30
Meals, Williston Hall	2,206.35
Registration Fees	6,025.00
Library Fines	38.00
Transcripts	24.00
Miscellaneous	34.00
	<hr/>
Previously reported from July 1, 1935, to September 30, 1936	77,137.58
	<hr/>
Total Available, Revolving Fund, December 31, 1936	\$120,860.52

EXPENDITURES	
Salaries	4,766.06
Telephone	50.45
Office Expense	7.75
Food	7,451.91
Fuel	12.26
Household Supplies	850.96
Library and Amusements	1,309.02
Miscellaneous Operating Expenses	185.99
School Supplies	107.09
Building—Repairs	371.78
Furniture and Furnishings—Repairs	27.41
Office Equipment	27.98
Furniture and Furnishings	453.58
Instruments and Apparatus	344.00
	<hr/>
Total	\$ 15,966.24
Expenditures reported, July 1, 1935, to Sep- tember 30, 1936	78,182.86
	<hr/>
Balance on hand, Revolving Fund, December 30, 1936	\$ 94,149.10
	<hr/>
	\$ 26,711.42

VII. AUXILIARY ENTERPRISES

2. The Revolving Fund shows the following report from January 1, 1937, to March 31, 1937:

PROCEEDINGS

RECEIPTS

Surplus from 58th Biennium		\$ 25,618.29
Cash received from January 1 to March 31, 1937		
Board and Room, Williston Hall	\$ 10,059.10	
Meals, Williston Hall	1,686.78	
Registration Fees	8,848.00	
Transcripts	33.00	
Miscellaneous	12.50	
		<hr/>
		\$ 20,639.38
Previously reported from July 1, 1935, to December 31, 1936		95,242.23
		<hr/>
Total Available, Revolving Fund, March 31, 1937		\$141,499.90

EXPENDITURES

Salaries	\$ 4,914.24	
Express	18.52	
Telephone	29.85	
Travel	951.81	
Grounds	1,419.22	
Food	5,730.69	
Fuel	3,444.54	
Household Supplies	891.88	
Library and Amusements	401.84	
School Supplies	1,054.98	
Power Plant Supplies	64.99	
Miscellaneous	181.67	
Power	100.80	
Building Repairs	646.80	
Furniture Repairs	127.57	
Office Equipment Repairs	15.76	
Furniture and Furnishings	817.40	
Machinery	158.62	
Office Equipment	331.64	
		<hr/>
Total	\$ 21,302.82	
Expenditures reported, July 1, 1935, to December 31, 1936	\$ 94,149.10	
		<hr/>
		\$115,451.92
		<hr/>
Balance on Hand, Revolving Fund, March 31, 1937		\$ 26,047.98

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY. Action is requested on the following:

1. Approval to submit a list of scholarships to the Department of Finance.
2. The retirement on emeritus of Miss L. Eveline Merritt.
3. The resignation of Mrs. Mary Prissinger Werking.
4. The granting of leave of absence to Mr. Carl Appell.
5. The appointment of Miss Mary Jane Seed at the salary indicated.
6. Approval of the salary schedule for the summer session.
7. Approval of the college calendar for next year.

Respectfully submitted

KARL L. ADAMS, *President*

ILLINOIS STATE NORMAL UNIVERSITY

Normal, Illinois

PRESIDENT'S REPORT

Meeting at Springfield May 17, 1937

To the Chairman and Members of the Normal School Board:

I am pleased to submit the following report for the Illinois State Normal University:

I. STUDENTS

1. The attendance in the various units of the University for the second semester of the 1936-1937 school year was:

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post Graduates	5	9	14	31
Seniors	119	145	264	265
Juniors	133	163	296	263
Sophomores	167	384	551	551
Freshmen	179	470	649	639
Special	7	5	12	15
Total College Students on Campus	610	1,176	1,786	1,764
b. University High School	163	138	301	272
d. University Elementary School ...	147	136	283	295
e. Cooperating Elementary Schools				
Illinois Soldiers and				
Sailors Children's School.....	328	192	520	592
Cooperating Rural Schools	61	65	126	244
(Towanda Schools included in total for one year)				
Total Elementary and Sec- ondary School Pupils..	699	531	1,230	1,403
Total	1,309	1,707	3,016	3,167
Extension	51	219	270	150
Total, Campus and Off Campus	1,360	1,926	3,286	3,317

It will be noted that the regular university enrollment for the present semester is slightly larger than that of a year ago and is well within the enrollment limit designated for this school.

2. The first report of State Scholarship students under the new scholarship law is submitted for the entire school year 1936-1937. I hereby certify to the Normal School Board that the following persons with the addresses given in each case have attended Illinois State Normal University for the period indicated and on the basis of Section 169a of the State School Law, Illinois State Normal University is entitled to receive compensation at the rate of \$30.00 per annum for such students, the total amount being indicated at the end of the list of names and addresses.

PROCEEDINGS

a. Those attending school for the entire year, 1936-1937:

Aagesen, Edith V.Buda
 Allen, Inez LorraineMcNabb
 Ammann, Esther LuellaDeLand
 Anderson, Alta MaeAurora
 Andrews, Violette Maxine.....Gridley
 Arold, Dorothy MarianDivernon
 Atkinson, Genevieve Irene...Kewanee
 Augustine, Maxine Pearl.....Carlock
 Austin, Wilma LouiseMason City
 Barton, June Nona.....Kankakee
 Beery, Ruth AileenCerro Gordo
 Bentley, Florence Margaret...Bradford
 Berta, Evalyn LouiseVirden
 Black, Eloise Irene.....Pleasant Plains
 Blacker, Ruth MarieWhite Heath
 Brandt, Marion RosalindToluca
 Breen, StanleyElgin
 Broadus, Betty (Frances Eliz.)..Varna
 Brown, Geraldine IvernaFairbury
 Buchholz, Wilma Louise.....Lincoln
 Carlson, Augusta LouiseGifford
 Carr, Lauretta MarieCornell
 Chambliss, Imogene AnneSt. Joseph
 Church, Dorothy ElnoraFairmount
 Cole, Catherine Arvilla....New Berlin
 Cook, Harriet Joyce.....Hampshire
 Cox, Mary EllenSidell
 Cox, Rachel NaomiSpringfield
 Crossman, BettyLa Moille
 Crowder, Emily FrancesPeoria
 Crozier, Esther Christina.....Rantoul
 Culver, Harriett LucileAthens
 Curl, Alice Helen.....Manteno
 Davis, Florence Elizabeth.....Mahomet
 Davis, Mabel EileenPeoria
 Deffenbaugh, Mary ArrillaLeRoy
 Devanny, Anna Elizabeth.....Lincoln
 Dodds, Mary AliceAuburn
 Dudley, Margaret Elizabeth..Westville
 England, Claudia NaomiClinton
 Etcheson, Doris Estelle...Farmer City
 Feazel, Fae EileenWashburn
 Fetzer, Edmund CurtisOhio
 Fitzwater, John Maurice.....Rossville
 Fuller, Kathryn MaxineNewman
 Games, Elizabeth EllenLatham
 Garrels, Ernest EdwardBenson
 Gima, Anna MarthaBend
 Griswold, Ella EileenHammond
 Hadley, Henry HultmanHudson
 Haning, Lois EileenHopedale
 Hapenney, Frances JanePekin
 Harris, Opal LucilleVandalia
 Hatcher, Lorraine Mary.....Madison
 Hawthorne, Lois Elizabeth..Mansfield
 Heck, Nora EdithLexington
 Henning, Dorothy LouiseCarmi
 Hubrig, Pearl MaeElgin
 Humphrey, Violetta MayMorrison
 Hustedt, Annetta Catherine...Clifton
 Hyde, Ida MarieMound City
 Irwin, Carrie Mae.....Tallula
 Ives, William Thomas.....Wapella
 Jackson, Thomas ClarkPiper City
 Janssen, Edna ElizabethGreenvicw
 Jarrett, Frances Marie.....Modesto
 Johnson, Edna RuthChillicothe
 Johnson, Mary JaneAssumption
 Jones, Paul Wesley.....Griggsville
 Jontry, Eleanor JaneChenoa
 Kaiser, Roberta ElizabethPayson
 Kentner, Glenna RuthAlvin
 Kumler, Lois EvangelineBellflower
 Leigh, GeorgiannaEast Lynn
 Lewis, Mary Catharine.....Blue Island
 Longbrake, Georgia Geraldine..Decatur
 Lowery, Mary AnnHoopeston
 McBride, William Edwards..Middletown
 McClughan, Marie LaVada ..Taylorville

McCrary, Clara Eleanor....Martinsville
 McManus, Betty MayWatseka
 McQueen, Bessie Marguerite...Potomac
 Mackey, Mildred EdithStreator
 Mason, Ralph EdwardArmington
 Mear, Dorothy IsabelleTiskilwa
 Meeker, Reva IreneBismarck
 Melvin, Cleobelle.....Forrest
 Miller, Edith LouiseWaverly
 Miller, Lillian ImogenMaroa
 Musgrove, Emma Louise.....Hillsboro
 Nagel, Dorothy IoneAvon
 Naseef, Rose MaryKewanee
 Nelson, Mary Elizabeth.....Spring Valley
 Nicholas, Edith NettieLibertyville
 Nickel, June AnnaMarshall
 Niehaus, Jane LouiseBloomington
 Noonan, Mary MargaretOdell
 O'Bryne, Arthur Carlyle.....DePue
 Page, Elva EvelynStreator
 Paine, Mildred Dorothy.....Tremont
 Parks, Erma LoreneDecatur
 Paul, Lorene MargaretDunlap
 Peifer, Frances MarieDecatur
 Persinger, Myra MaeKenney
 Pettigrew, Raymond Wilkinson.Roanoke
 Pinkston, Rush MalvinIllioopolis
 Plut, Helen LouiseDelavan
 Postlewait, Libbie Frances ...Clayton
 Poulson, Thelma Elizabeth.Crescent City
 Radcliffe, Jack FrancisHavana
 Ramsey, Clara Cathryn..St. Francisville
 Rankin, Eleanor JaneLovington
 Renth, WilmaNew Baden
 Rieke, Elda LoisReddick
 Riley, Ethel LouiseArrowsmith
 Ring, Harold KingStrawn
 Robinson, Kathleen Ann....Chesterfield
 Robinson, Ruth EleanorSparland
 Robinson, Thelma Nadeen..Edwardsville
 Ryan, Bernadine Therese..Bloomington
 Ryburn, Ruth HelenHeyworth
 Ryerson, Cleo MerylPontiac
 Sanden, Delores Mathilda ...Rockford
 Scherer, Florence LeanOttawa
 Shea, Dorothy CarolineEureka
 Smargiassi, HelenSpringfield
 Smith, Louise Willa.....White Hall
 Smith, Mildred LucillePekin
 Stanley, Marie RosalieMilford
 Starkey, Pearl EvelynSpringfield
 Sterrenberg, Elizabeth Dena Marie...
Chatsworth
 Stone, Carol CatherineMineral
 Stubblefield, Esther Martha...McLean
 Sutherlin, Wanda Emmaline.Blue Mound
 Swanson, Hirrel LouellaPrinceton
 Switzer, Fern RosettaMode
 Switzer, Walter EdwinFulton
 Taylor, Frances MaryBloomington
 Thomas, Helen Birdine...Sugar Grove
 Thomas, Rahn WilburColfax
 Torkelson, Lorraine Jeanette...Newark
 Troutman, Margaret Ruth....Murdock
 Urish, Lois MaryGreen Valley
 Vawter, Thelma Allene.....Cooksville
 Walkling, Berniece Caroline...Minooka
 Ward, Carol LorettaGeneseo
 Watson, Jeanne Elois Jewel...Canton
 Webb, Ray OgdenSecor
 Weed, Seth EugeneBloomington
 Weldon, Mary Caroline.....Dwight
 Widdowson, Janet AnnCarrollton
 Wilcox, Charlotte Elizabeth...Minonk
 Winings, Joyce Cynthia....Assumption
 Woodworth, Charlotte Gergrude.Sheffield
 Young, FloraBenton
 Yurcesson, Marcella Margaret..Gillespie

b. Those attending for the first semester:

Castello, Shirley Mae	Pontiac	Koch, Harriet June	La Rose
Cox, Maurice F.	Fairbury	Lloyd, Elmyrtle	Cairo
Daniels, Mary Elizabeth.....	Redmon	Perdelwitz, Esther Sophia....	Princeville
Dehm, Marjorie Jane	Lincoln	Roberts, Madelon Aletha	Gardner
Gifford, Richard Ross.....	Cabery	Steward, Georgia Lee	E. St. Louis

c. Those attending for the second semester:

Elgin, Ella Mae	Carlock	Slack, Elward	East St. Louis
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Amount Due Illinois State Normal University Revolving Fund from the General Revenue Fund	
156 scholarships (entire year) at \$30.00	\$4,680.00
10 scholarships (first semester) at \$15.00	150.00
2 scholarships (second semester) at \$15.00	30.00
Total	\$4,860.00

II. FACULTY

1. Resignations

- a. Nell Holtman, third grade critic, has submitted her resignation in order to accept a position in a State Teachers College in New Mexico.
- b. The resignations of Miss Rose Samuelli, who has recently been married, and Miss Verna Hoyman, who wishes to continue her education, are merely reported, since they are on the payroll of the Department of Public Welfare and serve at the Illinois Soldiers and Sailors Children's School.

2. Leaves of Absence

- a. Edna M. Gueffroy, Assistant Professor of Geography, has requested a leave of absence for the regular year and summer session, dating from September 1937 to September 1938 for the purpose of continuing graduate study.
- b. Mabel Clare Allen, Assistant Professor of Speech, requests a leave of absence in order to continue graduate work during the first semester of the 1937-1938 school year.
- c. Ruth Yates, Assistant Professor of Speech, requests a leave of absence for the second semester of the 1937-1938 school year in order to continue graduate work.

3. Returning from Leave of Absence

It is expected that Miss M. Regina Connell, Miss Grace Shea, and Miss Neva McDavitt will return at the opening of the 1937 summer session following their leaves of absence for graduate study. Mrs. Stella Henderson, Miss Rowena Noe, Mr. J. W. Carrington, and Mr. C. N. Mills will return in September for the opening of the 1937-1938 school year.

4. New Appointments Recommended

- a. Mary E. Moody, Assistant Professor of Education and Director of the Kindergarten, to take the place of Rowena Noe, who was granted a leave of absence for the second semester of the 1936-1937 school year. Miss Moody has her bachelor's degree from the National College of Education and a master's degree from the University of Michigan. She has done work in Middlebury College in Vermont, Antioch College in Ohio, and Smith College in Massachusetts. She has had teaching experience in Smith College, Shover Nursery School at Indianapolis, Indiana, and for two years was State Supervisor of Nursery Schools for the State of Ohio. She was employed at the annual salary rate of \$2,025.
- b. I'Anna Jontz, as school nurse, to take the place of Miss Grace Shea, who was granted a leave of absence for the second semester of the 1936-1937 school year. Miss Jontz, in addition to being a registered nurse, has a bachelor's degree from Northwestern University and has done additional graduate work at Columbia University where she is completing work for a master's degree. In addition to general nursing experience and working with boys clubs and with the Y. W. C. A. at Providence, Rhode Island, Miss Jontz has served for the past two years as supervisor of health and instructor in biology at the State Teachers College at Spearfish, South Dakota. She was employed at an annual salary rate of \$1,620.
- c. Dr. Anna L. Keaton, an Assistant Dean of Women and Associate Professor of English, to fill an existing vacancy created by the resignation of Dr. Laila Skinner. Dr. Keaton is Dean of Women at Dakota Wesleyan University at the present time, but has had teaching experience in Southwestern College at Winfield, Kansas, and in the University of Chicago. Her training has been at Southwestern College at Winfield, Kansas, where she received her bachelor's degree, the University of Kansas, from which the master's degree was granted, and from the University of Chicago, where her Ph.D. degree was received. Her salary is to be \$2,400 for a period of twelve months, aside from living at Fell Hall, and her services are effective from September, 1937.
- d. H. W. Peithman, as Assistant Professor of Music, A.B., Central Missouri Wesleyan College, B.M.E. and M.S. in Education, Northwestern University. Teaching experience in rural school, high school and college with special emphasis on band and orchestra. At present director of music in Mendota High School. Salary \$2,160 for the regular year of nine months and appointment effective September 1937 to fill vacancy resulting from reorganization of Music Department.

Since the following people are not on the payroll of Illinois State Normal University through the Department of Registration and Education but receive their salary as teachers in the Soldiers and Sailors Children's School through the Department of Public Welfare, their employment is herewith noted but without calling for any action by the Normal School Board. John F. Foy, in physical education to take the place of Edson White on leave of absence until September 1, 1937. Mrs. Margaret Allison, in junior high school English, to take the place of Pauline Powell, resigned. Miss Ethel E. Lewis to take the place of Mrs. Dorothy Stillman, resigned. Mr. Foy and Mrs. Allison are working this year, but the appointment of Miss Lewis is effective September 1, 1937.

4. The faculty list and scheduled salaries for the summer session of 1937 is recommended for appointment as follows:

Name and Subject	First		Salary	
	2 Weeks	4 Weeks	Last 2 Weeks	Total
Adams, Howard W., Chemistry.....	\$ 175.50	\$ 351.00	\$ 175.50	\$ 702.00
Admire, Harry F., Commerce.....	117.00	234.00	117.00	468.00
Allen, Mabel Clare, Speech.....	112.50	225.00	112.50	450.00
Atkin, Edith I., Mathematics.....	139.50	279.00	139.50	558.00
Barger, Thomas M., Physics.....	121.50	243.00	121.50	486.00
Bartle, Gladys L., Art.....	101.25	202.50	101.25	405.00
Barto, Margaret M., Physical Education..	137.50	275.00	137.50	550.00
Berninger, Harriett, Education	112.50	225.00	112.50	450.00
Beyer, W. A. L., Social Science.....	184.50	369.00	184.50	738.00
Boicourt, Blaine, Music	117.00	234.00	117.00	468.00
Browne, Richard G., Social Science.....	140.00	280.00	140.00	560.00
Brunk, Dorothy G., Social Science.....	121.50	243.00	121.50	486.00
Buehler, Rose B., Training School.....	105.75	211.50	105.75	423.00
Buell, Mary E., Home Economics.....	121.50	243.00	121.50	486.00
Burris, Ethel, Education	112.50	225.00	112.50	450.00
Carver, Katherine, Latin	112.50	225.00	112.50	450.00
Clark, Nancy Annis, Training School.....	75.00	150.00	75.00	300.00
Cleary, Ruth, Commerce	112.50	225.00	112.50	450.00
Clemans, Huberta, Training School.....	112.50	225.00	112.50	450.00
Cogdal, Joseph T., Physical Education....	130.00	260.00	130.00	520.00
Cole, E. L., Education.....	140.00	280.00	140.00	560.00
Conkey, Frances, Home Economics.....	125.00	250.00	125.00	500.00
Connell, M. Regina, Latin.....	112.50	225.00	112.50	450.00
Cooper, Margaret, Education	162.50	325.00	162.50	650.00
Cooper, Rachel M., School Physician.....	139.50	279.00	139.50	558.00
Crompton, Mabel P., Geography.....	112.50	225.00	112.50	450.00
Cross, Clarence L., Physics.....	155.00	310.00	155.00	620.00
Dean, B. Elizabeth, Hygiene.....	112.50	225.00	112.50	450.00
Dean, Marian H., History (Assistant).....	25.00	50.00	25.00	100.00
Decker, Charles E., Education.....	246.50	246.50
De Young, Chris A., Education	200.00	400.00	200.00	800.00
Douglass, Thomas J., Agriculture.....	112.50	225.00	112.50	450.00
Edgar, Alvin R., Music.....	112.50	225.00	112.50	450.00
Ellis, Margery E., French	112.50	225.00	112.50	450.00
Ellwood, Robert S., Social Science.....	112.50	225.00	112.50	450.00
Eyestone, Lura M., Training School.....	108.00	216.00	108.00	432.00
Flagg, Elinor B., Mathematics.....	112.50	225.00	112.50	450.00
Fletcher, Kenyon S., Industrial Arts.....	130.50	261.00	130.50	522.00
Force, Thelma G., Education.....	120.00	240.00	120.00	480.00
Fraley, John E., Biology.....	117.00	234.00	117.00	468.00
Frey, Bernice G., Physical Education.....	90.00	180.00	90.00	360.00
Fries, Albert C., Commerce.....	112.50	225.00	112.50	450.00
Fristoe, Dewey, Training School.....	75.00	150.00	75.00	300.00
Frye, Harold E., Physical Education.....	100.00	200.00	100.00	400.00
Glasener, F. Russell, Social Science.....	125.00	250.00	125.00	500.00
Goldsmith, Anna M., Training School.....	90.00	180.00	90.00	360.00
Goodier, Floyd T., Education.....	175.00	350.00	175.00	700.00

PROCEEDINGS

Gooding, Ralph U., Chemistry.....	\$ 140.00	\$ 280.00	\$ 140.00	\$ 560.00
Gray, Nina E., Biology.....	112.50	225.00	112.50	450.00
Gueffroy, Edna M., Geography.....	112.50	225.00	112.50	450.00
Guthrie, Clara L., Library.....	85.00	170.00	85.00	340.00
Hacker, Linder W., Education.....	153.00	306.00	153.00	612.00
Hammerlund, C. M., Industrial Arts.....	130.00	261.00	130.50	522.00
Harper, Charles A., Social Science.....	159.75	319.50	159.75	639.00
Hartline, Opal, Biology.....	112.50	225.00	112.50	450.00
Hayden, A. Wezette, Training School.....	110.25	220.50	110.25	441.00
Henline, Ruth, English.....	105.00	210.00	105.00	420.00
Hibler, Francis W., Psychology.....	125.00	250.00	125.00	500.00
Hill, Eugene, Physical Education.....	100.00	200.00	100.00	400.00
Hinman, Dorothy, English.....	112.50	225.00	112.50	450.00
Holmes, F. L. D., Speech.....	171.00	342.00	171.00	684.00
Holmes, Leslie A., Geography.....	125.00	250.00	125.00	500.00
Houston, Victor M., Education.....	164.25	328.50	164.25	657.00
Hudelson, Clyde W., Agriculture.....	157.50	315.00	157.50	630.00
Hume, Esther, Physical Education.....	112.50	225.00	112.50	450.00
Imboden, Erna F., Training School.....	117.00	234.00	117.00	468.00
Ivens, Howard J., Science.....	115.00	230.00	115.00	460.00
Kelley, Edna I., Library.....	60.00	120.00	60.00	240.00
Kerr, Mildred E., Library.....	100.00	200.00	100.00	400.00
Kinneman, John A., Social Science.....	153.00	306.00	153.00	612.00
Knudson, Emma R., Music.....	50.00	100.00	50.00	200.00
Koepke, Harold F., Commerce.....	112.50	225.00	112.50	450.00
Lamkey, Ernest M. R., Biology.....	171.00	342.00	171.00	684.00
Lancaster, Thomas J., Education.....	139.50	279.00	139.50	558.00
Lathrop, Harry O., Geography.....	171.00	342.00	171.00	684.00
Lindquist, Franklin, Physical Education..	75.00	150.00	75.00	300.00
Lueck, William R., Mathematics.....	125.00	250.00	125.00	500.00
McAvoy, Blanche, Biology.....	121.50	243.00	121.50	486.00
McDavitt, Neva, Geography.....	105.75	211.50	105.75	423.00
Malmberg, C. F., Psychology.....	148.50	297.00	148.50	594.00
Marshall, Helen E., Social Science.....	120.00	240.00	120.00	480.00
Melton, Monroe, Education.....	100.00	200.00	100.00	400.00
Miller, L. W., Biology.....	125.00	250.00	125.00	500.00
Montgomery, Camille, Art.....	100.00	200.00	100.00	400.00
Moore, Clifford W., Social Science.....	135.00	270.00	135.00	540.00
Nelson, Thelma, English.....	112.50	225.00	112.50	450.00
Ogle, Alice R., Art.....	100.00	200.00	100.00	400.00
Okerlund, Gerda, English.....	137.50	275.00	137.50	550.00
Orr, Clarence, Social Science.....	144.00	288.00	144.00	576.00
Palmer, George M., English.....	171.00	171.00	342.00
Parker, Rose E., Education.....	155.25	310.50	155.25	621.00
Peterson, H. A., Psychology.....	171.00	342.00	171.00	684.00
Plotnicky, Gertrude, Library.....	94.50	189.00	94.50	378.00
Pohle, Genevieve, Library.....	62.50	125.00	62.50	250.00
Poppen, Henry A., Mathematics.....	90.00	180.00	90.00	360.00
Pricer, Laura H., English.....	137.25	274.50	137.25	549.00
Rice, Agnes F., Education.....	137.25	274.50	137.25	549.00
Rice, Mabel F., English.....	112.50	225.00	112.50	450.00
Ross, Josephine, Home Economics.....	117.00	234.00	117.00	468.00
Romanus, Margaret L., Social Science....	90.00	180.00	90.00	360.00
Royalty, Paul, English.....	140.00	280.00	140.00	560.00
Royce, Bertha M., Biology.....	121.50	243.00	121.50	486.00
Russell, Elizabeth, Training School.....	100.00	200.00	100.00	400.00
Scovell, Margaret, English.....	90.00	180.00	90.00	360.00
Shea, Grace R., School Nurse.....	90.00	180.00	90.00	360.00
Smith, Leon S., Physics.....	121.50	243.00	121.50	486.00
Sorrenson, Fred S., Speech.....	150.00	300.00	150.00	600.00
Stombaugh, Ray M., Industrial Arts.....	171.00	342.00	171.00	684.00
Stroud, Ruth, English.....	112.50	225.00	112.50	450.00
Struck, Edwin G., Physical Education....	112.50	225.00	112.50	450.00
Tasher, Lucy Lucile, Social Science.....	125.00	250.00	125.00	500.00
Taylor, Marion A., English.....	112.50	225.00	112.50	450.00
Teager, Florence E., English.....	137.50	137.50	275.00
Thoene, Christine A., Training School....	117.00	234.00	117.00	468.00
Vinson, Esther, English.....	137.50	275.00	137.50	550.00
Waggoner, Sherman G., Education.....	200.00	400.00	200.00	800.00
Waldron, Nell Blythe, Social Science.....	140.00	280.00	140.00	560.00
Warren, Mae Clark, Director of Fell Hall..	112.50	225.00	112.50	450.00
Webb, Mary D., Commerce.....	112.50	225.00	112.50	450.00
Welch, Eleanor W., Library.....	150.75	301.50	150.75	603.00
Westhoff, Margaret, Music.....	90.00	180.00	90.00	360.00
Whitten, Jennie A., Foreign Language....	137.50	275.00	137.50	550.00
Wilder, Flora M., Education.....	120.00	240.00	120.00	480.00
Williams, A. R., Commerce.....	175.50	351.00	175.50	702.00
Winegarner, Lela, English.....	90.00	180.00	90.00	360.00
Zimmerman, Ruth, Library.....	100.00	200.00	100.00	400.00
Ebel, Alice L., Social Science.....	90.00	180.00	90.00	360.00

\$15,484.50 \$30,442.50 \$15,204.50 \$61,131.50

III. OTHER SCHOOL EMPLOYEES

1. Leave of Absence

- a. A leave of absence was granted Simon Kniery, fireman, for the months of January and February and during that time Mr. George M. Gerdson, who filled the vacancy for a week, and Mr. Vernor Foreman, who stayed during the rest of the time, were appointed through Springfield to substitute for Mr. Kniery. The leave of absence was reported in regular form to the Civil Service Commission and appointments were made in accordance with their knowledge. Mr. Kniery returned on March 1 and has since regularly assumed his work.

2. New Appointments Recommended

- a. Due to decidedly increased need for help on the grounds force, it is recommended that Mr. Vernor Foreman be hired to work in such a capacity beginning May 15, 1937, at a salary of \$100.00 per month, to be paid from the Revolving Fund. This position is being reported through the proper channels and since Mr. Foreman was recommended for the substitute position as fireman, it is presumed that his employment will be to the satisfaction of those concerned.

IV. THE ORGANIZATION

1. Extension Work

The demand for extension courses in off-campus centers continues to increase. While it has been impossible to meet all demands, it is a pleasure to report the following increased service which represents the largest number of students in such work for the past several years. It is hoped an even more extensive program may be provided next year to meet the insistent demands in Central Illinois.

Center	Size of Class
Springfield (Guidance)	36
Springfield (Social Science)	36
Decatur (English)	25
Decatur (Social Science)	25
Kankakee (Psychology)	30
Virden (Education)	40
Pontiac (History)	29
Watseka (Social Science)	27
Morris (Social Science)	33
Bloomington-Normal (Social Science)	19
Total	300

The above class enrollment of 300 less those taking more than one course indicates 270 different persons availing themselves of this service from Illinois State Normal University the second semester of this year.

2. Change in Entrance Requirements

After careful study by a special committee the following recommendations to the University Senate were adopted and later ratified by the faculty as a whole.

“That Illinois State Normal University admit students who are graduates of recognized or accredited four year high schools and who meet our other entrance requirements without setting up specific requirements in academic credits.”

The foregoing step in liberalizing entrance requirements is in keeping with recent changes along this line in many progressive colleges and universities. By such a plan the high schools are freed from the necessity of concentrating upon fixed admission requirements affecting all of their students and may thus concern themselves with organized procedures best suited to meet the needs of all of their students, a majority of whom will never go to college. Standards are not lowered by such liberality in entrance requirements but greater responsibility is placed upon the high schools. Beyond the general entrance requirements the selective admission plan of the present school year is continued at Illinois State Normal University.

3. The following calendar for the school year 1937-1938 is submitted for your reaction:

UNIVERSITY CALENDAR

1937-1938

First Semester

Monday, September 13—Registration for University High School.

Monday, September 13—Opening of University Elementary School.

Monday, September 13—Faculty Meeting, 3:00 P. M.

Tuesday, September 14—Freshman Assembly, 10:00 A. M.

(Tuesday, Wednesday, and Thursday, September 14, 15, and 16, are Freshman Days and every entering Freshman must be present during that entire period to complete registration and other requirements.)

Friday, September 17—Registration for Freshmen who have entered previously and for Sophomores, Juniors, and Seniors.

Monday, September 20—All classwork begins.

Friday and Saturday, October 29 and 30—Annual Homecoming.

Wednesday, November 24—Thanksgiving Vacation begins (noon).

Monday, November 29—Thanksgiving Vacation ends (8:00 A.M.)

Wednesday, December 22—Christmas Vacation begins (5:00 P.M.)

Monday, January 3—Christmas Vacation ends (8:00 A. M.)

Friday, January 28—First Semester ends.

Second Semester

Monday, January 31—Registration.
Tuesday, February 1—Classwork begins.
Friday, March 25—Central Division of Illinois Education Association.
Wednesday, April 13—Easter Vacation begins (5:00 P.M.)
Tuesday, April 19—Easter Vacation ends (8:00 A.M.)
Monday, May 30—Memorial Day Holiday.
Thursday, June 2—Classwork closes.
Sunday, June 5—Baccalaureate Exercises.
Monday, June 6—Alumni Reunion and Luncheon.
Monday, June 6—University Commencement.

Summer Session

Saturday, June 11—Registration.
Monday, June 13—Classwork begins.
Monday, July 4—Independence Day Holiday.
Friday, August 5—Summer term ends.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The new greenhouse is under construction and should be completed by July 1. The total cost will be \$25,000 covered by an appropriation of \$15,000 by the 59th General Assembly and a grant of \$10,000 by Governor Horner from the appropriation of one million dollars for permanent improvements among the five state teachers colleges. The building will meet a long-felt need on the campus.
2. Although the WPA program has of necessity been much curtailed during the past few weeks, the work on the University High School recreational area, the university athletic field and the campus amphitheater is nearing completion. Several parts of the projects remain untouched and it is hoped these may be re-written into new projects after July 1.
3. The need for additional buildings becomes more imperative from day to day and it is hoped that the proposed new library, the auditorium-music-speech-administration building and the home management house may be provided for by legislative appropriation as now recommended by the budget committee of the Normal School Board.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. The past few weeks have been crowded with numerous state conventions that have come to the campus of the University. Some of these were invited but most of them, because of our central location, were anxious to have their meetings on our campus. Among such state meetings since March 19 and through May 8 are those of the Illinois Chemistry Association, the Illinois Conference on Temperance in the Schools, the Illinois Congress of Parents and Teachers, the Illinois Conference of Supervisors and Directors of Education, the Illinois Vocal and Instrumental High School Music Contest, the Big Brother and Big Sister Association, the Illinois Probation Officers Association, the Illinois College Press Association, and the State Oratorical and Speech League, with almost 11,000 persons attending these various meetings. In addition to the State meetings, numerous divisional and district conferences have utilized the campus to advantage for their meetings.

X. SUMMARY

Action was also obtained by the presidents, from the Board, on the following items:

Illinois State Normal University

Action of the Normal School Board is requested on the following items:

1. Approval of the State scholarship list as reported and certification to the State Treasurer of the total amount of \$4,860 due Illinois State Normal University.
2. Acceptance of the resignation of Miss Nell Holtman.
3. Granting of leaves of absence to Edna M. Gueffroy, Mabel Clare Allen, and Ruth Yates.
4. Approval of the appointment as faculty members of Mary E. Moody, \$2,025; I'Anna Jontz, \$1,620; Anna L. Keaton, \$2,400; and H. W. Peithman, \$2,160.
5. Approval of the summer session faculty list at salaries indicated, totalling \$61,131.50.
6. Approval of the leave of absence granted Simon Kniery, fireman.
7. Approval of the appointment of Vernor Foreman to the grounds force at \$100 month.
8. Approval of the University Calendar for the 1937-1938 school year.

Respectfully submitted,

R. W. FAIRCHILD

REPORT OF THE

EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON

Springfield, Illinois, May 17, 1937

*To the Chairman, Secretary, and Members
of the State Normal School Board:*

LADIES AND GENTLEMEN: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS

1. Attendance—Winter Quarter, 1936-37

a. College	Men	Women	Total	Total One Year Ago
Post-graduates	1	1	2	7
Seniors	48	39	87	114
Juniors	58	53	111	95
Sophomores	102	141	243	292
Freshmen	157	187	344	284
Total	366	421	787	792
b. High School				
Post-graduates	2
Twelfth Year	21	23	44	38
Eleventh Year	21	16	37	44
Tenth Year	17	26	43	35
Ninth Year	25	33	58	42
Total	84	98	182	161
c. Non-residents
d. Elementary Grades	132	125	257	261
Grand total of all students and pupils.....	582	644	1,226	1,214

2. Teachers College Scholarships

- a. Sixty-eight (68) students have presented the former Lindly Scholarships, given at eighth grade graduation, and have been granted free tuition to the amount of \$10.00 per quarter.
- b. Sixty-one (61) students have presented the Teachers College Scholarships offered to high school graduates, under Sections 166, 167 and 169a, Smith-Hurd Revised Statutes, State of Illinois, Chapter 122, Section 191-195a. These students, the high school granting the scholarship, the quarters attended and the amount due the college, are as follows:

PROCEEDINGS

Student and High School	Quarters Attended	Tuition
1. Arvedson, Marian, Mattoon	Three	\$ 30.00
2. Bennett, Margaret Elizabeth, Westfield	Three	30.00
3. Berns, Charles Patrick, Pana	Three	30.00
4. Bohn, Geneva Maxine, Marshall	Three	30.00
5. Bromley, Mary Pauline, Charleston	Three	30.00
6. Brown, Charles Clifton, Arcola	Three	30.00
7. Browning, Herbert Carlyle, Oakland	Three	30.00
8. Brumleve, Colette Mariann, Teutopolis	Three	30.00
9. Bunnell, Laura Belle, Paris	Two	20.00
10. Castle, Mary Hannah, Ridegfarm	Three	30.00
11. Christopher, Lawrence Clark, Tower Hill	Three	30.00
12. Clark, John Albert, Hume	Three	30.00
13. Cornman, Erma Mae, Mt. Zion	Three	30.00
14. Cox, Martha Jane, Hindsboro	Three	30.00
15. Davidson, Rondell Lee, Edinburg	Three	30.00
16. Davis, Margaret E., Lawrenceville	Three	30.00
17. Durston, Eula Frances, Witt	Three	30.00
18. Dysert, Josephine, Oakwood	Three	30.00
19. Epperson, Esther Gladys, Sullivan	Three	30.00
20. Faftris, Leona Mae, Louisville	Three	30.00
21. Finkbiner, Eva Miriam, Hutsonville	Three	30.00
22. Fling, Dean Arthur, Windsor	Three	30.00
23. Foor, Burnilda Maxine, Shelbyville	Three	30.00
24. Ford, Mary Elizabeth, Bridgeport	Three	30.00
25. Goldsmith, Reba Margaret, Robinson	Three	30.00
26. Habben, Theresa Hermine, Ogden	One	10.00
27. Harris, Patricia Marie, Mattoon	Two	20.00
28. Hoecherl, Mildred Cecilia, Willow Hill	Three	30.00
29. Holladay, Martha Elizabeth, Neoga	Three	30.00
30. Honn, Electa Marie, Kansas	Three	30.00
31. Howell, George Morris, Rosamond	Three	30.00
32. Kleiss, Mary Alice, Tolono	One	10.00
33. Knowles, Vernetta E., Olney	Three	30.00
34. Koertge, Neoma Bernice, West Salem	Three	30.00
35. Kunze, Helen Elizabeth, Edwardsville	Three	30.00
36. Lichtenwalter, Chalice Virginia, Toledo	Three	30.00
37. McComas, Lou Anne, Paris	Three	30.00
38. McHenry, Albert Junior, Brocton	Three	30.00
39. McKinney, Thelma Kathryn, Newton	Three	30.00
40. Marlow, March Lurea, Bethany	Three	30.00
41. Moore, Marian Geraldine, Lawrenceville	Three	30.00
42. Phelps, Mary Minetta, Danville	Three	30.00
43. Pyro, Frances Lucille, Greenville	Three	30.00
44. Racster, Barrett, Albion	Three	30.00
45. Radcliff, Virginia Patience, Tuscola	One	10.00
46. Richmond, George Smithdeal, Fillmore	Three	30.00
47. Roettger, Jean Eleanor, Springfield	Three	30.00
48. Rogers, Mary Louise, Humboldt	Three	30.00
49. Shawver, Rosalie, Casey	Three	30.00
50. Snearly, Dale Everett, Kansas	Two	20.00
51. Stewart, Florence Alice, Chrisman	One	10.00
52. Stine, Paul Taylor, St. Elmo	Three	30.00
53. Tefft, Nina Mae, Charleston T. C.	Three	30.00
54. Toberman, Donald Rice, Coffeen	Three	30.00
55. Walton, Jean Eleanor, Bone Gap	One	10.00
56. Ward, Nettie Alene, Greenup	Three	30.00
57. Watts, Loric Otto, Oblong	Three	30.00
58. Wesley, Carl Washington, Flat Rock	Three	30.00
59. White, Mary Marie, Sumner	Three	30.00
60. Wilkins, Irene, Flora	Three	30.00
61. Wood, Harry, Noble	Three	30.00
Total—61		
Total		\$1,700.00

II. FACULTY

1. Change in Status

Grace Geddes, second grade critic since 1915, completes her thirty-fifth year of public school teaching in June, and her twenty-second year of teaching at Charleston. Miss Geddes requests that she be transferred to the inactive list at the end of the 1937 summer school.

2. Leaves of Absence

- a. Clara Attebery, A.M., Instructor in Home Economics, for the second half of the school year 1936-37, without salary, in order to study for the Doctor of Education degree at New York University.
- b. Eugene M. Waffle, A.M., Assistant Professor of English, for the spring quarter 1936-37, without salary, to complete requirements for the Doctor of Philosophy degree at the George Peabody College for Teachers.
- c. Rose Zeller, A.M., Instructor in Geography, for the school year 1937-38, without salary, in order to study for the Doctor of Philosophy degree at Clark University.
- d. Florence McAfee, A.M., Director of Physical Education for Women, for the school year 1937-38, without salary, in order to study for the Doctor of Education degree at New York University.
- e. Harold M. Cavins, M.S., Instructor in Hygiene, for the school year 1937-38, without salary, in order to study for the Doctor of Education degree at Leland Stanford Jr. University.
- f. Walter M. Scruggs, M.S., Instructor in Zoology, for the school year 1937-38, without salary, in order to study for the Doctor of Philosophy degree at Harvard University.
- g. Russell H. Landis, M.S., Instructor in Industrial Arts, for the school year 1937-38, without salary, in order to study for the Doctor of Education degree at the Pennsylvania State College.
- h. Robert A. Shiley, A.M., Instructor in English, a continuance of present leave of absence without salary, for the school year 1937-38, in order to complete residence requirements for the Doctor of Philosophy degree in the School of the Drama of Yale University.

3. New Appointments

- a. Ruth Schmalhausen, Ph.B., The University of Chicago, 1923; A.M., Columbia University, 1932, as substitute Instructor in Home Economics for the second half of the school year 1936-37, vice Clara Attebery on leave, at a total salary of \$900.
- b. Dorothy M. West, B.S., University of Illinois, 1926; A.M., University of Illinois, 1928; as substitute Instructor in English for the spring quarter, 1936-37, vice Eugene M. Waffle on leave, at a total salary of \$600.
- c. Dr. Wayne Warde Wantland as substitute Instructor in Hygiene, vice Harold M. Cavins on leave for study, at a salary of \$2,250 for nine months. Dr. Wantland is native of Sheridan, Illinois; holds a two-year diploma, Northern Illinois State Teachers College, 1925; B.S. in Education,

PROCEEDINGS

1930; M.A., 1932, and Ph.D., Northwestern University, 1935. He has had rural school, village high school, and university teaching experience. He comes to Charleston from an instructorship in Zoology at Northwestern University.

4. The faculty list and salary schedule for the eight week summer term, June 14 to August 6, inclusive, is submitted below. The June portion of salaries will be paid from the Salaries and Wages item of the present biennium; the July-August portion from the appropriation for the biennium 1937-39.

Gracey, Frank M., Assistant Professor	Art	\$ 540.00
Whiting, Mildred, Instructor.....	Art	400.00
Stover, Ernest L., Professor.....	Botany	700.00
Phipps, Harris E., Associate Professor.....	Chemistry	600.00
Dickerson, Earl S., Instructor.....	Commerce	400.00
MacGregor, Jay B., Associate Professor.....	Education	640.00
Rothschild, Donald A., Associate Professor.....	Education	640.00
Metter, Harry L., Assistant Professor..	Education	600.00
Sloan, Paul W., Assistant Professor.....	Education	580.00
McKinney, Isabel, Professor.....	English	720.00
Widger, Howard DeF., Professor.....	English	720.00
Ross, J. Glenn, Assistant Professor.....	English	540.00
Shiley, Robert A., Assistant Professor.....	English	500.00
West, Dorothy, Instructor	English	400.00
Guinagh, Kevin J., Associate Professor.....	Foreign Language	600.00
Harris, Ruby M., Associate Professor.....	Geography	540.00
Zeller, Rose, Instructor	Geography	480.00
Russell, Vivla V., Assistant Professor.....	Home Economics	600.00
Schmalhausen, Ruth, Instructor.....	Home Economics	400.00
Scruggs, Walter M., Instructor.....	Hygiene	480.00
Ashley, Lawrence F., Professor	Industrial Arts	720.00
Landis, Russell H., Assistant Professor	Industrial Arts	480.00
Booth, Mary J., Associate Professor	Library	560.00
Smith, May, Instructor	Library	400.00
Love, Harriet, Instructor	Library	400.00
Thomson, Annabelle, Instructor	Library	340.00
Crosby, Lucile, Instructor	Library	300.00
Taylor, Edson H., Professor	Mathematics	900.00
Heller, Hobart F., Associate Professor	Mathematics	600.00
Asbury, Eugene K., Instructor	Music	450.00
Hanson, Ethel I., Instructor.....	Music	420.00
Hunter, Jessie L., Instructor	Penmanship	400.00
Lantz, Charles P., Associate Professor	Physical Education (M)	620.00
Carson, Gilbert, Instructor.....	Physical Education (M)	450.00
Hupprich, Mabel, Instructor	Physical Education (W)	400.00
Verwiebe, Frank L., Assistant Professor	Physics	540.00
Thomas, Simeon E., Professor	Social Science	740.00
Coleman, Charles H., Associate Professor	Social Science	600.00
Alter, Donald R., Assistant Professor.....	Social Science	500.00
Spooner, Charles S., Associate Professor	Zoology	680.00
Levake, Edith, Instructor	7th Grade	520.00
Baker, Emily V., Instructor	6th Grade	400.00
Bankson, Bernice, Instructor	5th Grade	400.00
Arnold, Myrtle, Instructor	4th Grade	440.00
Saunders, Nannilee, Instructor.....	3d Grade	500.00
Geddes, Grace, Instructor.....	2d Grade	576.00
Donley, Margaret, Instructor	1st Grade	500.00
Total		\$24,916.00
Expenditure 1935-37 budget		\$11,212.20
Expenditure 1937-39 budget		\$13,703.80

III. OTHER EMPLOYEES

1. Mrs. Lucile Mills Schaudt, university graduate stenographer, secretary to the Registrar and the Dean, resigned as of May 1, 1937, in order to accept a secretarial position at the University of Illinois. Requisition for a successor of similar grade has been filed through official channel to the Civil Service Commission, and Miss Loretta Harvey, of Coffeen, Illinois, will be sent to us for trial on June 1, 1937.

2. Miss Dorothy Davis, Mattoon, Illinois, who has taken the civil service examination for junior stenographer, has been sent to us on a thirty-day permit for the month of May, at a salary of \$60.00.

IV. THE ORGANIZATION

1. It is necessary that Eastern Illinois State Teachers College begin to offer extension work in our area of the State, similar to that given by the four sister institutions. Dr. Paul W. Sloan, Assistant Professor of Education, is recommended for transfer to the directing of this work, beginning in September, 1937.
2. The interest created in speech in the past three years, and the need for increased speech training, recommends the separation of speech from English, with Dr. J. Glenn Ross as head of this department.

V. THE CURRICULUM

1. Slight shifting in curriculum organization will be shown by the 1936-37 catalog, now in press. Curriculum studies of the current year. The suggested change in English-Speech has already been mentioned, as has the proposed expansion in Extension work. It is hoped that the appropriation will be sufficient to add some work in commercial teacher training.

VI. BUILDINGS AND GROUNDS

- a. Contracts totalling \$458,348.28 for the construction of a Health Education Building were awarded January 11, 1937. Construction on the building was sufficiently advanced to lay the cornerstone on Alumni Day, May 8, 1937. Completion of the building is scheduled for mid-December.
- b. On April 12, 1937, bids for the construction of a Science Building were received, totalling \$343,109.00. On May 2, 1937, the advisory committee for the college met, and canvassed the financial situation. On May 5, 1937, conference was had with Governor Henry Horner, Director John J. Hallihan, and Mr. C. Herrick Hammond, State Supervising Architect. Governor Horner referred the problem of financing the Science Building through Director Hallihan to the State Normal School Board. Copy of the memorandum prepared for the State Supervising Architect is as follows:
 "Memorandum for C. Herrick Hammond, Supervising Architect, in connection with conference held May 5, 1937, regarding Health Education and Science Buildings at Eastern Illinois State Teachers' College, Charleston, Illinois.

Total funds available:

PWA Grant (45%)	\$285,750.00
State Funds (55%)	350,000.00

Total\$635,750.00

If Science Building is not constructed, the PWA Grant for the entire project will be based on the estimated cost, as per our letter of December 21, 1936, (copy attached) of \$384,000.00 for Health Education Building alone, and will be \$172,800. On this basis the Health Education Building will cost the State the difference between \$172,800.00 and the actual contract cost of \$430,731.00, or \$257,931.00 plus the Associate Architect's fees (\$25,903.86) and contingencies (\$2,365.14) of \$29,269.00, or \$287,200.00. The State has provided by requisition \$350,000.00 for the project, and the balance of \$62,800.00 will lapse and revert to the General Revenue fund.

The State will lose from the PWA Grant the difference between the base grant of \$285,750.00 and the grant which will be received for the Health Education Building only of \$172,800.00, or \$112,950.00.

The institution will lose both the \$62,800.00 of State funds, which will revert to the General Revenue fund, plus the \$112,950.00 lost on the grant, or a total of \$175,750.00.

The expenditure of the additional \$175,000.00 of State funds required for the entire project will save to the State this \$112,950.00 of the grant.

NOTE: The amount of \$62,800.00 mentioned above as reverting to the General Revenue fund will, however, be reduced by the Associate Architect's fees for preparing the drawings of the Science Building, in the amount of approximately \$14,500.00.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. Mention is made of the high degree of achievement of the college paper, *The Teachers College News*. Three outstanding ratings have been secured this year, (a) Medallist ranking by the Columbia University Department of Journalism, (b) All-American ranking by the University of Minnesota Intercollegiate Press Association, and (c) for the seventh consecutive year, first rank among the colleges of Illinois.
2. A senior in our Teachers College High School, John MacGregor by name, after winning first place in the State contest, won third place in humorous reading in the National High School Speech contest, recently held at Jacksonville, Illinois.
3. Professor Simeon E. Thomas, head of the Department of Social Science since 1906, will receive an honorary degree of Doctor of Laws (LL.D.) from the Upper Iowa University, from which he received the bachelor's degree with the Class of 1898.

Action of the State Normal School Board is requested on the following items:

1. Submission of Teachers College Scholarship List of 61 persons, totalling \$1,700 tuition due, to the Department of Finance for payment.
2. Transfer of Miss Grace Geddes to the inactive list, effective at the close of summer school.
3. Granting of leaves of absence for study, without salary, to Clara Attebery, Eugene M. Waffle, Rose Zeller, Florence McAfee, Harold M. Cavins, Walter M. Scruggs, Russell H. Landis, and Robert A. Shiley, as stated in report.
4. Employment of Ruth Schmalhausen, \$900.00, Dorothy M. West, \$600.00, and Wayne W. Wantland, \$2,250.00, for positions and salaries stated.
5. Resignation of Mrs. Lucile Mills Schaudt, and the temporary employment of Dorothy Davis as stated.
6. Employment of summer school faculty for work and salaries stated in report, totalling \$24,916.00.
7. Expansion of college activity to include extension work and speech if funds permit.
8. Inclusion in 1937-39 budget for permanent improvements, sufficient funds (\$175,500.00) for completion of Science Building as a part of the present PWA building project.

Respectfully submitted,
ROBERT G. BUZZARD,
President

NORMAL SCHOOL BOARD MEETING

The Normal School Board met in the Administration Building at Western Illinois State Teachers College, Macomb, Ill., on Tuesday, July 13, 1937, at 10 A.M.

On roll call the following members were present:

Hon. John J. Hallihan, Chairman
Hon. John A. Wieland, Secretary
Mr. Dill
Mr. O'Harra
Mr. McMorris
Mr. Beich
Miss McIntire
Mrs. Green
Mr. Alschuler
Mr. Sunderman

The Chairman delivered a message from the Governor to the Presidents pertaining to reports.

It was moved by Mr. Dill and seconded by Mrs. Green that the Board refer the budget to a budget committee to confer with the Governor for adjustments. Motion carried.

It was moved by Dr. Sunderman and seconded by Mr. Dill that the Board adjourn. Motion carried.

JOHN A. WIELAND, *Secretary*

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE

July 13, 1937

I. STUDENTS

1. Attendance for the Spring Quarter, 1937

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Postgraduates	6	3	9	8
Seniors	58	62	120	105
Juniors	49	39	88	113
Sophomores	93	143	236	275
Freshmen	90	187	277	298
Total	<u>296</u>	<u>434</u>	<u>730</u>	<u>799</u>
b. High School, Campus	70	63	133	145
Affiliated High School	41	22	63	64
Total	<u>111</u>	<u>85</u>	<u>196</u>	<u>209</u>
c. Elementary School	113	94	207	214
Affiliated Elementary School	77	67	144	148
Total	<u>190</u>	<u>161</u>	<u>351</u>	<u>363</u>
Grand Total	<u>597</u>	<u>680</u>	<u>1,277</u>	<u>1,370</u>

2. Attendance for Mid-Spring Term, 1937

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Postgraduates	0	3	3	2
Seniors	13	8	21	18
Juniors	14	81	95	53
Sophomores	10	49	59	56
Freshmen	3	10	13	16
Total	<u>40</u>	<u>151</u>	<u>191</u>	<u>145</u>

3. Attendance for the year, 1936-37

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Postgraduates	41	66	107	111
Seniors	140	189	329	367
Juniors	157	441	598	477
Sophomores	153	406	559	602
Freshmen	173	330	503	501
Total	<u>664</u>	<u>1,432</u>	<u>2,096</u>	<u>2,058</u>
b. High School	141	131	272	255
c. Extension	82	417	499	503
d. Elementary Grades	268	232	500	522
Grand Total	<u>1,155</u>	<u>2,212</u>	<u>3,367</u>	<u>3,338</u>
Counted Twice	227	470	697	646
Total Individuals Enrolled..	<u>928</u>	<u>1,742</u>	<u>2,670</u>	<u>2,692</u>

An examination of the above table shows that insofar as totals are concerned, there has been very little shift in the enrollment during the last year from that of the former year, and, while the number of freshmen is almost identical for the two years, this year there are hardly so many sophomores, quite a good many more juniors, and a few less seniors.

The postgraduates who have enrolled for the two years exceed 100 in each case, although it has been impossible to offer them any graduate work and they have taken additional courses on the undergraduate level in the hope of being better prepared for the work which they have or may choose as a teaching field. It seems conservative to assume that many more postgraduates would enter the college if graduate work were offered on a graduate level and could be counted toward advanced degrees, and since graduate work is now usually required as a preparation for teaching in the better high schools, as well as for principalships and superintendencies, perhaps the Teachers Colleges are confronted immediately with the necessity for decision as to whether such work shall be offered.

4. Per capita cost for college year, 1936-37

a. College attendance by terms and quarters, July 1, 1936, to June 30, '37.

	Men	Women	Total	Equivalent for 36 Weeks
First Summer Term, 1936.....	176	608	784	130.6
Second Summer Term, 1936....	89	177	266	44.3
Fall Quarter, 1936.....	329	481	810	270.
Winter Quarter, 1936-37.....	314	453	767	256.
Spring Quarter, 1937.....	296	434	730	243.
Mid-Spring Term, 1937	41	151	191	34.
Extension, 1936-37	82	417	*499	54.8
Total				1,032.7

* Courses taken for credit, 657.

b. Cost of operating the college for the year beginning July 1, 1936, and ending June 30, 1937, not counting permanent improvements nor interest on the investment:

State appropriations	\$290,742.12
Revolving Fund	42,921.69
Total	\$333,663.81

c. Per capita cost:

To state = $\$290,742.12 \div 1032.7 =$	\$ 281.53
To Revolving Fund = $\$42,921.69 \div 1032.7 =$	41.56
Total, $333,663.81 \div 1032.7 =$	\$ 323.09

d. During the year ending June 30, 1936, the per capita cost was as follows:

To state = $\$290,466.06 \div 1078 =$	\$269.45
To Revolving Fund = $\$32,180.60 \div 1078 =$	29.85
Total = $\$322,646.66 \div 1078 =$	\$299.30

e. In comparing the above figures, it is observed that the per capita cost for the year just closed is \$23.79 greater than it was for last year. This is due to the fact that the average attendance on the basis of thirty-six weeks is this year between 40 and 50 less than last year. This in turn is due to the fact that quite a number of students who enrolled remained only a short while and dropped out, and a good many who remained through a term were dropped at the end of the term because of their inability to do satisfactory work, so by raising the standards we have decreased the average enrollment and increased the per capita cost.

5. Graduates, June 3, 1937

a. Four Year College

Anderson, Ruth Marie
 Barnes, Donna Carol
 Carmack, Helen D.
 Cleaves, Willard E.
 Conelly, Marian H.
 Cook, Ida Evelyn
 Corman, Geraldine
 Coulter, Delmar Richard
 Crabb, Mary Luella
 Davis, Ralph S.
 DeFoe, Hartley
 Dobbs, Barbara
 Fuhr, John Henry
 Hamilton, Helen Marie
 Hansberger, Lawrence E.
 Hartman, Harland S.
 Hilton, Howard D.
 Hodges, Royal M.
 Horack, Wayne Barker
 Hubbard, Clarence A.
 Hunt, Margaret Ellen
 Hunter, Robert Wayne
 James, Mary Ellen
 Jobe, W. Meredith
 Kirkpatrick, Burdette F.
 Kugler, Louise Winifred

Latherow, Clifford Brandon
 Leick, June Grace
 Markham, Mae F.
 McGinnis, Maurice D.
 Oakes, Frances E.
 Oitker, Joseph M.
 Paulson, Roy L.
 Payne, Richard C.
 Prentice, George R.
 Reynolds, Doris Elizabeth
 Siepel, John W.
 Smith, Elton
 *Standard, Heman W.
 Stickney, Mary Hrusovar
 Syrele, Reginald W.
 Taylor, Charles Edward
 Thuren, Dale S.
 *Vaughn, Kenneth W.
 Walker, Lee
 Walker, Lois Maxine
 Wallingford, Betty L.
 Walthers, Kenneth George
 Wayland, Lola Cooper
 Welsh, Nellie Madaline
 Wilcox, T. Glade
 Zang, Helene F.

b. Two Year or Junior College

Andreen, V. Minola
 *Ashwood, Madelyn
 Bainter, Maralea Pauline
 Bardon, Renetta A.
 Booth, Elizabeth
 Boyer, Alice E.
 Brown, Jessie
 Bywater, Joy Maxine
 Carlberg, Dorothy E.
 Collins, Dorras
 Dailey, Eleanor Alvina
 Dean, Mary Lugene
 Francis, Maude Evelyn
 Giddings, M. Geraldine
 Grimes, Frances
 Hagans, Laura J.
 Hicks, Margaret D.
 Hillery, Viletta Amelia
 Huggins, Wilma L.
 Johnson, Marion M.
 Kator, Lucille
 Melbourne, Margaret B.
 Miller, Katherine V.
 Nelson, Norma Luella

Newell, Marie
 Newland, Katherine
 Odelberg, Esther Regina
 Orr, Alberta L.
 Quick, Jane M.
 Rahn, Maude Kathryn
 Redman, Marjorie L.
 Ringquist, Anna Vernetta
 Scott, Hilda L.
 Seiver, Helen M.
 Sims, Dorothy Irene
 Slone, M. Lolita
 Smith, Helen H.
 Smith, Lois Maxine
 Stelter, Marie
 Stratton, Jesse L.
 Sutton, June V.
 Swanson, Dena Faye
 Swedlund, Mildred E.
 Trevor, Dorothy
 Tyler, Anna Marie
 Wager, Margaret Louise
 Warweg, Cleatus Marie

c. Two and one-half year, or Specials

Hillery, Viletta Amelia

Primary Education

* Honor Students

6. Scholarship students in the Freshman Class for 1936-37 as compared with other freshmen are shown to be quite superior by the following table. In the table fifty-six scholarship students are represented in a total of three hundred thirty-three freshmen.

MEDIAN AND QUARTILE POINTS FOR AVERAGE HONOR POINTS EARNED EACH TERM BY THE ENTIRE FRESHMAN CLASS AND THE SCHOLARSHIP STUDENTS DURING THE ACADEMIC YEAR 1936-1937 AT WESTERN ILLINOIS STATE TEACHERS COLLEGE.

Fall Term 1936			
	Median	Q3	Q1
All Freshmen	1.33	1.83	0.87
Scholarship Students	1.71	2.35	1.30

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Winter Term 1936-37			
	Median	Q3	Q1
All Freshmen	1.41	2.04	0.95
Scholarship Students	1.96	2.43	1.51
Spring Term, 1937			
	Median	Q3	Q1
All Freshmen	1.56	2.05	1.09
Scholarship Students	2.17	2.65	1.65

This table shows very definitely the advantage of the Scholarship Law which has been in force but a single year, and it is hoped that as more students enter the Teachers Colleges on basis of this scholarship, the quality will continue to improve.

II. THE FACULTY

1. Resignations

Four resignations were reported at the last meeting of the Board and these places are to be filled. In addition, Miss Margaret McCain, one of the assistant librarians, had a nervous breakdown last April and has not been able to return to her work, nor will she take it up again here. She has not filed a formal resignation, but her place needs to be filled.

2. New appointments recommended

- a. For the position of Health Adviser for college women vacated by Dr. Amy Jones, Dr. Esther Handcock is recommended at a salary of \$1,800 for the regular college year. Dr. Handcock holds her Bachelor's and Master's degrees from George Washington University, and her Doctor's degree in Medicine from the University of Colorado. She has taught Biology and Chemistry at Blackstone College in Virginia, at Stonewall Jackson College in Virginia, and Biology and Health Education at the State Teachers College at Boone, North Carolina, and has been resident physician and professor of Biology in Mary Baldwin College during most of the past year. She did her internship at Asbury Hospital in Minneapolis, Minnesota. She comes well recommended by the Medical Department of the University of Colorado and the hospital authorities in Minneapolis.
- b. Mr. Lewis R. Toll is recommended at a salary of \$1,800.00 for the term of 36 weeks for the position as teacher of commercial subjects resigned by Mr. Donald Feller. Mr. Toll graduated from high school at Berkeley, California, spent two years in the Oregon State College at Corvallis, Oregon, and two additional years in the University of Illinois, from which he received his B.S. degree. He will receive his Master's degree from the University of Illinois this summer. He has taught one year as principal of the Gladstone High School in Illinois, two years as teacher of commercial subjects in the High School at Morris, Illinois, and two years as teacher of commercial subjects in

the Quincy High School. He is recommended highly by the University of Illinois and by the various school officials under whom he has worked in the high schools where he has taught.

- c. A telegram just arrived from Mr. H. Glenn Ayre, in which he accepts the position in the Mathematics Department caused by the resignation of Miss Ruth Shriver, at a salary of \$2,115.00 for the nine months. I am therefore recommending him for the position, and have included him in the above salary schedule. Mr. Ayre holds his Bachelor's degree from Southern Illinois State Normal University, his Master's degree from the University of Michigan, and expects to receive his Ph.S. degree from George Peabody College at Nashville, Tennessee, during the summer of 1937. He has taught in the high schools at Carterville, Benton and Waukegan, Illinois, at Southern Illinois State Teachers College at Carbondale, and at George Peabody College for Teachers, and comes well recommended.
- d. At the time of preparing this report, no recommendations are ready to make with respect to the other vacancies.
- e. Faculty list and salary schedule recommended for the regular college year of thirty-six weeks during 1937-38. The salaries are to be paid out of the appropriation for Salaries and Wages.

Name and Classification	Salary for 36 Weeks
Currens, F. H., Dean and Professor of Physical Science.....	\$ 4,185.00
Simpkins, R. R., Professor of Education.....	4,050.00
Grote, Caroline, Dean of Women (Emerita).....	1,620.00
Waggoner, H. D., Professor of Biology.....	3,870.00
Garwood, Irving, Professor of English.....	3,690.00
Schuppert, W. L., Professor of History.....	3,870.00
Ginnings, R. M., Professor of Mathematics.....	3,870.00
Tillman, A. G., Professor of Geography.....	3,285.00
Beighey, D. C., Associate Professor of Commerce.....	3,195.00
Oathout, C. H., Associate Professor of Agriculture.....	3,195.00
Wetzel, Wayne, Associate Professor of Industrial Art.....	3,195.00
Bailey, D. L., Associate Professor of Education.....	3,195.00
Schleier, Louis, Associate Professor of Education.....	3,015.00
Carson, Ruth, Associate Professor of Latin.....	2,925.00
Van Cleve, E. E., Associate Professor of Education (Emerita).....	1,350.00
Archer, Julian, Associate Professor of Education.....	2,925.00
Schreiber, E. W., Associate Professor of Mathematics.....	2,835.00
Eller, W. H., Associate Professor of Physics.....	2,835.00
Seal, H. C., Associate Professor of History.....	2,745.00
Linder, R. G., Associate Professor of Education.....	2,745.00
Colby, Eva, Associate Professor of Home Economics.....	2,745.00
Thisted, M. N., Assistant Professor of Education.....	2,745.00
Gayler, G. W., Assistant Professor of Education.....	3,195.00
Hanson, Ray, Assistant Professor of Physical Education.....	2,925.00
Schory, H. F., Assistant Professor of English.....	2,745.00
Sharp, Dora, Assistant Professor of Physical Education.....	2,655.00
Pottle, Theodora, Assistant Professor of Art.....	2,655.00
Wild, Theresa, Assistant Professor of Music.....	2,655.00
McAllister, W. A., Assistant Professor of History.....	2,520.00
Olson, Blenda, Assistant Professor of French.....	2,520.00
Corbin, Mabel, Assistant Professor of English (three-quarter time).....	1,890.00
Bennett, Mary, Assistant Professor of Biology.....	2,520.00
Vawter, Gladys, Assistant Professor of English.....	2,340.00
Sallee, Roy M., Assistant Professor of Biology.....	2,340.00
Myers, Bessie, Assistant Professor of English (one-half time).....	1,170.00
Ray, Ethel, Assistant Professor of Education.....	2,340.00
Hoover, Isabel, Assistant Professor of English.....	2,340.00
Crilly, Karl, Assistant Professor of Music.....	2,340.00
Jackson, Fanny, Assistant Professor of Library.....	2,520.00
Cooper, Bessie, Assistant Professor, Training Teacher.....	2,700.00

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Thompson, Katharine, Assistant Professor, Training Teacher.....	\$ 2,700.00
Schaunenck, Margaret, Assistant Professor, Training Teacher.....	2,340.00
Mitchell, Beulah, Assistant Professor, Training Teacher.....	2,340.00
Pence, Helen M., Assistant Professor, Training Teacher.....	2,340.00
Duncan, Myrtle, Assistant Professor, Training Teacher.....	2,340.00
Porter, Marie, Assistant Professor, Training Teacher.....	2,340.00
Bonham, Tressie, Assistant Professor of Home Economics.....	2,340.00
Potter, Olive, Assistant Professor of Physical Education.....	2,340.00
Evans, Cecil, Assistant Professor of Library.....	2,340.00
Bennett, C. W., Assistant Professor of Chemistry.....	2,340.00
Scott, Elma, Assistant Professor, Training Teacher.....	2,340.00
Ernst, James E., Assistant Professor of English.....	2,340.00
Strome, Alberta, Instructor of Art.....	2,250.00
Miller, Rayman, Instructor of Industrial Art.....	2,250.00
Watters, Hilda, Instructor of History.....	2,250.00
Hesh, Claude, Instructor of Geography.....	2,250.00
Hildner, Ernest G., Instructor of History.....	2,205.00
Barclay, Ralph, Instructor of Physical Education.....	2,160.00
Horrabin, Waldo, Instructor of Chemistry and Physics.....	2,160.00
Voss, Hertha, Instructor of Commerce.....	2,160.00
Felber, Helen, Instructor of Kindergarten.....	2,115.00
Terrill, Jennette, Instructor, Training Teacher.....	1,800.00
Robinson, Laurretta, Instructor, Training Teacher.....	1,980.00
Sollars, Velna, Instructor of Commerce.....	1,620.00
Stubblefield, H. L., Unclassified, Health and Physical Education.....	3,330.00
Pennington, L. A., Unclassified, Education.....	2,205.00
_____, Dean of Women, Education.....	2,340.00
Nelson, Carl, Unclassified, Music.....	2,115.00
Julstrom, Clifford, Unclassified, Music.....	2,025.00
Toll, Lewis R., Unclassified, Commerce.....	1,800.00
Maneikis, Walter, Unclassified, English.....	1,800.00
Miner, Sara, Unclassified, Home Economics.....	1,530.00
Brophy, Kathleen, Unclassified, Physical Education.....	1,890.00
Carter, J. H., Unclassified, Chemistry.....	2,115.00
Ayre, H. G., Unclassified, Mathematics.....	2,115.00
Snapp, James C., Unclassified, Commerce.....	1,980.00
Reynolds, Juna, Unclassified, English.....	1,980.00
_____, Unclassified, Library.....	1,800.00
Crabb, Edith, College Nurse, Health and Physical Education.....	1,260.00
Handcock, Esther, Unclassified, Health.....	1,800.00
Skaggs, Earle C., Unclassified, Training Teacher (one-half time).....	675.00
Burgard, Albert, Rural Teacher (one-quarter time).....	360.00
Schmitz, Mary, Rural Teacher (one-quarter time).....	270.00
Watson, Abbie, Rural Teacher (one-quarter time).....	270.00
Van Order, Katherine, Village Teacher (one-quarter time).....	270.00
Good, Russell, Village Teacher (one-quarter time).....	450.00
Lashbrook, Orrin, Village Teacher (one-quarter time).....	450.00
Soper, Stanley, Village Teacher (one-quarter time).....	450.00
Platt, Mabel, Village Teacher (one-quarter time).....	225.00
High School Supervision	1,800.00
Emergency Teachers	3,000.00
Student Help.....	3,550.00
Labor	1,500.00
Lectures	500.00
Student Library Help.....	2,000.00
Total	\$213,950.00
Estimated Salaries for First Summer Term.....	35,660.00
Estimated Salaries for Second Summer Term.....	11,890.00
Total	\$261,500.00

III. OTHER COLLEGE EMPLOYEES

1. Resignations

- There has come into my hands recently the resignation of Mr. George Bugg, who has been one of the firemen for the college for a number of years. His resignation, however, will not become effective until September 1, at which time it will be necessary to secure someone to take his place. It is my recommendation that Mr. Ellis Locke be promoted at that time to the position vacated by Mr. Bugg, at his salary, which is recommended at \$115.00 per month, and that some new appointee be secured to take the place of Mr. Locke at his salary, which is \$110.00 per month.

PROCEEDINGS

2. Employees list and salary schedule recommended for the year beginning July 1, 1937, and ending June 30, 1938. These salaries are to be paid from the appropriations for Salaries and Wages.

Name and Classification	Salary for 12 months
Morgan, W. P., President	\$ 7,500.00
Champion, O. L., Business Manager	3,600.00
Draper, Donna, Secretary to President	2,100.00
Wright, Howard, Student Bookkeeper	1,080.00
Geddes, Jean, Student Stenographer	1,080.00
Asher, C. E., Chief Engineer	1,980.00
Wear, Roscoe, Assistant Engineer	1,500.00
Bugg, George, Fireman	1,380.00
Carson, Roy, Fireman	1,380.00
DeCamp, W. E., Superintendent of Buildings	1,980.00
Bateson, Creighton, Janitor	1,380.00
Kirkbride, Chester, Janitor	1,380.00
Shifley, Charles, Janitor	1,380.00
Straight, M. K., Janitor	1,380.00
Leighty, Elbert, Janitor	1,320.00
Gallaher, Ray, Janitor	1,320.00
Moon, Marion, Ground man	1,380.00
Lemmer, Guy, Watchman	1,380.00
Jackson, Luther, Janitor	1,320.00
Locke, Ellis, Fireman	1,320.00
Foreman, Don S., Landscape Gardener	1,800.00
TOTAL	\$38,940.00

3. List of employees and salary schedule recommended for the Dormitory for the year beginning July 1, 1937, and ending June 30, 1938. These salaries are to be paid from the Revolving Fund.

Name and Classification	Salary for 12 months
Donohoe, Laura, Matron	\$ 960.00
Nelson, Charles, Janitor	1,020.00
Arnett, Alta C., Cook	780.00
Henry, Margaret, Laundress	600.00
Brazil, M. C., Domestic	540.00
Miner, Mary E., Domestic	480.00
Yeager, Rose, Domestic	480.00
Graham, Helen, Student Stenographer	1,200.00
Laundry	1,080.00
Extra Help	200.00
TOTAL	\$7,340.00

4. List of employees and salary schedule recommended for the cafeteria for the year beginning July 1, 1937, and ending June 30, 1938. These salaries are to be paid from the Revolving Fund.

Name and Classification	Salary for 12 months
Crain, Bessie, Assistant Cook	\$ 600.00
Student Help	270.00
Total	\$ 870.00

IV. THE ORGANIZATION—No report

V. THE CURRICULUM—Nothing to report

VI. BUILDINGS AND GROUNDS

1. During the past biennium much has been done in the way of permanent improvements. Through the help of W.P.A. a swimming pool and athletic field have been built at a cost of \$21,162.50 to the college and \$33,264.00 to the federal govern-

ment. The former is for the use of all college students, high school students and elementary children, as well as the faculty who are on the campus, and the latter is intended for a hockey field for the college girls, an athletic field for the high school students and a playground for the elementary children in such sports as are adapted to this field and are not provided for sufficiently by the playground near the new training school building.

It ought to be determined very soon whether the swimming pool is to be enclosed, because the most extreme care will need to be taken to protect it during the winter weather if it is to be left open. Plans for a superstructure have already been drawn by the office of the State Architect, and an estimate of the cost has been secured. It will probably require \$60,000.00 to build this superstructure, and it may be possible that federal aid can be had to add to state funds for its erection.

2. The training school building was let by contract, and the construction began on January 11 of this year. This was made possible by an allotment of \$400,000.00 from state funds and \$326,250.00 from the Public Works Administration. The work on this building is now progressing rapidly, and the corner stone is to be laid today.

The delay in getting this building started gave it an unexpectedly high cost because of rising prices while it was necessary to wait for approval by the federal government. On this account almost the entire funds were required for the construction of the building and little if anything has been left with which to purchase equipment. Additional funds, therefore, of some \$50,000.00 will have to be found somewhere if the building is to be equipped during the biennium which has just opened.

3. In looking ahead, we find an addition to the heating and power plant is an emergency, for the State Architect's office, after a careful survey of the college plant, has reported that it is impossible to light it properly with the present equipment. The Architect's Office recommends that a small room be added to the heating plant, and a much larger generator be installed to furnish light and power for the campus buildings. They have estimated that this will cost \$40,000.00, but it is not known whether federal aid can be secured on this project or not.
4. When the new training school was located, it made it necessary to develop a number of new drives and sidewalks, and to landscape anew a considerable part of the campus adjacent to the new building. A project has been developed under W.P.A. and has recently been approved by the federal government to provide all of the grading for these walks and drives, and likewise for the landscaping as planned by the State Architect's

Office. This project involves also the installation of a storm sewer for the same part of the campus. The estimated cost of this entire project is \$6,267.00 to the college and \$17,481.00 to W.P.A., making a total of \$23,748.00. It is estimated, however, that it will require, in addition to the grading and landscaping, approximately \$25,000.00 for placing concrete slab on the drives and sidewalks adjacent thereto, and it will not be clear whether this additional cost can be cooperated in by the federal government until the new regulations are sent out.

5. Recently, through the cooperation of the State Architect's Office, one of its representatives came to the campus and went over all of the buildings in the entire plant and listed certain repairs, including painting, varnishing and redecorating, a new roof for the heating plant, a new automatic system of control for the heat in the administration building, new wiring for the women's dormitory, a repair of the telephone system for the dormitory, and other long needed repairs which could not be made during the past biennium because of lack of funds. It has been intimated through the State Planning Department, under Mr. Kellogg, that perhaps W.P.A. funds might be available to assist in this work, but no definite information to that effect has been sent out. It is evident, however, to anyone who takes the time to examine into conditions at the college that the buildings have been badly neglected for the past four years. This was due to the fact that sufficient funds were not available to keep them in their usual repair.

It would be well if the Board could make arrangements so that the Advisory Committee for this college, in cooperation with the president, could proceed with such of the above projects as have been outlined as rapidly as funds are available to carry them out.

VII. AUXILIARY ENTERPRISES

1. Report for Monroe Hall for the Year Ending June 30, 1937.

RECEIPTS

Total receipts from July 1, 1936, to June 30, 1937.....	\$19,802.25
Cash balance on hand July 1, 1936.....	30,944.06
	<hr/>
	\$50,746.31

DISBURSEMENTS

Groceries, meats, fruits and vegetables.....	\$ 5,713.12	
Bread and bakery goods.....	432.19	
Milk, cream, butter and ice cream.....	2,052.18	
Gas	170.47	
Office supplies and telephone.....	87.45	
Repairs	1,020.02	
New equipment	11,073.85	
Household supplies	634.76	
Refund on board	80.50	
Services	6,194.30	
Transfer for heat, water and light.....	4,000.00	
Transfer for loan.....	3,650.00	\$35,108.84
		<hr/>
Balance on hand June 30, 1937.....		\$15,637.47

TEACHERS COLLEGE BOARD

SUMMARY

Cash balance at beginning of year.....	\$30,944.06
Inventory of goods at beginning of year.....	580.98
	<hr/>
Bills outstanding	31,525.04
	618.98
	<hr/>
Unencumbered balance	30,906.06
Cash balance at close of year.....	16,637.47
Inventory of goods at close of year.....	606.24
	<hr/>
	16,243.71
Bills outstanding	811.63
	<hr/>
Unencumbered balance	15,432.08
\$30,906.00—(New Equip., \$11,073.85 + \$3,650.00 loan) = \$16,182.21	
Loss for the year \$16,182.21 — \$15,432.08 = \$750.13	

2. Report for Cafeteria for year ending June 20, 1937.

RECEIPTS

Total receipts from July 1, 1936, to June 30, 1937.....	\$ 3,749.56
Cash balance on hand July 1, 1936.....	896.79
	<hr/>
	\$4,646.35

DISBURSEMENTS

Groceries, meats, fruits and vegetables.....	\$ 1,757.63
Bread and bakery goods.....	87.78
Milk, cream, butter and ice cream.....	661.98
Household supplies	107.46
Service	907.55
	<hr/>
	\$ 3,522.40
Cash balance June 30, 1937.....	<hr/>
	\$ 1,123.95

SUMMARY

Cash balance at beginning of year.....	\$ 896.79
Inventory of goods at beginning of year.....	473.32
	<hr/>
	\$ 1,370.11
Bills outstanding	286.12
	<hr/>
Unencumbered balance	\$ 1,083.99
Cash balance at close of year.....	1,123.95
Inventory of goods at close of year.....	354.55
	<hr/>
	1,478.50
Bills outstanding	446.12
	<hr/>
Unencumbered balance	\$ 1,032.38
Loss for the year \$1,083.99 — \$1,032.38 = \$51.61	

3. Report of the General Revolving Fund for the year ending June 30, 1937.

RECEIPTS

Balance on hand July 1, 1936.....	\$ 30,454.65
Cash receipts for the year.....	\$ 38,114.45
Transfer for heat, water and light.....	4,000.00
Transfer for loan from Monroe Hall.....	3,650.00
	<hr/>
	45,764.45
	<hr/>
	\$ 76,219.10

DISBURSEMENTS

Salaries and wages.....	\$24,746.58
Office expense	1,119.05
Traveling expense	3,114.58
Operation	14,817.84
Repair and equipment.....	22,567.39
Permanent improvements	8,629.79
	<hr/>
	74,995.23
Balance on hand July 1, 1937.....	<hr/>
	\$ 1,223.87

4. A complete report of all secondary activities of the student body which involve the handling of any funds is being prepared, and will be filed with members of the Board at an early date.

VIII. STUDENT LIFE—No report

IX. MISCELLANEOUS.

1. Senate Bill No. 490, which was intended to provide additional powers for the Normal School Board with respect to salaries, tenure, and retirement was passed unanimously by the Senate, but was lost in the Committee on Education in the House in the final days of the General Assembly. This bill had no opposition in the Senate and none in the House except for the last section, which was copied after the similar bill extending the powers of the trustees of the University of Illinois, and allowing the Board to lease, transfer and hold land and other property. Perhaps this part is sufficiently cared for in the general provisions of the law of the State, and need not be included, if it is objectionable, but a bill similar to Senate Bill 490 should be introduced into the General Assembly at the first opportunity to properly extend the powers of the Normal School Board.

X. SUMMARY

The approval of the Board is requested on the following items:

1. List of four, two, and two and one-half year graduates of June 3, 1937.
2. An extended leave of absence for Miss Margaret McCain.
3. The appointment of Dr. Esther Handcock as health advisor for women, at a salary of \$1,800.00 for the regular year.
4. The appointment of Mr. Lewis R. Toll as a member of the staff of the Department of Commercial Subjects at a salary of \$1,800.000 for thirty-six weeks.
5. The appointment of Mr. H. Glenn Ayre as a member of the Mathematics Department at a salary of \$2,115.00 for the regular college year.
6. The faculty list and salary schedule for the regular college year of thirty-six weeks.
7. The list of employees and salary schedule for the college for the year beginning July 1, 1937, and ending June 30, 1938.
8. The list of employees and salary schedule for the women's dormitory for the year beginning July 1, 1937, and ending June 30, 1938.
9. The list of employees and salary schedule for the cafeteria for the year beginning July 1, 1937, and ending June 30, 1938.
10. Authority for the Advisory Committee of the Board for the Western Illinois State Teachers College, in cooperation with the president, to proceed with the new projects outlined in the report when the funds are available.
11. The introduction of a bill in the General Assembly similar to Senate Bill No. 490 when the opportunity comes.

Respectfully submitted,

W. P. MORGAN, *President*

REPORT OF THE

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY,

CARBONDALE

To be presented at the meeting of the Normal School Board to be held at Macomb, Illinois, July 13, 1937.

I. STUDENTS

1. Attendance, Spring Term, 1937.

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	97	69	166	169
Juniors	126	79	205	177
Sophomores	194	189	383	470
Freshmen	246	279	525	492
Extension	32	59	91	2
Total			1370	1310
Additional college students in attendance, Mid-Spring Term, 1937				
Seniors	22	13	35	31
Juniors	35	40	75	108
Sophomores	46	49	95	96
Freshmen	19	16	35	46
Total			240	281
Total number of college students in Spring and Mid-Spring terms, 1937.....			1610	1591
b. High School				
University High School.....			153	126
Carterville Community High School.....			207	242
Total			360	368
Total students above eighth grade.....			1970	1959
			Total	Total One Year Ago
c. Elementary School				
Allyn Training School.....			168	159
Brush Training School			264	264
Rural Training Schools.....			215	230
Total			647	653
Total enrollment in Practice Department.....			1007	1021
Grand Total			2617	2612

Our summer term opened Monday, June 7. Today we have 1,252 men and women enrolled in college classes, the largest number since the depression reduced summer enrollments.

2. Graduates.

The list of June graduates together with the list of those students who will finish their work for the degree in July will be submitted at the next meeting of the Board.

3. Extension.

Dr. Russell M. Nolen, Director of the Extension Service of Southern Illinois State Normal University, reports that 427 persons in southern Illinois cities were enrolled in the 20 classes offered by the Extension Department during the school year 1936-37.

Fifteen instructors from the regular college staff met the classes once a week during each of the three terms, and regular college credits were given to the students who completed the courses successfully.

The cities in which courses were offered were Christopher, West Frankfort, Fairfield, Nashville, Belleville, Alton, Mound City, Harrisburg, Pinckneyville, Waterloo, and Herrin. All students were teachers in active service in the public schools.

II. and III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. Mr. W. O. Brown, Supervisor of the Rural Training Schools, requests retirement on an emeritus basis. Mr. Brown is seventy years old and has been a member of this Faculty for the past twenty-three years. It is recommended that his request for emeritus status be granted.
2. For the position of Superintendent of Rural Training Schools, I am submitting the name of Mr. Troy Stearns. Mr. Stearns has been a critic in the Rural Training Schools since 1929. He has the Bachelor of Education degree from this College, the A.M. degree from the University of Michigan, and has completed the residence requirements for the Ph.D. degree at Teachers College, Columbia University. It is recommended that he be employed as Superintendent of Rural Training Schools as an Assistant Professor at a salary of \$2,700 for the thirty-six weeks.
3. Miss Kathryn Cavelia, who has been a member of our Faculty since 1933, presents her resignation in order to be married. I am not ready at this time to recommend anyone to take Miss Cavelia's place.
4. It is practically certain that Mr. Russell Nolen, Head of the Economics Department, will present his resignation, since he is being recommended to the Board of Trustees at the University of Illinois at an annual salary which is \$1,045 higher than his present salary. His appointment, however, has not yet been formally approved by the Board of Trustees.
5. The following Faculty members are asking for leaves of absence for the year 1937-38:
 - a. Miss Mary Goddard, who has been a member of our Botany Department since 1929, requests leave in order to do graduate work. Miss Martha Scott, who has been away on leave of absence, will return to take her place.
 - b. Miss Frances Barbour and Miss Esther Power, members of our English Department since 1925 and 1929 respectively, ask leave in order to work toward the Doctorate. Mr. Robert Faner, who has been away on leave of absence, will return to fill one of these places, and it is possible that the other will not need to be filled. It is planned not to fill it for the fall term at least.

- c. Miss Annemarie E. Krause, a member of the Geography Department since 1930, is asking to be away next year in order to complete the residence work for the doctor's degree. Her place will be filled by Mr. Rappenecker, whose credentials are presented in Section 7a.
 - d. Mr. F. G. Warren, Principal of the University High School and a member of the Education Department, requests part-time leave in order to complete the requirements for the Doctor of Philosophy degree at St. Louis University. This place will be filled by Mr. Ted R. Ragsdale, who has been away on leave of absence.
 - e. Mr. Emerson Hall, a critic in the Rural Training Schools, asks to be away next year to do graduate work. His place will be filled by Miss Gladys L. Smith, who has been away on leave of absence.
6. Miss Sara Baker and Mr. Clarence Cramer, members of our History Department, are requesting leaves of absence for the Fall Term, 1937, to travel in Europe. These places will be left vacant for the fall term, by shifting courses in the History Department.
7. New Staff Members for the Regular School Year.
- a. I am submitting the name of Mr. Casper Rappenecker as Assistant Professor of Geography to be employed for the year only as substitute instructor to take Miss Krause's place during her leave of absence. He received the A.B. degree in 1927 and the Ph.D. degree in 1936 from Cornell University. It is recommended that Mr. Rappenecker be employed as an Assistant Professor of Geography at a salary of \$2,250 for the thirty-six weeks.
 - b. To fill the vacancy created by the resignation of Miss Opal Stone last year, which has been temporarily filled on a part-time basis by Miss Julia Minette Barber of our English Department, I am recommending Mr. Howard Bosley. Mr. Bosley was born and reared on a farm in White County near Carmi. He has the A.M. degree from Teachers College, Columbia University, and has done an additional year of graduate work there. For the past six years he has been Superintendent of Schools at Mt. Vernon, Illinois. He will be Director of the College Library and will teach one-half time in the Department of Education. It is recommended that Mr. Bosley be employed as Director of the Library and Associate Professor of Education at a salary of \$2,500 for the thirty-six weeks.
 - c. I am submitting the name of Miss Madelyn Scott to be employed cooperatively by the College and the Carbondale City Schools as a critic in the Brush Training School to take the place of Miss Verna Gent who has been transferred to a position in the Carbondale City Schools not affiliated with the College.

Miss Scott received the Bachelor of Education degree in 1931 from this College and the M.A. degree from the University of Chicago in 1936. For the past seven years she has taught in the public schools of Carbondale. It is recommended that the Board concur with the Board of Education of Carbondale in transferring Miss Scott to the Brush Training School. The College portion of Miss Scott's salary will be \$855 for the thirty-six weeks.

- d. At the last meeting of the Normal School Board permission for the establishment of a book rental plan to go into effect the Fall Term, 1937, was granted this College. Approval was also given for the employment of Mr. W. C. Fly as an assistant in the Library to manage the Book Store. Mr. Fly's name appears on the payroll, but his salary is to be paid from the Revolving Fund and charged to the Book Store.
- e. For the past two years the task of administering Federal Student Aid and other student employment of the College has been done by Mrs. Wanda Newsum Gum on a part-time basis. She was paid from the Revolving Fund. At that time Mrs. Gum was a student in the College. She had formerly been a member of the Faculty in the Women's Physical Education Department, had been out for a time, and during the last two years was working part-time finishing her Bachelor of Education degree.

She has now completed her work for the bachelor's degree. I am recommending her for a full time position as Assistant to the Dean of Women and Director of Student Employment. In this connection, it may be pointed out that the Dean of Women is also at the head of the Home Economics Department, and in addition to this, teaches full-time in her department. Mrs. Gum is a mature woman, well qualified for the work for which she is recommended. She will do no teaching.

- f. I am asking that a new position be created for an instructor in the Economics Department. During the past few years, there has been an increasing demand for courses in the social sciences, especially those in the field of economics. A survey of all the courses in the College revealed the fact that the Economics Department carried far the heaviest student load per teacher of any department during the past year. I am not ready, at this time, to recommend anyone for this position.

8. Before presenting the total payroll for approval, I am submitting the following summary:

Expenditures from the Appropriation for Salaries and Wages for the First Year of the Biennium, 1937-39:

TEACHERS COLLEGE BOARD

Total Appropriation for Salaries and Wages, 1937-39.....		\$745,170.00
Allotment First Year (One-half).....		372,585.00
Summer Session, 1937 (July portion).....	\$ 26,174.00	
School Year, 1937-38 (Faculty).....	290,315.00	
Fiscal Year, 1937-38 (President, Secretary to President, and Employees).....	32,976.00	
Summer Session, 1938 (June portion).....	23,120.00	372,585.00

In addition, there are five people employed in Auxiliary Enterprises, three at the dormitory, one on the farm, and one at the Book Store, who are paid from the Revolving Fund. The Revolving Fund payroll amounts to \$5,713 annually.

In all but a few instances, the salary listed for each position is the salary paid for the position in 1931-32. For three positions much lower salaries have been set than the old salaries for the positions in question, because the professors who formerly occupied these three positions are no longer on the Faculty and their places have been taken by younger men at much smaller salaries. In seven other cases increases slightly larger than the regular ones have been given to individuals who have received doctor's degrees, published books or have been promoted to positions of greater responsibility since the last salary adjustments were made and are, therefore, entitled to special consideration.

9. ANNUAL PAYROLL, 1937-38

FACULTY AND EMPLOYEES

		Salary 1937-38
Agriculture		
	R. E. Muckelroy, Professor.....36 weeks	\$3,800.00
Art		
	Gladys P. Williams, Associate Professor.....36 weeks	2,400.00
	Lulu D. Roach, Assistant Professor.....36 weeks	2,400.00
	Burnett Shryock, Assistant Professor.....36 weeks	2,000.00
Botany		
	William M. Bailey, Professor.....36 weeks	3,800.00
	Martha Scott, Assistant Professor.....36 weeks	2,400.00
	Mary Goddard (Leave of absence), Instructor.....36 weeks
Chemistry		
	J. W. Neckers, Professor.....36 weeks	3,400.00
	R. A. Scott, Associate Professor.....36 weeks	3,000.00
	T. W. Abbott, Associate Professor.....36 weeks	3,300.00
	K. A. Van Lente, Associate Professor.....36 weeks	3,000.00
Commerce		
	T. L. Bryant, Assistant Professor.....36 weeks	2,900.00
	Susie Ogden, Assistant Professor.....36 weeks	2,000.00
	_____, Instructor.....36 weeks	1,800.00
Economics		
	Russell M. Nolen, Professor.....36 weeks	3,300.00
	Edw. V. Miles, Jr., Associate Professor and Business Manager.....52 weeks	3,866.00
	_____, Assistant Professor.....36 weeks	2,500.00
Education		
	G. D. Wham, Professor.....36 weeks	4,500.00
	F. G. Warren (Leave of absence—extension), Associate Professor.....36 weeks	900.00
	W. A. Thalman, Associate Professor.....36 weeks	3,100.00
	Ted R. Ragsdale, Associate Professor.....36 weeks	2,700.00
	Louis W. Gellermann, Associate Professor.....36 weeks	2,750.00

PROCEEDINGS

English

Emma L. Bowyer, Professor.....	36 weeks	\$ 3,200.00
Elizabeth A. Cox, Assistant Professor.....	36 weeks	2,500.00
Frances Barbour (Leave of absence), Associate Professor.....	36 weeks
Julia Neely, Associate Professor.....	36 weeks	2,500.00
Mary Crawford, Assistant Professor.....	36 weeks	2,500.00
Esther M. Power (Leave of absence), Associate Professor.....	36 weeks
Thelma L. Kellogg, Associate Professor.....	36 weeks	3,100.00
Edith Smith Krappe, Assistant Professor.....	36 weeks	2,500.00
Robert Dunn Faner, Assistant Professor.....	36 weeks	2,500.00
Charles D. Tenney, Associate Professor.....	36 weeks	3,000.00
Dorothy B. Magnus, Assistant Professor.....	36 weeks	2,500.00
William B. Schneider, Assistant Professor.....	36 weeks	2,777.00
Julia Minnette Barber, Assistant Professor and Head of Anthony Hall	36 weeks	2,500.00
To be filled only if needed.....	36 weeks	2,500.00

Foreign Language

Vera L. Peacock, Professor.....	36 weeks	3,100.00
J. M. Pierce, Associate Professor Emeritus.....	36 weeks	1,700.00
Helen A. Baldwin, Associate Professor.....	36 weeks	2,500.00
Fuller Combs, Associate Professor.....	36 weeks	2,600.00
Madeleine Smith, Assistant Professor.....	36 weeks	2,100.00
William P. Dallmann, Assistant Professor.....	36 weeks	2,600.00

Geography

Thomas F. Barton, Professor.....	36 weeks	2,835.00
Frank H. Colyer, Professor Emeritus.....	36 weeks	1,800.00
Marjorie Shank, Associate Professor and Registrar.....	52 weeks	3,600.00
Flemin W. Cox, Associate Professor.....	36 weeks	3,000.00
Annemarie E. Krause (Leave of absence), Assistant Professor.....	36 weeks
Casper Rappenecker, Assistant Professor.....	36 weeks	2,250.00

History

Richard L. Beyer, Professor	36 weeks	3,300.00
George W. Smith, Professor Emeritus.....	36 weeks	1,800.00
E. G. Lentz, Associate Professor.....	36 weeks	3,333.00
Sara Baker (Leave of absence, Fall, 1937) Assistant Professor.....	24 weeks	1,533.00
Charles J. Pardee, Assistant Professor.....	36 weeks	2,400.00
Clarence H. Cramer (Leave of absence, Fall, 1937) Associate Professor.....	24 weeks	2,000.00
John I. Wright, Assistant Professor.....	36 weeks	2,400.00
Sherman B. Barnes, Assistant Professor.....	36 weeks	2,600.00

Household Arts

Lucy K. Woody, Associate Professor.....	36 weeks	2,777.00
Mary Louise Barnes, Assistant Professor.....	36 weeks	2,100.00
Wanda Newsum Gum, Assistant to Dean of Women.....	36 weeks	1,800.00

Industrial Arts

Louis C. Petersen, Assistant Professor.....	36 weeks	3,300.00
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Mathematics

John R. Mayor, Professor.....	36 weeks	2,835.00
Alice Kelsey Wright, Assistant Professor.....	36 weeks	2,200.00
J. R. Purdy, Associate Professor.....	36 weeks	3,100.00

Music

David S. McIntosh, Associate Professor.....	36 weeks	2,777.00
Helen E. Matthes, Instructor.....	36 weeks	1,911.00
Wendell Margrave, Assistant Professor.....	36 weeks	2,111.00
Elisabeth Dill, Instructor.....	36 weeks	1,777.00

Physical Education

William McAndrew, Associate Professor.....	36 weeks	3,100.00
Leland P. Lingle, Assistant Professor.....	36 weeks	2,400.00
Vincent DiGiovanna, Assistant Professor.....	36 weeks	2,500.00
Frances D. Etheridge, Assistant Professor.....	36 weeks	2,300.00
Dorothy M. Muzzey, Assistant Professor.....	36 weeks	2,000.00
Aileen Carpenter, Assistant Professor.....	36 weeks	2,200.00

Physics and Astronomy

S. E. Boomer, Professor.....	36 weeks	3,800.00
Charlotte Zimmerschied, Assistant Professor.....	36 weeks	2,400.00
O. B. Young, Associate Professor.....	36 weeks	3,100.00

TEACHERS COLLEGE BOARD

Physiology and Health Education

Marie A. Hinrichs, Associate Professor and School Physician.....	36 weeks	\$ 2,777.00
Delia Caldwell, Assistant Professor Emeritus.....	36 weeks	1,150.00
Florence Denny, Instructor and School Nurse.....	36 weeks	2,000.00

Political Science

Willis G. Swartz, Professor.....	36 weeks	3,250.00
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Sociology

R. D. Bowden, Professor.....	36 weeks	3,250.00
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Zoology

Mary M. Steagall, Professor.....	36 weeks	3,300.00
Hilda A. Stein, Associate Professor.....	36 weeks	2,600.00
Willard M. Gersbacher, Assistant Professor.....	36 weeks	2,600.00

Practice Department

Bruce W. Merwin, Director of Training Schools, Professor....	36 weeks	3,450.00
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University High School

Florence A. Wells, Critic, Instructor.....	36 weeks	2,000.00
C. C. Logan, Critic, Instructor.....	36 weeks	2,600.00
May S. Hawkins, Critic, Assistant Professor.....	36 weeks	2,200.00
M. Alberta Gibbons, Critic, Assistant Professor.....	36 weeks	2,100.00
J. Cary Davis, Critic, Assistant Professor.....	36 weeks	2,500.00
J. Henry Schroeder, Critic, Instructor.....	36 weeks	2,300.00
Hal Hall, Critic, Instructor.....	36 weeks	2,000.00

Cartersville Community High School

Elbert Fulkerson, Critic, Instructor.....	36 weeks	405.00
Fred E. Lauder, Critic, Instructor.....	36 weeks	405.00
LaVerne Armstrong, Critic, Instructor.....	36 weeks	405.00
Fred K. Lingle, Critic, Instructor.....	36 weeks	405.00
Loren Spires, Critic, Instructor.....	36 weeks	405.00
Gladys O. Smith, Critic, Instructor.....	36 weeks	405.00
Lillian D. Tolbert, Critic, Instructor.....	36 weeks	405.00
Thelma Woodburn, Critic, Instructor.....	36 weeks	405.00
....., Critic, Instructor.....	36 weeks	405.00

Elementary Training Schools

W. G. Cisne, Superintendent, Associate Professor.....	36 weeks	3,355.00
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Allyn Training School

Dilla Hall, Critic, Assistant Professor.....	36 weeks	2,500.00
Madge Troutt, Critic, Instructor.....	36 weeks	2,000.00
Louise Bach, Critic, Instructor.....	36 weeks	2,111.00
Ora Rogers, Critic, Instructor.....	36 weeks	2,000.00
Mary E. Entsminger, Critic, Instructor.....	36 weeks	2,100.00
Ruth Husband Fults, Critic, Instructor.....	36 weeks	1,900.00
Lulu R. Clark, Critic, Instructor.....	36 weeks	2,100.00
Ruby Van Trump, Critic, Instructor.....	36 weeks	2,100.00
Florence King, Instructor Emeritus.....	36 weeks	1,200.00
Sina M. Mott, Critic, Assistant Professor.....	36 weeks	2,150.00

Brush Training School

D. E. Lawson, Assistant Principal and Assistant Professor....	36 weeks	1,700.00
Mae L. Fox, Critic, Instructor.....	36 weeks	1,000.00
Grace Wilhelm, Critic, Instructor.....	36 weeks	1,000.00
Madelyn Scott, Critic, Instructor.....	36 weeks	855.00
Mabel Eads, Critic, Instructor.....	36 weeks	1,000.00
Jewell Trulove, Critic, Instructor.....	36 weeks	1,000.00
Dora Bevis, Critic, Instructor.....	36 weeks	950.00
Maude Mayhew, Critic, Instructor.....	36 weeks	1,000.00
Tina Goodwin, Critic, Instructor.....	36 weeks	1,000.00

Rural Training Schools

Troy Stearns, Superintendent, Assistant Professor.....	36 weeks	2,700.00
W. O. Brown, Professor Emeritus.....	36 weeks	1,440.00
Emerson Hall (Leave of absence), Critic, Instructor.....	36 weeks
Gladys L. Smith, Critic, Instructor.....	36 weeks	2,000.00
George Bracewell, Critic, Assistant Professor.....	36 weeks	2,000.00
J. W. Dillow, Critic, Instructor.....	36 weeks	2,000.00
Harley R. Teel, Critic, Instructor.....	36 weeks	2,000.00
Elsie Parrish McNeill, Critic, Instructor.....	36 weeks	2,000.00
Victor Randolph, Critic, Instructor.....	36 weeks	1,800.00

Library

Howard E. Bosley, Associate Professor.....	36 weeks	2,500.00
Fay Hart, Assistant Professor.....	36 weeks	2,100.00
Estelle Roy Crane, Instructor.....	36 weeks	1,700.00
Ruby Kerley, Instructor.....	36 weeks	1,500.00
W. C. Fly, Assistant Librarian.....	52 weeks	*1,800.00

PROCEEDINGS

President and Employees

Roscoe Pulliam, President	52 weeks	\$ 7,500.00
Alice DiGiovanna, Secretary to President.....	52 weeks	1,860.00
Cora Corzine, Senior Department Stenographer.....	52 weeks	1,500.00
....., University Junior Stenographer.....	52 weeks	1,200.00
Fred Fierke, Engineer.....	52 weeks	1,800.00
Charles Hagler, Carpenter	52 weeks	1,800.00
Lee Sherretz, Watchman	52 weeks	1,400.00
W. G. McCracken, Superintendent of Grounds.....	52 weeks	1,666.00
Frank Bowers, Fireman	52 weeks	1,400.00
Sam Stokes, Fireman	52 weeks	1,400.00
E. F. O'Daniel, Janitor	52 weeks	1,400.00
L. R. Coffey, Janitor	52 weeks	1,300.00
W. H. Whittenberg, Janitor	52 weeks	1,250.00
Ira Cox, Janitor	52 weeks	1,300.00
J. B. Humphrey, Janitor	52 weeks	1,300.00
Gus Trobaugh, Janitor	52 weeks	1,400.00
George Nelson, Janitor	52 weeks	1,250.00
D. L. Boucher, Laborer	52 weeks	1,000.00
Paul Barrett, Athletic Equipment Man.....	52 weeks	1,250.00
Irvin Peithman, Laborer	52 weeks	*1,333.00
Mary K. Spiller, Housekeeper	52 weeks	*840.00
Myrtle Newman, Assistant Cook	52 weeks	*900.00
Grace Lines, Assistant Cook	52 weeks	*840.00

* Payable from Revolving Fund.

IV. THE ORGANIZATION—No report

V. THE CURRICULUM—No report

VI. BUILDINGS AND GROUNDS

The appropriation for the teachers colleges for the new biennium includes \$1,000,000 for permanent improvements. In the disposition of this money among the five colleges by the Board, with the approval of the Governor, this College will receive an equitable share. Until a definite policy on this matter has been formulated by the Board, I am not ready to present a full list of the allotments requested by this College from the fund. There are, however, two matters which are so urgent that it appears that an allotment should be made for them at this meeting.

At the meeting of the Teachers College Board on December 21, 1936, a plan for the acquisition of some vacant land adjacent to the campus was presented to the Board. The Board gave tentative approval to a proposal to ask the Carbondale Business Men's Association to take options on the land for the College. These options have been taken. Most of them will expire on December 1, 1937. One of them expired July 1, with the privilege of renewal for another period of three months during the month of July.

I am asking, therefore, that \$33,500 be allotted from the appropriation for permanent improvements for the purchase of this land and that the Chairman of the Board and the Advisory Committee of the College be authorized to request the Governor's approval of this allotment and, if his approval is secured, to proceed forthwith to complete the purchase of this land.

I am also asking an allotment of \$16,215 for urgently needed alterations on the third floor of Parkinson Laboratory to accommodate the Physics Department, which has been working under unfavorable conditions ever since it was moved two years ago from its former quarters in the Old Science Building. A broad analysis of the cost of this project is presented below:

Remodeling third floor of Parkinson Laboratory for installation of Physics Laboratory equipment according to the following estimates made by the State Architect's Office in November, 1935:

1. Building Alterations	\$ 1,600.00
2. Mechanical Trade	4,000.00
3. Electrical Work	8,500.00
<hr/>	
Sub-total	\$14,100.00
4. Add for increase in price of labor and material since estimate was made—	
15%	2,115.00
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Total	\$16,215.00

VII. AUXILIARY ENTERPRISES—No report

VIII. STUDENT LIFE—No report

IX. MISCELLANEOUS—No report

X. SUMMARY

The approval of the Normal School Board is asked for the following items which I am recommending:

1. Authority to grant Mr. W. O. Brown the status of Professor Emeritus.
2. The appointment of Mr. Troy Stearns as Superintendent of the Rural Training Schools, \$2,700.
3. The acceptance of the resignation of Miss Kathryn Cavelia and the authority to fill the position at the same salary Miss Cavelia would have received.
4. Authority to accept the resignation of Mr. Russell Nolen when presented and to fill his position at a salary not to exceed \$3,000 a year.
5. Granting of leaves of absence to Miss Goddard, Miss Barbour, Miss Power, Miss Krause, Miss Baker, Mr. Warren, Mr. Hall, and Mr. Cramer.
6. The appointment of Mr. Casper Rappenecker as a substitute instructor, for one year in the Geography Department at the salary of \$2,250.
7. The appointment of Mr. Howard E. Bosley as Director of the Library and Associate Professor in the Department of Education at the salary of \$2,500.

PROCEEDINGS

8. The appointment of Miss Madelyn Scott as critic teacher in the Brush school to take the place of Miss Verna Gent.
9. The appointment of Mr. W. C. Fly as an assistant in the Library to manage the Book Store.
10. The appointment of Mrs. Wanda Newsum Gum as Director of Student Employment and Assistant to the Dean of Women.
11. Authority to appoint an additional instructor in the Economics Department.
12. The approval of the salary schedule for Faculty and Employees for the year, 1937-38.
13. The allotment of \$33,500 from the appropriation for permanent improvements for the purchase of land optioned for the College.
14. The allotment of \$16,215 for urgently needed alterations in rooms occupied by the Physics Department.

Respectfully submitted,

ROSCOE PULLIAM

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Tentative Budget Estimate 1937-1939

ESTIMATED REQUIREMENTS 1937-1939

	Total	State Funds	Revolving Fund
Salaries and Wages.....	\$795,766.00	\$795,766.00
Office Expense	5,200.00	5,200.00
Travel	5,500.00	5,500.00
Operation	77,000.00	77,000.00
Repair and Equipment.....	151,600.00	64,600.00	\$ 87,000.00
Permanent Improvements	545,500.00	545,500.00
Sub-total	\$1,580,566.00	\$1,493,566.00	\$ 87,000.00
Postage	3,000.00	3,000.00
Printing	8,000.00	8,000.00
Grand Total	\$1,591,566.00	\$1,504,566.00	\$ 87,000.00

ESTIMATED EXPENDITURES 1935-1937

	Total	State Funds	*Revolving Fund	Federal Funds
Salaries and Wages	\$744,332.00	\$631,500.00	\$ 51,134.00	\$ 61,698.00
Office Expense	5,184.00	2,500.00	2,684.00
Travel	5,512.00	1,900.00	3,612.00
Operation	63,892.00	35,000.00	28,892.00
Repair and Equipment	63,729.00	35,000.00	21,718.00	7,011.00
Permanent Improvements ..	134,331.00	44,500.00	8,184.00	81,647.00
Sub-total	\$1,016,980.00	\$750,400.00	\$116,224.00	\$150,356.00
Postage	1,500.00	1,000.00	500.00
Printing	5,500.00	5,500.00
Grand Total	\$1,023,980.00	\$756,900.00	\$116,724.00	\$150,356.00

*For Educational Purposes Only—Not Auxiliary.

TEACHERS COLLEGE BOARD

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Salaries and Wages

DETAIL SHEET

Biennial Appropriation 1935-1937.....			\$621,500.00
Restoration of 11-1/9%.....			70,166.00
New Positions:			
One Teacher—Education	\$	5,500.00	
One Teacher—Economics		5,000.00	
One Teacher—Agriculture		5,000.00	
One Teacher—Training School		4,000.00	
Two Teachers—Emeritus		3,060.00	
New Positions created during 1936-37:			
One Teacher—Sociology.....	\$	5,800.00	
One Teacher—High School			
Athletic Coach	4,000.00	9,800.00	
One Employee		2,400.00	
One Employee		2,600.00	
Salary Adjustments and Contingencies.		10,000.00	47,360.00
Educational Expenditures for Salaries			
and Wages from Revolving Fund:			
Student Help		38,740.00	
Summer Session, 1937.....		8,000.00	46,740.00
			<u>\$795,766.00</u>

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Permanent Improvements

DETAIL SHEET

Land	\$	20,000.00	
Buildings—Training School.....		400,000.00	
Equipment for Training School		50,000.00	
Completion of Electric Distribution System on Campus.....		30,000.00	
Remodeling for Physics Department in Chemical and Manual Arts Building..		18,000.00	
Finishing Library Basement for Lounging Rooms.....		5,000.00	
Dairy Barn		11,000.00	
Pasteurizing Plant		9,000.00	
Addition to Milk House.....		2,500.00	
			<u>\$545,500.00</u>

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Repair and Equipment—Revolving

DETAIL SHEET

Repairs

PHYSICAL PLANT:

Allyn Building			
Refinishing of floors, repair toilets.....	\$	1,500.00	\$ 1,500.00
Chemical and Manual Arts Building			
Repair gutters and downspouts.....		500.00	500.00
Gymnasium Building			
Re-roofing		2,850.00	
Painting		1,000.00	
Turnstiles		500.00	
Floor drains		100.00	4,450.00
Main Building			
Painting—First Floor Only.....		800.00	
Repair windows		1,500.00	
Refinishing floors		1,000.00	
Piping and lavatories		1,000.00	
Household Arts cabinets and linoleum.....		750.00	5,050.00
Power House			
Stop valves and safety keys.....		500.00	
Unloading shed		500.00	
Water heaters		700.00	1,700.00
Library			
New Valley and Ridgeroll		175.00	
Sanitary sewers and storm sewers.....		500.00	675.00
Campus			
Tool shed		750.00	
Sidewalks		500.00	
Fire service		5,025.00	
Parking space		800.00	
Campus lights		600.00	
Manholes		250.00	7,925.00

PROCEEDINGS

RESIDENCE HALL :		
Painting interior	\$ 1,600.00	\$ 1,600.00
Total repairs		<u>\$ 23,400.00</u>

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Repair and Equipment—Revolving

DETAIL SHEET

Equipment

ADMINISTRATION :		
Registrar's Office		
Photostat Machine	\$ 1,000.00	\$ 1,000.00
INSTRUCTION :		
Allyn Training School		
Furniture	1,850.00	
Recreational Equipment	400.00	
Office Equipment	150.00	2,400.00
Botany Department		
Laboratory Furniture	2,862.00	2,862.00
Chemistry Department		
Laboratory Equipment (New)	400.00	
Repair to Laboratory Equipment	550.00	950.00
Foreign Language Department		
Furniture	470.00	
Office Equipment	290.00	760.00
Geography Department		
Furniture	550.00	
Office Equipment	160.00	
Laboratory Equipment	300.00	1,060.00
Household Arts Department		
Furniture	1,175.00	
Lockers	200.00	
Office Equipment	35.00	1,410.00
Industrial Arts Department		
Laboratory Benches	420.00	
Machinery	3,750.00	
Laboratory Equipment (Picture Projector)	170.00	4,340.00
Mathematics Department		
Furniture	295.00	
Laboratory Equipment	100.00	395.00
Museum Department		
Museum Equipment (Cases)	10,500.00	10,500.00
Physical Education—Men and Women		
Office Equipment	120.00	
Gymnasium Seats	11,300.00	
Gymnasium Equipment	1,358.00	
Lockers	1,500.00	
Furniture	800.00	
Projector, Movie	250.00	15,328.00
LIBRARY :		
Linoleum	1,000.00	
Furniture	1,760.00	
Office Equipment	435.00	3,195.00
PHYSICAL PLANT :		
Building Department		
Stage Equipment—Auditorium	4,000.00	4,000.00
Carpenter Department		
Machinery	650.00	
Auto Truck	900.00	1,550.00
Grounds Department		
Machinery	975.00	
Landscaping, tree surgery, etc.	700.00	1,675.00
Janitor Department		
Machinery	800.00	
Furniture (Auditorium Stage)	400.00	
Water Coolers	1,125.00	2,325.00
RESIDENCE HALL :		
Furniture	6,400.00	6,400.00
STATE FARM :		
Livestock	2,500.00	
Auto Truck	950.00	3,450.00
Total Equipment		<u>\$ 63,600.00</u>
Grand Total—Repair and Equipment		<u>\$ 87,000.00</u>

**REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE**
**To be presented at the meeting of the Normal School Board
at Macomb, July 13, 1937**

To the Chairman and Members of the Normal School Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Spring Quarter, 1937.

a. College	Men and Women and		Total	Total One Year Ago
	Boys	Girls		
Post Graduates	9	4	13	6
Seniors	42	55	97	95
Juniors	50	64	114	78
Sophomores	59	165	224	234
Freshmen	82	207	289	261
Unclassified	0	0	0	0
Total College	242	495	737	674
b. DeKalb High School	219	306	525	468
Total Above Eighth Grade..	461	801	1,262	1,142
c. Elementary Grades				
McMurry Training School.....	147	140	287	278
Glidden Training School.....	109	129	238	269
Affiliated Rural Schools	21	25	46	47
Grand Total	738	1,095	1,833	1,736

2. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 2, 1937.

SENIOR COLLEGE

Degree of Bachelor of Education

Altenderfer, Thomas V.	Kincade, Wanda Pauline
Andersen, Adelaide	Kinnett, Frances
Anderson, Arnold C.	Kottke, Anne
Anderson, Constance I.	Lentz, Vern E.
Batson, Eunice L.	Lewis, Ethel Hinda
Beals, Robert M.	Lundahl, Rolland Harold
Beaty, James Bowker	Martin, Grace Louise
Bielfeldt, Nellie Kathryn	Martson, Ethel Regina
Blasch, Donald	Morris, Birdine E.
Browman, Harold G.	Munger, Margaret M.
Buehring, Arthur W.	Myers, Marian F.
Burmester, La Vern W.	Naber, J. Bernard
Carlson, Evelyn	Nielsen, Ruth Nadine
Carr, John Harland	Norrby, Vega E.
Clark, Shirly P.	Oleson, Chester R.
Cook, Harriett J.	Olhaber, John
Cooper, Elzie	Parker, Janalee Janet
Ebel, Frances	Perkins, Mildred Elizabeth
Elliott, Mildred C.	Perkins, Millie
Erwin, M. Burdette	Pyne, Iva E.
Fitzgerald, Grace E.	Rattenbury, Harold L.
Flewelling, Orla I.	Ray, Rolland
Giles, Dorothy Antoinette	Rickard, Norman G.
Green, Lois Isabel	Ritzman, Russell
Grove, William D.	Schneider, Dorothy
Gustafson, Ruth Louise	Schroeder, Edwin L.
Hadley, George D.	Smith, Allen
Hatch, Adna S.	Strawn, George O.
Hein, Karl	Templin, James H.
Hokanson, Stella Maurene	Timmerman, Dorothy L.
Hooker, William J.	Uhland, Freda
Hubbell, Irene E.	Wallem, Roland
Jackson, Curtis E.	Walters, William A.
Johnson, Leonard	Webster, H. Morton
Johnson, Maude E.	Wilson, Phyllis J.
Jordal, Oden B.	Wymer, Richard W.
Keena, Kit	Yeakel, John D.

PROCEEDINGS

JUNIOR COLLEGE

Adair, Marjorie F.
Andersen, Margaret M.
Arns, Adeline M.
Atkinson, Lucille H.
Baker, Evelyn Marie
Baker, Mary Catherine
Boucher, Cathryn P.
Brian, Agnes Lucille
Bridge, Frances M.
Brown, Janet
Canfield, Dorothy A.
Canfield, Viola
Carlson, Althea B.
Carlson, Marion Eleanore
Christopher, Hazel Lucille
Cole, Marion Kathryn
Condon, Elizabeth Anne
Crane, Hazel Banta
Cullenbine, Mary Catherine
Dauphin, Dorothy
Davis, Ruby W.
Didech, Sylvia M.
Deffenbacher, Maxine J.
Eden, Eleanor C.
Ell, Evelyn E.
Elmblad, Rose Ella
Estabrook, Marian O.
Finkenbinder, Olive L.
Freeman, Lucy Jane
Frydl, Hildegard L.
Fulton, Alice M.
Hackett, Ellen Beulah
Haertel, Esther E.
Hayenga, Anne
Henigan, Joseph W.
Hepner, Frances Elizabeth
Ingrassia, Lillian Marie
Irving, Virginia L.
Jackson, Dorothy
Johnson, Ruth E.
Keeley, Genevieve E.
Kelly, Dorothy L.
Kennedy, Theresa Mary
Kilbourn, Kay T.
Klemm, B. Anne
Krause, Marjorie C.
Krueger, Luella Marie
Lewis, Agnes V.
Lindeman, Lenore
Lockhart, Mary Elizabeth

Loftus, Della M.
Long, Mary Eileen
Lundgren, Gladys Elaine
Lutz, Irene E.
McKeever, Sarah J.
Manby, Mary Elizabeth
Mattocks, Marjorie Carvel
Miller, Lola Mabel
Minella, Patrina A.
Morey, Ruth E.
Mott, Dorothy
Murphy, Marie Anita
Nelson, Bernadine
Nelson, Carroll A.
Nelson, L. Beatrice
Nelson, Rubymae
Norman, Violet Elizabeth
Overton, Gwendolyn Lucille
Pacini, Norbert J.
Palmer, Julia E.
Peterson, Marion E.
Peterson, Marjorie E.
Peterson, Mildred L.
Rasmussen, Viola M.
Ritt, Ruby M.
Rosenthal, Marian E.
Rosentreter, Lorraine
Rowe, Martha
Rowe, Mary L.
Ruchas, Anna G.
Runge, Jane
Schumaker, Marion G.
Schumann, Margaret-Rose
Schwabe, Lorraine M.
Semmler, Evelyn G.
Smith, Gabrielle
Smith, Maurine
Smith, Virginia
Solt, Doris Marie
Sorensen, Margaret F.
Spraggins, Wilma L.
Stewart, Barbara S.
Strahan, Evelyn Grace
Stratton, Helen M.
Vandeburg, Marjorie M.
Volland, Bertha L.
Wasson, Virgil A.
White, Betty E.
Young, Grace

II. FACULTY

1. Mrs. Bessie Valentine, rural critic at the Five Points School, is asking for a leave of absence for one year to attend Teachers College, Columbia University. I recommend that this request be granted. Mrs. Valentine will return to the college in the same capacity at the beginning of the fall quarter, 1938.
2. I wish to recommend the appointment of Mrs. Olive Carr Montgomery as rural critic teacher in the affiliated Five Points School. Mrs. Montgomery has attended the Northern Illinois State Teachers College and has had experience in rural schools. Mrs. Montgomery has been approved by the Director of Training, the Rural Supervisor, and the Five Points School Board. The college participates in her salary to the extent of \$450 for the nine months.

3. Mr. Otto J. Gabel, principal of the McMurry Training School, is transferring to the Department of Education of the College. This increase in the Department of Education is necessitated by our increased demand for extension work. I am not prepared at this time to recommend his successor.
4. I wish to recommend the appointment of Miss Sylvia Resnikow to fill the vacancy in the Department of Foreign Languages. Miss Resnikow has her bachelor's and master's degrees from the University of Chicago. During this summer session she expects to complete all of her requirements for the Ph.D. degree, with the exception of her dissertation, at the University of Wisconsin. Miss Resnikow has been an assistant in the German Department at the University of Wisconsin during the past year and was reappointed again for next year. Her appointment will begin in September, 1937, at a salary of \$1,800 for thirty-six weeks.
5. I wish to recommend the appointment of Mr. John B. Parsons in the Physical Education Department for Men to fill the vacancy caused by the leave of absence granted to Mr. Carl Appell. Mr. Parsons has his bachelor's degree from the University of Maryland and his master's degree from Teachers College, Columbia University. He has had teaching and coaching experience in the high school at Winchester, Virginia, and has been swimming instructor and director of activities in summer camps for boys and girls. He has also been employed as Junior Assistant in the Library of Congress. Mr. Parsons' appointment will begin in September, 1937, at a salary of \$2,400 for thirty-six weeks.
6. There is an increased consciousness on the part of those training teachers that we must do more and more with the speech activities of teachers in training. As a means of developing this part of our program, I wish to add to our staff a teacher who has had clinical training with speech difficulties in children and who has had college training sufficient to teach college classes in speech correction. Such a person will fill a long-felt need in our college—a service which is demanded by the superintendents in our area. I wish authorization to employ such a person at a salary not to exceed \$2,400 for thirty-six weeks.
7. I am not prepared at this time to recommend a successor to Miss L. Eveline Merritt in the Department of Fine Arts.
8. I am submitting herewith the salary schedules for the year 1937-38:

PROCEEDINGS

FACULTY PAYROLL FOR 1937-38 — THIRTY-SIX WEEKS

Salaries and Wages

Anderson, Alma, Assistant Professor and Teacher.....	\$ 2,600.00
Anderson, Miriam, Associate Professor and Department Head.....	2,600.00
Angus, William, Professor and Teacher	2,600.00
Beatty, E. C. O., Professor and Teacher	3,200.00
Beals, R. G., Assistant Professor and High School Supervisor.....	500.00
Bellis, Bertha, Assistant Professor and Training Teacher.....	2,500.00
Burrell, Blanche, Assistant Professor and Training Teacher.....	2,150.00
Burton, Emily, Assistant Professor and Training Teacher.....	2,150.00
Caldwell, Loren T., Associate Professor and Teacher.....	2,400.00
Campbell, G. W., Associate Professor and Teacher.....	3,350.00
Coar, Birchard, Assistant Professor and Teacher	2,500.00
Cobb, Lillian, Professor and Department Head	2,600.00
Connor, J. Hal, Associate Professor and Department Head.....	3,400.00
Cramer, Carl C., Assistant Professor and Teacher.....	2,400.00
DeLassus, Wilma, Assistant Professor and Teacher.....	2,050.00
Edel, E. F., Assistant Professor and Teacher.....	2,540.00
Evans, George G., Assistant Professor and Department Head.....	3,300.00
Fouser, Charles, Assistant Professor and Teacher	2,500.00
Gabel, Otto, Assistant Professor and Teacher.....	2,900.00
Gould, Howard, Professor and Department Head	3,200.00
Gould, William, Assistant Professor and Teacher.....	3,400.00
Hall, Homer, Assistant Professor and Rural Supervisor.....	2,690.00
Hanby, Bernadine, Assistant Professor and Librarian.....	1,600.00
Harrison, Paul, Assistant Professor and Teacher	2,750.00
Hayes, M. C., Professor and Teacher.....	3,400.00
Hayter, Earl W., Professor and Teacher	2,500.00
Hellmich, Eugene, Professor and Teacher.....	2,650.00
Jameson, Hugh, Professor and Teacher.....	3,200.00
Jenks, I. J., Associate Professor and Teacher.....	2,690.00
King, Annie E., Assistant Professor and Training Teacher.....	2,150.00
McKee, Eva, Assistant Professor and Teacher	2,350.00
McMahon, Eva, Assistant Professor and Head Librarian.....	2,350.00
Maybauer, Madeline, Assistant Professor and Training Teacher.....	2,150.00
Messenger, Helen R., Professor and Teacher.....	3,240.00
Montgomery, C. E., Professor and Department Head.....	3,650.00
Neptune, Celine, Assistant Professor and Department Head.....	3,000.00
Neptune, Katherine, Assistant Professor and Librarian.....	2,000.00
Oakland, Milo T., Assistant Professor and Department Head.....	3,400.00
O'Brien, Marguerite, Assistant Professor and Training Teacher.....	2,150.00
Ohlson, Clare, Assistant Professor and Training Teacher.....	2,150.00
Parsons, John, Assistant Professor and Teacher.....	2,400.00
Peterson, Bena, Assistant Professor and Training Teacher.....	2,250.00
Phillips, Frank, Assistant Professor and Director of Training.....	2,250.00
Pratt, Bertha, Assistant in Library	1,050.00
Resnikow, Sylvia, Associate Professor and Teacher.....	1,800.00
Seed, Mary, Assistant Professor and Teacher.....	2,050.00
Small, B. Mae, Assistant Professor and Teacher.....	2,290.00
Stelford, Norma, Assistant Professor and Teacher.....	2,500.00
Stensland, Minnie, Assistant Professor and Music Supervisor.....	872.50
Storm, William B., Associate Professor and Department Head.....	3,490.00
Taylor, E. Ruth, Assistant Professor and Teacher.....	2,400.00
Terwilliger, George, Assistant Professor and Teacher.....	2,500.00
Trager, Lela, Assistant Professor and Teacher.....	2,150.00
Uhland, Maude, Professor and Teacher	2,600.00
Vandenbark, Margaret, Assistant Professor and Training Teacher.....	2,150.00
Vincent, Grace, Rural Training Teacher	500.00
Whittaker, Milo L., Professor and Department Head.....	3,600.00
Wiggert, Elsie, Assistant Professor and Art Supervisor.....	805.00
Williams, Mary, Assistant Professor and Teacher.....	3,200.00
Wiswall, Vera, Assistant Professor and Teacher.....	2,200.00
Woolhiser, Ethel, Assistant Professor and Teacher.....	3,100.00
Zulauf, R. M., Associate Professor and Teacher.....	3,100.00
To be selected (Speech Clinic)	2,400.00
To be selected (Training School Principal)	2,550.00
To be selected (Rural Training Teacher)	450.00
To be selected (Fine Arts)	2,400.00
Pro rata Training Teachers (Elementary)	5,000.00
Pro rata Training Teachers (Secondary)	4,000.00

\$170,967.50

TEACHERS COLLEGE BOARD

WILLISTON HALL AND EMPLOYEES — TWELVE MONTHS

Revolving Fund

Anderson, Amanda, Domestic	\$	*660.00
Berg, Ethel M., Domestic		*600.00
Daugherty, Charles, Janitor		1,500.00
Daugherty, Charlotte, Assistant Cook		*780.00
Jacox, George, Laborer		1,500.00
Johnson, Mildred, Domestic		*780.00
McClelland, Mollie, Domestic		*660.00
Mathaly, Walter, Fireman		1,500.00
Morrison, Donald, Assistant Professor and College Nurse		*2,200.00
Nix, Grace, Assistant Professor and Director of Williston Hall		*2,200.00
Ough, Marion, Domestic		*780.00
Swanson, Theodore, Laborer		1,320.00
Wiltse, Emma, Domestic		*600.00
To be supplied, Domestic		*715.00
		\$ 15,795.00

* For 11 months.

PRESIDENT, ADMINISTRATIVE OFFICERS AND EMPLOYEES FOR 1937-38

Salaries and Wages—12 Months

Adams, Karl L., President	\$	7,500.00
Annas, A. Neil, Associate Professor, Department Head, and Dean of Men		4,625.00
Barauski, Anton, Janitor		1,500.00
Benesh, Lewis C., Physician and Health Director		3,250.00
Bjelk, Nels, Janitor		1,500.00
Campbell, Alexander, Laborer		1,500.00
Clark, James A., Stationary Engineer		2,320.00
Davidson, Blanche, Assistant Professor and Dean of Women		3,600.00
Davy, Charles, Janitor		1,500.00
Ebbeson, Andrew, Fireman		1,200.00
Eychaner, P. J., Janitor		1,370.00
Groves, Leta, Junior Department Stenographer		1,200.00
Hakala, Elma, Senior Department Stenographer		1,600.00
Harden, Halstead, Fireman		1,500.00
Hiatt, Fred, Laborer		1,500.00
Jorgensen, Florence, Senior Department Stenographer		1,500.00
Johnson, Arthur F., Superintendent of Buildings		2,100.00
Johnson, Olive S., Bookkeeper		1,950.00
Kestila, Linda, Student Secretary		1,320.00
Long, Taylor, Laborer		1,200.00
Mann, Jessie R., Assistant Professor Emeritus		1,450.00
Merritt, L. Eveline, Assistant Professor Emeritus		1,450.00
Mobeck, Andrew, Laborer		1,500.00
Oberg, Otto, Janitor		1,500.00
Panttila, Anna, Laborer		1,000.00
Parson, S. F., Professor Emeritus		1,800.00
Pearson, Norma, Secretary and Registrar		3,250.00
Peterson, O. E., Professor, Department Head, and Director of Placement		5,425.00
Pineau, Lois, University Graduate Stenographer		1,320.00
Romeis, Franz J., Business Manager		3,600.00
Simonson, Ida S., Professor Emeritus		1,770.00
Sparrow, Floyd, Laborer		1,200.00
Sperling, Clara, University Graduate Stenographer		1,320.00
Swinbank, William, Superintendent of Grounds		2,100.00
Turnbloom, Elmer, Fireman		1,600.00
Whitman, Mary R., Associate Professor Emeritus		1,370.00
Willrett, Joseph, Laborer		1,200.00
Student Help and Miscellaneous		7,100.00
		\$ 83,690.00

III. OTHER SCHOOL EMPLOYEES

At the time that the previous report was made we were not prepared to validate the appointment of Miss Clara Sperling, University Graduate Stenographer. We are asking at this time that this appointment be made permanent.

IV. THE ORGANIZATION—No report

PROCEEDINGS

V. THE CURRICULUM—No report

VI. BUILDINGS AND GROUNDS

I should like to recommend for consideration of the Board, that the committee of the five colleges and the five presidents meet for consideration of the allocation and use of the permanent improvement funds for this biennium. Each college is tremendously anxious to make use of the allotment so as to have it available for student use as soon as possible. I should like to recommend that a date for this meeting be set at this time.

VII. AUXILIARY ENTERPRISES

1. The Revolving Fund shows the following report from April 1, 1937, to June 30, 1937:

RECEIPTS

Surplus from 58th Biennium.....		\$ 25,618.29
Cash received from April 1 to June 30, 1937		
Board and Room, Williston Hall.....	12,080.68	
Meals, Williston Hall.....	1,521.65	
Registration Fees	4,739.00	
Library Fines	30.00	
Transcript Fees	73.00	
Miscellaneous	29.70	18,474.03
Previously reported from July 1, 1935, to March 31, 1937		115,881.61
From General Revenue (Scholarships).....		1,570.00
Total Available, Revolving Fund, June 30, 1937...		\$161,543.93

EXPENDITURES

Salaries	\$ 13,987.65
Express	2.14
Postage	176.00
Premiums	35.28
Telephone	45.77
Travel	1,188.11
Grounds	447.18
Food	6,223.58
Fuel	3,461.91
Household Supplies	1,062.49
Library and Amusements	819.13
Laboratory Supplies	542.86
Power Plant Supplies	163.45
Motor Supplies	18.87
Miscellaneous	924.10
Water	845.00
Power	152.03
School Supplies	1,197.00
Building Repairs	503.14
Furniture Repairs	150.22
Machinery Repairs	323.12
Office Equipment Repairs	57.25
Instruments and Apparatus Repairs.....	19.40
Grounds Equipment.....	1,233.00
Furniture and Furnishings	471.97
Office Equipment	751.03
Instruments and Apparatus	166.43
Books	765.19
	\$ 35,733.30
Expenditures reported, July 1, 1935, to March 31, 1937.....	\$115,451.92

Balance on hand, Revolving Fund, June 30, 1937..	\$151,185.22
	\$ 10,358.71

VIII. STUDENT LIFE

The improvements that have been made in the college plant and equipment during the last biennium have contributed in a marked way to a more wholesome and richer life on the part of students in training at this college. At no other time in my personal experience have I felt the response of students to the increased facilities which the State is contributing for their use. I wish, at this time, to express to the Board and to the Administration the approval of the students and faculty of our college to the efforts which are being made in behalf of teacher training.

IX. MISCELLANEOUS—No report

X. SUMMARY—Action is requested on the following:

1. Approval of the awarding of degrees and diplomas to the students who completed the requirements for graduation at the close of the spring quarter, June 2, 1937.
2. The granting of leave of absence to Mrs. Bessie Valentine.
3. The approval of the transfer of Mr. Gabel to the Department of Education.
4. The appointment of Miss Sylvia Resnikow at the salary indicated.
5. The appointment of Mrs. John B. Parsons at the salary indicated.
6. Authorization to employ an additional faculty member in the Department of English to handle the clinical work in speech correction and to teach half time in the speech classes.
7. Approval of the salary schedules for 1937-38.
8. The making of Miss Clara Sperling's appointment permanent under Civil Service.
9. The setting of a date for a meeting of the committee to allocate the permanent improvement funds.

Respectfully submitted,

KARL L. ADAMS, *President*

ILLINOIS STATE NORMAL UNIVERSITY, NORMAL

PRESIDENT'S REPORT

Meeting at Macomb, July 13, 1937

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Summer Term, 1937.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University (Campus)				
Post Graduates	61	85	146	156
Seniors	137	208	345	296
Juniors	88	417	505	543
Sophomores	53	360	413	422
Freshmen	14	107	121	125
Unclassified	47	127	174	150
Total College Students on Campus...	400	1304	1704	1692
b. Music Camp (Interlochen, Michigan)....	22	18	40	14
c. University High School.....	82	106	188	214
d. University Elementary School.....	99	79	178	191
e. Auxiliary Training Schools				
Illinois Soldiers and Sailors				
Children's School	279	175	454	533
Little Brick Rural School.....	7	14	21	...
Total Pupils, Elementary and Secondary..	467	374	841	938
Total	889	1696	2585	2644

Although there is no regular summer session after August 6, the Illinois Soldiers and Sailors Children's School will be open with an enrollment of approximately 215 children and providing practice teaching facilities for 22 regularly registered student teachers.

2. Attendance for the year, 1936-37, including summer session.

	Men and Boys	Women and Girls	Total
a. University			
Post Graduates	79	97	176
Seniors	161	237	398
Juniors	218	549	767
Sophomores	216	711	927
Freshmen	233	634	867
Unclassified	57	116	173
Total College Students on Campus	964	2344	3308
b. Extension	71	330	401
c. High School	255	247	502
d. Elementary Grades	629	469	1098
GRAND TOTAL	1919	3390	5309
Counted twice	13	54	67
Total Individuals Enrolled.....	1906	3336	5242

TEACHERS COLLEGE BOARD

3. Per Capita Cost for University Year, 1936-37.

a. University Attendance by semesters, summer session and extension groups

	Men	Women	Total	Equiv. for 36 weeks
8 week summer 1936.....	409	1283	1692	423
3 week summer 1936.....	7	12	19	2
1st semester 1936-37.....	658	1214	1872	936
2d semester 1936-37.....	610	1176	1786	893
Extension 1936-37.....	71	330	401	33
8 week Music Camp 1936.....	6	8	14	3
				<u>2290</u>

b. Cost of operating the University for the year beginning July 1, 1936, and ending June 30, 1937, including all items except Permanent Improvements:

Salaries and Wages.....	\$408,045.46
Office Expense	2,501.06
Travel	3,270.99
Operation	25,008.83
Repairs and Equipment	31,325.96
Postage and Printing and Stationery.....	4,926.81
	<u>\$475,079.11</u>
Total Appropriations	74,804.26
Revolving Fund	<u>\$549,883.37</u>
Total Expenditures	

c. Computation of Per Capita Cost

State Appropriation	\$475,079.11 ÷ 2290 = \$207.46
Revolving Fund	74,804.26 ÷ 2290 = 32.66
	\$549,883.37 ÷ 2290 = \$240.12

The per capita cost for the preceding fiscal year was \$249.63, which indicates that increased demands for an even larger service than in previous years have been met with an actual decrease for the 1936-37 school year.

4. Teacher Placement.

Although it is too early to make a very complete report on the placement of the 1937 graduates, it is interesting to note that there has been an unprecedented demand for teachers and that at the time of this report there have been 232 placements in the elementary field and 131 in the secondary and special fields. It is expected that the high record of placement of last year will be equalled or surpassed by the opening of schools in September. Placements to date—363.

5. Limitation on Enrollment.

It becomes increasingly necessary to adhere to the limitation of enrollment made possible by Board action of October 7, 1935. The entering freshman group will be limited to 700 with the hope that the number of returning students will be such as to keep the enrollment very close to the 1,850 mark.

A number of interesting observations might be made regarding our experience with selective admission during the past year. It has some advantages and there are also some disadvantages and obvious considerations that cause one to doubt the effectiveness of part of the procedure. Some persons who appeared doubtful material and were admitted on such a basis proved themselves to be better students than others who entered without such misgivings on the part of those concerned with the admission of students.

PROCEEDINGS

After further experience a detailed report will be made upon this plan which is not one entirely of choice but more the result of necessity.

6. Graduates, at close of 1936-37 regular year.

- a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the spring quarter, June 7, 1937. I recommend that these students be sanctioned as graduates.

DEGREE GRADUATES

Bachelor of Education Degree

Adams, Donald Edward.....	Normal.....	Health and Physical Education
Anderson, Ethel Bernice.....	Pontiac.....	Secondary
Anderson, Mildred.....	Normal.....	Secondary
Anderson, Theos Ivan.....	Elliott.....	Commerce
Andreae, Alfred Merkle.....	Olney.....	Commerce
Armstrong, Mary Alice.....	El Paso.....	Home Economics
Armstrong, Ruth Anna.....	El Paso.....	Secondary
Arnold, Irene Julia.....	Bloomington.....	Elementary
Baldwin, Frances Winifred.....	Indianola.....	Secondary
Barber, Flora Emma.....	Lostant.....	Elementary
Barger, Mary Louise.....	Normal.....	Secondary
Baughman, Lawrence Edward.....	Pittsfield.....	Secondary
Behrens, Herbert Ernest.....	Earlville.....	Secondary
Benjamin, Richard Allen.....	Bloomington.....	Secondary
Bertoglio, John Dominic.....	Virdeu.....	Secondary
Beutke, Maxine Elizabeth.....	Long Point.....	Home Economics
Beyer, Ralph Joseph.....	Bloomington.....	Commerce
Blair, Elizabeth Mabel.....	Hollywood.....	Elementary
Brickey, William Donald.....	Normal.....	Agriculture
Briggs, Dwight Judson.....	Bloomington.....	Art
Bright, Allene.....	Normal.....	Commerce
Bright, Walter Bruce.....	Normal.....	Secondary
Brock, Verna Mary.....	Harristown.....	Commerce
Brown, Francis Robert.....	Fairbury.....	Secondary
Bruno, Helen Pauline.....	Normal.....	Elementary
Bryant, Mary LaVerne.....	Browning.....	Secondary
Buxton, Howard Eugene.....	Elmwood.....	Secondary
Buxton, Lawrence Ellis.....	Elmwood.....	Secondary
Carr, Morris Francis.....	Chillicothe.....	Health and Physical Education
Clamon, Beulah Lucille.....	Bloomington.....	Secondary
Claypool, Louise May.....	Athens.....	Secondary
Cochran, Margaret La Dine.....	Normal.....	Commerce
Coffman, Emily Ann.....	Cerro Gordo.....	Secondary
Cooper, Velma La Verne.....	Chicago.....	Secondary
Cox, Gladys Louise.....	Fillmore.....	Secondary
Cunningham, Dolores.....	Chicago.....	Secondary
Custer, James Frank.....	Normal.....	Secondary
Dean, Rose Lavina.....	McGregor (Minnesota).....	Secondary
Dedman, William Wayne.....	Mt. Zion.....	Secondary
Deetz, Inez Virginia.....	Normal.....	Home Economics
Detwiler, Alma Rowenna.....	Congerville.....	Music
DeWitt, Marcella Rita.....	Bay Village (Ohio).....	Secondary
Dunham, Harry Martin.....	Dana.....	Music
Dunn, Luella Frances.....	Illioopolis.....	Secondary
Dunning, Betty Lou.....	Normal.....	Secondary
Edward, Kenneth Leland.....	Harvey.....	Secondary
Ellenberger, Myra Pearl.....	Normal.....	Elementary
Elliott, Lois Marian.....	Cropsey.....	Secondary
Ernst, Helen Louise.....	Onarga.....	Commerce
Evans, James William.....	Dauvers.....	Agriculture
Evans, Wilbur John.....	Hoopeston.....	Industrial Arts
Feek, Robert Wilson.....	Normal.....	Industrial Arts
Ferry, Harold Parley.....	Pleasant Plains.....	Secondary
Freehill, Gerald Aloysius.....	Strawn.....	Secondary
Fruin, Marguerite Elvira.....	Kankakee.....	Commerce
Garner, Laura.....	Chicago.....	Secondary
Glazier, Ramona.....	Normal.....	Secondary
Glenn, Emma Edith.....	Griggsville.....	Secondary
Graff, Mildred.....	Minier.....	Commerce
Griesheim, Richard Henry.....	Bloomington.....	Commerce
Groves, Aura Maxine.....	Maroa.....	Health and Physical Education
Hahn, Alvin John.....	Mt. Pulaski.....	Music

TEACHERS COLLEGE BOARD

Hamm, Charles Sawyer.....	Dewey	Commerce
Hanes, Horace Albert.....	Shipman	Secondary
Harrison, Timothy James.....	Chicago	Secondary
Hartman, Armin Emil.....	Waterloo	Secondary
Hastings, Owen Lawrence.....	Maroa	Agriculture
Hatteberg, Madeline.....	Elliott	Secondary
Hayes, Kathryn Marie.....	Hoopeston	Home Economics
Heaton, Vera Mary.....	Toulon	Home Economics
Hedges, Marjorie Ann.....	Watseka	Health and Physical Education
Hildebrand, James Russell.....	Lincoln	Health and Physical Education
Holt, Marvin Warner.....	Hoopeston	Commerce
Humeke, Lillian Mary Louise.....	Lena	Elementary
Hunt, Starkey Louise.....	Clinton	Commerce
Huxtable, Mary Frances.....	Lakewood (Ohio)	Elementary
Iliff, Adah Ruth.....	Minonk	Elementary
Imhoff, Donald Woolrick.....	Oak Park	Secondary
Isenhardt, Hazel Shaner.....	Normal	Secondary
Jabsen, Mildred Louise.....	New Berlin	Commerce
Jacquat, Glenn Elwood.....	Normal	Industrial Arts
Jameson, Emmett Allen.....	Maywood	Health and Physical Education
Jaquith, Virginia Flora.....	Chicago	Health and Physical Education
Jenkins, Paul	Lakewood	Agriculture
Kerchenfaut, Madeline Grace.....	Rankin	Secondary
Kidd, Norman Dwane.....	Rockford	Speech
Kile, Robert Earl.....	Heyworth	Secondary
King, Albin Francis.....	Owaneco	Secondary
King, Claire Eileen.....	Athensville	Secondary
Knight, Kenneth Lee.....	Saunemin	Secondary
Knuppel, Roy August.....	Easton	Secondary
Koch, Louise Marie.....	Normal	Elementary
Kreplin, Pauline Louise.....	Peoria	Secondary
Lanham, Frank Wesley.....	Stombaugh (Michigan)	Commerce
Liehr, Robert Edward.....	Perry	Agriculture
McCarty, Martha Louise.....	Bloomington	Elementary
McKinney, Muriel.....	Normal	Secondary
Mackey, Louise Lillian.....	Streator	Secondary
Malkus, Johanna Agnes.....	Bement	Secondary
Maras, Mary Jean.....	Petersburg	Commerce
Maurer, Robert Joseph.....	Pekin	Agriculture
Miller, Marjorie Billings.....	Lakota (North Dakota)	Elementary
Moninger, Eleanor.....	Chicago	Secondary
Moore, William Howard.....	Bloomington.....	Health and Physical Education
Morgan, Jacob Warren.....	Normal	Secondary
Morrissey, Margaret Lucille.....	Chicago	Elementary
Myers, Clara Margaret.....	Assumption	Secondary
Neuhauser, LaVerne Doris.....	Flanagan	Secondary
Newton, Charlie Samuel.....	Farmer City	Music
Nicol, Ferne Elizabeth.....	Pontiac	Home Economics
Ogden, Aurella La Velle.....	Manville	Secondary
Osborne, Virginia Rae.....	Bloomington	Home Economics
Parret, Edmund William.....	Normal	Art
Patterson, Lois Pauline.....	Cornell	Home Economics
Paul, Donald Lee.....	Bloomington	Secondary
Pearson, Ruth Lillis.....	Normal	Secondary
Peel, Margaret Anne.....	East St. Louis	Secondary
Pierson, Laurine Marie.....	Edwardsville	Commerce
Pittman, Julia Alice.....	Fairbury	Commerce
Porter, Kathryn Louise.....	Mackinaw	Commerce
Potter, Claire Snyder.....	Pontiac	Agriculture
Quinn, Mildred	McLean	Commerce
Raglan, John Culver.....	Bement	Commerce
Reed, Mildred Ellen.....	Dixon	Commerce
Reeser, Doris Elizabeth.....	Farmer City	Commerce
Reeves, Earl Gilbert.....	Gridley	Agriculture
Reid, Dempsey Ellis.....	Palmyra	Industrial Arts
Ricks, Mary Augusta.....	Bloomington	Secondary
Riggs, Zack Orville Albert.....	Farmer City	Commerce
Robbins, Eunice	Le Roy	Secondary
Satterwhite, Helen Leone.....	Rossville	Secondary
Schmock, Pauline	Mason City	Commerce
Schroeder, John MacDonald.....	Normal	Secondary
Scott, George Lathrop.....	Claremont	Secondary
Sebastian, Mary Jean.....	Normal	Home Economics
Sevier, June Marie.....	South Pekin	Elementary
Siffert, Grace Fern.....	Clinton	Home Economics
Smith, Curtis Lee.....	Indianola	Health and Physical Education
Smith, Doris Evelyn.....	Farmer City	Commerce
Smith, Frances Marian.....	Oak Park	Home Economics
Snyder, Don Melvin.....	Long Point	Secondary
Springer, Irene Louise.....	Danvers	Art
Stambach, Harold Millard.....	Bloomington	Commerce
Steinkraus, Harold Herman.....	Bloomington	Secondary
Stevenson, Mary Adeline.....	Biggsville	Commerce

PROCEEDINGS

Stewart, Florence Gertrude.....	Clinton	Speech
Swan, Fred William.....	Chicago	Secondary
Teer, Marvin Owen.....	East St. Louis	Secondary
Teodori, Ada	Wilkes-Barre (Pennsylvania)	Secondary
Thomas, Eula Mae Frances.....	Bloomington	Home Economics
Thompson, Audrey Elsie.....	Joliet	Secondary
Tolliver, Muriel Josephine.....	Sidney	Commerce
Turner, Robert Griggs.....	Normal	Secondary
Unzicker, Paul Harold.....	Graymont	Secondary
Veach, Gilbert.....	Quincy	Health and Physical Education
Walker, Robert James	Bloomington	Agriculture
Waller, Lois Vivian.....	Clinton	Secondary
Walsh, Robert Earl.....	Farmer City	Secondary
Walty, Hildegard Mary.....	Colchester	Elementary
Watterson, Arthur Weldon.....	Strawn	Secondary
Weber, Edith Lois.....	Arrowsmith	Elementary
Welty, Richard Kendall.....	Hoopeston.....	Health and Physical Education
White, George William.....	Stanford	Commerce
White, Mildred Eleanor.....	Bloomington	Commerce
Whitehouse, Carl Everett.....	Normal	Secondary
Wiles, Edith Gail.....	Roanoke	Music
Williams, Mary Eleanor.....	Decatur	Secondary
Williams, Ruth Charlotte.....	Salem	Commerce
Wilson, Glenn Stewart.....	Pontiac.....	Health and Physical Education
Wilson, Madge Billings.....	Normal	Elementary
Wright, Mary Idylle.....	McLean	Commerce

Summary of Division Groups

Speech	2	Physical Education for Men.....	9
Art	3	Home Economics	12
Physical Education for Women....	3	Elementary	16
Industrial Arts	4	Commerce	33
Music	5	Secondary	75
Agriculture	9		
Total Degree Graduates			171

TWO-YEAR COURSE GRADUATES

Abrams, Hilda Rose.....	Chicago	Upper Grades
Alexander, Eugene	Potomac	Rural
Alkire, Ermyl Estelle.....	Westville (Indiana)	Intermediate
Armstrong, Helen Marguerite.....	Havana	Rural
Arney, Harold LaVerne.....	Buffalo Hart	Rural
Ashenfelter, Virginia Ruth.....	Decatur	Upper Grades
Atchison, Ammona Bell	Glenarm	Rural
Auth, Mary Emily.....	Ivesdale	Intermediate
Baker, Evelyn Irene.....	Weldon	Intermediate
Barrett, Rhea Elizabeth.....	Dwight	Rural
Batterman, Clara Louise.....	Beecher	Intermediate
Bedford, Marion	Mansfield	Upper Grades
Behrens, Helen Elizabeth.....	Greenview	Rural
Bergan, Cecele Mae.....	Forrest	Intermediate
Bethel, Margaret Jane.....	Staunton	Intermediate
Bierschenk, Raymond Christopher.....	Benld	Upper Grades
Bird, Arla Bernice.....	Staunton	Intermediate
Blome, Frances Louise.....	Kenney	Kindergarten-Primary
Blumenschein, Kathryn Elizabeth.....	Eureka	Upper Grades
Bols, Frances Celine.....	Morris	Rural
Booker, Dorothy Pearl.....	Lovington	Upper Grades
Boyd, Norma Georgea.....	Ohio	Kindergarten-Primary
Broadus, Irma Lucille.....	Ottawa	Intermediate
Burgess, Thelma Verita.....	Princeville	Intermediate
Butler, Rowena Lois.....	Danvers	Upper Grades
Cable, Aletha Winifred.....	Lexington	Upper Grades
Cihak, Mabel Jane.....	Divernon	Upper Grades
Clary, Loren Rose.....	Pleasant Plains	Rural
Clemons, Edna Jean.....	Weldon	Upper Grades
Cleveland, Elva Eileen.....	Seward	Kindergarten-Primary
Coffman, Vera Geneva.....	Clinton	Upper Grades
Colclasure, Eugenia Kathleen.....	Xenia	Upper Grades
Cole, Mildred Gertrude.....	Alpha	Kindergarten-Primary
Colombe, Elsie Catherine.....	Clifton	Intermediate
Cornwell, Allyne Berniece.....	Lake City	Kindergarten-Primary
Coss, Bernadine Ann.....	Mendota	Upper Grades
Crone, Viola Dorothea.....	Wenona	Intermediate
Cullen, Mary Alice.....	Cowden	Intermediate
Dalton, Cecilia Melita.....	Downs	Rural
Dawson, Lois Irene.....	Weston	Kindergarten-Primary
Degnan, Ellen McCarthy.....	Chenoa	Rural
De Hart, Helen Lois.....	Arthur	Intermediate

TEACHERS COLLEGE BOARD

Dippel, Vera Louise.....	Loda	Intermediate
Douley, Dorothy Maxine.....	Ashkum	Rural
Drew, Selma Mae.....	Dwight	Kindergarten-Primary
Ebner, Frances Ella.....	Tonica	Upper Grades
Engberg, Barbara Edith.....	Knoxville	Upper Grades
Fairchild, Esther Fern.....	St. Elmo	Intermediate
Farlow, Winifred Rachel.....	Woodhull	Kindergarten-Primary
Forth, Patricia Berdolt.....	Springfield	Kindergarten-Primary
Fosnaugh, Beulah Elizabeth.....	Bellflower	Intermediate
Fraher, Berneice Martha.....	Emington	Upper Grades
Frandsen, Lovier William.....	Aurora	Upper Grades
Fraser, Virginia Claire.....	East St. Louis	Intermediate
Gall, Elizabeth Carolyn.....	Odell	Intermediate
Gathmann, Barbara Fay.....	Topeka	Intermediate
Gibson, Evelyn Mae.....	McLean	Upper Grades
Gilmour, Alma Irene.....	Lawrenceville	Kindergarten-Primary
Goodin, Oma.....	Chenoa	Rural
Granneman, Ruth Edna.....	Pontiac	Upper Grades
Grant, Mary Aline.....	Seymour	Rural
Green, Leo Elmer.....	Tremont	Rural
Green, Marion Icyphene.....	Kenney	Rural
Green, Oliver.....	Tremont	Rural
Greensavage, Zudora Elaine.....	Westville	Kindergarten-Primary
Gynn, Theresa Olga.....	Rantoul	Rural
Hall, Myrtle Lillian.....	Bradford	Intermediate
Hatch, Marian Josephine.....	Aurora	Upper Grades
Hensey, Louise Marguerite.....	Taylorville	Intermediate
Hewitt, Pearl Rosalie.....	Farmington	Kindergarten-Primary
Hjemvick, Margaret Dorothy.....	Morris	Intermediate
Hole, Lorraine Estella.....	Dwight	Rural
Howardsen, Marcella Roberta.....	Chicago	Intermediate
Humble, Helen Marjorie.....	Crescent City	Kindergarten-Primary
Imm, Verona Ruth.....	Streator	Kindergarten-Primary
James, Esther Ann.....	Green Valley	Rural
Jaspers, Dorothy Julia.....	Normal	Upper Grades
Johnston, Margaret Laura.....	Ritchey	Intermediate
Jones, Carlyse Evelyn.....	East St. Louis	Upper Grades
Jones, Eileen Carol.....	Naperville	Intermediate
Kerchenfaut, Margaret Ellen.....	Gibson City	Upper Grades
Kirchman, Jessie Emelyn.....	Herscher	Upper Grades
Kunler, Evadna Alice.....	Bellflower	Intermediate
Kunc, Helen Angela.....	Cicero	Kindergarten-Primary
Kunkle, Doris Virginia.....	Varna	Intermediate
Ladendorff, Marie Inez.....	Bunker Hill	Intermediate
Larkin, Margaret Elizabeth.....	Buckingham	Rural
Lee, Virginia Bernice.....	Chesterfield	Upper Grades
Lenz, LaVerne Doris.....	Chicago	Intermediate
Linderman, Vietta Matilda.....	Taylorville	Upper Grades
Lynch, Ada Lorraine.....	Sherman	Upper Grades
McCarthy, Anna RoBerta.....	Le Roy	Upper Grades
McCleland, Gabriella.....	Bloomington	Kindergarten-Primary
McIntyre, Wallace Edward.....	Cornell	Upper Grades
McKenzie, Ruth Norma.....	Belleville	Intermediate
Magill, Jane Virginia.....	Monticello	Kindergarten-Primary
Marshall, Marian Gilman.....	Harristown	Rural
Martin, Jean Francis.....	Normal	Rural
Mills, Russell Gourley.....	Cornell	Upper Grades
Morris, Hazel Belle.....	Tiskilwa	Upper Grades
Nafziger, Berneice Edna.....	Bloomington	Intermediate
Nafziger, Bernice Beatrice.....	Hopedale	Kindergarten-Primary
Nelson, Mary Sydna.....	Minneapolis (Minnesota)	Upper Grades
Nichols, Elsie Marie.....	Green Valley	Kindergarten-Primary
Noland, Elsie Margaret.....	Melvin	Intermediate
Noren, Sadie Lavonne.....	Taylorville	Rural
North, Louise Elizabeth.....	El Paso	Upper Grades
Nowack, Loretta Mae.....	Pana	Intermediate
Patty, Margaret Jayne.....	Victoria	Upper Grades
Perry, Eva Aileen.....	Shirley	Rural
Phillips, Leola Bell.....	Toulon	Rural
Piazza, Frank.....	Mt. Olive	Rural
Poepping, Maryclaire.....	East St. Louis	Upper Grades
Raulin, Alda Egle.....	Springfield	Upper Grades
Reinken, Dorothy Alvina.....	Roanoke	Rural
Reutter, Marian Elizabeth.....	Cissna Park	Intermediate
Reutter, Ruth Fern.....	Rankin	Rural
Ritterbush, Imogene.....	Greenvew	Intermediate
Rose, Mary Louise.....	Virden	Intermediate
Rossmann, Mildred Elizabeth.....	Nilwood	Upper Grades
Schiltz, Eleanor Margaret.....	Aurora	Intermediate
Schmidgall, Helen Marie.....	Mackinaw	Intermediate
Schneider, Ruth May.....	Bellflower	Upper Grades
Scholl, Mildred Lucile.....	Arrowsmith	Rural
Schopp, Genevieve Vivian.....	Chenoa	Upper Grades

PROCEEDINGS

Scott, Dorothy Hortense.....	Alton	Intermediate
Scott, Jean Adaline.....	Winnebago	Kindergarten-Primary
Simon, Ruth Taylor.....	Princeton	Intermediate
Smith, Mary Leising.....	Chicago Heights.....	Intermediate
Stauder, Kathryn Louise.....	Witt	Intermediate
Steele, Elsie Marie.....	Morris	Rural
Stumpf, Geneva Helen.....	Valmeyer	Intermediate
Swanson, Agnes Esthermarie.....	Rankin	Intermediate
Swanson, Myrtle Elizabeth.....	Paxton	Kindergarten-Primary
Sweetman, Ruth Joy.....	Chillicothe	Kindergarten-Primary
Toben, Ruth Katherine.....	Loda	Intermediate
Toon, Alta Faye.....	Bloomington	Kindergarten-Primary
Unsicker, Bernice Emma.....	Tremont	Rural
Van Meter, Evelyn Louise.....	Streator	Upper Grades
Waggoner, Betty Jane.....	Virginia	Upper Grades
Walker, Olive Amanda.....	Winchester	Kindergarten-Primary
Wallis, Ruth Elberta.....	Benson	Rural
Walsh, Laura Leone.....	Rantoul	Intermediate
Watkins, Clement Carl.....	Chicago	Rural
White, Anna Mae.....	St. Louis (Missouri)	Intermediate
Wikowsky, Mildred Eva.....	Cooksville	Rural
Wiley, Martha LaVonne.....	Mendota	Upper Grades
Wright, Eliza Ellen.....	Jacksonville	Kindergarten-Primary

Summary of Division Groups

Kindergarten-Primary	25	Upper Grades	42
Rural	34	Intermediate	47
Total Two-Year Course Graduates.....		148	

II. FACULTY

1. Resignations.

- Dr. Paul Royalty, Associate Professor of English and in charge of the journalism activities of the school, has resigned in order to accept a position as head of the English Department, in Ball State Teachers College at Muncie, Indiana.
- As a matter of record, since the position is paid for by the Department of Public Welfare, I am reporting the resignation of Mr. H. O. Hebert, Director of Music at the Illinois Soldiers and Sailors Children's School. Mr. Hebert plans to go on with his graduate work.

2. Leaves of Absence.

- Miss Gladys L. Bartle for the entire 1937-1938 school year in order to continue further graduate work beyond her master's degree.
- Mr. Dewey Fristoe and Mrs. Lois Fristoe, supervising teachers in the Houghton affiliated rural school, for the school year 1937-1938 in order to continue their education at New York University.
- Miss Jessie E. Rambo, Head of the Home Economics Department, has requested an extension of her leave of absence for another year until September, 1938, due to home conditions.

3. New Positions Needed.

- a. Biology-agriculture, in order to take care of the increased class enrollment in the Biology Department and provide an additional phase of agriculture in addition to two phases now represented, all of which is required for the training of Smith-Hughes teachers of agriculture.
- b. Agriculture-biology, a position to care for the fourth special phase required for Smith-Hughes agriculture and care for the additional demands of the Biology Department.
- c. Commerce education, to meet the decidedly increased enrollment in this special department, which is now the largest of the special fields in the University.
- d. Physical education for men, to meet specific needs resulting from limited staff and large classes, together with present inability to offer some needed courses.
- e. Faculty assistant in research and records to meet an imperative demand for information and records required by the faculty, to work in conjunction with the offices of registrar and recorder.

4. New Appointments to the Faculty.

- a. Mr. Ralph L. Boyd, as Assistant Professor of Commerce Education, to serve in a newly created position above mentioned. Mr. Boyd has his B.Ed. from Illinois State Normal University and his M.S. from the University of Illinois. His teaching experience covers high school work for several years at Urbana and for the past three years a staff-man at the Bowling Green College of Commerce at Bowling Green, Kentucky. Mr. Boyd's appointment will be effective September, 1937, at an annual salary rate of \$2,250.
- b. Miss Margaret Scovell, Assistant Professor of English in the University High School, to fill an existing vacancy, this appointment effective September, 1937, at an annual salary rate of \$2,250. Miss Scovell has the B.S. degree from Kansas State Teachers College (Pittsburg), M.A. from Kansas University, and has had considerable additional work on her doctor's degree at Teachers College, Columbia University, and Oxford University in England. Her teaching experience has been in Columbus, Kansas, Carthage and Joplin, Missouri, high schools, and for the past two years in the high school at Niles, Michigan, where she has been head of the English department.
- c. Miss Anna M. Goldsmith as Instructor and Supervising Teacher in the Third Grade at the Illinois Soldiers and Sailors Children's School, at an annual salary of \$1,710, effective from September, 1937. Miss Goldsmith has her B.A. degree from Dakota Wesleyan University and M.A.

degree from the State University of Iowa. She has had rural school experience in South Dakota and for the past four years has been County Superintendent of Schools at Highmore, South Dakota.

- d. Miss Ruth E. Tice, as Instructor and Supervising Teacher in a combination of grades one to three at the Illinois Soldiers and Sailors Children's School, at an annual salary of \$1,710, effective from September, 1937. Miss Tice has the B.S. degree from Kansas State Teachers College at Emporia and M.A. degree from Teachers College, Columbia University. She has also attended Stephens College at Columbia, Missouri, where she has obtained an Associate Art Degree. Her teaching experience has been in the primary grades in two cities of Kansas, a critic teacher for two years in the State Normal School at Danbury, Connecticut, and most recently a teacher in the laboratory school at Kansas State Teachers College at Emporia.
 - e. Miss Hazel Brenneman, as Faculty Assistant in Research and Records, at a twelve months' salary of \$1,440, effective from July 1, 1937. Miss Brenneman has a Bachelor of Education degree from Illinois State Normal University and has had high school teaching experience.
 - f. As a matter of record the appointment of Miss Ethel E. Lewis as Instructor in Home Economics at the Illinois Soldiers and Sailors Children's School is reported. Miss Lewis will be paid by the Department of Public Welfare and will begin her duties in September, 1937. She is a graduate of Illinois State Normal University and has just completed her work for the M.A. degree at Teachers College, Columbia University. Her teaching experience of seven years covers rural schools and high school work in Illinois.
 - g. As a matter of record the appointment of Mr. Charles Newton as Instructor in Music at the Illinois Soldiers and Sailors Children's School is reported. Mr. Newton will be paid by the Department of Public Welfare and will begin his duties in September, 1937. Mr. Newton has his B.Ed. degree from Illinois State Normal University.
5. The following faculty members are recommended for election or reelection for the school year 1937-1938 at salaries indicated, which are to be paid for the thirty-six weeks of the regular school year from Salaries and Wages Account.

FACULTY (Salaries and Wages)

Name and Position	Salary
*Adams, Howard A., Professor of Chemistry.....	\$ 3,510.00
*Beyer, W. A. L., Professor of Social Science	3,690.00
*De Young, Chris A., Professor of Education	4,005.00
*Holmes, F. L. D., Professor of Speech.....	3,420.00
*Lamkey, E. M. R., Professor of Biology.....	3,420.00
*Lathrop, H. O., Professor of Geography.....	3,420.00

TEACHERS COLLEGE BOARD

Name and Position	Salary
*Miller, Julius, Professor of Art.....	\$ 3,420.00
*Mills, C. N., Professor of Mathematics	3,510.00
Palmer, George M., Professor of English	3,420.00
*Peterson, H. A., Professor of Psychology	3,420.00
*Stambaugh, Ray M., Professor of Industrial Arts	3,420.00
Waggoner, Sherman G., Professor of Education and Principal of University High School	4,005.00
Atkin, Edith I., Associate Professor of Mathematics	2,790.00
Barto, Margaret M., Associate Professor of Physical Education.....	2,790.00
Browne, Richard G., Associate Professor of Social Science.....	2,925.00
Cole, E. L., Associate Professor of Education.....	2,835.00
Cooper, Margaret, Associate Professor of Education.....	3,258.00
Cross, C. L., Associate Professor of Physics.....	3,150.00
Decker, Charles E., Associate Professor of Education.....	3,285.00
Goodier, Floyd T., Associate Professor of Education.....	3,510.00
Gooding, R. U., Associate Professor of Chemistry.....	2,835.00
Hacker, L. W., Associate Professor of Education.....	3,060.00
Hancock, Howard J., Associate Professor of Physical Education.....	3,285.00
Harper, C. A., Associate Professor of Social Science.....	3,195.00
Hibler, Francis W., Associate Professor of Psychology.....	2,835.00
*Horton, C. E., Associate Professor of Physical Education.....	3,285.00
Houston, Victor M., Associate Professor of Education.....	3,285.00
Hudelson, C. W., Associate Professor of Agriculture.....	3,150.00
Kinneman, John A., Associate Professor of Social Science.....	3,060.00
*Knudson, Emma R., Associate Professor of Music.....	3,240.00
Lancaster, Thomas J., Associate Professor of Education.....	2,790.00
Malmberg, C. F., Associate Professor of Psychology.....	2,970.00
Okerlund, Gerda, Associate Professor of English.....	2,754.00
Orr, Clarence, Associate Professor of Social Science.....	2,880.00
Parker, Rose E., Associate Professor of Education.....	3,105.00
Pricer, Laura H., Associate Professor of English.....	2,745.00
Rice, Agnes F., Associate Professor of Education.....	2,745.00
Sorrenson, Fred S., Associate Professor of Speech.....	3,015.00
Teager, Florence E., Associate Professor of English.....	2,754.00
Vinson, Esther, Associate Professor of English.....	2,754.00
Waldron, Nell B., Associate Professor of Social Science.....	2,835.00
*Whitten, Jennie A., Associate Professor of German.....	2,835.00
*Williams, Arthur R., Associate Professor of Commerce.....	3,510.00
....., Associate Professor of Journalism.....	2,835.00
Admire, Harry F., Assistant Professor of Commerce.....	2,340.00
Allen, Mabel Clare, ½ year, Assistant Professor of Speech.....	1,125.00
Allen, Marion C., Assistant Professor of Art.....	2,250.00
Barger, Thomas M., Assistant Professor of Physics.....	2,430.00
Berninger, Harriett J., Assistant Professor of Education.....	2,250.00
Boicourt, Blaine, Assistant Professor of Music.....	2,340.00
Boyd, Ralph L., Assistant Professor of Commerce.....	2,250.00
Brunk, Dorothy G., Assistant Professor of Social Science.....	2,430.00
Buell, Mary E., Assistant Professor of Home Economics.....	2,430.00
Burris, Ethel M., Assistant Professor of Education.....	2,250.00
Carver, Katherine E., Assistant Professor of Latin.....	2,250.00
Clemaus, Huberta, Assistant Professor of Education.....	2,250.00
Cogdal, Joseph T., Assistant Professor of Physical Education.....	2,610.00
Conkey, Frances, Assistant Professor of Home Economics.....	2,700.00
Connell, M. Regina, Assistant Professor of Latin and English.....	2,250.00
Crompton, Mabel P., Assistant Professor of Geography.....	2,250.00
Day, Alta J., Assistant Professor of Commerce.....	2,250.00
Dean, B. Elizabeth, Assistant Professor of Hygiene.....	2,250.00
Douglass, Thomas Jay, Assistant Professor of Agriculture.....	2,250.00
Dragoo, A. W., Assistant Professor of Industrial Arts.....	2,610.00
Dvorak, Leo J., Assistant Professor of Music.....	2,430.00
Ellis, Margery A., Assistant Professor of French.....	2,250.00
Ellwood, Robert S., Assistant Professor of Social Science.....	2,250.00
Finger, Marie, Assistant Professor of Education.....	2,250.00
Flagg, Elinor B., Assistant Professor of Mathematics.....	2,250.00
Fletcher, Kenyon S., Assistant Professor of Industrial Arts.....	2,610.00
Fogler, Ralph W., Assistant Professor of Chemistry.....	2,520.00
Force, Thelma, Assistant Professor of Education.....	2,430.00
Fraleigh, John E., Assistant Professor of Biology.....	2,340.00
Fries, Albert C., Assistant Professor of Commerce.....	2,250.00
Glasener, F. Russell, Assistant Professor of Social Science.....	2,520.00
Gray, Nina E., Assistant Professor of Biology.....	2,250.00
Hamilton, Alma M., Assistant Professor of English.....	2,340.00
Hammerlund, C. M., Assistant Professor of Industrial Arts.....	2,610.00
Hartline, Opal C., Assistant Professor of Biology.....	2,250.00
Henderson, Stella V., Assistant Professor of Education.....	2,430.00
Henline, Ruth, Assistant Professor of English.....	2,250.00
Hinman, Dorothy, Assistant Professor of English.....	2,250.00
Holmes, Leslie A., Assistant Professor of Geography.....	2,520.00
Hume, Esther, Assistant Professor of Physical Education.....	2,250.00
Imboden, Erma F., Assistant Professor of Education.....	2,340.00
Ivens, Howard J., Assistant Professor of General Science.....	2,340.00

PROCEEDINGS

Name and Position

Salary

Koepke, Harold F., Assistant Professor of Commerce.....	\$ 2,250.00
Larsen, Arthur H., Assistant Professor of Mathematics.....	2,430.00
McAvoy, Blanche, Assistant Professor of Biology.....	2,430.00
McDavitt, Neva, Assistant Professor of Geography.....	2,250.00
Marshall, Helen E., Assistant Professor of Social Science.....	2,520.00
Miller, L. Wallace, Assistant Professor of Biology.....	2,520.00
Moore, C. W., Assistant Professor of Social Science.....	2,700.00
Nelson, Thelma, Assistant Professor of English.....	2,250.00
Noe, Rowena, Assistant Professor of Education.....	2,430.00
Peithman, H. W., Assistant Professor of Music.....	2,430.00
Peters, Margaret, Assistant Professor of Commerce.....	2,250.00
Richard, Esther A., Assistant Professor of English.....	2,250.00
Ross, Josephine, Assistant Professor of Home Economics.....	2,340.00
Royce, Bertha M., Assistant Professor of Biology.....	2,430.00
Scovell, Margaret, Assistant Professor of English.....	2,250.00
Smith, Janet K., Assistant Professor of Art.....	2,250.00
Smith, L. S., Assistant Professor of Physics.....	2,430.00
Stephens, Ethel Gertrude, Assistant Professor of Social Science.....	2,340.00
Stroud, Ruth, Assistant Professor of English.....	2,250.00
Struck, Edwin G., Assistant Professor of Physical Education.....	2,250.00
Tasher, Lucy Lucile, Assistant Professor of Social Science.....	2,520.00
Taylor, Marion A., Assistant Professor of English.....	2,250.00
Thoene, Christine A., Assistant Professor of Education.....	2,340.00
Tipton, Gladys, Assistant Professor of Music.....	2,250.00
Tucker, Bernice A., Assistant Professor of Home Economics.....	2,250.00
Webb, Mary D., Assistant Professor of Commerce.....	2,250.00
Wiggins, Gladys, Assistant Professor of Hygiene.....	2,250.00
Wilder, Flora M., Assistant Professor of Education.....	2,403.00
Yates, Ruth V., ½ year, Assistant Professor of Speech.....	1,125.00
_____, Assistant Professor of Physical Education.....	2,250.00
_____, Assistant Professor of Agriculture-Biology.....	2,250.00
_____, Assistant Professor of Biology-Agriculture.....	2,250.00
_____, Assistant Professor of Psychology.....	2,250.00
Bergland, Elsie, Instructor in Physical Education.....	2,025.00
Buehler, Rose B., Instructor in Education.....	2,115.00
Ebel, Alice, Instructor in Social Science.....	1,890.00
Eyestone, Lura M., Instructor in Education.....	2,160.00
Frey, Bernice, Instructor in Physical Education.....	2,025.00
Frye, Harold E., Instructor in Physical Education.....	2,025.00
Hayden, A. Wezette, Instructor in Education.....	2,205.00
Hill, Eugene L., Instructor in Physical Education.....	2,025.00
Montgomery, Camille, Instructor in Art.....	2,025.00
Ogle, Alice R., Instructor in Art.....	2,025.00
Poppen, Henry A., Instructor in Science and Mathematics.....	1,890.00
Russell, Elizabeth, Instructor in Education.....	2,025.00
Thielen, Katherine, Instructor in Physical Education.....	2,025.00
Westhoff, Margaret, Instructor in Music.....	1,890.00
Winegarner, Lela, Instructor in English.....	1,890.00
Wingeier, Alma, Instructor in Physical Education.....	2,025.00
_____, Instructor in Art.....	2,025.00
Cavins, E. W., Assistant Professor of English (Emeritus).....	1,600.00
Colby, J. Rose, Professor of English (Emerita).....	1,800.00
Dexheimer, Lora M., Instructor in Education (Emerita).....	1,410.00
Dillon, Jessie M., Instructor in Education (Emerita).....	1,500.00
Ela, Clara E., Instructor in Art (Emerita).....	1,500.00
Holmes, Manfred J., Professor of Education (Emeritus).....	1,800.00
Lee, Margaret E., Assistant Professor of Education (Emerita).....	1,300.00
Newell, A. C., Professor of Industrial Arts (Emeritus).....	1,500.00
Pringle, Ralph W., Professor of Education (Emeritus).....	1,410.00
Westhoff, F. W., Professor of Music (Emeritus).....	1,670.00

\$362,323.00

* Indicates Heads of Departments.

STAFF OF LIBRARIANS (Paid from Salaries and Wages)

Welch, Eleanor W., Librarian and Associate Professor.....	\$ 3,015.00
Guthrie, Clara L., Assistant Librarian.....	1,890.00
Kelley, Edna Irene, Cataloger.....	1,215.00
Kerr, Mildred, Assistant Librarian.....	2,025.00
Plotnicky, Gertrude A., Assistant Librarian.....	1,890.00
Pohle, Genevieve A., Cataloger.....	1,260.00
Zimmerman, Ruth, Assistant Librarian.....	2,025.00

\$ 13,320.00

Total, Faculty and Librarians, from Salaries and Wages.....\$375,643.00

TEACHERS COLLEGE BOARD

AFFILIATED SCHOOLS (I. S. N. U. Portion from Revolving Fund)

Sedgwick, Juanita, Part time, Walker School.....	\$ 585.00
Christen, Inez W., Part time, Maple Grove School.....	585.00
Clark, Nancy Annis, Part time, Little Brick School.....	585.00
Gould, Halena, Part time, Grove School.....	585.00
_____, part time, Houghton School.....	585.00
_____, part time, Houghton School.....	585.00
Goldsmith, Anna M., Instructor, Soldiers and Sailors Children's School.....	1,710.00
Tice, Ruth M., Instructor, Soldiers and Sailors Children's School.....	1,710.00
_____, Superintendent, Towanda	980.00
_____, High School, Towanda	675.00
_____, High School, Towanda	675.00
_____, High School, Towanda	675.00
_____, Grades, Towanda	585.00
_____, Grades, Towanda	585.00
_____, Grades, Towanda	585.00
_____, Grades, Towanda	585.00
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	\$ 12,275.00

NON-TEACHING POSITIONS, Paid from Revolving Fund

Cooper, Rachel M., School Physician.....	\$ 2,790.00
Jontz, I'Anna, School Nurse	1,800.00
Shea, Grace R., School Nurse.....	1,935.00
Warren, Mae Clark, Director of Fell Hall.....	2,250.00
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	\$ 8,775.00

FACULTY ASSISTANTS, Paid from Revolving Fund

(12 months unless otherwise indicated)

Brenneman, Hazel, Assistant in Research.....	\$ 1,440.00
Eggenberger, Delbert, Assistant in Science (11 months).....	935.00
Ream, Willetta, Assistant in Student Adjustment.....	720.00
Staker, Anna F., Assistant in Health.....	1,380.00
White, William B., Assistant in Printing.....	1,920.00
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	\$ 6,395.00

ILLINOIS SOLDIERS AND SAILORS CHILDREN'S SCHOOL

Faculty Paid by Welfare Department and Here Reported as a Matter of Record

Goodwin, May, Instructor.....	\$ 1,980.00
Allison, Margaret, Instructor	1,620.00
Anderson, Grace F., Instructor	1,620.00
Bally, Winifred, Instructor (12 months).....	1,800.00
Bauer, Veda B., Instructor	1,620.00
Foy, John F., Instructor (12 months)	1,800.00
Honn, Max, Instructor (12 months)	1,800.00
Houghton, J. E., Instructor (12 months)	1,800.00
Irwin, Marianna, Instructor	1,710.00
Kelly, Mildred G., Instructor	1,530.00
Kepner, Clara, Instructor	1,530.00
Knuppel, F. J., Instructor	1,620.00
Lewis, Ethel E., Instructor	1,710.00
Milasewicz, Gertrude, Instructor	1,620.00
Newton, Charles, Instructor (12 months)	1,800.00
Pumphrey, Mable A., Instructor	1,620.00
Shea, Josephine, Instructor	1,710.00
Stone, L. Gordon, Instructor	1,710.00
Tarrant, Thalia, Instructor	1,710.00
Tucker, Grace L., Instructor	1,620.00
_____, Instructor	1,710.00
_____, Instructor	1,710.00
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	\$ 37,350.00

III. OTHER SCHOOL EMPLOYEES

1. I recommend the employment of the following persons paid from the appropriation for Salaries and Wages at salaries indicated for the twelve months' period, beginning July 1, 1937.

PROCEEDINGS

Fairchild, R. W., President	\$ 7,500.00
Schroeder, H. H., Dean (Administration)	6,000.00
Barton, O. Lillian, Dean of Women	3,900.00
Keaton, Anna L., Assistant Dean of Women	2,700.00
Linkins, R. H., Dean of Men	4,680.00
Carrington, J. W., Director of Training Schools	5,340.00
Harpster, C. E., Principal of Affiliated Children's School	3,360.00
Marsh, R. D., Business Manager	3,600.00
Brenneman, Elsie, Registrar	3,000.00
Melrose, Ferne, Recorder	1,680.00
Hall, Gertrude M., Assistant Director of Placement	2,160.00
Clem, Ruth, Audit Clerk	1,620.00
Boundy, Lottie, Stenographer (Dean)	1,320.00
King, Dorothy W., Secretary to the President	1,620.00
Meeker, Lorene, Stenographer (Training School and Appointment Bureau) ..	1,500.00
Stretch, Louise, Stenographer (Registrar)	1,320.00
Sluder, Edna, Secretary to Dean of Women	1,500.00
Roseman, Ferne, Cashier	1,320.00
Dodge, Flora P., General Faculty Secretary	1,680.00
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	\$ 55,800.00

- I recommend the reappointment of the following employees to be paid from the Revolving Fund at salaries indicated opposite their names for a twelve month period beginning July 1, 1937.

Akin, Anna, Assistant Cook (Fell Hall)	\$ 1,080.00
Barclay, Mamie, Domestic	1,020.00
Bayles, C. O., Janitor	1,380.00
Bedinger, Nellie, Domestic	1,020.00
Calhoun, Alvin O., Janitor	1,380.00
Downing, Emily, Domestic	840.00
Dunn, Ollie, Laborer	1,380.00
Foltz, Marion, Laborer	1,380.00
Foreman, Gellelt V., Laborer	1,380.00
Francis, Melissa, Domestic	1,020.00
Grimes, Frances, Assistant Cook (Fell Hall)	1,200.00
Harris, Carter, Janitor	1,380.00
Hill, Charles, Fireman	1,380.00
Howell, Beulah, Domestic	840.00
Janick, Frank, Laborer	1,380.00
Karlock, Nell, Domestic	900.00
Kniery, Simon, Fireman	1,380.00
Kiper, W. A., Night Watchman	1,380.00
Lawrence, John D., Janitor	1,380.00
Mead, Herman, Engineer	2,040.00
Mercier, Charles, Farmer	1,800.00
Miller, Henry, Laborer	1,380.00
Moore, J. A., Janitor	1,380.00
Nice, Roscoe, Laborer	1,380.00
Nolte, George, Laborer	1,380.00
Ramseyer, Albert, Laborer	1,380.00
Rein, Carl, Caretaker of Grounds	2,280.00
Rice, W. A., Head Janitor	1,920.00
Schmalz, Otto, Laborer	1,380.00
Thompson, Emmett, Janitor	1,380.00
Upperman, Elzy, Janitor	1,380.00
Wardell, Elizabeth, Domestic	840.00
Zook, Elmer, Janitor	1,380.00
Lowe, T. J., Utility Man	1,500.00
_____, Night Watchman	1,380.00
Extra Help	1,000.00
Student Help	18,000.00
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	\$ 66,280.00

- If information is correct, Illinois State Normal University is the only Illinois state teachers college having one night watchman. Because of the size of the plant and the need for longer hours of service, I recommend the appointment of an additional night watchman to be certified from Civil Service at a salary of \$1,380, effective for an eleven months' period, from August 1, 1937.

IV. THE ORGANIZATION

1. Affiliated Schools.

- a. It is recommended that the affiliation with the Houghton, Little Brick, Grove, Maple Grove and Walker rural schools, involving the part payment of salaries of the six teachers in the five schools, be continued for the 1937-1938 school year.
- b. The affiliation with Towanda schools, both elementary and high school, was suspended for the 1936-1937 school year. Due to needed additional student teaching facilities and the unanimous request of the Towanda School Board, following a petition to the school board from the school patrons, it is recommended that this affiliation be reestablished on the basis of Illinois State Normal University paying approximately forty per cent of the salaries of teachers in elementary and high schools and to the extent indicated in part in an earlier portion of this report.

2. Extension Division.

- a. Demands continue to multiply in number and intensity for extension classes in the territory served by Illinois State Normal University. We hope that some of these demands can be met, although it now seems impossible to consider any greater number of teaching centers than during the 1936-1937 school year. These requests are met by faculty members handling such work as a part of their teaching load.

V. CURRICULUM—No report

VI. BUILDINGS AND GROUNDS

1. New Buildings.

Illinois State Normal University, because of its crowded conditions and forced limitation of enrollment and the only school among the five state teachers colleges that has shown a marked increase, presents a very strong claim for consideration, for buildings are absolutely necessary to meet the present emergency. In the presentation of such claim, recognition is given to the fact that Northern Illinois State Teachers College has a justifiable claim on the basis of chronological order of buildings and that funds to the extent of \$175,000 are being ear-marked for the completion of buildings at Charleston and that there is apparent need for the purchase of land at Carbondale and the completion of the superstructure over the swimming pool at Macomb. Those considerations are enumerated to dispel any belief that Illinois State Normal University should be given any undue consideration. Specifically, our needs as to nature of buildings and the minimum cost of construction and equipment are as follows:

PROCEEDINGS

- a. University Library. There is urgent need for a University Library at an early date to care for the student groups wishing such service and to house in a fireproof structure the 75,000 volumes in the present library, as well as to care for needed expansion in additional books. Such a structure of sufficient size to meet our needs can not be built and equipped for less than \$400,000.
- b. Home Management House. Due to the uncertainty of renewal of lease for the present Home Management House and the fact that our senior classes are becoming of such size as to call for either two houses or a double house, the construction of a Home Management House is very urgent. It is hoped that such a house can be built and furnished for \$30,000.

2. Needed Repairs.

Two major items, both to be paid from the regular Repair and Equipment fund appropriated as a standard account to this school, will claim early consideration in the matter of repairs.

- a. University Farm, where certain repairs will have to be made to the house and other buildings to the extent of approximately \$6,000.
- b. The rewiring of Cook Hall (Old Castle) is necessary in order to safeguard that building. The approximate cost of this work will be \$5,000. With such rewiring all of the buildings on the campus will be in good condition with only slight additional needs as to some rewiring in the Metcalf and Industrial Arts Buildings.

VII. AUXILIARY ENTERPRISES

I am pleased to submit the following reports for the various auxiliary enterprises of the Illinois State Normal University.

REPORT OF FELL HALL

Year Ending June 30, 1937

Receipts		\$ 30,492.52
Expenditures		
Salaries and Wages.....	\$ 7,998.90	
Food	17,881.97	
Household Supplies	1,189.91	
Laundry Supplies	415.70	
Heat	1,715.23	
Water	392.57	
Gas	498.46	
Power and Light	1,126.39	
Telephone, etc	94.30	
Repairs	14.26	31,327.69
Loss		\$ 935.17

TEACHERS COLLEGE BOARD

REPORT ON FARM Year Ending June 30, 1937

Receipts	\$	2,925.32	
Expenditures			
Salaries and Wages	\$	2,558.73	
Stock Food		863.86	
Light and Power		106.75	
Water		64.97	
Motor Expense		194.81	
Repairs to Equipment		162.19	
Telephone		30.00	
Stock			394.96
Supplies		164.75	
Loss			735.78
	\$	4,056.06	\$ 4,056.06

REPORT OF REVOLVING FUND Year Ending June 30, 1937

Receipts			
Tuition	\$	83,498.00	
Extension		3,270.00	
Non-high school		675.00	
Chemistry breakage		278.19	
Library fines		569.07	
Transcripts		320.00	
Lockers		29.00	
Fell Hall		30,492.52	
Farm		2,925.32	
Book Sales		1,210.05	
Smith-Hughes		2,330.24	
Miscellaneous		912.55	\$126,509.94
Expenditures			
Revenue Producing			
Salaries and Wages	\$	10,790.50	
Office		19.10	
Operation		17,234.74	
Repairs		185.92	
Equipment		15,929.04	
	\$	44,159.30	
All Others			
Salaries and Wages	\$	59,863.95	
Office		877.17	
Travel		2,911.16	
Operation		3,910.21	
Repairs		1,065.07	
Equipment		6,176.80	
	\$	74,804.36	
Grand total			\$118,963.66

VIII. STUDENT LIFE

1. Federal Aid.

It is hoped that the N.Y.A. program may be continued during the next year, since many of our students are absolutely dependent upon such aid in the continuance of their college education. It was hoped that a summary of the N.Y.A. activities for the year might be presented in this report but this information will have to be included in a later report.

IX. MISCELLANEOUS

1. Expression of Appreciation.

This opportunity is taken to express appreciation to the members of the Normal School Board for their understanding and active support of requests for appropriations for the new biennium. At a time when there are so many demands made upon state revenue the program of the teachers colleges can

only go forward by the staunch support of those who are in position to realize the needs of the teachers colleges. This understanding and support has been very heartening during a period in which there have been many discouraging moments. Speaking specifically for Illinois State Normal University, the present appropriation for Standard Accounts will enable the work of this institution to progress in a manner that would have been utterly impossible with lessened income and improper distribution among the various accounts.

X. SUMMARY

Addenda July 13, 1937

The board acted on the following matters presented by the schools:

1. Granting of degrees and diplomas to the students who completed the requirements for graduation at the close of the second semester, June 7, 1937.
2. Acceptance of the resignation of Dr. Paul Royalty.
3. Granting of leaves of absence to Miss Gladys L. Bartle, Mr. Dewey Fristoe, and Mrs. Lois Fristoe, and the continuance of the leave of absence for Miss Jessie E. Rambo, all for the entire school year of 1937-1938.
4. Authorization of new positions in biology, agriculture, commerce, physical education, and faculty assistant in research and records.
5. Appointment of Mr. Ralph L. Boyd as Assistant Professor of Commerce Education at \$2,250.
6. Appointment of Miss Margaret Scovell as Assistant Professor of English in the University High School, salary, \$2,250.
7. The appointment of Miss Anna M. Goldsmith as Instructor and Supervising Teacher in third grade at \$1,710.
8. Appointment of Miss Ruth E. Tice as Instructor and Supervising Teacher in a combination of grades one to three, \$1,710.
9. Appointment of Miss Hazel Brenneman as Faculty Assistant in Research and Records, \$1,440.
10. Faculty list at scheduled salaries for the regular school year of thirty-six weeks.
11. List of Other Employees at salaries scheduled for the twelve months period beginning July 1, 1937, and ending June 30, 1938.
12. The authorization of the employment of an additional night watchman.
13. Reestablishment of the affiliation with the Towanda public schools.
14. Consideration of building needs at Illinois State Normal University in connection with the allocation of available funds for Permanent Improvements.

Respectfully submitted,

R. W. FAIRCHILD

REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON July 13, 1937

*To the Chairman, Secretary, and Members
of the State Normal School Board:*

LADIES AND GENTLEMEN: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS

1. Attendance—Spring Quarter, 1937

A. College :	Men	Women	Total	Total One Year Ago
Post-Graduates	1	1	2	8
Seniors	42	38	80	108
Juniors	56	51	107	95
Sophomores	95	136	231	288
Freshmen	144	182	326	271
Total	338	408	746	770
B. Teachers College High School :				
Post-Graduates	1
Twelfth Year	21	23	44	38
Eleventh Year	21	16	37	43
Tenth Year	16	24	40	33
Ninth Year	25	33	58	42
Total	83	96	179	157
C. Teachers College :				
Elementary School	131	124	255	263
D. Affiliated Schools :				
Humboldt Elementary	32	32	64	..
Humboldt High School	34	29	63	..
Oak Grove, Rural	17	..
Lafferty, Rural	14	..
Clear Springs, Rural	34	..
Grand Total	618	689	1,372	1,190

2. Graduates:

- a. The following students completed the requirements for the degree of Bachelor of Education, and are recommended for graduation as of May 31, 1937:

DEGREE GRADUATES

May 31, 1937

1. Abernathy, William Raymond, Social Science-Geography.....Charleston
2. Baker, Raymond Max, Social Science-Geography.....Charleston
3. Barr, Helen Mildred, Elementary Education-History, Geography.....Centralia
4. Bateman, Paul Warren, Zoology-Social Science, Botany, Industrial Arts..Louisville
5. Bear, Mary Rosalie, Mathematics-French, History.....Charleston
6. Bouslog, Horace Dane, Physics-Chemistry, Mathematics.....Paris
7. Clapp, Cora Ruth, Art-German, History.....Paris
8. Cottingham, Florence Marian, Social Science-French, German.....Danville
9. Cruse, Alice, Home Economics-Biology, Science.....Farina
10. Curry, Joseph Russell, Social Science-Physical Education, Geography...Windsor
11. Daily, Richard Hugh, History-Geography, English.....Windsor
12. Davis, Glenn Elmore, Botany-Zoology.....Charleston
13. Driscoll, Thomas Lewis, Mathematics, Social Science, Biology.....Charleston
14. Elder, Freda Laurine, Latin-French, History.....Windsor
15. Ewing, Betty Jane, English-Social Science.....Mattoon
16. Gabel, Izetta Elizabeth, English-Mathematics, History, Biology.....Montrose
17. Galbreath, Clifford Charles, Industrial Arts-History.....Lovington

PROCEEDINGS

18.	Grace, Duane Woodrow, History-English, Biology.....	Keensburg
19.	Haire, Elmer John, Social Science-Zoology, English.....	Hebron
20.	Harrod, Shirley Jane, Social Science-Geography.....	Decatur
21.	Haskett, Hazel Berniece, Home Economics-English, Biology, Science.....	Toledo
22.	Henderson, Joseph Harold, Mathematics-History, Coaching, Phys. Science.....	Robinson
23.	Hunter, Joan, Botany-Mathematics, Zoology, Music.....	Worden
24.	Jones, Helen Rose, English-Latin, History.....	Janesville
25.	Keith, Evelyn Marguerite, Social Science-English.....	Charleston
26.	Lackey, Oren Franklin, Botany-Zoology, Geography, German.....	Mattoon
27.	Level, William Oscar, Mathematics-History, Geography.....	Charleston
28.	Lewis, John Wesley, Social Science-English, German.....	Waggoner
29.	Lowry, Nelson Leonard, Botany-Zoology, History, Geography.....	Charleston
30.	McIntosh, Ralph Oscar, Physics-Mathematics.....	Charleston
31.	Maxwell, Dawn Carolyn, Home Economics-Biology, History.....	Kansas
32.	Monical, Urban Lowell, Industrial Arts-Biology, Science, Geography....	Charleston
33.	Morris, Walton Otho, English-French, History.....	Decatur
34.	Moseley, Edison Matthew, Social Science-English, Biology.....	Noble
35.	Moulton, Josephine Kathryn, English-History, Geography.....	Mattoon
36.	Oliver, Amy Gwendolyn, History-French, English.....	Dwight
37.	Parrett, Vernon Paxton, Mathematics-Physics, History.....	Ashmore
38.	Paskins, Cloyd Woodrow, Social Science-English, French.....	Mattoon
39.	Pattison, Morgan Allen, Social Science-Geography, Biology.....	Pontiac
40.	Petty, Thomas Orbon, English-History.....	Hindsboro
41.	Reynolds, Alice Evelyn, Latin-French, German, History.....	Charleston
42.	Ross, Doris Mildred, Social Science-Mathematics, Chemistry.....	Newton
43.	Shields, Evelyn Edith Brookhart, Chemistry-Physics, Mathematics, History..	Casey
44.	Shipley, Edna Flo Donaldson, Elementary Education, Social Science Geography	Neodesha, Kansas
45.	Shores, Norma Katherine, English-History, Botany.....	Mattoon
46.	Shubert, Esther Marian, Mathematics-History, Botany, German.....	Charleston
47.	Siegel, Milton, Chemistry-Physics, Mathematics.....	Flora
48.	Souers, Pauline Aloise, Arts-History.....	Bridgeport
49.	Stallings, Ruby Evelyn, English-French, History, Botany.....	Charleston
50.	Thiel, Mabel Irene, Mathematics-Physical Science, Social Science.....	Paris
51.	Thomas, Josephine, Primary Education, English-Geography, History....	Charleston
52.	Treece, Walter Allen, Mathematics, Geography-Physics.....	Calhoun
53.	Tremble, Trueman Rennels, Industrial Arts-History.....	Charleston
54.	Tucker, Charles Frederick, Chemistry-Mathematics, Physics.....	Charleston
55.	Webster, Fern Arline, History-English.....	Ingraham
56.	Weekley, Paul Edward, Industrial Arts-History, Coaching.....	Robinson
57.	Whitesel, Ritta, Home Economics-Art.....	Charleston
58.	Wingler, Dale Merle, English-Music, Biology, History.....	Villa Grove
59.	Wyatt, Marvin Ernest, Chemistry, Mathematics-Physics, Biological Science..	Olney

Men	Women	Total
31	28	59

- b. The following students completed the requirements for the Junior College Diploma, and are recommended for graduation as of May 31, 1937:

TWO-YEAR (JUNIOR COLLEGE) GRADUATES

May 31, 1937

1.	Abel, Dorothy Louise.....	Mattoon
2.	Abraham, Sadie Dolores.....	Yale
3.	Adams, Necia Viola Voelm.....	Paris
4.	Alumbaugh, Freda Maurine.....	Sullivan
5.	Baker, Margaret Yvonne.....	Windsor
6.	Brown, Maude Loucreta.....	Casey
7.	Cayez, Virginia Elizabeth.....	Westville
8.	Clapp, Lola Martha.....	Vincennes, Indiana
9.	Conley, Laura Genevieve.....	Cerro Gordo
10.	Critchfield, Marjorie Allene.....	Lawrenceville
11.	Davis, Thelma Elizabeth.....	Chrisman
12.	Dickman, Elizabeth Navada.....	Altamont
13.	Duncan, Anna Melvina.....	Robinson
14.	Eyestone, Virginia Lee	Effingham
15.	Felkel, Dorothy Rose.....	Hillsboro
16.	Foltz, Gertrude Emily.....	Charleston
17.	Foster, Frances Mildred.....	Tower Hill
18.	Frazier, Georgianna.....	Danville
19.	Fredenberger, Sarah Emerine.....	Marshall
20.	Gere, Virginia Isabel.....	Arcola
21.	Hall, Bertha Isabell.....	Lakewood
22.	Harvey, Rheba Margaret Henry.....	Oblong
23.	Heath, Blanche Marie.....	Lerna
24.	Henry, Ruth Elizabeth.....	Charleston

TEACHERS COLLEGE BOARD

25.	Honn, Eva Cuma.....	Kemp
26.	Jacobs, Eleanor Virginia.....	Paris
27.	Johnson, Elizabeth Mae.....	Newark
28.	Jordan, Ola May.....	Georgetown
29.	Keplinger, Vivian Mae	Sumner
30.	Kuhn, Norma Marie.....	Oconee
31.	Mickey, Monica Marie.....	Oconee
32.	Miller, Ruth Irene.....	Robinson
33.	Mills, Anita Laurene.....	Altamont
34.	Mills, Edna Lorine.....	Casey
35.	Moore, Harriet Martha.....	Charleston
36.	Moore, Rose Lee.....	Mattoon
37.	Mowrer, Zada Iona	Olney
38.	Neudecker, Mildred Eugenia.....	Nokomis
39.	Pachciarz, Pauline.....	Westville
40.	Pinkstaff, Geneva Maxine.....	Birds
41.	Reel, Florence Mae.....	Paris
42.	Scheibal, Grace Virginia.....	Edwardsville
43.	Schertiger, Elizabeth Ann.....	Champaign
44.	Smith, Kathryn Isabel.....	Assumption
45.	Springer, Lucille Jane.....	Pana
46.	Staff, Virginia Ruth.....	Ramsey
47.	Stevens, Babe.....	Danville
48.	Strohm, Geraldine Elena.....	Neoga
49.	Summers, Mildred.....	Danville
50.	Turner, Helen Marie.....	Kemp
51.	Valbert, Martha Elizabeth.....	Flora
52.	Walker, Ruth Elizabeth.....	Rossville
53.	Waters, Blanche Evelyn.....	Arcola
54.	Wente, Mabel Matilda.....	Effingham

Men	Women	Total
0	54	54

c. Student Honors:

1. By vote of the faculty the first annual graduate Scholarship, offered by the University of Illinois, was awarded to Geraldine Marguerite Moon, major in botany.
2. The annual graduate Scholarship, offered by the George Peabody College for Teachers, was awarded to Walter Allen Treece, major in mathematics.
3. The Livingston C. Lord Memorial Scholarship, offered by the Alumni Association, was awarded to Robert Gossett Rennels, major in zoology.
4. The Florence Vane Skeffington Memorial Scholarship, offered by friends and alumni, was awarded to Grace Eleanor Kortum, major in English.

II. FACULTY

1. Resignations

- a. Lloyd F. Sunderman, M.Mus., Head of the Department of Music, in order to become Head of the Department of Music in the State Normal School, Oswego, New York, at a marked increase in salary.
- b. Jay B. MacGregor, Ph.D., Associate Professor of Education, in order to become Dean of Cornell College, Mt. Vernon, Iowa, at a marked increase in salary.
- c. Beth Kassabaum, B.S., Instructor in Penmanship, in order to take a position nearer her home in Eau Claire, Wisconsin.
- d. Nathile McKay, A.M., Head of Pemberton Hall and Dean of Women, on leave for study 1936-37.

- e. Vivla P. Russell, Ed.E., Head of the Department of Home Economics.
- f. Annabelle Thomson, B.S. in L.S., assistant librarian, on leave 1936-37, to accept a position in the Cicero Township High School and Junior College at a marked increase in salary.

2. New Appointments

- a. Irving Willis Wolfe, B.A., Iowa State Teachers College, 1925; M.S., Northwestern University, 1931; Ph.D., Northwestern University, 1936, as Head of the Department of Music, vice Lloyd F. Sunderman, resigned, at a salary of \$2,700 for nine months. Dr. Wolfe has been on the music faculty of the Iowa State Teachers College since 1926.
- b. William H. Zeigel, Jr., B.S., State Teachers College, Kirksville, Missouri, 1925; A.M., University of Missouri, 1926; Ph.D., University of Missouri, 1930, as Assistant Professor of Education, vice Jay B. MacGregor, resigned, at a salary of \$2,430 for nine months. Dr. Zeigel has been Head of the Department of Education in the State Teachers College at Kearney, Nebraska, since 1932, and has had considerable other teaching experience.
- c. Jessie Martha Hunter, A.B., 1931, A.M., The Michigan State College, 1932, as Instructor in Penmanship, vice Beth Kassabaum, resigned, at a salary of \$1,800 for nine months. Miss Hunter substituted for Miss Kassabaum in 1934-35, and the summers of 1935, 1936, and 1937. She has had much public school experience.
- d. Catherine Favour Stilwell, A.B., Radcliffe College, 1925; A.M., 1927, Ph.D., University of Cincinnati, 1932, now acting Dean of Women as Dean of Women and Assistant Professor of Guidance, vice Nathile McKay, resigned, at a salary of \$3,600 for twelve months.
- e. Bryan Heise, A.B., 1919, A.M., Ohio State University, 1926; Ph.D., University of Michigan, 1936, as Assistant Professor of Education and Principal the Elementary School, vice part of the work of Paul W. Sloan, promoted to Director of Extension Work, at a salary of \$2,430 for nine months. Dr. Heise has been principal of an affiliated elementary school of the State Normal College, Ypsilanti, Michigan, since 1929, and has considerable other teaching experience.
- f. Avis Emily Edgerton, A.B., Oberlin College, 1915; M.S., University of Michigan, 1927; with considerable graduate study at Michigan, Minnesota, Wisconsin and Columbia Universities, as substitute instructor in Physical Education for Women for 1937-38, vice Florence McAfee, on leave for study, 1937-38, at a salary of \$2,070 for nine months.

- g. Merlin Raymond Wagner, B.S., The Stout Institute, 1932; M.S., Oregon State College, 1933; with considerable graduate study beyond the master's degree at Oregon State College, as substitute instructor in Industrial Arts for 1937-38, vice Russell P. Landis, on leave for study 1937-38, at a salary of \$2,160 for nine months.
- h. Henry Meyer, A.B., Calvin College, 1930; A.M., 1931, Ph.D., University of Michigan, 1935, as substitute Instructor in Zoology for 1937-38, vice Walter P. Scruggs, on leave for study 1937-38, at a salary of \$2,250 for nine months. Dr. Meyer is an Instructor in Zoology at Lawrence College.
- i. Esther Duggleby, A.B., University of Denver, 1926; B.S. in L.S., University of Illinois, 1931; graduate study, University of Illinois Library School, 1934-35, as assistant librarian vice Annabelle Thomson, on leave for 1936-37, resigned, at a salary of \$1,620 for nine months. Miss Duggleby has been the substitute librarian for the last two years.
- j. Cathryn Jayne Morphew, Ph.B., The University of Chicago, 1931; A.M., The University of Chicago, expected August, 1937, as Second Grade Critic Teacher, vice Grace Geddes, voluntarily retired, at a salary of \$1,800 for nine months.
- k. Grace Mills Williams, A.B., University of Illinois, 1932; A.M., Northwestern University, 1933, as Instructor in Speech and Corrective English, at a salary of \$1,980 for nine months. Miss Williams is particularly trained in speech correction, and a much needed addition to the staff. Her last teaching position has been the Eastern New Mexico Junior College.
- l. James Michael Thompson, B.S., Nebraska State Teachers College, Chadron, 1929; M.A., Colorado State College of Education, 1933; Ed. D., New York University, 1936, as Head of the Department of Commerce, at a salary of \$2,700 for nine months. Dr. Thompson has been on the staff at New York University since 1933, and has had considerable other teaching experience.
- m. Cyril Stout, three years, Western Illinois State Teachers College; B.S., Knox College, 1930; Ph.M., University of Wisconsin, 1931; Ph.D., George Peabody College for Teachers, expected August, 1937, as substitute instructor in Geography for 1937-38, vice Rose Zeller, on leave for study 1937-38, at a salary of \$2,250 for nine months.
- n. No recommendations for vacancies as Head of Pemberton Hall, Head of Department of Home Economics, and substitute instructor in English, for Robert Shiley, on leave for study, 1937-38.

PROCEEDINGS

3. Change in Status.

- a. Mabel Hupprich, M.S., Instructor in Physical Education for Women, as acting head of the Department for 1937-38, during the leave of absence for study of Florence McAfee, at a salary of \$2,160 for nine months.
- b. J. Glenn Ross, Ph.D., Asst. Professor of English-Speech, to Head of Department of Speech.
- c. Paul W. Sloan, Ph.D., Asst. Professor of Education, to Director of Extension Service.
- d. The following faculty members are recommended for employment during the school year 1937-38, at the salaries indicated for nine months. In all cases where the individual was a member of the faculty on March 1, 1933, the salary cut of 10%, effective that date, has been restored, with small adjustments so that the amount is exactly divisible by nine. Faculty not in employ on March 1, 1933, have had salaries adjusted commensurate with position held, teaching experience and academic training.

NINE MONTHS PAYROLL

*Indicates head of department; (e) indicates equivalent of degree shown.

ART :			
	Gracey, Frank M., Ph.D.*, Assistant Professor.....	\$	2,700.00
	Whiting Mildred R., Ph.D.(e), Instructor.....		2,070.00
	McKinney, Alice, A.M., Instructor.....		1,890.00
BIOLOGICAL SCIENCE :			
Botany			
	Stover, Ernest L., Ph.D.*, Professor.....		3,510.00
	Thut, Hiram F., Ph.D., Assistant Professor.....		2,520.00
Zoology			
	Spooner, Charles S., Ph.D.*, Associate Professor.....		3,240.00
	Scruggs, Walter M., M.S., Instructor.....		(on leave)
	Meyer, Henry, Ph.D., Substitute.....		2,250.00
	Cavins, Harold M., M.S., Assistant Professor.....		(on leave)
	Wantland, Wayne W., Ph.D., Substitute.....		2,250.00
COMMERCE :			
	Thompson, James M., Ed.D.*, Assistant Professor.....		2,700.00
EDUCATION :			
	Reinhardt, Emma, Ph.D.*, Professor.....		3,240.00
	Zeigel, William H., Jr., Ph.D., Assistant Professor.....		2,430.00
	Heise, Bryan, Ph.D., Assistant Professor.....		2,430.00
	(and Principal, Elementary School)		
	Sloan, Paul W., Ph.D., Assistant Professor.....		2,880.00
	(and Director, Extension Service)		
	Metter, Harry L., Ph.D., Assistant Professor.....		2,880.00
	(and Director, Off-campus Teacher Training)		
ENGLISH :			
	McKinney, Isabel, A.M.*, Professor.....		3,600.00
	Widger, Howard DeF., A.M., Professor.....		3,600.00
	Andrews, Franklyn L., A.M., Associate Professor.....		2,835.00
	Waffle, Eugene M., Ph.D.(e), Assistant Professor.....		2,610.00
	Shiley, Robert A., Ph.D.(e), Instructor.....		(on leave)
	_____, Substitute		2,070.00
	Burris, Quincy G., Ph.D., Assistant Professor.....		2,610.00
	Neely, Winnie D., Ph.D.(e), Instructor.....		2,160.00
FOREIGN LANGUAGE :			
	Guinagh, Kevin J., Ph.D.*, Associate Professor.....		2,880.00
	Johnson, Annabel, A.M., Instructor.....		2,610.00
	Michael, Ellen E., A.M., Instructor.....		1,980.00
GEOGRAPHY :			
	Weller, Annie L., M.S.(e)*, Professor.....		3,510.00
	Harris, Ruby M., S.M., Assistant Professor.....		2,700.00
	Zeller, Rose, A.M., Instructor.....		(on leave)
	Stout, Cyril, Ph.D., Substitute.....		2,250.00
HOME ECONOMICS :			
	_____, Ph.D.*, Assistant Professor.....		2,700.00
	Attebery, Clara M., A.M., Instructor.....		2,340.00
	Schmalhausen, Ruth, A.M., Instructor.....		1,800.00

TEACHERS COLLEGE BOARD

INDUSTRIAL ARTS :

Ashley, Lawrence F., Ph.D.*, Professor.....	\$ 3,600.00
Hughes, Wayne P., A.M., Assistant Professor.....	2,520.00
Landis, Russell H., M.S., Assistant Professor.....	(on leave)
Wagner, Merlin R., M.S., Substitute.....	2,160.00

LIBRARY :

Booth, Mary J., B.L.S.*, Head Librarian.....	2,880.00
Smith, May, M.S., Assistant Librarian.....	1,800.00
Love, Harriet, M.S., Assistant Librarian.....	1,710.00
Duggleby, Esther, B.S. in L.S., Assistant Librarian.....	1,620.00
Crosby, Lucille Z., B.S. in L.S., Assistant Librarian.....	1,440.00

MATHEMATICS :

Taylor, Edson H., Ph.D.*, Professor.....	4,500.00
Allen, Fiske, A. M., Professor.....	3,600.00
Hostetler, Ruth, A.M., Instructor.....	2,430.00

MUSIC :

Wolfe, Irving, Ph.D.*, Assistant Professor.....	2,700.00
Koch, Friederich,, Associate Professor.....	3,330.00
Asbury, Eugene K., M.Mus., Instructor.....	2,250.00
Hanson, Ethel I., A.M., Instructor.....	2,025.00

PENMANSHIP :

Hunter, Jessie M. A.M., Instructor.....	1,800.00
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PHYSICAL EDUCATION :

Men

Lantz, Charles P., M.S.*, Associate Professor.....	3,105.00
Carson, Gilbert, A.M., Instructor.....	2,250.00
Angus, Winfield S., M.S., Instructor.....	2,250.00

Women

McAfee, Florence A.M.*, Assistant Professor.....	(on leave)
Edgerton, Avis, A.M., Substitute.....	2,070.00
Hupprich, Mabel, A.M., Acting*, Instructor.....	2,160.00

PHYSICAL SCIENCE :

Chemistry

Phipps, Harris E., Ph.D*, Associate Professor.....	2,880.00
Crowe, Albert B., A.M., Associate Professor.....	3,330.00

Physics

Railsback, Ora L., Ph.D*, Associate Professor.....	3,420.00
Verwiebe, Frank L., Ph.D., Assistant Professor.....	2,520.00

SOCIAL SCIENCE :

Thomas, Simeon E., LL.D.*, Professor.....	3,735.00
Coleman, Charles H., Ph.D., Associate Professor.....	2,880.00
Seymour, Glenn H., Ph.D., Associate Professor.....	2,880.00
Alter, Donald R., Ph.D., Assistant Professor.....	2,520.00

SPEECH :

Ross, J. Glenn, Ph.D.*, Assistant Professor.....	2,880.00
Williams, Grace M., A.M., Instructor.....	1,980.00

TRAINING SCHOOLS :

Teachers College High School:

Rothschild, Donald A., Ph.D.*, Principal.....	2,970.00
Ellington, Lena B., A.M., History.....	2,610.00
Carman, Ruth, A.M., Latin.....	2,610.00
Hendrix, Gertrude, A.M., Mathematics.....	2,610.00
Poos, Roberta, A.M., English.....	2,160.00
Van Horn, Paris J., M.S., Science-Coach.....	2,025.00
Dickerson, Earl S., M.S., Commerce.....	2,025.00
Marks, Ica, M.S., Science.....	1,890.00
_____, A.M. English.....	1,800.00

Teachers College Elementary School:

Levake, Edith, A.M., Eighth Grade.....	2,610.00
Stevens, Leah I., S.M., Seventh Grade.....	2,610.00
Ragan, Edith, English ($\frac{1}{2}$).....	1,440.00
Baker, Emily V., A.M., Sixth Grade.....	2,025.00
Bankson, Bernice I., A.M., Fifth Grade.....	2,025.00
Arnold, Myrtle, A.M., Fourth Grade.....	2,115.00
Saunders, Nannilee, A.M., Third Grade.....	2,070.00
Morphew, Cathryn, A.M., Second Grade.....	1,800.00
Donley, Margaret, A.M., First Grade.....	2,340.00

Humboldt High School :

Greer, Howard E., A.M., Principal.....	450.00
Armer, Eugene B., B.Ed., Science.....	270.00
Riegle, Grace E., B.Ed., History.....	225.00
Poorman, Mary E., B.A., English.....	225.00

Humboldt Elementary School :

Sprouse, Denson, B.Ed., Principal.....	270.00
Walk, Argola I., Teacher.....	225.00
Current, Grace R., Teacher.....	180.00

Oak Grove Rural School:

Wilhelm, Theodosia N., B.Ed., Teacher.....	365.00
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PROCEEDINGS

Clear Springs Rural School:	
Albers, Glenna S., B.Ed., Teacher.....	\$ 350.00
Lafferty:	
Renshaw, Elizabeth J., Teacher.....	370.00
Physicians, Dentists and Nurses for Annual Health Examination.....	850.00
Total, Nine Months Payroll.....	\$203,985.00

III. OTHER SCHOOL EMPLOYEES

The following persons are recommended for a year of twelve months, beginning July 1, 1937:

TWELVE MONTHS PAYROLL

ADMINISTRATION:	
Buzzard, Robert G., Ph.D., President.....	\$ 7,500.00
Ford, Ellen A., A.M., Dean Emerita.....	1,800.00
Beu, Frank A., Ph.D., Dean.....	4,500.00
Cook, Walter W., Ph.D., Director Teachers' Training.....	4,500.00
Heller, Hobart F., Ph.D.(c), Dean of Men.....	3,600.00
Stilwell, Catherine Favour, Ph.D., Dean of Women.....	3,600.00
Thomas, Blanche C.,, Registrar.....	2,940.00
Gregg, Raymond R., A.M., Business Manager.....	3,600.00
Arnold, Henry J., A.M., Manager Book Store.....	1,800.00
Eberly, Lola A., A.B., University Graduate Stenographer.....	1,620.00
Taylor, Violet B., A.B., University Graduate Stenographer.....	1,500.00
Willson, Edith, Senior Department Stenographer.....	1,440.00
Harvey, Loretta, A.B., University Graduate Stenographer.....	1,200.00
Davis, Dorothy, Junior Department Stenographer.....	840.00
Thompson, Mary E., R.N., School Nurse.....	1,800.00
JANITORIAL SERVICE:	
Shafer, Granvil, Head Janitor.....	2,004.00
Neal, J. Elmer, Janitor.....	1,320.00
Walker, I. Newton, Janitor.....	1,320.00
Strodtbeck, Fred, Laborer.....	1,320.00
Baird, Charles N., Laborer.....	1,320.00
Harlan, John A., Laborer.....	1,320.00
Wood, Frank J., Laborer.....	1,320.00
Merker, Samuel, Laborer.....	1,320.00
Lanman, Rilla J., Laborer.....	1,200.00
GROUNDS SERVICE:	
Monier, Camille F., Head Groundsman.....	2,004.00
White, Harry L., Laborer.....	1,500.00
Rains, Oscar H., Laborer.....	1,320.00
Gwin, Frank, Laborer.....	1,320.00
HEATING PLANT SERVICE:	
Clodfelter, Edson, Head Engineer.....	2,400.00
Livingston, John, Fireman.....	1,440.00
Stirewalt, Levi, Fireman.....	1,440.00
Meyer, Ben, Laborer.....	1,320.00
McKee, Charles, Laborer.....	1,320.00
Total, Twelve Months Payroll.....	\$ 68,748.00
DORMITORY SERVICE: (Paid from Revolving Fund)	
....., Head of Dormitory.....	\$ 1,650.00 (11¼ mo.)
Brown, Margaret, First cook.....	990.00 (11¼ mo.)
Johnson, Verla, Second cook.....	720.00 (11¼ mo.)
Phipps, Gertrude, Domestic.....	550.00 (11¼ mo.)
Baker, Mary, Domestic.....	550.00 (11¼ mo.)
Sprouse, Ethel, Domestic.....	550.00 (11¼ mo.)
RECAPITULATION	
Nine Months Payroll.....1937-38	\$203,985.00
Twelve Months Payroll.....1937-38	68,748.00
Student Help Payroll.....1937-38	5,000.00
Summer School Payroll	
July Portion, 1937 }	
June Portion, 1938 }	1937-38 27,000.00
Total Proposed Payroll.....1937-38	\$304,733.00
One-half of S. and W. Item, Biennium.....1937-39	283,058.00
Deficit in S. and W. to be made up from Revolving Fund.....1937-38	\$ 21,675.00

IV. THE ORGANIZATION

The college calendar for 1937-38 is recommended as follows:

THE COLLEGE CALENDAR, 1937-38

Fall Quarter, 1937 (Twelve Weeks)

Wednesday, September 15 Registration of Freshmen
8:00-12:00 A.M.—1:30-4:30 P.M.
Wednesday, September 15, to Friday, September 17, inclusive Registration and Orientation of Freshmen
Wednesday, September 15 Training School Begins
Thursday, September 16 Faculty Reception to Freshmen
Saturday, September 18 Registration for Upper Classmen
Monday, September 20 Classes Begin
Friday, September 24
... Faculty Reception to Sophomores, Juniors and Seniors
Friday, Oct. 22 } Twenty-third Annual Homecoming
Saturday, Oct. 23 }
Thursday, Nov. 25 } Thanksgiving Holiday
Friday, Nov. 26 }
Wednesday, Dec. 1 } Final Examinations, Fall Quarter
Friday, Dec. 3 }
Friday, Dec. 3 Fall Quarter Closes

Winter Quarter, 1937-38 (Twelve Weeks)

Monday, Dec. 6 Registration
8:00-12:00 A.M.—1:30-4:30 P.M.
Saturday, Dec. 11 Faculty Christmas Party
Thursday, Dec. 16 Varsity Formal
Friday, Dec. 17 } Holiday Recess
Sunday, Jan. 2 }
Friday, Feb. 18 Pemberton Hall Washington Ball
Wednesday, March 9 } .. Final Examinations, Winter Quarter
Friday, March 11 }
Friday, March 11 Activities Honor Banquet
Friday, March 11 Winter Quarter Closes

Spring Quarter, 1938 (Twelve Weeks)

Monday, March 14, 1938 Registration
8:00-12:00 A.M.—1:30-4:30 P.M.
Friday, April 15, to Tuesday, April 19, inclusive Easter Recess
Saturday, May 14 Alumni Day
Monday, May 16 Athletic Recognition Dinner
Saturday, May 21 Founders Day
Wednesday, June 1 } ... Final Examinations, Spring Quarter
Friday, June 3 }
Saturday, June 4 Senior Class Day
Sunday, June 5 Baccalaureate Address
Monday, June 6 Commencement

V. THE CURRICULUM

Demands for training in commercial work, particularly in connection with the teaching of other subjects, in eastern Illinois are such, that the inclusion of a beginning curriculum in commerce is recommended. One instructor can care for this addition during the coming year. The projected payroll covers this cost.

VI. BUILDINGS AND GROUNDS

- a. Construction of the Health Education Building is well under way. Most of the steel framework is in place, and the brick-work is well along. Construction of the Science Building is being delayed because of failure to receive needed materials. The concrete footings have been poured, and preparations are being made for the initial stone and brick work.
- b. Attention of the State Normal School Board is called to the projected allocation of \$175,000.00 from funds for buildings and betterments appropriated by the 60th General Assembly, which was promised the P.W.A. authority, with the consent of Governor Henry Horner, so that contracts might be let for the Science Building.
- c. Attention is also called to the budget presented at the December 21, 1936, and May 17, 1937, meetings, wherein the items of:
 1. additional boiler, vacuum pumps, water heater, and water reservoir, to care for two additional buildings, \$25,500,
 2. Equipment, Health Education Building \$30,000, and
 3. Equipment, Science Building \$50,000, were regarded as a part of the 1937-39 budget. Governor Horner in his allocation of \$350,000 for the P.W.A. building project agreed that the equipment was to be taken from the appropriation from the 60th General Assembly.

VII. AUXILIARY ENTERPRISES—No report

VIII. STUDENT LIFE—No report

IX. MISCELLANEOUS

- a. Since the nine-months faculty are paid in nine equal installments, attention of the Board is called to the need for but one monthly payroll for all employees, thus fixing the first day of the months October to June inclusive, as the date for salary payment. At least two of the five colleges already use such a plan.

X. SUMMARY

1. Graduation of list of students submitted for the degree of Bachelor of Education and the Junior College diploma, respectively, as of May 31, 1937.
2. Acceptance of the resignations of Lloyd F. Sunderman, Jay B. MacGregor, Beth Kassabaum, Nathile McKay, Vivla P. Russell and Annabelle Thomson as stated.

3. Appointment to the faculty of Irving W. Wolfe, \$2,700; William H. Zeigel, Jr., \$2,430; Jessie M. Hunter, \$1,800; Catherine F. Stilwell, \$3,600; Bryan Heise, \$2,430; Avis E. Edgerton, \$2,070; Merlin R. Wagner, \$2,160; Henry Meyer, \$2,250; Esther Duggleby, \$1,620; Cathryn J. Morpew, \$1,800; Grace M. Williams, \$1,980; James M. Thompson, \$2,700, and Cyril Stout, \$2,250, for the positions as stated.
4. Change in faculty status of Mabel Hupprich, J. Glenn Ross and Paul W. Sloan, as indicated.
5. Employment of the faculty for nine months as submitted.
6. Employment of the persons indicated on the twelve months payroll as submitted.
7. Employment of the persons on dormitory service as indicated.
8. Approval of the college calendar for 1937-38 as stated.
9. Establishment of commercial teacher training in the functioning of the college.
10. Submission of proposed allotments from the fund appropriated by the 60th General Assembly for the completion of the Science Building, adding the needed boiler, and equipping the Health Education and Science Buildings, to the committee appointed for this function of the Board.
11. Establishment of payroll dates for nine-months employees as the first of the month, October to June inclusive.

Respectfully submitted

ROBERT G. BUZZARD

President

A meeting of the Normal School Board was held July 29th, 1937, in Springfield, Illinois.

The meeting was called to order by the chairman, John J. Hallihan; the following members were present on roll call:

John J. Hallihan, Chairman
 John A. Wieland, Secretary
 Roswell B. O'Harra
 Charles E. McMorris
 Miss Harriet McIntire
 Otto G. Beich
 Jacob Alschuler
 • Dr. William E. Sunderman
 Mrs. Reed Green
 John D. Dill

Absent: Dr. Preston Bradley

A motion was made by Mr. Dill and seconded by Mr. Alschuler to dispense with the reading of the minutes. Motion carried.

A motion was made by Dr. Sunderman and seconded by Mr. Alschuler to make the salaries of the Presidents of the Teachers Colleges \$6,750 per annum. Motion carried.

A motion was made by Mr. O'Harra and seconded by Mr. Alschuler to accept the report of the Southern Illinois State Teachers College except that portion caring for salaries and wages; to restore the salaries ten per cent and to make up such deficit as might accrue from such restoration from the revolving fund; and to eliminate items 7, 14 and 15 of the summary. Motion carried.

A motion was made by Mr. O'Harra and seconded by Mr. McMorris that items 14 and 15 of the summary of Mr. Pulliam's report of the Southern Illinois State Teachers College be referred to a committee heretofore appointed for allocation of a million dollar permanent improvement fund. Motion carried.

A motion was made by Miss McIntire and seconded by Mr. Dill to accept the report of Mr. Fairchild of the Illinois Normal University. Motion carried.

A motion was made by Mr. O'Harra and seconded by Mrs. Green to accept and approve the report of Mr. Morgan, President of Western Illinois State Teachers College. Motion carried.

A motion was made by Dr. Sunderman and seconded by Mr. Alschuler to accept the report of Dr. Buzzard, President of Eastern Illinois State Teachers College, as presented. Motion carried.

A motion was made by Mr. Alschuler and seconded by Mr. McMorris to accept and approve the report of President Adams of Northern Illinois State Teachers College. Motion carried.

A motion was made by Mr. Alschuler and seconded by Dr. Sunderman to employ a co-ordinator for the Normal School Board and that each school set aside \$1,000 for his salary and expenses. Motion carried. Mr. Dill voted no.

A motion was made by Mr. Alschuler and seconded by Dr. Sunderman to employ Mr. Lucien File as co-ordinator, on a monthly basis, at \$300.00 per month. Motion carried.

A motion was made by Mr. Dill that the Board adjourn. Motion carried.

(Signed) JOHN A. WIELAND, Secretary.

Approval of the board was given on the reports of the five teachers college presidents as follows:

Western Illinois State Teachers College

1. Approval of scholarship lists, to be presented to the state treasurer, for reimbursement to the school.

2. Approval of faculty appointments for the summer school as follows: Instrumental instructor in Music, Mr. Maurits Kestnar, salary \$300 for six weeks. Miss Loretta M. Miller, assistant in the department of English, salary \$300 for the six weeks; Mrs. Erma Foster Thomson, seventh grade critic in the grade school, salary \$300 for six weeks. Dr. Virgil Nestrick, Industrial Arts, salary \$300 for the six weeks. Burdette Graham, Agricultural Department, at a salary of \$250.

3. College calendar for the year 1937-'38.

TEACHERS COLLEGE BOARD

4. Approval of W.P.A. projects for the \$2,500 allotted to the school, including the straightening of the channel of a small stream running across the campus, improving outdoor theatre, building of concrete tennis courts, installation of light posts along drives, repair of sidewalks, steps and areaways, construction of machinery hall, a small storage building, and the paving of a roadway leading to the heating plant.

Respectfully submitted,
W. P. MORGAN.

REPORT OF THE SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY CARBONDALE

To be presented at the meeting of the Normal School Board to be held at Springfield, Illinois, July 29, 1937.

I. STUDENTS

1. Attendance, Spring Term, 1937.

	Men	Women	Total	Total One Year Ago
(a) College				
Seniors	97	69	166	169
Juniors	126	79	205	177
Sophomores	194	189	383	470
Freshmen	246	279	525	492
Extension	32	59	91	2
Total			1370	1310
Additional College Students in Attendance, Mid-Spring Term, 1937				
Seniors	22	13	35	31
Juniors	35	40	75	108
Sophomores	46	49	95	96
Freshmen	19	16	35	46
Total			240	281
Total Number of College Students in Spring and Mid-Spring Terms, 1937			1610	1591
(b) High School				
University High School			153	126
Carterville Community High School			207	242
Total			360	368
Total Students Above Eighth Grade			1970	1959
(c) Elementary School				
Allyn Training School			168	159
Brush Training School			264	264
Rural Training Schools			215	230
Total			647	653
Total Enrollment in Practice Department			1007	1021
Grand Total			2617	2612

Our summer term opened Monday, June 7. Today we have 1,252 men and women enrolled in college classes, the largest number since the depression reduced summer enrollments.

2. Graduates.

The following students have completed their work, and I recommend that their graduation be approved.

PROCEEDINGS

BACHELOR OF EDUCATION DEGREE

June 4, 1937

Students	Town	County
Allen, John H. (Physics-Mathematics)	Carbondale	Jackson
Allen, Loren H. (History-Geography)	West Frankfort	Franklin
Alwood, Sarah E. (Chemistry-French)	Clinton	DeWitt
Babeock, Leo P. (History-Economics)	Louisville	Clay
Batchelder, Frances (English-History)	Harrisburg	Saline
Bauman, Karl Walter (Art-English)	Carbondale	Jackson
Blackwood, James C. (Mathematics-Physics)	Murphysboro	Jackson
Blakey, Walton (Political Science-History)	Carbondale	Jackson
Blette, George S. (History-English)	Ava	Jackson
Bovinet, Wesley G. (English-History)	Carbondale	Jackson
Browning, William C. (Chemistry-Physics)	Carbondale	Jackson
Buckner, Carl (History-English)	Carriers Mills	Saline
Cagle, Fred Ray (Zoology-Botany)	Marion	Williamson
Carnett, James H. (Chemistry-Mathematics)	Equality	Saline
Casper, George Earl (Music-Latin)	Anna	Union
Christie, Dorothy (Latin-English)	Vernon	Fayette
Cooley, Virginia Ruth (French-English)	Carbondale	Jackson
Craver, John K. (Chemistry-Mathematics)	Murphysboro	Jackson
Creager, Mary Dexter (Zoology-Botany)	Carbondale	Jackson
Crenshaw, Howard (Mathematics-Physics)	Marion	Williamson
Crews, Lowell T. (Chemistry-Mathematics)	Fairfield	Wayne
Cross, Jasper, Jr. (History-Mathematics)	Carbondale	Jackson
Deason, Glenn E. (Physical Education-Industrial Arts)	Carbondale	Jackson
Deaton, Alden (History-Geography)	Stonefort	Williamson
Doty, Elizabeth (Geography-Art)	Ewing	Franklin
Dunn, Thomas A. (Physics-Mathematics)	Gorham	Jackson
Eaton, Jewell Medlin (History-Music)	Carbondale	Jackson
Eaton, Roberta E. (History-English)	Pinckneyville	Perry
Edmison, Arthur C. (Mathematics-History)	Mt. Vernon	Jefferson
Felts, Shelby C. (Zoology-Botany)	Creal Springs	Williamson
Ferrill, Everett W. (History-Economics)	Makanda	Jackson
French, Bernadine M. (English-History)	Fairfield	Wayne
Gum, Wanda Newsum (Physical Education-Sociology)	Carbondale	Jackson
Hall, Edison (History-Political Science)	Carbondale	Jackson
Harbison, James (Physics-Mathematics)	Equality	Saline
Harbison, Jesse E. (History-Mathematics)	Harrisburg	Saline
Harris, Philip B. (History-Political Science)	Marion	Williamson
Heinzman, Max Ruel (Economics-History)	Christopher	Franklin
Henson, Clyde Eugene (History-English)	Carbondale	Jackson
Hord, Lena (Zoology-Botany)	Boulder	Clinton
Humphrey, Lenora (English-History)	Marion	Williamson
Inman, Myra Barbara (English-History)	Alto Pass	Union
Johnson, Joe Raymond (Latin-History)	Benton	Franklin
Jones, Betty Wynan (Music-English)	Cisne	Wayne
Jones, Elizabeth Gail (English-History)	Christopher	Franklin
Kell, Alice (Latin-English)	Salem	Marion
Kell, Robert (Chemistry-Physics)	St. Louis, Mo.	St. Louis
Kelley, Orland (Zoology-History)	Marion	Williamson
Kimmel, Maud (History-English)	Coulterville	Randolph
King, Eugene (History-Geography)	McLeansboro	Hamilton
Land, George W. (Chemistry-Mathematics)	Sparta	Randolph
Lappin, Marion C. (Geography-History)	Indianapolis, Ind.	
Lewis, Margaret Mae (History-English)	Marion	Williamson
Locke, Frances Jane (Economics-History)	DuQuoin	Perry
Lynn, R. Kenneth (Music-Chemistry)	Sparta	Randolph
Maloney, Woodrow G. (Music-History)	Murphysboro	Jackson
Marchildon, Holly C., Jr. (Chemistry-Zoology)	Thebes	Alexander
Mathews, Charles W. (Mathematics-Chemistry)	Marissa	St. Clair
McClusky, Ralph L. J. (Economics-Political Science)	Carterville	Williamson
McCue, Aileen Thelma (Home Economics-Commerce)	Eldorado	Saline
Miller, Mary Anna (English-History)	Marion	Williamson
Mings, John Ora (Physics-Mathematics)	West Frankfort	Franklin
Morris, Eugene V. (History-English)	Harrisburg	Saline
Murray, Elmer David (English-History)	Valer	Franklin
Nattier, Vivian M. (History-English)	Patoka	Marion
Nooner, Winifred (English-History)	West Frankfort	Franklin
Parks, Anna Kathryn (Latin-English)	Harrisburg	Saline
Pottorff, Leonard Phelps (History-Geography)	Fairfield	Wayne
Ragland, Wilbur K. (History-Geography)	Pinckneyville	Perry
Ramsey, Floyd L. (Botany-Zoology)	Iuka	Marion
Randolph, Alma (History-English)	West Frankfort	Franklin
Ross, Betty Robinson (English-French)	DuQuoin	Perry
Rush, Kathryn L. (English-History)	Carbondale	Jackson
Rushing, Helen L. (Commerce-History)	Carbondale	Jackson
Saba, Jean (French-History)	Marion	Williamson
Sanders, Archie L. (History-Geography)	Wayne City	Wayne

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Schnicker, Oscar C. (Commerce-Economics)	Dahlgren	Hamilton
Seibert, James W. (Economics-Geography)	Carbondale	Jackson
Sharknas, Joe (Chemistry-Physics)	West Frankfort	Franklin
Sisk, Frank (Commerce-History)	Harrisburg	Saline
Skaggs, Juanita E. (History-English)	Carbondale	Jackson
Smith, Clarence (Mathematics-History)	Ava	Jackson
Smith, William L. (History-English)	Centralia	Marion
Stewart, Dorothy (Home Economics-Chemistry)	Herrin	Williamson
Swofford, Ruth E. (French-Political Science)	Benton	Franklin
Taylor, Kelley G. (Chemistry-Mathematics)	Cisne	Wayne
Thalgott, Fred Wm. (Mathematics-Physics)	Zeigler	Franklin
Thomasson, Mary N. (History-English)	Shawneetown	Gallatin
Thraikill, Edith Mathis (Art-English)	Murphysboro	Jackson
Timpany, Emily (History-Geography)	Harrisburg	Saline
Trainer, Doris (English-History)	Wolf Lake	Union
Trini, Gene (Political Science-History)	West Frankfort	Franklin
Warmack, Robert T. (Physics-Mathematics)	Grantsburg	Johnson
Washington, Altheia (English-French)	St. Louis, Mo.	St. Louis
Webb, John Myles (Geography-History)	West Frankfort	Franklin
Weber, Jerome C. (Physics-Mathematics)	Murphysboro	Jackson
Weilmuenster, Earl A. (Chemistry-Mathematics)	Lenzburg	St. Clair
Welch, Eldred (Chemistry-Physics)	Norris City	White
Whitlock, J. B. (Music-Mathematics)	Centralia	Marion
Wittenborn, J. Richard (Chemistry-Zoology)	Benton	Franklin
Womick, Mary (French-History)	Anna	Union

The list of students who will finish their work for the degree July 30 will be submitted at the next meeting of the Board.

3. Extension.

Dr. Russell M. Nolen, Director of the Extension Service of Southern Illinois State Normal University, reports that 449 persons in southern Illinois cities were enrolled in the 20 classes offered by the Extension Department during the school year 1936-37.

Fifteen instructors from the regular college staff met the classes once a week during each of the three terms, and regular college credits were given to the students who completed the courses successfully.

The cities in which courses were offered were Christopher, West Frankfort, Fairfield, Nashville, Belleville, Alton, Mound City, Harrisburg, Pinckneyville, Waterloo, and Herrin. All students were teachers in active service in the public schools.

II. and III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. Mr. W. O. Brown, Supervisor of the Rural Training Schools, requests retirement on an emeritus basis. Mr. Brown is seventy years old and has been a member of this faculty for the past twenty-three years. It is recommended that his request for emeritus status be granted.
2. For the position of Superintendent of Rural Training Schools, I am submitting the name of Mr. Troy Stearns. Mr. Stearns has been a critic in the Rural Training Schools since 1929. He has the Bachelor of Education degree from this College, the A.M. degree from the University of Michigan, and has completed the residence requirements for the Ph.D. degree at Teachers College, Columbia University. It is recommended that he be employed as Superintendent of Rural Training Schools as an Assistant Professor at a salary of \$2,700 for the thirty-six weeks.

PROCEEDINGS

3. Miss Kathryn Cavelia, who has been a member of our Faculty since 1933, presents her resignation in order to be married. I am not ready at this time to recommend anyone to take Miss Cavelia's place.
4. Mr. Russell Nolen, Head of the Economics Department, presents his resignation in order to accept a position at the University of Illinois at an annual salary which is \$1,045 higher than his present salary. I am not now ready to recommend anyone for this position.
5. The following Faculty members are asking for leaves of absence for the year 1937-38:
 - a. Miss Mary Goddard, who has been a member of our Botany Department since 1929, requests leave in order to do graduate work. Miss Martha Scott, who has been away on leave of absence, will return to take her place.
 - b. Miss Esther Power, a member of our English Department since 1929, asks leave in order to work toward the Doctorate. Mr. Robert Faner, who has been away on leave of absence, will return to fill this place.
 - c. Miss Annemarie E. Krause, a member of the Geography Department since 1930, is asking to be away next year in order to complete the residence work for the doctor's degree.
 - d. Mr. F. G. Warren, Principal of the University High School and a member of the Education Department, requests part-time leave in order to complete the requirements for the Doctor of Philosophy degree at St. Louis University. This place will be filled by Mr. Ted R. Ragsdale, who has been away on leave of absence.
 - e. Mr. Emerson Hall, a critic in the Rural Training Schools, asks to be away next year to do graduate work. His place will be filled by Miss Gladys L. Smith, who has been away on leave of absence.
6. Miss Sara Baker and Mr. Clarence Cramer, members of our History Department, are requesting leaves of absence for the Fall Term, 1937, to travel in Europe. These places will be left vacant for the fall term, by shifting courses in the History Department.
7. New Staff Members for the Regular School Year.
 - b. To fill the vacancy created by the resignation of Miss Opal Stone last year, which has been temporarily filled on a part-time basis by Miss Julia Minette Barber of our English Department, I am recommending Mr. Howard Bosley. Mr. Bosley was born and reared on a farm in White County

near Carmi. He has the A.M. degree from Teachers College, Columbia University, and has done an additional year of graduate work there. For the past six years he has been Superintendent of Schools at Mt. Vernon, Illinois. He will be Director of the College Library and will teach one-half time in the Department of Education. It is recommended that Mr. Bosley be employed as Director of the Library and Associate Professor of Education at a salary of \$2,520 for the thirty-six weeks.

- c. I am submitting the name of Miss Madelyn Scott to be employed cooperatively by the College and the Carbondale City Schools as a critic in the Brush Training School to take the place of Miss Verna Gent, who has been transferred to a position in the Carbondale City Schools not affiliated with the College.

Miss Scott received the Bachelor of Education degree in 1931 from this College and the M.A. degree from the University of Chicago in 1936. For the past seven years she has taught in the public schools of Carbondale. It is recommended that the Board concur with the Board of Education of Carbondale in transferring Miss Scott to the Brush Training School. The College portion of Miss Scott's salary will be \$855 for the thirty-six weeks.

- d. At the last meeting of the Normal School Board permission for the establishment of a book rental plan to go into effect the Fall Term, 1937, was granted this College. Approval was also given for the employment of Mr. W. C. Fly as an assistant in the Library to manage the Book Store. Mr. Fly's name appears on the pay roll, but his salary is to be paid from the Revolving Fund and charged to the Book Store.
- e. For the past two years the task of administering Federal Student Aid and other student employment of the College has been done by Mrs. Wanda Newsum Gum on a part-time basis. She was paid from the Revolving Fund. At that time Mrs. Gum was a student in the College. She had formerly been a member of the Faculty in the Women's Physical Education Department, had been out for a time, and during the last two years was working part-time finishing her Bachelor of Education degree.

She has now completed her work for the bachelor's degree. I am recommending her for a full-time position as Assistant to the Dean of Women and Director of Student Employment. In this connection, it may be pointed out that the Dean of Women is also at the head of the Home Economics Department, and in addition to this teaches

full time in her department. Mrs. Gum is a mature woman, well qualified for the work for which she is recommended. She will do no teaching.

- f. I am asking that a new position be created for an instructor in the Economics Department. During the past few years there has been an increasing demand for courses in the social sciences, especially those in the field of economics. A survey of all the courses in the College revealed the fact that the Economics Department carried far the heaviest student load per teacher of any department during the past year. I am not ready, at this time, to recommend anyone for this position.

8. Before presenting the total pay roll for approval, I am submitting the following summary:

EXPENDITURES FROM THE APPROPRIATION FOR SALARIES AND WAGES FOR THE FIRST YEAR OF THE BIENNIUM, 1937-1939:		
Available Portion of the Appropriation for Salaries and Wages for 1937-39.....		<u>\$726,225.00</u>
Allotment First Year (One-half).....	-	363,112.00
Summer Session, 1937 (July Portion).....	\$ 26,174.00	
School Year, 1937-38 (Faculty).....	288,672.00	
Fiscal Year, 1937-38 (President, Secretary to President, and Employees)	32,060.00	
Summer Session, 1938 (June Portion).....	16,206.00	<u>363,112.00</u>

To keep up our present summer school standard it will be necessary to draw \$6,500 additional from the Revolving Fund for salaries and wages for the June portion of the summer session plus our share of the Coordinator's salary, namely \$1,000.

In addition, there are five people employed in Auxiliary Enterprises, three at the dormitory, one on the farm, and one at the Book Store, who are paid from the Revolving Fund. The Revolving Fund pay roll amounts to \$5,700 annually.

In all but a few instances the salary listed for each position is the salary paid for the position in 1931-32. In a number of positions slightly lower salaries have been set than the old salaries for the positions in question, because the instructors who formerly occupied these positions are no longer on the Faculty and their places have been taken by younger men at much smaller salaries. In seven cases increases slightly larger than the regular ones have been given to individuals who have received doctor's degrees, published books or have been promoted to positions of greater responsibility since the last salary adjustments were made and are, therefore, entitled to special consideration.

TEACHERS COLLEGE BOARD

ANNUAL PAYROLL, 1937-38

FACULTY AND EMPLOYEES

		Salary 1937-38
Agriculture		
Muckelroy, R. E., Professor.....	36 weeks	\$ 3,800.00
Art		
Williams, Gladys P., Associate Professor.....	36 weeks	2,400.00
Roach, Lulu D., Assistant Professor.....	36 weeks	2,400.00
Shryock, Burnett, Assistant Professor.....	36 weeks	1,944.00
Botany		
Bailey, William M., Professor.....	36 weeks	3,800.00
Scott, Martha, Assistant Professor.....	36 weeks	2,400.00
Goddard, Mary (Leave of absence), Instructor.....	36 weeks
Chemistry		
Neckers, J. W., Professor.....	36 weeks	3,400.00
Scott, R. A., Associate Professor.....	36 weeks	3,000.00
Abbott, T. W., Associate Professor.....	36 weeks	3,300.00
Van Lente, K. A., Associate Professor.....	36 weeks	3,000.00
Commerce		
Bryant, T. L., Assistant Professor.....	36 weeks	2,900.00
Ogden, Susie, Assistant Professor.....	36 weeks	2,000.00
_____, Instructor	36 weeks	1,800.00
Economics		
_____, Professor	36 weeks	3,000.00
Miles, Edw. V., Jr., Associate Professor and Business Manager.....	52 weeks	3,866.00
_____, Assistant Professor.....	36 weeks	2,500.00
Education		
Wham, G. D., Professor.....	36 weeks	4,500.00
Warren, F. G. (Leave of absence—extension), Associate Professor	36 weeks	900.00
Thalman, W. A., Associate Professor.....	36 weeks	3,100.00
Ragsdale, Ted R., Assistant Professor.....	36 weeks	2,700.00
Gellermann, Louis W., Associate Professor.....	36 weeks	2,700.00
English		
Bowyer, Emma L., Professor.....	36 weeks	3,200.00
Cox, Elizabeth A., Assistant Professor.....	36 weeks	2,500.00
Barbour, Frances, Associate Professor.....	36 weeks	2,500.00
Neely, Julia, Associate Professor.....	36 weeks	2,500.00
Crawford, Mary, Assistant Professor.....	36 weeks	2,500.00
Power, Esther M. (Leave of absence), Associate Professor.....	36 weeks
Kellogg, Thelma L., Associate Professor.....	36 weeks	3,100.00
Krappe, Edith Smith, Assistant Professor.....	36 weeks	2,500.00
Faner, Robert Dunn, Assistant Professor.....	36 weeks	2,500.00
Tenney, Charles D., Associate Professor.....	36 weeks	3,000.00
Magnus, Dorothy B., Assistant Professor.....	36 weeks	2,430.00
Schneider, William B., Assistant Professor.....	36 weeks	2,700.00
Barber, Julia Minnette, Assistant Professor and Head of Anthony Hall	36 weeks	2,430.00
Foreign Language		
Peacock, Vera L., Professor.....	36 weeks	3,100.00
Pierce, J. M., Associate Professor Emeritus.....	36 weeks	1,700.00
Baldwin, Helen A., Associate Professor.....	36 weeks	2,500.00
Combs, Fuller, Associate Professor.....	36 weeks	2,600.00
Smith, Madeleine, Assistant Professor.....	36 weeks	2,100.00
Dallmann, William P., Assistant Professor.....	36 weeks	2,565.00
Geography		
Barton, Thomas F., Professor.....	36 weeks	2,835.00
Colyer, Frank H., Professor Emeritus.....	36 weeks	1,800.00
Shank, Marjorie, Associate Professor and Registrar.....	52 weeks	3,600.00
Cox, Flemin W., Associate Professor.....	36 weeks	3,000.00
Krause, Annemarie E. (Leave of absence), Assistant Professor	36 weeks
_____, Assistant Professor	36 weeks	2,250.00

PROCEEDINGS

		Salary 1937-38
History		
Beyer, Richard L., Professor.....	36 weeks	\$3,300.00
Smith, George W., Professor Emeritus.....	36 weeks	1,800.00
Lentz, E. G., Associate Professor.....	36 weeks	3,333.00
Baker, Sara (Leave of absence, Fall, 1937), Assistant Professor	24 weeks	1,533.00
Pardee, Charles J., Assistant Professor.....	36 weeks	2,400.00
Cramer, Clarence H. (Leave of absence, Fall, 1937) Associate Professor	24 weeks	2,000.00
Wright, John I., Assistant Professor.....	36 weeks	2,400.00
Barnes, Sherman B., Assistant Professor.....	36 weeks	2,520.00
Household Arts		
Woody, Lucy K., Associate Professor.....	36 weeks	2,777.00
Barnes, Mary Louise, Assistant Professor.....	36 weeks	2,100.00
Gum, Wanda Newsum, Assistant to Dean of Women.....	36 weeks	1,800.00
Industrial Arts		
Petersen, Louis C., Assistant Professor.....	36 weeks	3,300.00
Mathematics		
Mayor, John R., Professor.....	36 weeks	2,835.00
Wright, Alice Kelsey, Assistant Professor.....	36 weeks	2,200.00
Purdy, J. R., Associate Professor.....	36 weeks	3,100.00
Music		
McIntosh, David S., Associate Professor.....	36 weeks	2,777.00
Matthes, Helen E., Instructor	36 weeks	1,911.00
Margrave, Wendell, Assistant Professor.....	36 weeks	2,111.00
Dill, Elisabeth, Instructor	36 weeks	1,755.00
Physical Education		
McAndrew, William, Associate Professor.....	36 weeks	3,100.00
Lingle, Leland P., Assistant Professor.....	36 weeks	2,400.00
DiGiovanna, Vincent, Assistant Professor.....	36 weeks	2,500.00
Etheridge, Frances D., Assistant Professor.....	36 weeks	2,300.00
Muzzey, Dorothy M., Assistant Professor.....	36 weeks	2,000.00
Carpenter, Aileen, Assistant Professor.....	36 weeks	2,200.00
Physics and Astronomy		
Boomer, S. E., Professor	36 weeks	3,800.00
Zimmerschied, Charlotte, Assistant Professor.....	36 weeks	2,400.00
Young, O. B., Associate Professor.....	36 weeks	3,100.00
Physiology and Health Education		
Hinrichs, Marie A., Associate Professor and School Physician	36 weeks	2,745.00
Caldwell, Delia, Assistant Professor Emeritus.....	36 weeks	1,150.00
Denny, Florence, Instructor and School Nurse.....	36 weeks	2,000.00
Political Science		
Swartz, Willis G., Professor.....	36 weeks	3,195.00
Sociology		
Bowden, R. D., Professor.....	36 weeks	3,195.00
Zoology		
Stegall, Mary M., Professor.....	36 weeks	3,300.00
Stein, Hilda A., Associate Professor.....	36 weeks	2,600.00
Gersbacher, Willard M., Assistant Professor.....	36 weeks	2,520.00
Practice Department		
Merwin, Bruce W., Director of Training Schools, Professor..	36 weeks	3,420.00
<i>University High School</i>		
Wells, Florence A., Critic Instructor.....	36 weeks	2,000.00
Logan, C. C., Critic Instructor.....	36 weeks	2,600.00
Hawkins, May S., Critic Assistant Professor.....	36 weeks	2,200.00
Gibbons, M. Alberta, Critic Assistant Professor.....	36 weeks	2,100.00
Davis, J. Cary, Critic Assistant Professor.....	36 weeks	2,500.00
Schroeder, J. Henry, Critic Instructor.....	36 weeks	2,300.00
Hall, Hal, Critic Instructor.....	36 weeks	1,944.00
<i>Cartersville Community High School</i>		
Fulkerson, Elbert, Critic Instructor.....	36 weeks	396.00
Lauder, Fred E., Critic Instructor.....	36 weeks	396.00
Armstrong, LaVerne, Critic Instructor.....	36 weeks	396.00
Lingle, Fred K., Critic Instructor.....	36 weeks	396.00
Spires, Loren, Critic Instructor.....	36 weeks	396.00
Smith, Gladys O., Critic Instructor.....	36 weeks	396.00
Tolbert, Lillian D., Critic Instructor.....	36 weeks	396.00
Woodburn, Thelma, Critic Instructor.....	36 weeks	396.00
_____, Critic Instructor	36 weeks	396.00
<i>Elementary Training Schools</i>		
Cisne, W. G., Superintendent, Associate Professor.....	36 weeks	3,355.00

TEACHERS COLLEGE BOARD

Salary
1937-38

Allyn Training School

Hall, Dilla, Critic Assistant Professor.....	36 weeks	\$2,500.00
Troutt, Madge, Critic Instructor.....	36 weeks	2,000.00
Bach, Louise, Critic Instructor.....	36 weeks	2,052.00
Rogers, Ora, Critic Instructor.....	36 weeks	2,000.00
Entsminger, Mary E., Critic Instructor.....	36 weeks	2,100.00
Fults, Ruth Husband, Critic Instructor.....	36 weeks	1,900.00
Clark, Lulu R., Critic Instructor.....	36 weeks	2,100.00
Van Trump, Ruby, Critic Instructor.....	36 weeks	2,100.00
King, Florence, Instructor Emeritus.....	36 weeks	1,200.00
Mott, Sina M., Critic Assistant Professor.....	36 weeks	2,070.00

Brush Training School

Lawson, D. E., Assistant Principal, Assistant Professor.....	36 weeks	1,665.00
Fox, Mae L., Critic Instructor.....	36 weeks	990.00
Wilhelm, Grace, Critic Instructor.....	36 weeks	990.00
Scott, Madelyn, Critic Instructor.....	36 weeks	855.00
Eads, Mabel, Critic Instructor.....	36 weeks	990.00
Trulove, Jewell, Critic Instructor.....	36 weeks	990.00
Bevis, Dora, Critic Instructor.....	36 weeks	900.00
Mayhew, Maude, Critic Instructor.....	36 weeks	990.00
Goodwin, Tina, Critic Instructor.....	36 weeks	990.00

Rural Training Schools

Stearns, Troy, Superintendent, Assistant Professor.....	36 weeks	2,700.00
Brown, W. O., Professor Emeritus.....	36 weeks	1,440.00
Hall, Emerson (Leave of absence), Critic Instructor.....	36 weeks
Smith, Gladys L., Critic Instructor.....	36 weeks	2,000.00
Bracewell, George, Critic Assistant Professor.....	36 weeks	2,000.00
Dillow, J. W., Critic Instructor.....	36 weeks	1,935.00
Teel, Harley R., Critic Instructor.....	36 weeks	1,935.00
McNeill, Elsie Parrish, Critic Instructor.....	36 weeks	1,935.00
Randolph, Victor, Critic Instructor.....	36 weeks	1,800.00

Library

Bosley, Howard E., Associate Professor.....	36 weeks	2,500.00
Hart, Fay, Assistant Professor.....	36 weeks	2,100.00
Crane, Estelle Roy, Instructor.....	36 weeks	1,700.00
Kerley, Ruby, Instructor.....	36 weeks	1,485.00
Fly, W. C., Assistant Librarian.....	52 weeks	*1,800.00

President and Employees

Pulliam, Roscoe, President.....	52 weeks	6,750.00
DiGiovanna, Alice, Secretary to President.....	52 weeks	1,860.00
Corzine, Cora, Senior Department Stenographer, Civil Service.....	52 weeks	1,500.00
University Junior Stenographer, Civil Service.....	52 weeks	1,140.00
Fierke, Fred, Engineer, Civil Service.....	52 weeks	1,800.00
Hart, Charles, Carpenter, Civil Service.....	52 weeks	1,800.00
Sherretz, Lee, Watchman, Civil Service.....	52 weeks	1,400.00
McCracken, W. G., Superintendent of Grounds, Civil Service.....	52 weeks	1,620.00
Bowers, Frank, Fireman, Civil Service.....	52 weeks	1,400.00
Stokes, Sam, Fireman, Civil Service.....	52 weeks	1,400.00
O'Daniel, E. F., Janitor, Civil Service.....	52 weeks	1,400.00
Coffey, L. R., Janitor, Civil Service.....	52 weeks	1,320.00
Whittenberg, W. H., Janitor, Civil Service.....	52 weeks	1,250.00
Cox, Ira, Janitor, Civil Service.....	52 weeks	1,300.00
Humphrey, J. B., Janitor, Civil Service.....	52 weeks	1,320.00
Trobaugh, Gus, Janitor, Civil Service.....	52 weeks	1,400.00
Nelson, George, Janitor, Civil Service.....	52 weeks	1,250.00
Boucher, D. L., Laborer, Civil Service.....	52 weeks	900.00
Barrett, Paul, Athletic Equipment Man, Civil Service.....	52 weeks	1,250.00
Peithman, Irvin, Laborer, Civil Service.....	52 weeks	*1,320.00
Spiller, Mary K., Housekeeper, Civil Service.....	52 weeks	*840.00
Newman, Myrtle, Assistant Cook, Civil Service.....	52 weeks	*900.00
Lines, Grace, Assistant Cook, Civil Service.....	52 weeks	*840.00
Portion of salary and expenses of Lucien File, Coordinator.....	52 weeks	1,000.00

* Payable from Revolving Fund.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

The appropriation for the teachers colleges for the new biennium includes \$1,000,000 for permanent improvements. In the disposition of this money among the five colleges by the Board, with the approval of the Governor, this College will receive an equitable share. Until a definite policy on this matter has been formulated by the Board, I am not ready to present a full list of the allotments requested by this College from the fund. There are, however, two matters which are so urgent that it appears that an allotment should be made for them at this meeting.

At the meeting of the Teachers College Board on December 21, 1936, a plan for the acquisition of some vacant land adjacent to the campus was presented to the Board. The Board gave tentative approval to a proposal to ask the Carbondale Business Men's Association to take options on the land for the College. These options have been taken. Most of them will expire on December 1, 1937. One of them expired July 1, with the privilege of renewal for another period of three months, during the month of July.

I am asking, therefore, that \$33,500 be allotted from the appropriation for permanent improvements for the purchase of this land and that the Chairman of the Board and the Advisory Committee of the College be authorized to request the Governor's approval of this allotment and, if his approval is secured, to proceed forthwith to complete the purchase of this land.

I am also asking an allotment of \$16,215 for urgently needed alterations on the third floor of Parkinson Laboratory to accommodate the Physics Department, which has been working under unfavorable conditions ever since it was moved two years ago from its former quarters in the Old Science Building. A broad analysis of the cost of this project is presented below:

Remodeling third floor of Parkinson Laboratory for installation of Physics Laboratory equipment according to the following estimates made by the State Architect's Office in November, 1935:

1. Building alterations	\$ 1,600.00
2. Mechanical trade	4,000.00
3. Electrical work	8,500.00
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Sub-total	\$14,100.00
4. Add for increase in price of labor and material since estimate was made —15%	2,115.00
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Total	\$16,215.00

X. SUMMARY

The approval of the Normal School Board was given for the following items:

1. Validation of the graduation of the students whose names are listed on the preceding pages.
2. Authority to grant Mr. W. O. Brown the status of Professor Emeritus.
3. The appointment of Mr. Troy Stearns as Superintendent of the Rural Training Schools.
4. The acceptance of the resignation of Miss Kathryn Cavelia and the authority to fill the position at the same salary Miss Cavelia would have received.
5. Acceptance of the resignation of Mr. Russell Nolen and authority to fill his position at a salary not to exceed \$3,000 a year.
6. Granting of leaves of absence to Miss Goddard, Miss Power, Miss Krause, Miss Baker, Mr. Warren, Mr. Hall, and Mr. Cramer.
7. Authority to employ a substitute instructor, for one year, in the Geography Department at the salary indicated.
8. The appointment of Mr. Howard E. Bosley as Director of the Library and Associate Professor in the Department of Education at the salary indicated.
9. The appointment of Miss Madelyn Scott as critic teacher in the Brush school to take the place of Miss Verna Gent.
10. The appointment of Mr. W. C. Fly as an assistant in the Library to manage the Book Store.
11. The appointment of Mrs. Wanda Newsum Gum as Director of Student Employment and Assistant to the Dean of Women.
12. Authority to appoint an additional instructor in the Economics Department at the salary indicated.
13. The approval of the salary schedule for Faculty and Employees for the year 1937-38.

At the request of the Board the following items are referred to the committee appointed by the Board to allocate funds for permanent improvements among the schools.

1. The allotment of \$33,500 from the appropriation for permanent improvements for the purchase of land optioned for the College.
2. The allotment of \$16,215 for urgently needed alterations in rooms occupied by the Physics Department.

Respectfully submitted,

ROSCOE PULLIAM

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE To be presented at the meeting of the Normal School Board at Springfield, July 29, 1937

*To the Chairman and Members of
the Normal School Board:*

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Spring Quarter, 1937

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	9	4	13	6
Seniors	42	55	97	95
Juniors	50	64	114	78
Sophomores	59	165	224	234
Freshmen	82	207	289	261
Unclassified	0	0	0	0
Total College	242	495	737	674
b. DeKalb High School	219	306	525	468
Total Above Eighth Grade...	461	801	1,262	1,142
c. Elementary Grades				
McMurry Training School	147	140	287	278
Glidden Training School	109	129	238	269
Affiliated Rural Schools.....	21	25	46	47
Grand Total	738	1,095	1,833	1,736

2. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 2, 1937.

SENIOR COLLEGE

Degree of Bachelor of Education

Altenderfer, Thomas V.	Hein, Karl
Andersen, Adelaide	Hokanson, Stella Maurene
Anderson, Arnold C.	Hooker, William J.
Anderson, Constance I.	Hubbell, Irene E.
Batson, Eunice L.	Jackson, Curtis E.
Beals, Robert M.	Johnson, Leonard
Beaty, James Bowker	Johnson, Maude E.
Bielfeldt, Nellie Kathryn	Jordal, Oden B.
Blasch, Donald	Keena, Kit
Browman, Harold G.	Kincade, Wanda Pauline
Buehring, Arthur W.	Kinnett, Frances
Burmester, La Vern W.	Kottke, Anne
Carlson, Evelyn	Leutz, Vern E.
Carr, John Harland	Lewis, Ethel Hinda
Clark, Shirly R.	Lundahl, Rolland Harold
Cook, Harriett J.	Martin, Grace Louise
Cooper, Elzie	Martson, Ethel Regina
Ebel, Frances	Morris, Birdine E.
Elliott, Mildred C.	Munger, Margaret M.
Erwin, M. Burdette	Myers, Marian F.
Fitzgerald, Grace E.	Naber, J. Bernard
Flewelling, Orla I.	Nielsen, Ruth Nadine
Giles, Dorothy Antoinette	Norrby, Vega E.
Green, Lois Isabel	Oleson, Chester R.
Grove, William D.	Olhaber, John
Gustafson, Ruth Louise	Parker, Janalee Janet
Hadley, George D.	Perkins, Mildred Elizabeth
Hatch, Adna S.	Perkins, Millie

TEACHERS COLLEGE BOARD

Pyne, Iva E.
Rattenbury, Harold L.
Ray, Rolland
Rickard, Norma G.
Ritzman, Russell
Schneider, Dorothy
Schroeder, Edwin L.
Smith, Allen
Strawn, George O.

Templin, James H.
Timmerman, Dorothy L.
Uhland, Freda
Wallem, Roland
Walters, William A.
Webster, H. Morton
Wilson, Phyllis J.
Wymer, Richard W.
Yeakel, John D.

JUNIOR COLLEGE

Adair, Marjorie F.
Andersen, Margaret M.
Arns, Adeline M.
Atkinson, Lucille H.
Baker, Evelyn Marie
Baker, Mary Catherine
Boucher, Cathryn P.
Brian, Agnes Lucille
Bridge, Frances M.
Brown, Janet
Canfield, Dorothy A.
Canfield, Viola
Carlson, Althea B.
Carlson, Marion Eleanore
Christopher, Hazel Lucille
Cole, Marion Kathryn
Condon, Elizabeth Anne
Crane, Hazel Banta
Cullenbine, Mary Catherine
Dauphin, Dorothy
Davis, Ruby W.
Didech, Sylvia M.
Dieffenbacher, Maxine J.
Eden, Eleanor C.
Ell, Evelyn E.
Elmblad, Rose Ella
Estabrook, Marion O.
Finkenbinder, Olive L.
Freeman, Lucy Jane
Frydl, Hildegard L.
Fulton, Alice M.
Hackett, Ellen Beulah
Haertel, Esther E.
Hayenga, Anne
Henigan, Joseph W.
Hepner, Frances Elizabeth
Ingrassia, Lillian Marie
Irving, Virginia L.
Jackson, Dorothy
Johnson, Ruth E.
Keeley, Genevieve E.
Kelly, Dorothy L.
Kennedy, Theresa Mary
Kilbourn, Kay T.
Klemm, B. Anne
Krause, Marjorie C.
Krueger, Luella Marie
Lewis, Agnes V.
Lindeman, Lenore
Lockhart, Mary Elizabeth

Loftus, Della M.
Long, Mary Eileen
Lundgren, Gladys Elaine
Lutz, Irene E.
McKeever, Sarah J.
Manby, Mary Elizabeth
Mattocks, Marjorie Carvel
Miller, Lola Mabel
Minella, Patrina A.
Morey, Ruth E.
Mott, Dorothy
Murphy, Marie Anita
Nelson, Bernadine
Nelson, Carroll A.
Nelson, L. Beatrice
Nelson, Rubymae
Norman, Violet Elizabeth
Overton, Gwendolyn Lucille
Pacini, Norbert J.
Palmer, Julia E.
Peterson, Marion E.
Peterson, Marjorie E.
Peterson, Mildred L.
Rasmussen, Viola M.
Ritt, Ruby M.
Rosenthal, Marian E.
Rosentreter, Lorraine
Rowe, Martha
Rowe, Mary L.
Ruchas, Anna G.
Runge, Jane
Schumaker, Marion G.
Schumann, Margaret-Rose
Schwabe, Lorraine M.
Semmler, Evelyn G.
Smith, Gabrielle
Smith, Maurine
Smith, Virginia
Solt, Doris Marie
Sorensen, Margaret F.
Spraggins, Wilma L.
Stewart, Barbara S.
Strahan, Evelyn Grace
Stratton, Helen M.
Vandeburg, Marjorie M.
Volland, Bertha L.
Wasson, Virgil A.
White, Betty E.
Young, Grace

II. FACULTY

1. Mrs. Bessie Valentine, rural critic at the Five Points School, is asking for a leave of absence for one year to attend Teachers College, Columbia University. I recommend that this request be granted. Mrs. Valentine will return to the college in the same capacity at the beginning of the fall quarter, 1938.
2. I wish to recommend the appointment of Mrs. Olive Carr Montgomery as rural critic teacher in the affiliated Five Points School. Mrs. Montgomery has attended the Northern Illinois State Teachers College and has had experience in rural schools. Mrs. Montgomery has been approved by the Director of Train-

ing, the Rural Supervisor, and the Five Points School Board. The college participates in her salary to the extent of \$450 for the nine months.

3. I wish to recommend the appointment of Miss Sylvia Resnikow to fill the vacancy in the Department of Foreign Languages. Miss Resnikow has her bachelor's and master's degrees from the University of Chicago. During this summer session she expects to complete all of her requirements for the Ph.D. degree, with the exception of her dissertation, at the University of Wisconsin. Miss Resnikow has been an assistant in the German Department at the University of Wisconsin during the past year and was reappointed again for next year. Her appointment will begin in September, 1937, at a salary of \$1,800 for thirty-six weeks.
4. I wish to recommend the appointment of Mr. John B. Parsons in the Physical Education Department for Men to fill the vacancy caused by the leave of absence granted to Mr. Carl Appell. Mr. Parsons has his bachelor's degree from the University of Maryland and his master's degree from Teachers College, Columbia University. He has had teaching and coaching experience in the high school at Winchester, Virginia, and has been swimming instructor and director of activities in summer camps for boys and girls. He has also been employed as Junior Assistant in the Library of Congress. Mr. Parsons' appointment will begin in September, 1937, at a salary of \$2,400 for thirty-six weeks.
5. I am not prepared at this time to recommend a successor to Miss L. Eveline Merritt in the Department of Fine Arts.
8. I am submitting herewith the salary schedule for the year 1937-38.

Faculty Payroll for 1937-38—Thirty-six Weeks

Salaries and Wages

Anderson, Alma, Assistant Professor and Department Head.....	\$ 2,600.00
Anderson, Miriam, Associate Professor and Department Head.....	2,600.00
Angus, William, Professor and Teacher.....	2,600.00
Beatty, E. C. O., Professor and Teacher.....	3,200.00
Beals, R. G., Assistant Professor and High School Supervisor.....	500.00
Bellis, Bertha, Assistant Professor and Training Teacher.....	2,500.00
Burrell, Blanche, Assistant Professor and Training Teacher.....	2,150.00
Burton, Emily, Assistant Professor and Training Teacher	2,150.00
Caldwell, Loren T., Associate Professor and Teacher.....	2,400.00
Campbell, G. W., Associate Professor and Teacher.....	3,350.00
Coar, Birchard, Assistant Professor and Teacher.....	2,500.00
Cobb, Lillian, Professor and Department Head.....	2,600.00
Connor, J. Hal, Associate Professor and Department Head.....	3,400.00
Cramer, Carl C., Assistant Professor and Teacher.....	2,400.00
DeLassus, Wilma, Assistant Professor and Teacher.....	2,050.00
Edel, E. F., Assistant Professor and Teacher.....	2,540.00
Evans, George G., Assistant Professor and Department Head.....	3,300.00
Fink, Stuart D., Associate Professor and Principal Training School.....	2,550.00
Fouser, Charles, Assistant Professor and Teacher.....	2,500.00
Gould, Howard, Professor and Department Head.....	3,200.00
Gould, William, Assistant Professor and Teacher.....	3,400.00
Hall, Homer, Assistant Professor and Rural Supervisor.....	2,690.00
Hanby, Bernadine, Assistant Professor and Librarian.....	1,600.00
Harrison, Paul, Assistant Professor and Teacher.....	2,750.00
Hayes, M. C., Professor and Teacher	3,400.00
Helmich, Eugene, Professor and Teacher	2,650.00
Jameson, Hugh, Professor and Teacher	3,200.00
Jenks, I. J., Associate Professor and Teacher.....	2,690.00

TEACHERS COLLEGE BOARD

King, Annie E., Assistant Professor and Training Teacher.....	\$ 2,150.00
McKee, Eva, Assistant Professor and Teacher.....	2,350.00
McMahon, Eva, Assistant Professor and Head Librarian.....	2,350.00
Maybauer, Madeline, Assistant Professor and Training Teacher.....	2,150.00
Messenger, Helen R., Professor and Teacher.....	3,240.00
Montgomery, C. E., Professor and Department Head.....	3,650.00
Montgomery, Olive C., Rural Training Teacher.....	450.00
Neptune, Celine, Assistant Professor and Department Head.....	3,000.00
Neptune, Katherine, Assistant Professor and Librarian.....	2,000.00
Oakland, Milo T., Assistant Professor and Department Head.....	3,400.00
O'Brien, Marguerite, Assistant Professor and Training Teacher.....	2,150.00
Ohlson, Clare, Assistant Professor and Training Teacher.....	2,150.00
Parsons, John, Assistant Professor and Teacher.....	2,400.00
Peterson, Bena, Assistant Professor and Training Teacher.....	2,250.00
Phillips, Frank, Assistant Professor and Director of Training.....	2,250.00
Pratt, Bertha, Assistant in Library.....	1,050.00
Resnikow, Sylvia, Associate Professor and Teacher.....	1,800.00
Seed, Mary, Assistant Professor and Teacher.....	2,050.00
Small, B. Mae, Assistant Professor and Teacher.....	2,290.00
Stelford, Norma, Assistant Professor and Teacher.....	2,500.00
Stensland, Minnie, Assistant Professor and Music Supervisor.....	872.50
Storm, William B., Associate Professor and Department Head.....	3,490.00
Taylor, E. Ruth, Assistant Professor and Teacher.....	2,400.00
Terwilliger, George, Assistant Professor and Teacher.....	2,500.00
Trager, Lela, Assistant Professor and Teacher.....	2,150.00
Uhland, Maude, Professor and Teacher.....	2,600.00
Vandenbark, Margaret, Assistant Professor and Training Teacher.....	2,150.00
Vincent, Grace, Rural Training Teacher.....	500.00
Whittaker, Milo L., Professor and Department Head.....	3,600.00
Wiggert, Elsie, Assistant Professor and Art Supervisor.....	805.00
Williams, Mary, Assistant Professor and Teacher.....	3,200.00
Wiswall, Vera, Assistant Professor and Teacher.....	2,200.00
Woolhiser, Ethel, Assistant Professor and Teacher.....	3,100.00
Zulauf, B. M. Associate Professor and Teacher.....	3,100.00
To be selected (Fine Arts).....	2,400.00
Pro rata Training Teachers (Elementary).....	5,000.00
Pro rata Training Teachers (Secondary).....	4,000.00
	<hr/>
	\$163,167.50

Faculty, Williston Hall and Employees—Twelve Months

Revolving Fund

Anderson, Amanda, Domestic.....	\$ *660.00
Berg, Ethel M., Domestic.....	*600.00
Daugherty, Charles, Janitor.....	1,500.00
Daugherty, Charlotte, Assistant Cook.....	*780.00
Gabel, Otto, Associate Professor and Teacher (Extension).....	**2,900.00
Hayter, Earl W., Professor and Teacher (Extension).....	**2,500.00
Jacox, George, Laborer.....	1,500.00
Johnson, Mildred, Domestic.....	*780.00
McClelland, Mollie, Domestic.....	*660.00
Mathaly, Walter, Fireman.....	1,500.00
Morrison, Donald, Assistant Professor and College Nurse.....	*2,200.00
Nix, Grace, Assistant Professor and Director of Williston Hall.....	*2,200.00
Ough, Marion, Domestic.....	*780.00
Swanson, Theodore, Laborer.....	1,320.00
Wiltse, Emma, Domestic.....	*600.00
To be supplied, Domestic.....	*715.00
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	\$ 21,195.00

* For 11 months.

** For 9 months.

President, Administrative Officers and Employees for 1937-38

Salaries and Wages—12 Months

Adams, Karl L., President.....	\$ 7,500.00
Annas, A. Neil, Associate Professor, Department Head and Dean of Men....	4,625.00
Barauski, Anton, Janitor.....	1,500.00
Benesh, Lewis C., Physician and Health Director.....	3,250.00
Bjerk, Nels, Janitor.....	1,500.00
Campbell, Alexander, Laborer.....	1,500.00
Clark, James A., Stationary Engineer.....	2,320.00
Davidson, Blanche, Assistant Professor and Dean of Women.....	3,600.00
Davy, Charles, Janitor.....	1,500.00
Ebbeson, Andrew, Fireman.....	1,200.00
Eychaner, P. J., Janitor.....	1,370.00
Groves, Leta, Junior Department Stenographer.....	1,200.00

PROCEEDINGS

Hakala, Elma, Senior Department Stenographer.....	\$ 1,600.00
Harden, Halstead, Fireman	1,500.00
Hiatt, Fred, Laborer	1,500.00
Jorgensen, Florence, Senior Department Stenographer.....	1,500.00
Johnson, Arthur F., Superintendent of Buildings.....	2,100.00
Johnson, Olive S., Bookkeeper	1,950.00
Kestila, Linda, Student Secretary	1,320.00
Long, Taylor, Laborer	1,200.00
Mann, Jessie R., Assistant Professor Emeritus.....	1,450.00
Merritt, L. Eveline, Assistant Professor Emeritus.....	1,450.00
Mobeck, Andrew, Laborer	1,500.00
Oberg, Otto, Janitor	1,500.00
Panttila, Anna, Laborer	1,000.00
Parson, S. F., Professor Emeritus.....	1,800.00
Pearson, Norma, Secretary and Registrar.....	3,250.00
Peterson, O. E., Professor, Department Head, and Director of Placement....	5,425.00
Pineau, Lois, University Graduate Stenographer.....	1,320.00
Romeis, Franz J., Business Manager.....	3,600.00
Simonson, Ida S., Professor Emeritus.....)	1,770.00
Sparrow, Floyd, Laborer	1,200.00
Sperling, Clara, University Graduate Stenographer.....	1,320.00
Swinbank, William, Superintendent of Grounds.....	2,100.00
Turnbloom, Elmer, Fireman	1,600.00
Whitman, Mary R., Associate Professor Emeritus.....	1,370.00
Willrett, Joseph, Laborer	1,200.00
Student Help and Miscellaneous	7,100.00
	<hr/>
	\$ 83,690.00

III. OTHER SCHOOL EMPLOYEES

At the time that the previous report was made we were not prepared to validate the appointment of Miss Clara Sperling, University Graduate Stenographer. We are asking at this time that this appointment be made permanent.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. I should like to recommend for consideration of the Board that the committee of the five colleges and the five presidents meet for consideration of the allocation and use of the permanent improvement funds for this biennium. Each college is tremendously anxious to make use of the allotment so as to have it available for student use as soon as possible. I should like to recommend that a date for this meeting be set at this time.
2. I wish to recommend to the Board an allotment of \$12,000 from the permanent improvement funds be set aside for this biennium for emergency use in the Power Plant. This matter was presented to the Committee of this College and was discussed in all its details. The office of the Supervising Architect has sent a statement to the Department of Registration and Education calling attention to the fact that certain of these changes must be made before fire can be put into these boilers next fall. We wish to start work on these as soon as school closes this week-end.

VII. AUXILIARY ENTERPRISES

1. The Revolving Fund shows the following report from April 1, 1937, to June 30, 1937:

TEACHERS COLLEGE BOARD

RECEIPTS

Surplus from 58th Biennium.....	\$ 25,618.29
Cash received from April 1 to June 30, 1937	
Board and Room, Williston Hall.....	\$ 12,080.68
Meals, Williston Hall	1,521.65
Registration Fees	4,739.00
Library Fines	30.00
Transcript Fees	73.00
Miscellaneous	29.70
	<u>18,474.03</u>
Previously reported from July 1, 1935, to	
March 31, 1937	115,881.61
From General Revenue (Scholarships).....	<u>1,570.00</u>
Total Available, Revolving Fund, June 30, 1937:.....	\$161,543.93

EXPENDITURES

Salaries	\$ 13,987.65
Express	2.14
Postage	176.00
Premiums	35.28
Telephone	45.77
Travel	1,188.11
Grounds	447.18
Food	6,223.58
Fuel	3,461.91
Household Supplies	1,062.49
Library and Amusements	819.13
Laboratory Supplies	542.86
Power Plant Supplies	163.45
Motor Supplies	18.87
Miscellaneous	924.10
Water	845.00
Power	152.03
School Supplies	1,197.00
Building Repair	503.14
Furniture Repairs	150.22
Machinery Repairs	323.12
Office Equipment Repairs	57.25
Instruments and Apparatus Repairs.....	19.40
Grounds Equipment	1,233.00
Furniture and Furnishings	471.97
Office Equipment	751.03
Instruments and Apparatus.....	166.43
Books	765.19
	<u>\$ 35,733.30</u>

Expenditures reported July 1, 1935, to	
March 31, 1937.....	115,451.92
	<u>151,185.22</u>
Balance on hand, Revolving Fund, June 30, 1937:.....	\$ 10,358.71

VIII. SUMMARY

Action was given on the following:

1. Approval of the awarding of degrees and diplomas to the students who completed the requirements for graduation at the close of the spring quarter, June 2, 1937.
2. The granting of leave of absence to Mrs. Bessie Valentine.
3. The appointment of Mrs. Olive Carr Montgomery at the salary indicated.
4. The appointment of Miss Sylvia Resnikow at the salary indicated.
5. The appointment of Mr. John B. Parsons at the salary indicated.
6. Approval of the salary schedules for 1937-1938.
7. The making of Miss Clara Sperlin's appointment permanent under Civil Service.
8. The setting of a date for a meeting of the committee to allocate the permanent improvement funds.
9. The allocation at this time of \$12,000 for emergency needs connected with the Power Plant.

Respectfully submitted,

KARL L. ADAMS, *President*

ILLINOIS STATE NORMAL UNIVERSITY
NORMAL
PRESIDENT'S REPORT

Meeting, July 29, 1937

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Summer Term, 1937.

a. University (Campus)	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	61	85	146	156
Seniors	137	208	345	296
Juniors	88	417	505	543
Sophomores	53	360	413	422
Freshmen	14	107	121	125
Unclassified	47	127	174	150
Total College Students on Campus..	400	1,304	1,704	1,692
b. Music Camp (Interlochen, Michigan)	22	18	40	14
c. University High School.....	82	106	188	214
d. University Elementary School.....	99	79	178	191
e. Auxiliary Training Schools				
Illinois Soldiers and Sailors				
Children's School	279	175	454	533
Little Brick Rural School.....	7	14	21	...
Total Pupils, Elementary and Secondary	467	374	841	938
Total	889	1,696	2,585	2,644

Although there is no regular summer session after August 6, the Illinois Soldiers and Sailors Children's School will be open with an enrollment of approximately 215 children and providing practice teaching facilities for 22 regularly registered student teachers.

2. Attendance for the year 1936-37, including summer session:

a. University	Men and Boys	Women and Girls	Total
Post Graduates	79	97	176
Seniors	161	237	398
Juniors	218	549	767
Sophomores	216	711	927
Freshmen	233	634	867
Unclassified	57	116	173
Total College Students on Campus.....	964	2,344	3,308
b. Extension	71	330	401
c. High School	255	247	502
d. Elementary Grades	629	469	1,098
Grand Total	1,919	3,390	5,309
Counted twice	13	54	67
Total Individuals Enrolled	1,906	3,336	5,242

3. Per Capita Cost for University Year, 1936-37

a. University attendance by semesters, summer session and extension groups

	Men	Women	Total	Equivalent for 36 Weeks
Eight week summer 1936.....	409	1,283	1,692	423
Three week summer 1936.....	7	12	19	2
First semester 1936-37.....	658	1,214	1,872	936
Second semester 1936-37.....	610	1,176	1,786	893
Extension 1936-37	71	330	401	33
Eight week Music Camp 1936..	6	8	14	3
				<hr/> 2,290

b. Cost of operating the University for the year beginning July 1, 1936, and ending June 30, 1937, including all items except Permanent Improvements:

Salaries and Wages	\$408,045.46
Office Expense	2,501.06
Travel	3,270.99
Operation	25,008.83
Repairs and Equipment.....	31,325.96
Postage and Printing and Stationery.....	4,926.81
	<hr/>
Total Appropriations	\$475,079.11
Revolving Fund	91,368.62
	<hr/>
Total Expenditures	\$566,447.73

c. Computation of Per Capita Cost

State Appropriation	$\$475,079.11 \div 2290 = \207.46
Revolving Fund	$91,368.62 \div 2290 = 39.89$
	<hr/>
	$\$566,447.73 \div 2290 = \247.35

The student per capita cost for the preceding fiscal year was \$249.63, which indicates that increased demands for an even larger service than in previous years have been met with an actual slight decrease of \$2.28 per student for the year 1936-1937 school year.

4. Teacher Placement.

Although it is too early to make a very complete report on the placement of the 1937 graduates, it is interesting to note that there has been an unprecedented demand for teachers and that at the time of this report there have been 248 placements in the elementary field and 136 in the secondary and special fields. It is expected that the high record of placement of last year will be equalled or surpassed by the opening of schools in September. Placements to date—384.

5. Limitation on Enrollment.

It becomes increasingly necessary to adhere to the limitation of enrollment made possible by Board action of October 7, 1935. The entering freshman group will be limited to 700 with the hope that the number of returning students will be such as to keep the enrollment very close to the 1850 mark.

A number of interesting observations might be made regarding our experience with selective admission during the past year. It has some advantages and there are also some disadvantages and obvious considerations that cause one to doubt the effectiveness of part of the procedure. Some persons who appeared doubtful material and were admitted on such a basis proved

themselves to be better students than others who entered without such misgivings on the part of those concerned with the admission of students.

After further experience a detailed report will be made upon this plan, which is not one entirely of choice but more the result of necessity.

6. Graduates, at close of 1936-37 regular year.

- a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the spring quarter, June 7, 1937. I recommend that these students be sanctioned as graduates.

DEGREE GRADUATES

Bachelor of Education Degree

Adams, Donald Edward.....	Normal.....	Health and Physical Education
Anderson, Ethel Bernice.....	Pontiac	Secondary
Anderson, Mildred	Normal	Secondary
Anderson, Theos Ivan.....	Elliott	Commerce
Andreae, Alfred Merkle.....	Olney	Commerce
Armstrong, Mary Alice.....	El Paso.....	Home Economics
Armstrong, Ruth Anna.....	El Paso.....	Secondary
Arnold, Irene Julia.....	Bloomington	Elementary
Baldwin, Frances Winifred.....	Indianola	Secondary
Barber, Flora Emma.....	Lostant	Elementary
Barger, Mary Louise.....	Normal	Secondary
Baughman, Lawrence Edward.....	Pittsfield	Secondary
Behrens, Herbert Ernest.....	Earlville	Secondary
Benjamin, Richard Allen.....	Bloomington	Secondary
Bertoglio, John Dominic.....	Virden	Secondary
Beutke, Maxine Elizabeth.....	Long Point	Home Economics
Beyer, Ralph Joseph.....	Bloomington	Commerce
Blair, Elizabeth Mabel.....	Hollywood	Elementary
Brickey, William Donald.....	Normal	Agriculture
Briggs, Dwight Judson.....	Bloomington	Art
Bright, Allene	Normal	Commerce
Bright, Walter Bruce.....	Normal	Secondary
Brock, Verna Mary.....	Harristown	Commerce
Brown, Francis Robert.....	Fairbury	Secondary
Bruno, Helen Pauline.....	Normal	Elementary
Bryant, Mary LaVerne.....	Browning	Secondary
Buxton, Howard Eugene.....	Elmwood	Secondary
Buxton, Lawrence Ellis.....	Elmwood	Secondary
Carr, Morris Francis.....	Chillicothe.....	Health and Physical Education
Clamon, Beulah Lucille.....	Bloomington	Secondary
Claypool, Louise May.....	Athens	Secondary
Cochran, Margaret La Dine.....	Normal	Commerce
Coffman, Emily Ann.....	Cerro Gordo	Secondary
Cooper, Velma La Verne.....	Chicago	Secondary
Cox, Gladys Louise.....	Fillmore	Secondary
Cunningham, Dolores	Chicago	Secondary
Custer, James Frank.....	Normal	Secondary
Dean, Rose Lavina.....	McGregor (Minnesota).....	Secondary
Deedman, William Wayne.....	Mt. Zion	Secondary
Deetz, Inez Virginia.....	Normal	Home Economics
Detwiler, Alma Rowenna.....	Congerville	Music
Dewitt, Marcella Rita.....	Bay Village (Ohio).....	Secondary
Dunham, Harry Martin.....	Dana	Music
Dunn, Luella Frances.....	Illioopolis	Secondary
Dunning, Betty Lou.....	Normal	Secondary
Edward, Kenneth Leland.....	Harvey	Secondary
Ellenberger, Myra Pearl.....	Normal	Elementary
Elliott, Lois Marian.....	Cropsey	Secondary
Ernst, Helen Louise.....	Onarga	Commerce
Evans, James William.....	Danvers	Agriculture
Evans, Wilbur John.....	Hoopeston	Industrial Arts
Feek, Robert Wilson.....	Normal	Industrial Arts
Ferry, Harold Parley.....	Pleasant Plains	Secondary
Freehill, Gerald Aloysius.....	Strawn	Secondary
Fruin, Marguerite Elvira.....	Kankakee	Commerce
Garner, Laura	Chicago	Secondary

TEACHERS COLLEGE BOARD

Glazier, Ramona	Normal	Secondary
Glenn, Emma Edith	Griggsville	Secondary
Graff, Mildred	Minier	Commerce
Griesheim, Richard Henry	Bloomington	Commerce
Groves, Aura Maxine	Maroa	Health and Physical Education
Hahn, Alvin John	Mt. Pulaski	Music
Hamm, Charles Sawyer	Dewey	Commerce
Hanes, Horace Albert	Shipman	Secondary
Harrison, Timothy James	Chicago	Secondary
Hartman, Armin Emil	Waterloo	Secondary
Hastings, Owen Lawrence	Maroa	Agriculture
Hatteberg, Madeline	Elliott	Secondary
Hayes, Kathryn Marie	Hoopeston	Home Economics
Heaton, Vera Mary	Toulon	Home Economics
Hedges, Marjorie Ann	Watseka	Health and Physical Education
Hildebrand, James Russell	Lincoln	Health and Physical Education
Holt, Marvin Warner	Hoopeston	Commerce
Huneke, Lillian Mary Louise	Lena	Elementary
Hunt, Starkey Louise	Clinton	Commerce
Huxtable, Mary Frances	Lakewood (Ohio)	Elementary
Ilf, Adah Ruth	Minonk	Elementary
Imhoff, Donald Woolrick	Oak Park	Secondary
Isenhardt, Hazel Shaner	Normal	Secondary
Jabsen, Mildred Louise	New Berlin	Commerce
Jacquat, Glenn Elwood	Normal	Industrial Arts
Jameson, Emmett Allen	Maywood	Health and Physical Education
Jaquith, Virginia Flora	Chicago	Health and Physical Education
Jenkins, Paul	Lakewood	Agriculture
Kerchenfaut, Madeline Grace	Rankin	Secondary
Kidd, Norman Dwane	Rockford	Speech
Kile, Robert Earl	Heyworth	Secondary
King, Albin Francis	Owaneco	Secondary
King, Claire Eileen	Athensville	Secondary
Knight, Kenneth Lee	Sauemin	Secondary
Knuppel, Roy August	Easton	Secondary
Koch, Louise Marie	Normal	Elementary
Kreplin, Pauline Louise	Peoria	Secondary
Lanham, Frank Wesley	Stambaugh (Michigan)	Commerce
Liehr, Robert Edward	Perry	Agriculture
McCarty, Martha Louise	Bloomington	Elementary
McKinney, Muriel	Normal	Secondary
Mackey, Louise Lillian	Streator	Secondary
Malkus, Johanna Agnes	Bement	Secondary
Maras, Mary Jean	Petersburg	Commerce
Maurer, Robert Joseph	Pekin	Agriculture
Miller, Jarjorie Billings	Lakota (North Dakota)	Elementary
Moninger, Eleanor	Chicago	Secondary
Moore, William Howard	Bloomington	Health and Physical Education
Morgan, Jacob Warren	Normal	Secondary
Morrissey, Margaret Lucille	Chicago	Elementary
Meyers, Clara Margaret	Assumption	Secondary
Neuhauser, LaVerne Doris	Flanagan	Secondary
Newton, Charlie Samuel	Farmer City	Music
Nicol, Ferne Elizabeth	Pontiac	Home Economics
Ogden, Aurella La Velle	Manville	Secondary
Osborne, Virginia Rae	Bloomington	Home Economics
Parret, Edmund William	Normal	Art
Patterson, Lois Pauline	Cornell	Home Economics
Paul, Donald Lee	Bloomington	Secondary
Pearson, Ruth Lillis	Normal	Secondary
Peel, Margaret Anne	East St. Louis	Secondary
Pierson, Laurine Marie	Edwardsville	Commerce
Pittman, Julia Alice	Fairbury	Commerce
Porter, Kathryn Louise	Mackinaw	Commerce
Potter, Claire Snyder	Pontiac	Agriculture
Quinn, Mildred	McLean	Commerce
Raglan, John Culver	Bement	Commerce
Reed, Mildred Ellen	Dixon	Commerce
Reeser, Doris Elizabeth	Farmer City	Commerce
Reeves, Earl Gilbert	Gridley	Agriculture
Reid, Dempsey Ellis	Palmyra	Industrial Arts
Ricks, Mary Augusta	Bloomington	Secondary
Riggs, Zack Orville Albert	Farmer City	Commerce
Robbins, Eunice	Le Roy	Secondary
Satterwhite, Helen Leone	Rossville	Secondary
Schmock, Pauline	Mason City	Commerce
Schroeder, John MacDonald	Normal	Secondary
Scott, George Lathrop	Claremont	Secondary
Sebastian, Mary Jean	Normal	Home Economics
Sevier, June Marie	South Pekin	Elementary
Siffert, Grace Fern	Clinton	Home Economics
Smith, Curtis Lee	Indianola	Health and Physical Education
Smith, Doris Evelyn	Farmer City	Commerce

PROCEEDINGS

Smith, Frances Marian.....	Oak Park	Home Economics
Snyder, Don Melvin.....	Long Point	Secondary
Springer, Irene Louise.....	Danvers	Art
Stambach, Harold Millard.....	Bloomington	Commerce
Steinkraus, Harold Herman.....	Bloomington	Secondary
Stevenson, Mary Adeline.....	Biggsville	Commerce
Stewart, Florence Gertrude.....	Clinton	Speech
Swan, Fred William.....	Chicago	Secondary
Teer, Marvin Owen.....	East St. Louis.....	Secondary
Teodori, Ada	Wilkes-Barre (Pennsylvania).....	Secondary
Thomas, Eula Mae Frances.....	Bloomington	Home Economics
Thompson, Audrey Elsie.....	Joliet	Secondary
Tolliver, Muriel Josephine.....	Sidney	Commerce
Turner, Robert Griggs.....	Normal	Secondary
Unzicker, Paul Harold.....	Graymont	Secondary
Veach, Gilbert	Quincy.....	Health and Physical Education
Walker, Robert James.....	Bloomington	Agriculture
Waller, Lois Vivian.....	Clinton	Secondary
Walsh, Robert Earl.....	Farmer City	Secondary
Walty, Hildegard Mary.....	Colchester	Elementary
Watterson, Arthur Weldon.....	Strawn	Secondary
Weber, Edith Lois.....	Arrowsmith	Elementary
Welty, Richard Kendall.....	Hoopeston.....	Health and Physical Education
White, George William.....	Stanford	Commerce
White, Mildred Eleanor.....	Bloomington	Commerce
Whitehouse, Carl Everett.....	Normal	Secondary
Wiles, Edith Gail.....	Roanoke	Music
Williams, Mary Eleanor.....	Decatur	Secondary
Williams, Ruth Charlotte.....	Salem	Commerce
Wilson, Glenn Stewart.....	Pontiac.....	Health and Physical Education
Wilson, Madge Billings.....	Normal	Elementary
Wright, Mary Idylle.....	McLean	Commerce

Summary of Division Groups

Speech	2	Physical Education for Men.....	9
Art	3	Home Economics	12
Physical Education for Women.....	3	Elementary	16
Industrial Arts	4	Commerce	33
Music	5	Secondary	75
Agriculture	9		

Total Degree Graduates 171

TWO-YEAR COURSE GRADUATES

Abrams, Hilda Rose.....	Chicago	Upper Grades
Alexander, Eugene	Potomac	Rural
Alkire, Ermyl Estelle.....	Westville (Indiana)	Intermediate
Armstrong, Helen Marguerite.....	Havana	Rural
Arney, Harold LaVerne.....	Buffalo Hart	Rural
Ashenfelter, Virginia Ruth.....	Decatur	Upper Grades
Atchison, Anmona Bell.....	Glenarm	Rural
Auth, Mary Emily.....	Ivesdale	Intermediate
Baker, Evelyn Irene.....	Weldon	Intermediate
Barrett, Rhea Elizabeth.....	Dwight	Rural
Batterman, Clara Louise.....	Beecher	Intermediate
Bedford, Marion	Manfield	Upper Grades
Behrens, Helen Elizabeth.....	Greenview	Rural
Bergan, Cecele Mae.....	Forrest	Intermediate
Bethel, Margaret Jane.....	Staunton	Intermediate
Bierschenk, Raymond Christopher.....	Benld	Upper Grades
Bird, Arla Bernice.....	Staunton	Intermediate
Blome, Frances Louise.....	Kenney	Kindergartn-Primary
Blumenschein, Kathryn Elizabeth.....	Eureka	Upper Grades
Bols, Frances Celine.....	Morris	Rural
Booker, Dorothy Pearl.....	Lovington	Upper Grades
Boyd, Norma Georgea.....	Ohio	Kindergarten-Primary
Broadus, Irma Lucille.....	Ottawa	Intermediate
Burgess, Thelma Verita.....	Princeville	Intermediate
Butler, Rowena Lois.....	Danvers	Upper Grades
Cable, Aletha Winifred.....	Lexington	Upper Grades
Chak, Mabel Jane.....	Divernon	Upper Grades
Clary, Lorene Rose.....	Pleasant Plains	Rural
Clemons, Edna Jean.....	Weldon	Upper Grades
Cleveland, Elva Eileen.....	Seward	Kindergarten-Primary
Coffman, Vera Geneva.....	Clinton	Upper Grades
Colclasure, Eugenia Kathleen.....	Xenia	Upper Grades
Cole, Mildred Gertrude.....	Alpha	Kindergarten-Primary
Colombe, Elsie Catherine.....	Clifton	Intermediate
Cornwell, Allyne Berniece.....	Lake City	Kindergarten-Primary

TEACHERS COLLEGE BOARD

Coss, Bernadine Ann.....	Mendota	Upper Grades
Crone, Viola Dorothea.....	Wenona	Intermediate
Cullen, Mary Alice.....	Cowden	Intermediate
Dalton, Cecilia Melita.....	Downs	Rural
Dawson, Lois Irene.....	Weston	Kindergarten-Primary
Degnan, Ellen McCarthy.....	Chenoa	Rural
De Hart, Helen Lois.....	Arthur	Intermediate
Dippel, Vera Louise.....	Loda	Intermediate
Donley, Dorothy Maxine.....	Ashkum	Rural
Drew, Selma Mae.....	Dwight	Kindergarten-Primary
Ebner, Frances Ella.....	Tonica	Upper Grades
Engberg, Barbara Edith.....	Knoxville	Upper Grades
Fairechild, Esther Fern.....	St. Elmo	Intermediate
Farlow, Winifred Rachel.....	Woodhull	Kindergarten-Primary
Forth, Patricia Berdolt.....	Springfield	Kindergarten-Primary
Fosnaugh, Beulah Elizabeth.....	Bellflower	Intermediate
Fraher, Berneice Martha.....	Emington	Upper Grades
Frandsen, Lovier William.....	Aurora	Upper Grades
Fraser, Virginia Claire.....	East St. Louis.....	Intermediate
Gall, Elizabeth Carolyn.....	Odell	Intermediate
Gathmann, Barbara Fay.....	Topeka	Intermediate
Gibson, Evelyn Mae.....	McLean	Upper Grades
Gilmour, Alma Irene.....	Lawrenceville	Kindergarten-Primary
Goodin, Oma	Chenoa	Rural
Granneman, Ruth Edna.....	Pontiac	Upper Grades
Grant, Mary Aline.....	Seymour	Rural
Green, Leco Elmer.....	Tremont	Rural
Green, Marion Icyphene.....	Kenney	Rural
Green, Oliver	Tremont	Rural
Greensavage, Zudora Elaine.....	Westville	Kindergarten-Primary
Gwynn, Theresa Olga.....	Rantoul	Rural
Hall, Myrtle Lillian.....	Bradford	Intermediate
Hatch, Marian Josephine.....	Aurora	Upper Grades
Hensey, Louise Marguerite.....	Taylorville	Intermediate
Hewitt, Pearl Rosalie.....	Farmington	Kindergarten-Primary
Hjemvick, Margaret Dorothy.....	Morris	Intermediate
Hole, Lorraine Estella.....	Dwight	Rural
Howardsen, Marcella Roberta.....	Chicago	Intermediate
Humble, Helen Marjorie.....	Crescent City	Kindergarten-Primary
Imm, Verona Ruth.....	Streator	Kindergarten-Primary
James, Esther Ann.....	Green Valley	Rural
Jaspers, Dorothy Julia.....	Normal	Upper Grades
Johnston, Margaret Laura.....	Ritchey	Intermediate
Jones, Carlyse Evelyn.....	East St. Louis.....	Upper Grades
Jones, Eileen Carol.....	Naperville	Intermediate
Kerchenfaut, Margaret Ellen.....	Gibson City	Upper Grades
Kirchman, Jessie Emelyn.....	Herscher	Upper Grades
Kumler, Evadna Alice.....	Bellflower	Intermediate
Kunc, Helen Angela.....	Cicero	Kindergarten-Primary
Kunkle, Doris Virginia.....	Varna	Intermediate
Ladendorff, Marie Inez.....	Bunker Hill	Intermediate
Larkin, Margaret Elizabeth.....	Buckingham	Rural
Lee, Virginia Bernice.....	Chesterfield	Upper Grades
Lenz, LaVerne Doris.....	Chicago	Intermediate
Linderman, Vietta Matilda.....	Taylorville	Upper Grades
Lynch, Ada Lorraine.....	Sherman	Upper Grades
McCarthy, Anna RoBerta.....	Le Roy	Upper Grades
McClelland, Gabriella	Bloomington	Kindergarten-Primary
McIntyre, Wallace Edward.....	Cornell	Upper Grades
McKenzie, Ruth Norma.....	Belleville	Intermediate
Magill, Jane Virginia.....	Monticello	Kindergarten-Primary
Marshall, Marian Gilman.....	Harristown	Rural
Martin, Jean Francis.....	Normal	Rural
Mills, Russell Gourley.....	Cornell	Upper Grades
Morris, Hazel Belle.....	Tiskilwa	Upper Grades
Nafziger, Berneice Edna.....	Bloomington	Intermediate
Nafziger, Bernice Beatrice.....	Hopedale	Kindergarten-Primary
Nelson, Mary Sydna.....	Minneapolis (Minnesota).....	Upper Grades
Nichols, Elsie Marie.....	Green Valley	Kindergarten-Primary
Noland, Elsie Margaret.....	Melvin	Intermediate
Noren, Sadie Lavonne.....	Taylorville	Rural
North, Louise Elizabeth.....	El Paso	Upper Grades
Nowack, Loretta Mae.....	Pana	Intermediate
Patty, Margaret Jayne.....	Victoria	Upper Grades
Perry, Eva Aileen.....	Shirley	Rural
Phillips, Leola Bell.....	Toulon	Rural
Piazza, Frank	Mt. Olive	Rural
Poepping, Maryclaire	East St. Louis.....	Upper Grades
Raulin, Alda Egle.....	Springfield	Upper Grades
Reinken, Dorothy Alvina.....	Roanoke	Rural
Reutter, Marian Elizabeth.....	Cissna Park	Intermediate
Rentter, Ruth Fern.....	Rankin	Rural
Ritterbush, Imogene.....	Greenview	Intermediate

PROCEEDINGS

Rose, Mary Louise.....	Virden	Intermediate
Rossman, Mildred Elizabeth.....	Nilwood	Upper Grades
Schiltz, Eleanor Margaret.....	Aurora	Intermediate
Schmidgall, Helen Marie.....	Mackinaw	Intermediate
Schneider, Ruth May.....	Bellflower	Upper Grades
Scholl, Mildred Lucile.....	Arrowsmith	Rural
Schopp, Genevieve Vivian.....	Chenoa	Upper Grades
Scott, Dorothy Hortense.....	Alton	Intermediate
Scott, Jean Adaline.....	Winnebago	Kindergarten-Primary
Simon, Ruth Taylor.....	Princeton	Intermediate
Smith, Mary Leising.....	Chicago Heights	Intermediate
Stauder, Kathryn Louise.....	Witt	Intermediate
Steele, Elsie Marie.....	Morris	Rural
Stumpf, Geneva Helen.....	Valmeyer	Intermediate
Swanson, Agnes Esthermarie.....	Rankin	Intermediate
Swanson, Myrtle Elizabeth.....	Paxton	Kindergarten-Primary
Sweetnam, Ruth Joy.....	Chillicothe	Kindergarten-Primary
Toben, Ruth Katherine.....	Loda	Intermediate
Toon, Alta Faye.....	Bloomington	Kindergarten-Primary
Unsicker, Bernice Emma.....	Tremont	Rural
Van Meter, Evelyn Louise.....	Streator	Upper Grades
Waggoner, Betty Jane.....	Virginia	Upper Grades
Walker, Olive Amanda.....	Winchester	Kindergarten-Primary
Wallis, Ruth Elberta.....	Benson	Rural
Walsh, Laura Leone.....	Rantoul	Intermediate
Watkins, Clement Carl.....	Chicago	Rural
White, Anna Mae.....	St. Louis (Missouri)	Intermediate
Wikowsky, Mildred Eva.....	Cooksville	Rural
Wiley, Martha LaVonne.....	Mendota	Upper Grades
Wright, Eliza Ellen.....	Jacksonville	Kindergarten-Primary

Summary of Division Groups

Kindergarten-Primary	25	Upper Grades	42
Rural	34	Intermediate	47
Total Two-Year Course Graduates.....		148	

II. FACULTY

1. Resignations.

- Dr. Paul Royalty, Associate Professor of English and in charge of the journalism activities of the school, has resigned in order to accept a position as head of the English Department, in Ball State Teachers College at Muncie, Indiana.
- Dr. Julius Miller, Professor of Art and Head of the Art Department, has resigned in order to accept a position as Head of the Art Department at Allegheny College, Meadville, Pennsylvania.
- As a matter of record, since the position is paid for by the Department of Public Welfare, I am reporting the resignation of Mr. H. O. Hebert, Director of Music at the Illinois Soldiers and Sailors Children's School. Mr. Hebert plans to go on with his graduate work.

2. Leaves of Absence.

- Miss Gladys L. Bartle for the entire 1937-1938 school year in order to continue further graduate work beyond her master's degree.
- Mr. Dewey Fristoe and Mrs. Lois Fristoe, supervising teachers in the Houghton affiliated rural school, for the school year 1937-1938 in order to continue their education at New York University.

- c. Miss Jessie E. Rambo, Head of the Home Economics Department, has requested an extension of her leave of absence for another year until September, 1938, due to home conditions.

3. New Positions Needed.

- a. Head of English Department in order to make possible the placing of this department upon the same basis as the other departments and provide needed additional teaching help.
- b. Biology-agriculture, in order to take care of the increased class enrollment in the Biology Department and provide an additional phase of agriculture in addition to two phases now represented, all of which is required for the training of Smith-Hughes teachers of agriculture.
- c. Agriculture-biology, a position to care for the fourth special phase required for Smith-Hughes agriculture and care for the additional demands of the Biology Department.
- d. Commerce education, to meet the decidedly increased enrollment in this special department, which is now the largest of the special fields in the University.
- e. Physical education for men, to meet specific needs resulting from limited staff and large classes, together with present inability to offer some needed courses.
- f. Faculty assistant in research and records, to meet an imperative demand for information and records required by the faculty, to work in conjunction with the offices of registrar and recorder.

4. New Appointments to the Faculty.

- a. Mr. Ralph L. Boyd, as Assistant Professor of Commerce Education, to serve in a newly created position above mentioned. Mr. Boyd has his B.Ed. degree from Illinois State Normal University and his M.S. from the University of Illinois. His teaching experience covers high school work for several years at Urbana and for the past three years a staff member at the Bowling Green College of Commerce at Bowling Green, Kentucky. Mr. Boyd's appointment will be effective September, 1937, at an annual salary rate of \$2,250.00.
- b. Miss Margaret Scovell, Assistant Professor of English in the University High School, to fill an existing vacancy, this appointment effective September, 1937, at an annual salary rate of \$2025.00 (\$2160) (\$2205) (\$2250). Miss Scovell has the B.S. degree from Kansas State Teachers College (Pittsburg), M.A. from Kansas University, and has had considerable additional work on her doctor's degree at Teachers College, Columbia University, and Oxford Uni-

versity in England. Her teaching experience has been in Columbus, Kansas, Carthage and Joplin, Missouri, high schools, and for the past two years in the high school at Niles, Michigan, where she has been head of the English department.

- c. Miss Anna M. Goldsmith as Instructor and Supervising Teacher in the Third Grade at the Illinois Soldiers and Sailors Children's School at an annual salary of \$1800, effective from September, 1937. Miss Goldsmith has her B.A. degree from Dakota Wesleyan University and M.A. degree from the State University of Iowa. She has had rural school experience in South Dakota and for the past four years has been County Superintendent of Schools at Highmore, South Dakota.
- d. Miss Ruth Tice, as Instructor and Supervising Teacher in a combination of grades one to three at the Illinois Soldiers and Sailors Children's School, at an annual salary of \$1800, effective from September, 1937. Miss Tice has the B.S. degree from Kansas State Teachers College at Emporia and M.A. degree from Teachers College, Columbia University. She has also attended Stephens College at Columbia, Missouri, where she has obtained an Associate Art Degree. Her teaching experience has been in the primary grades in two cities of Kansas, a critic teacher for two years in the State Normal School at Danbury, Connecticut, and most recently a teacher in the laboratory school at Kansas State Teachers College at Emporia.
- e. Miss Hazel Brenneman, as Faculty Assistant in Research and Records, at a twelve months salary of \$1440, effective from July 1, 1937. Miss Brenneman has a Bachelor of Education degree from Illinois State Normal University and has high school teaching experience.
- f. As a matter of record the appointment of Miss Ethel E. Lewis as Instructor in Home Economics at the Illinois Soldiers and Sailors Children's School is reported. Miss Lewis will be paid by the Department of Public Welfare and will begin her duties in September, 1937. She is a graduate of Illinois State Normal University and has just completed her work for the M.A. degree at Teachers College, Columbia University. Her teaching experience of seven years covers rural schools and high school work in Illinois.
- g. As a matter of record the appointment of Mr. Charles Newton as Instructor in Music at the Illinois Soldiers and Sailors Children's School is reported. Mr. Newton will be paid by the Department of Public Welfare and will begin his duties in September, 1937. Mr. Newton has his B.Ed. degree from Illinois State Normal University.

TEACHERS COLLEGE BOARD

5. The following faculty members are recommended for election or reelection for the school year 1937-1938 at salaries indicated, which are to be paid for the thirty-six weeks of the regular school year from Salaries and Wages Account.

FACULTY (Salaries and Wages)

Name and Position	Salary
*Adams, Howard W., Professor of Chemistry.....	\$ 3,510.00
*Beyer, W. A. L., Professor of Social Science.....	3,690.00
*De Young, Chris A., Professor of Education.....	4,005.00
*Holmes, F. Lincoln F., Professor of Speech.....	3,420.00
*Lankey, Ernest M. R., Professor of Biology.....	3,420.00
*Lathrop, H. O., Professor of Geography.....	3,420.00
*Mills, C. N., Professor of Mathematics.....	3,510.00
Palmer, George M., Professor of English.....	3,420.00
*Peterson, H. A., Professor of Psychology.....	3,420.00
*Stombaugh, Ray M., Professor of Industrial Arts.....	3,420.00
Waggoner, Sherman G., Professor of Education and Principal of University High School.....	4,005.00
*_____, Professor of Art.....	3,420.00
*_____, Professor of English.....	3,510.00
Atkin, Edith L., Associate Professor of Mathematics.....	2,790.00
Barto, Margaret M., Associate Professor of Physical Education.....	2,835.00
Browne, Richard G., Associate Professor of Social Science.....	2,925.00
Cole, E. L., Associate Professor of Education.....	2,835.00
Cooper, Margaret, Associate Professor of Education.....	3,258.00
Cross, C. L., Associate Professor of Physics.....	3,150.00
Decker, Charles E., Associate Professor of Education.....	3,285.00
Goodier, Floyd T., Associate Professor of Education.....	3,510.00
Gooding, R. U., Associate Professor of Chemistry.....	2,835.00
Hacker, L. W., Associate Professor of Education.....	3,060.00
Hancock, Howard J., Associate Professor of Physical Education.....	3,285.00
Harper, C. A., Associate Professor of Social Science.....	3,195.00
Hibler, Francis W., Associate Professor of Psychology.....	2,835.00
*Horton, C. E., Associate Professor of Physical Education.....	3,150.00
Houston, Victor M., Associate Professor of Education.....	3,285.00
Hudelson, C. W., Associate Professor of Agriculture.....	3,150.00
Kinneman, John A., Associate Professor of Social Science.....	3,060.00
*Knudson, Emma R., Associate Professor of Music.....	3,240.00
Lancaster, Thomas J., Associate Professor of Education.....	2,790.00
Malmberg, C. F., Associate Professor of Psychology.....	2,970.00
Okerlund, Gerda, Associate Professor of English.....	2,754.00
Orr, Clarence, Associate Professor of Social Science.....	2,880.00
Parker, Rose E., Associate Professor of Education.....	3,150.00
Pricer, Laura H., Associate Professor of English.....	2,790.00
Rice, Agnes F., Associate Professor of Education.....	2,790.00
Sorrenson, Fred S., Associate Professor of Speech.....	3,015.00
Teager, Florence E., Associate Professor of English.....	2,754.00
Vinson, Esther, Associate Professor of English.....	2,754.00
Waldron, Nell B., Associate Professor of Social Science.....	2,835.00
*Whitten, Jennie A., Associate Professor of German.....	2,835.00
*Williams, Arthur R., Associate Professor of Commerce.....	3,510.00
_____, Associate Professor of English (Journalism).....	2,835.00
Admire, Harry F., Assistant Professor of Commerce.....	2,340.00
Allen, Mabel Clare (one-half year), Assistant Professor of Speech.....	1,125.00
Allen, Marion C., Assistant Professor of Art.....	2,250.00
Barger, Thomas M., Assistant Professor of Physics.....	2,430.00
Berninger, Harriett J., Assistant Professor of Education.....	2,250.00
Boicourt, Blaine, Assistant Professor of Music.....	2,340.00
Boyd, Ralph, Assistant Professor of Commerce.....	2,250.00
Brunk, Dorothy G., Assistant Professor of Social Science.....	2,430.00
Buell, Mary E., Assistant Professor of Home Economics.....	2,430.00
Burris, Ethel M., Assistant Professor of Education.....	2,250.00
Carver, Katherine E., Assistant Professor of Latin.....	2,250.00
Clemans, Huberta, Assistant Professor of Education.....	2,250.00
Cogdal, Joseph, Assistant Professor of Physical Education.....	2,610.00
Conkey, Frances, Assistant Professor of Home Economics.....	2,700.00
Connell, M. Regina, Assistant Professor of Latin and English.....	2,250.00
Crompton, Mabel P., Assistant Professor of Geography.....	2,250.00
Day, Alta J., Assistant Professor of Commerce.....	2,250.00
Dean, B. Elizabeth, Assistant Professor of Hygiene.....	2,250.00
Douglass, Thomas J., Assistant Professor of Physical Education.....	2,250.00
Dragoo, A. W., Assistant Professor of Industrial Arts.....	2,610.00
Dvorak, Leo J., Assistant Professor of Music.....	2,430.00
Ellis, Margery A., Assistant Professor of French.....	2,250.00
Ellwood, Robert S., Assistant Professor of Social Science.....	2,250.00
Finger, Marie, Assistant Professor of Education.....	2,250.00

PROCEEDINGS

Flagg, Elinor B., Assistant Professor of Mathematics.....	\$ 2,250.00
Fletcher, Kenyon S., Assistant Professor of Industrial Arts.....	2,610.00
Fogler, R. W., Assistant Professor of Chemistry.....	2,520.00
Force, Thelma, Assistant Professor of Education.....	2,430.00
Frale, John E., Assistant Professor of Biology.....	2,340.00
Fries, Albert C., Assistant Professor of Commerce.....	2,250.00
Glasener, F. Russell, Assistant Professor of Social Science.....	2,520.00
Gray, Nina E., Assistant Professor of Biology.....	2,250.00
Hamilton, Alma M., Assistant Professor of English.....	2,340.00
Hammerlund, C. M., Assistant Professor of Industrial Arts.....	2,610.00
Hartline, Opal C., Assistant Professor of Biology.....	2,250.00
Henderson, Stella V., Assistant Professor of Education.....	2,430.00
Henline, Ruth, Assistant Professor of English.....	2,250.00
Hinman, Dorothy, Assistant Professor of English.....	2,250.00
Holmes, Leslie A., Assistant Professor of Geography.....	2,520.00
Hume, Esther, Assistant Professor of Physical Education.....	2,250.00
Imboden, Erma F., Assistant Professor of Education.....	2,340.00
Ivens, Howard J., Assistant Professor of General Science.....	2,340.00
Koepke, Harold F., Assistant Professor of Commerce.....	2,250.00
Larsen, Arthur H., Assistant Professor of Mathematics.....	2,430.00
McAvoy, Blanche, Assistant Professor of Biology.....	2,430.00
McDavitt, Neva, Assistant Professor of Geography.....	2,250.00
Marshall, Helen E., Assistant Professor of Social Science.....	2,520.00
Miller, L. Wallace, Assistant Professor of Biology.....	2,520.00
Moore, C. W., Assistant Professor of Social Science.....	2,700.00
Nelson, Thelma, Assistant Professor of English.....	2,250.00
Noe, Rowena F., Assistant Professor of Education.....	2,430.00
Peithman, H. W., Assistant Professor of Music.....	2,430.00
Peters, Margaret K., Assistant Professor of Commerce.....	2,250.00
Richard, Esther A., Assistant Professor of English.....	2,250.00
Ross, Josephine, Assistant Professor of Home Economics.....	2,340.00
Royce, Bertha M., Assistant Professor of Biology.....	2,430.00
Scovell, Margaret, Assistant Professor of English.....	2,250.00
Smith, Janet K., Assistant Professor of Art.....	2,250.00
Smith, L. S., Assistant Professor of Physics.....	2,430.00
Stephens, E. Gertrude, Assistant Professor of Social Science.....	2,340.00
Stroud, Ruth, Assistant Professor of English.....	2,250.00
Struck, Edwin G., Assistant Professor of Physical Education.....	2,250.00
Tasher, Lucy Lucile, Assistant Professor of Social Science.....	2,520.00
Taylor, Marion A., Assistant Professor of English.....	2,250.00
Thoene, Christine A., Assistant Professor of Education.....	2,340.00
Tipton, Gladys, Assistant Professor of Music.....	2,250.00
Tucker, Bernice A., Assistant Professor of Home Economics.....	2,250.00
Webb, Mary D., Assistant Professor of Commerce.....	2,250.00
Wiggins, Gladys, Assistant Professor of Hygiene.....	2,250.00
Wilder, Flora M., Assistant Professor of Education.....	2,430.00
Yates, Ruth V. (one-half year), Assistant Professor of Speech.....	1,125.00
_____, Assistant Professor of Agriculture-Biology.....	2,250.00
_____, Assistant Professor of Biology Agriculture.....	2,250.00
_____, Assistant Professor of Physical Education.....	2,250.00
_____, Assistant Professor of Psychology.....	2,250.00
Bergland, Elsie, Instructor in Physical Education.....	2,025.00
Beuhler, Rose B., Instructor in Education.....	2,115.00
Ebel, Alice, Instructor in Social Science.....	2,025.00
Eyestone, Lura M., Instructor in Education.....	2,160.00
Frey, Bernice, Instructor in Physical Education.....	2,025.00
Frye, Harold E., Instructor in Physical Education.....	2,025.00
Hayden, A. Wezette, Instructor in Education.....	2,205.00
Hill, Eugene L., Instructor in Physical Education.....	2,025.00
Montgomery, Camille, Instructor in Art.....	2,025.00
Ogle, Alice R., Instructor in Art.....	2,025.00
Poppen, Henry A., Instructor in Science and Mathematics.....	2,025.00
Russell, Elizabeth, Instructor in Education.....	2,025.00
Thielen, Katherine, Instructor in Physical Education.....	2,025.00
Westhoff, Margaret, Instructor in Music.....	2,025.00
Winegarner, Lela, Instructor in English.....	2,025.00
Wingeier, Alma, Instructor in Physical Education.....	2,025.00
_____, Instructor in Art.....	2,025.00
Cavins, E. W., Assistant Professor of English (Emeritus).....	1,600.00
Colby, J. Rose, Professor of English (Emerita).....	1,800.00
Dexheimer, Lora M., Instructor of Education (Emerita).....	1,410.00
Dillon, Jessie M., Instructor in Education (Emerita).....	1,500.00
Ela, Clara E., Instructor in Art (Emerita).....	1,500.00
Holmes, Manfred J., Professor of Education (Emeritus).....	1,800.00
Lee, Margaret E., Assistant Professor of Education (Emerita).....	1,300.00
Newell, A. C., Professor of Industrial Arts (Emeritus).....	1,500.00
Pringle, Ralph W., Professor of Education (Emeritus).....	1,410.00
Westhoff, F. W., Professor of Music (Emeritus).....	1,670.00

\$367,445.00

*Indicates Heads of Departments

TEACHERS COLLEGE BOARD

STAFF OF LIBRARIANS (Paid from Salaries and Wages)

Welch, Eleanor W., Librarian and Associate Professor.....	\$ 3,015.00
Guthrie, Clara L., Assistant Librarian.....	2,025.00
Kelley, Edna Irene, Cataloger.....	1,350.00
Kerr, Mildred, Assistant Librarian.....	2,025.00
Plotnicky, Gertrude A., Assistant Librarian.....	1,890.00
Pohle, Genevieve A., Cataloger.....	1,350.00
Zimmerman, Ruth, Assistant Librarian.....	2,025.00
	<hr/>
	\$ 13,680.00
Total faculty salaries	367,445.00
Total librarians salaries	13,680.00
Total administration salaries	56,800.00
Summer Session	58,000.00
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Total for one year	495,925.00
Total for biennium	991,850.00
Total Salaries and Wages (original bill).....	926,382.00

AFFILIATED SCHOOLS (I. S. N. U. Portion from Revolving Fund)

Christen, Inez W., Maple Grove School.....	\$ 585.00
Clark, Nancy Annis, Little Brick School	585.00
Gould, Halena, Grove School	585.00
Sedgwick, Waneta, Walker School	585.00
_____, Houghton School	585.00
_____, Houghton School	585.00
Goldsmith, Anna M., Instructor, Soldiers and Sailors Children's School....	1,800.00
Tice, Ruth M., Instructor, Soldiers and Sailors Children's School.....	1,800.00
_____, Superintendent, Towanda	980.00
_____, High School, Towanda	675.00
_____, High School, Towanda	675.00
_____, High School, Towanda	675.00
_____, Grades, Towanda.....	585.00
_____, Grades, Towanda.....	585.00
_____, Grades, Towanda.....	585.00
_____, Grades, Towanda.....	585.00
	<hr/>
	\$ 12,455.00

NON-TEACHING POSITIONS, Paid from Revolving Fund

Cooper, Rachel M., School Physician.....	\$ 2,880.00
Jontz, I'Anna, School Nurse	1,800.00
Shea, Grace R., School Nurse	1,935.00
Warren, Mae Clark, Director of Fell Hall.....	2,250.00
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	\$ 8,865.00

FACULTY ASSISTANTS, Paid from Revolving Fund (12 months unless otherwise indicated)

Brenneman, Hazel, Assistant in Research.....	\$ 1,440.00
Eggenberger, Delbert, Assistant in Science (11 months).....	935.00
Ream, Willetta, Assistant in Student Adjustment.....	720.00
Staker, Anna F., Assistant in Health.....	1,380.00
White, William B., Assistant in Printing.....	1,920.00
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	\$ 6,395.00

ILLINOIS SOLDIERS AND SAILORS CHILDREN'S SCHOOL

Faculty Paid by Welfare Department and Here Reported as a Matter of Record

	Present	Proposed
Goodwin, May, Instructor.....	\$ 1,980.00	\$ 2,090.00
Allison, Margaret, Instructor	1,620.00	1,710.00
Anderson, Grace F., Instructor	1,620.00	1,710.00
Bally, Winifred, Instructor	1,350.00	1,425.00
Bauer, Veda B., Instructor	1,620.00	1,710.00
Foy, John F., Instructor	1,350.00	1,425.00
Honn, Max, Instructor	1,350.00	1,425.00
Houghton, J. E., Instructor.....	1,350.00	1,425.00
Irwin, Marianna, Instructor	1,710.00	1,805.00
Kelly, Mildred G., Instructor.....	1,530.00	1,615.00
Kepner, Clara, Instructor	1,530.00	1,615.00
Knuppel, F. J., Instructor.....	1,620.00	1,710.00
Lewis, Ethel E., Instructor.....	1,710.00	1,805.00

PROCEEDINGS

Milasewicz, Gertrude, Instructor.....	\$ 1,620.00	\$ 1,710.00
Newton, Charles, Instructor	1,350.00	1,425.00
Pumphrey, Mable A., Instructor.....	1,620.00	1,710.00
Shea, Josephine, Instructor	1,710.00	1,805.00
Stone, L. Gordon, Instructor.....	1,710.00	1,805.00
Tarrant, Thalia, Instructor	1,710.00	1,805.00
Tucker, Grace L., Instructor.....	1,620.00	1,710.00
_____, Instructor	1,710.00	1,805.00
_____, Instructor	1,710.00	1,805.00
	\$ 35,100.00	\$ 37,050.00

III. OTHER SCHOOL EMPLOYEES

1. I recommend the employment of the following persons paid from the appropriation for Salaries and Wages at salaries indicated for the twelve months period, beginning July 1, 1937.

Name and Position	Salary
Fairchild, R. W., President	\$ 6,750.00
Schroeder, H. H., Dean (Administration).....	6,000.00
Barton, O. Lillian, Dean of Women.....	3,900.00
Keaton, Anna L., Assistant Dean of Women.....	2,700.00
Linkins, R. H., Dean of Men.....	4,680.00
Carrington, J. W., Director of Training Schools.....	5,340.00
Harpster, C. E., Principal of Affiliated Children's School.....	3,360.00
Marsh, R. D., Business Manager.....	3,600.00
Brenneman, Elsie, Registrar	3,000.00
Melrose, Ferne, Recorder	1,680.00
Hall, Gertrude M., Assistant Director of Placement.....	2,160.00
Clem, Ruth, Audit Clerk.....	1,620.00
Boundy, Lottie, Stenographer (Dean).....	1,320.00
King, Dorothy, Secretary to the President.....	1,620.00
Meeker, Lorene, Stenographer (Training School and Appointment Bureau) ..	1,500.00
Stretch, Louise, Stenographer (Registrar).....	1,320.00
Sluder, Edna, Secretary to Dean of Women.....	1,500.00
Roseman, Ferne, Cashier	1,320.00
Dodge, Flora P., General Faculty Secretary.....	1,680.00
_____, Comptroller (part)	1,000.00
	\$ 56,800.00

2. I recommend the reappointment of the following employees to be paid from the Revolving Fund at salaries indicated opposite their names for a twelve month period beginning July 1, 1937.

Akin, Anna, Assistant Cook (Fell Hall).....	\$ 1,080.00
Barclay, Mamie, Domestic	1,020.00
Bayles, C. O., Janitor.....	1,380.00
Bedinger, Nellie, Domestic	1,020.00
Calhoun, Alvin O., Janitor.....	1,380.00
Downing, Emilie, Domestic	840.00
Dunn, Ollie, Laborer	1,380.00
Foltz, Marion, Laborer	1,380.00
Foreman, Gellelt V., Laborer.....	1,380.00
Francis, Melissa, Domestic	1,020.00
Grimes, Frances, Assistant Cook (Fell Hall).....	1,200.00
Harris, Carter, Janitor	1,380.00
Hill, Charles, Fireman	1,380.00
Howell, Beulah, Domestic	840.00
Janick, Frank, Laborer	1,380.00
Karloek, Nell, Domestic	900.00
Kniery, Simon, Fireman	1,380.00
Kiper, W. A., Night Watchman.....	1,380.00
Lawrence, John D., Janitor	1,380.00
Mead, Herman, Engineer	2,040.00
Mercier, Charles, Farmer	1,800.00
Miller, Henry, Laborer	1,380.00
Moore, J. A., Janitor	1,380.00
Nice, Roscoe, Laborer	1,380.00
Nolte, George, Laborer	1,380.00
Ramseyer, Albert, Laborer	1,380.00
Rein, Carl, Caretaker of Grounds.....	2,280.00
Rice, W. A., Head Janitor	1,920.00
Schmalz, Otto, Laborer	1,380.00

TEACHERS COLLEGE BOARD

Thompson, Emmett, Janitor.....	\$ 1,380.00
Upperman, Elzy, Janitor	1,380.00
Wardell, Elizabeth, Domestic	840.00
Zook, Elmer, Janitor	1,380.00
Lowe, T. J., Utility Man.....	1,500.00
_____, Night Watchman	1,380.00
Total for one year	\$ 47,280.00
Total for biennium	94,560.00
Extra help	1,000.00
Student help	18,000.00

3. If information is correct, Illinois State Normal University is probably the only Illinois State Teachers College having one night watchman. Because of the size of the plant and the need for longer hours of service, I recommend the appointment of an additional night watchman to be certified from Civil Service at a salary of \$1380.00, effective for an eleven months period, from August 1, 1937.

IV. THE ORGANIZATION

1. Affiliated Schools.

- a. It is recommended that the affiliation with the Houghton, Little Brick, Grove, Maple Grove and Walker rural schools, involving the part payment of salaries of the six teachers in the five schools, be continued for the 1937-1938 school year.
- b. The affiliation with Towanda schools, both elementary and high school, was suspended for the 1936-1937 school year. Due to needed additional student teaching facilities and the unanimous request of the Towanda School Board, following a petition to the school board from the school patrons, it is recommended that this affiliation be reestablished on the basis of Illinois State Normal University paying approximately forty per cent of the salaries of teachers in elementary and high schools and to the extent indicated in part in an earlier portion of this report.

2. Extension Division.

- a. Demands continue to multiply in number and intensity for extension classes in the territory served by Illinois State Normal University. We hope that some of these demands can be met, although it now seems impossible to consider any greater number of teaching centers than during the 1936-1937 school year. These requests are met by regular faculty members handling such work as a part of their teaching load.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. New Buildings.

Illinois State Normal University, because of its crowded conditions and forced limitation of enrollment and the only school among the five state teachers colleges that has shown a marked

increase, presents a very strong claim for consideration, for buildings are absolutely necessary to meet the present emergency. In the presentation of such claim, recognition is given to the fact that Northern Illinois State Teachers College has a justifiable claim on the basis of chronological order of buildings and that funds to the extent of \$175,000 are being earmarked for the completion of buildings at Charleston and that there is apparent need for the purchase of land at Carbondale and the completion of the superstructure over the swimming pool at Macomb. These considerations are enumerated to dispel any belief that Illinois State Normal University should be given any undue consideration. Specifically, our needs as to nature of buildings and the minimum cost of construction and equipment are as follows:

- a. University Library. There is urgent need for a University Library at an early date to care for the student groups wishing such service and to house in a fireproof structure the 75,000 volumes in the present library, as well as to care for needed expansion in additional books. Such a structure of sufficient size to meet our needs can not be built and equipped for less than \$400,000.
- b. Home Management House. Due to the uncertainty of renewal of lease for the present Home Management House and the fact that our senior classes are becoming of such size as to call for either two houses or a double house, the construction of a Home Management House is very urgent. It is hoped that such a house can be built and furnished for \$30,000.

2. Needed Repairs.

Two major items, both to be paid from the regular Repair and Equipment fund appropriated as a standard account to this school, will claim early consideration in the matter of repairs.

- a. University Farm, where certain repairs will have to be made to the house and other buildings to the extent of approximately \$6,000.
- b. The rewiring of Cook Hall (Old Castle) is necessary in order to safeguard that building. The approximate cost of this work will be \$5,000. With such rewiring all of the buildings on the campus will be in good condition with only slight additional needs as to some rewiring in the Metcalf and Industrial Arts Buildings.

VII. AUXILIARY ENTERPRISES

I am pleased to submit the following reports for the various auxiliary enterprises of the Illinois State Normal University.

TEACHERS COLLEGE BOARD

REPORT OF FELL HALL

Year ending June 30, 1937

Receipts		\$ 30,492.52
Expenditures		
Salaries and Wages	\$ 7,998.90	
Food	17,881.97	
Household Supplies	1,189.91	
Laundry Supplies	415.70	
Heat	1,715.23	
Water	392.57	
Gas	498.46	
Power and Light	1,126.39	
Telephone, etc.	94.30	
Repairs	14.26	31,327.69
Loss		\$ 935.17

REPORT ON FARM

Year ending June 30, 1937

Receipts		\$ 2,925.32
Expenditures		
Salaries and Wages.....	\$ 2,558.73	
Stock Food	863.86	
Light and Power	106.75	
Water	64.97	
Motor Expense	104.81	
Repairs to Equipment.....	162.19	
Telephone	30.00	
Stock		394.96
Supplies	164.75	
Loss		735.78
	\$ 4,056.06	\$ 4,056.06

REPORT OF REVOLVING FUND

Year ending June 30, 1937

Balance from previous year.....	\$ 5,100.65
Transferred from General Revenue Account, Scholarship.....	4,860.00
Receipts	
Tuition	\$ 83,498.00
Extension	3,270.00
Non-high school	675.00
Chemistry breakage	278.19
Library fines	569.07
Transcripts	320.00
Lockers	29.00
Fell Hall	30,492.52
Farm	2,925.32
Book sales	1,210.05
Smith-Hughes	2,330.24
Miscellaneous	912.55
	126,509.94
	\$136,470.59
Expenditures	
Revenue Producing	
Salaries and Wages	\$ 10,790.50
Office	19.10
Operation	17,234.74
Repairs	185.92
Equipment	15,929.04
	\$ 44,159.30
All Others	
Salaries and Wages	\$ 59,863.95
Office	877.17
Travel	2,911.16
Operation	3,910.21
Repairs	1,065.07
Equipment	6,176.80
	\$ 74,804.36
	\$118,963.66
Balance on hand, July 1, 1937.....	\$ 17,506.93

VIII. STUDENT LIFE

1. Federal Aid

It is hoped that the N. Y. A. program may be continued during the next year, since many of our students are absolutely dependent upon such aid in the continuance of their college education. It was hoped that a summary of the N. Y. A. activities for the year might be presented in this report but this information will have to be included in a later report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the Board is requested on the following items:

1. Granting of degrees and diplomas to the students who completed the requirements for graduation at the close of the second semester, June 7, 1937.
2. Acceptance of the resignations of Dr. Paul Royalty and Dr. Julius Miller.
3. Granting of leaves of absence to Miss Gladys L. Bartle, Mr. Dewey Fristoe, and Mrs. Lois Fristoe, and the continuance of the leave of absence for Miss Jessie E. Rambo, all for the entire school year of 1937-1938.
4. Authorization of new positions in English, Biology, Agriculture, Commerce, Physical Education, and faculty assistant in research and records.
5. Appointment of Mr. Ralph L. Boyd as Assistant Professor of Commerce Education.
6. Appointment of Miss Margaret Scovell as Assistant Professor of English in the University High School.
7. The appointment of Miss Anna M. Goldsmith as Instructor and Supervising Teacher in third grade.
8. Appointment of Miss Ruth E. Tice as Instructor and Supervising Teacher in a combination of grades one to three.
9. Appointment of Miss Hazel Brenneman as Faculty Assistant in Research and Records.
10. Faculty list at scheduled salaries for the regular school year of thirty-six weeks.
11. List of Other Employees at salaries scheduled for the twelve months period beginning July 1, 1937, and ending June 30, 1938.
12. The authorization of the employment of an additional night watchman.
13. Continuation of the affiliation with the present group of five rural schools.
14. Reestablishment of the affiliation with the Towanda public schools.
15. Consideration of building needs at Illinois State Normal University in connection with the allocation of available funds for Permanent Improvements.

Respectfully submitted,

R. W. FAIRCHILD

TEACHERS COLLEGE BOARD

ILLINOIS STATE NORMAL UNIVERSITY

Salary and Wage Figures

	A Present Salaries	B 5% Restoration	C 7½% Restoration	D 10% Restoration
Total faculty salaries....	\$330,455.00	\$351,145.00	\$359,290.00	\$367,445.00
Total librarians salaries..	12,244.50	13,005.00	13,365.00	13,680.00
Total administration salaries	50,845.00	54,160.00	55,480.00	56,800.00
Summer Session	60,000.00	60,000.00	60,000.00	58,000.00
Total for one year..	\$453,544.00	\$478,310.00	\$488,135.00	\$495,925.00
Total for biennium..	\$907,089.00	\$956,620.00	\$976,270.00	\$991,850.00
Total salaries and wages available	†\$926,382.00	*\$992,250.00	*\$992,250.00	*\$992,250.00

† Original Appropriation Bill.

* Amended Appropriation Law.

Revolving Fund Figures

(Salary and Wage Items)

Total Affiliated Schools (Student Teaching)...	\$ 12,455.00	\$ 12,455.00	\$ 12,455.00	\$ 12,455.00
Total Non-teaching Positions	8,145.00	8,460.00	8,685.00	8,865.00
Total Faculty Assistants..	5,925.00	6,160.00	6,160.00	6,395.00
Total Other Employees..	42,024.00	44,856.00	45,996.00	47,280.00
Extra Help	1,000.00	1,000.00	1,000.00	1,000.00
Student Help	18,000.00	18,000.00	18,000.00	18,000.00
	\$ 87,549.00	\$ 90,931.00	\$ 92,296.00	\$ 93,995.00

ILLINOIS STATE NORMAL UNIVERSITY

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Student Help.....	18,000.00	18,000.00	18,000.00	18,000.00
	\$ 87,549.00	\$ 90,931.00	\$ 92,296.00	\$ 93,995.00

PROCEEDINGS

REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON

July 29, 1937

To the Chairman, Secretary, and Members
of the State Normal School Board:

LADIES AND GENTLEMEN: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS

1. Attendance—Spring Quarter, 1937

A. College :	Men	Women	Total	Total One Year Ago
Post-Graduates	1	1	2	8
Seniors	42	38	80	108
Juniors	56	51	107	95
Sophomores	95	136	231	288
Freshmen	144	182	326	271
Total	338	408	746	770
B. Teachers College High School :				
Post-Graduates	1
Twelfth Year	21	23	44	38
Eleventh Year	21	16	37	43
Tenth Year	16	24	40	33
Ninth Year	25	33	58	42
Total	83	96	179	157
C. Teachers College, Elementary School	131	124	255	263
D. Affiliated Schools :				
Humboldt Elementary	32	32	64	..
Humboldt High School.....	34	29	63	..
Oak Grove, Rural.....	17	..
Lafferty, Rural	14	..
Clear Springs, Rural.....	34	..
Grand Total	618	689	1,372	1,190

2. Graduates

- a. The following students completed the requirements for the degree of Bachelor of Education, and are recommended for graduation as of May 31, 1937:

DEGREE GRADUATES

May 31, 1937

1. Abernathy, William Raymond, Social Science-Geography.....	Charleston
2. Baker, Raymond Max, Social Science-Geography.....	Charleston
3. Barr, Helen Mildred, Elementary Education-History, Geography.....	Centralia
4. Bateman, Paul Warren, Zoology-Social Science, Botany, Industrial Arts..	Louisville
5. Bear, Mary Rosalie, Mathematics-French, History.....	Charleston
6. Bouslog, Horace Dane, Physics-Chemistry, Mathematics.....	Paris
7. Clapp, Cora Ruth, Art-German, History.....	Paris
8. Cottingham, Florence Marian, Social Science-French, German.....	Danville
9. Cruse, Alice, Home Economics-Biology, Science.....	Farina
10. Curry, Joseph Russell, Social Science-Physical Education, Geography.....	Windsor
11. Daily, Richard Hugh, History-Geography, English.....	Windsor
12. Davis, Glenn Elmore, Botany-Zoology	Charleston
13. Driscoll, Thomas Lewis, Mathematics-Social Science, Biology.....	Charleston
14. Elder, Freda Laurine, Latin-French, History.....	Windsor
15. Ewing, Betty Jane, English-Social Science.....	Mattoon
16. Gabel, Izetta Elizabeth, English Mathematics, History, Biology.....	Montrose
17. Galbreath, Clifford Charles, Industrial Arts-History.....	Lovington
18. Grace, Duane Woodrow, History-English, Biology.....	Keensburg
19. Haire, Elmer John, Social Science-Zoology, English.....	Hebron
20. Harrod, Shirley Jane, Social Science-Geography	Decatur

TEACHERS COLLEGE BOARD

21.	Haskett, Hazel Berniece, Home Economics-English, Biological Science....	Toledo
22.	Henderson, Joseph Harold, Mathematics-History, Coach., Physical Science..	Robinson
23.	Hunter, Joan, Botany-Mathematics, Zoology, Music.....	Worden
24.	Jones, Helen Rose, English-Latin, History.....	Janesville
25.	Keith, Evelyn Marguerite, Social Science-English.....	Charleston
26.	Lackey, Oren Franklin, Botany-Zoology, Geography, German.....	Mattoon
27.	Level, William Oscar, Mathematics-History, Geography.....	Charleston
28.	Lewis, John Wesley, Social Science-English, German.....	Waggoner
29.	Lowry, Nelson Leonard, Botany-Zoology, History, Geography.....	Charleston
30.	McIntosh, Ralph Oscar, Physics-Mathematics.....	Charleston
31.	Maxwell, Dawn Carolyn, Home Economics-Biology, History.....	Kansas
32.	Monical, Urban Lowell, Industrial Arts-Biological Science, Geography..	Charleston
33.	Morris, Walton Otho, English-French, History.....	Decatur
34.	Moseley, Edison Matthew, Social Science-English, Biology.....	Noble
35.	Moulton, Josephine Kathryn, English-History, Geography.....	Mattoon
36.	Oliver, Amy Gwendolyn, History-French, English.....	Dwight
37.	Parrett, Vernon Paxton, Mathematics-Physics, History.....	Ashmore
38.	Paskins, Cloyd Woodrow, Social Science-English, French.....	Mattoon
39.	Pattison, Morgan Allen, Social Science-Geography, Biology.....	Pontiac
40.	Petty, Thomas Orbon, English-History.....	Hindsboro
41.	Reynolds, Alice Evelyn, Latin-French, German, History.....	Charleston
42.	Ross, Doris Mildred, Social Science-Mathematics, Chemistry.....	Newton
43.	Shields, Evelyn Edith Brookhart, Chemistry-Physics, Mathematics, History...	Casey
44.	Shipley, Edna Flo Donaldson Elementary Education, Social Science-Geography.....	Neodesha, Kan-
45.	Shores, Norma Katherine, English-History, Botany.....	Matto
46.	Shubert, Esther Marian, Mathematics-History, Botany, German.....	Charlest
47.	Siegel, Milton, Chemistry-Physics, Mathematics.....	Flo
48.	Souers, Pauline Aloise, Art-History.....	Bridgepo
49.	Stallings, Ruby Evelyn, English-French, History, Botany.....	Charlest
50.	Thiel, Mabel Irene, Mathematics-Physical Science, Social Science.....	Pa
51.	Thomas, Josephine, Primary Education, English-Geography, History....	Charlest
52.	Treece, Walter Allen, Mathematics, Geography-Physics.....	Calh
53.	Tremble, Trueman Remond, Industrial Arts-History.....	Charleston
54.	Tucker, Charles Freder, Chemistry-Mathematics, Physics.....	Charleston
55.	Webster, Fern Arline, History-English.....	Ingrah
56.	Weekley, Paul Edward, Industrial Arts-History, Coaching.....	Robins
57.	Whitesel, Ritta, Home Economics-Art.....	Charleston
58.	Wingler, Dale Merle, English-Music, Biology, History.....	Vida Grove
59.	Wyatt, Marvin Ernest, Chemistry, Mathematics-Physics, Biological Science..	Olney

Men	Women	Total
31	28	59

- b. The following students completed the requirements for Junior College Diploma, and are recommended for graduation as of May 31, 1937:

TWO-YEAR (JUNIOR COLLEGE) GRADUATES

May 31, 1937

1.	Abel, Dorothy Louise.....	Mattoon
2.	Abraham, Sadie Dolores.....	Yale
3.	Adams, Necia Viola Voelm.....	Paris
4.	Alumbaugh, Freda Maurine.....	Sullivan
5.	Baker, Margaret Yvonne.....	Windsor
6.	Brown, Maude Loucreta.....	Casey
7.	Cayez, Virginia Elizabeth.....	Westville
8.	Clapp, Lola Martha.....	Vincennes, Ind.
9.	Conley, Laura Genevieve.....	Cerro Gordo
10.	Critchfield, Marjorie Allene.....	Lawrenceville
11.	Davis, Thelma Elizabeth.....	Chrisman
12.	Dickman, Elizabeth Navada.....	Altamont
13.	Duncan, Anna Melvina.....	Robinson
14.	Eyestone, Virginia Lee.....	Effingham
15.	Felkel, Dorothy Rose.....	Hillsboro
16.	Foltz, Gertrude Emily.....	Charleston
17.	Foster, Frances Mildred.....	Tower Hill
18.	Frazier, Georgianna.....	Danville
19.	Fredenberger, Sarah Emerine.....	Marshall
20.	Gere, Virginia Isabel.....	Arcola
21.	Hall, Bertha Isabell.....	Lakewood
22.	Harvey, Rheba Margaret Henry.....	Oblong
23.	Heath, Blanche Marie.....	Lerna
24.	Henry, Ruth Elizabeth.....	Charleston
25.	Honn, Eva Cuma.....	Kemp
26.	Jacobs, Eleanor Virginia.....	Paris
27.	Johnson, Elizabeth Mae.....	Newark
28.	Jordan, Ola May.....	Georgetown

PROCEEDINGS

29.	Keplinger, Vivian Mae	Sumner	
30.	Kuhn, Norma Marie	Oconee	
31.	Mickey, Monica Marie	Oconee	
32.	Miller, Ruth Irene	Robinson	
33.	Mills, Anita Laurene	Altamont	
34.	Mills, Edna Lorine	Casey	
35.	Moore, Harriet Martha	Charleston	
36.	Moore, Rose Lee	Mattoon	
37.	Mowrer, Zada Iona	Olney	
38.	Neudecker, Mildred Eugenia	Nokomis	
39.	Pachciarz, Pauline	Westville	
40.	Pinkstaff, Geneva Maxine	Birds	
41.	Reel, Florence Mae	Paris	
42.	Scheibal, Grace Virginia	Edwardsville	
43.	Schertiger, Elizabeth Ann	Champaign	
44.	Smith, Kathryn Isabel	Assumption	
45.	Springer, Lucille Jane	Pana	
46.	Staff, Virginia Ruth	Ramsey	
47.	Stevens, Babe	Danville	
48.	Strohm, Geraldine Elena	Neoga	
49.	Summers, Mildred	Danville	
50.	Turner, Helen Marie	Kemp	
51.	Valbert, Martha Elizabeth	Flora	
52.	Walker, Ruth Elizabeth	Rossville	
53.	Waters, Blanche Evelyn	Arcola	
54.	Wente, Mabel Matilda	Effingham	
	Men	Women	Total
	0	54	54

c Student honors

1. By vote of the faculty the first annual graduate Scholarship offered by the University of Illinois was awarded to Geraldine Marguerite Moon, senior in botany.
2. The annual graduate Scholarship offered by the George Peabody College for Teachers was awarded to Walter Allen Treece, major in mathematics.
3. The Livingston C. Lord Memorial Scholarship offered by the Alumni Association was awarded to Robert Gossett Rennels, major in zoology.
4. The Florence Vane Skeffington Memorial Scholarship offered by friends and alumni was awarded to Grace Eleanor Kortum, major in English.

3. Per Capita Cost, 1936-37

Attendance

	Men	Women	Total	Equiv. for 36 weeks
Summer School, 1936.....	209	487	696	155
Fall Quarter, 1937	383	437	820	273
Winter Quarter, 1936-37.....	366	421	787	262
Spring Quarter, 1937	338	408	746	249
				<u>939</u>

Appropriation, Fiscal Year 1936-37

Salaries and Wages	\$243,043.19
Office Expense	1,570.67
Travel	763.73
Operation	15,727.55
Repairs and Equipment	13,626.99

	<u>\$274,732.13</u>	<u>\$274,732.13</u>
Revolving Fund, Fiscal Year 1936-37.....	26,700.70	26,700.70
		<u>\$301,432.83</u>

Per Capita Cost 1936-37 equals \$310,432.83 divided by 939, which gives a quotient of \$321.01.

II. FACULTY

1. Resignations

- a. Lloyd F. Sunderman, M.Mus., Head of the Department of Music, in order to become Head of the Department of Music in the State Normal School, Oswego, New York, at a marked increase in salary.
- b. Jay B. MacGregor, Ph.D., Associate Professor of Education, in order to become Dean of Cornell College, Mt. Vernon, Iowa, at a market increase in salary.
- c. Beth Kassabaum, B.S., Instructor in Penmanship, in order to take a position nearer her home in Eau Claire, Wisconsin.
- d. Nathile McKay, A.M., Head of Pemberton Hall and Dean of Women, on leave for study 1936-37.
- e. Vivla P. Russell, Ed. D., Head of the Department of Home Economics.
- f. Annabelle Thomson, B.S. in L.S., assistant librarian, on leave 1936-37, to accept a position in the Cicero Township High School and Junior College at a marked increase in salary.

2. New Appointments

- a. Irving Willis Wolfe, B.A., Iowa State Teachers College, 1925; M.S., Northwestern University, 1931; Ph.D., Northwestern University, 1936, as Head of the Department of Music, vice Lloyd F. Sunderman, resigned, at a salary of \$2,700 for nine months. Dr. Wolfe has been on the music faculty of the Iowa State Teachers College since 1926.
- b. William H. Zeigel, Jr., B.S., State Teachers College, Kirksville, Missouri, 1925; A.M., University of Missouri, 1926; Ph.D., University of Missouri, 1930, as Assistant Professor of Education, vice Jay B. MacGregor, resigned, at a salary of \$2,430 for nine months. Dr. Ziegel has been Head of the Department of Education in the State Teachers College at Kearney, Nebraska, since 1932, and has had considerable other teaching experience.
- c. Jessie Martha Hunter, A.B., 1931, A.M., The Michigan State College, 1932, as Instructor in Penmanship, vice Beth Kassabaum, resigned, at a salary of \$1,800 for nine months. Miss Hunter substituted for Miss Kassabaum in 1934-35, and the summers of 1935, 1936 and 1937. She has had much public school experience.
- d. Catherine Favour Stilwell, A.B., Radcliffe College, 1925; A.M., 1927, Ph.D., University of Cincinnati, 1932, now acting-Dean of Women, as Dean of Women and Assistant Professor of Guidance, vice Nathile McKay, resigned, at a salary of \$3,300 for twelve months.

- e. Bryan Heise, A.B., 1919, A.M., Ohio State University, 1926; Ph.D., University of Michigan, 1936, as Assistant Professor of Education and Principal the Elementary School, vice part of the work of Paul W. Sloan, promoted to Director of Extension Work, at a salary of \$2,430 for nine months; Dr. Heise has been principal of an affiliated elementary school of the State Normal College, Ypsilanti, Michigan, since 1929, and has considerable other teaching experience.
- f. Merlin Raymond Wagner, B.S., The Stout Institute, 1932; M.S., Oregon State College, 1933; with considerable graduate study beyond the master's degree at Oregon State College, as substitute instructor in Industrial Arts for 1937-38, vice Russell P. Landis, on leave for study 1937-38, at a salary of \$2,160 for nine months.
- g. Esther Duggleby, A.B., University of Denver, 1926; B.S. in L.S., University of Illinois, 1931; graduate study, University of Illinois Library School, 1934-35, as assistant librarian vice Annabelle Thomson, on leave for 1936-37, resigned, at a salary of \$1,620 for nine months. Miss Duggleby has been the substitute librarian for the last two years.
- h. Cathryn Jayne Morphew, Ph.B., The University of Chicago, 1931; A.M., The University of Chicago, expected August, 1937, as Second Grade Critic Teacher, vice Grace Geddes, voluntarily retired, at a salary of \$1,800 for nine months.
- i. Grace Mills Williams, A.B., University of Illinois, 1932; A.M., Northwestern University, 1933, as Instructor in Speech and Corrective English, at a salary of \$1,980 for nine months. Miss Williams is particularly trained in speech correction, and a much needed addition to the staff. Her last teaching position has been the Eastern New Mexico Junior College.
- j. James Michael Thompson, B.S., Nebraska State Teachers College, Chadron, 1929; M.A., Colorado State College of Education, 1933; Ed.D., New York University, 1936, as Head of the Department of Commerce, at a salary of \$2,700 for nine months. Dr. Thompson has been on the staff at New York University since 1933, and has had considerable other teaching experience.
- k. Cyril Stout, three years, Western Illinois State Teachers College; B.S., Knox College 1930; Ph.M., University of Wisconsin, 1931; Ph.D., George Peabody College for Teachers, expected August, 1937, as substitute instructor in Geography for 1937-38, vice Rose Zeller, on leave for study 1937-38, at a salary of \$2,250 for nine months.

TEACHERS COLLEGE BOARD

1. Roy K. Wilson, B.Ed., Eastern Illinois State Teachers College, 1936, as private secretary to the President, authorized under item (6), Sec. 11, An Act to Regulate the Civil Service of the State of Illinois, at a salary of \$1,800 for twelve months.
- n. No recommendations for the following vacancies:
 1. Head of Pemberton Hall
 2. Head of Home Economics Department
 3. Substitute Instructor, Women's Physical Education
 4. Substitute Instructor, Zoology
 5. Substitute Instructor, English
3. Change in Status
 - a. Mabel Hupprich, M.S., Instructor in Physical Education for Women, as acting head of the Department for 1937-38, during the leave of absence for study of Florence McAfee, at a salary of \$2,160 for nine months.
 - b. J. Glenn Ross, Ph.D., Asst. Professor of English Speech, to Head of Department of Speech.
 - c. Paul W. Sloan, Ph.D., Asst. Professor of Education, to Director of Extension Service.
4. The following faculty members are recommended for employment during the school year 1937-38, at the salaries indicated for nine months. In all cases where the individual was a member of the faculty on March 1, 1933, the salary cut of 10%, effective that date, has been restored, with small adjustments so that the amount is exactly divisible by nine. Faculty not in employ on March 1, 1933, have had salaries adjusted commensurate with position held, teaching experience and academic training.

NINE MONTHS PAYROLL

* Indicates head of department; † indicates equivalent of degree shown.

AET :	
Gracey, Frank M., Ph.D.* Assistant Professor.....	\$ 2,700.00
Whiting, Mildred R., Ph.D.†, Instructor.....	2,070.00
McKinney, Alice, A.M., Instructor	1,890.00
BIOLOGICAL SCIENCE :	
Botany	
Stover, Ernest L., Ph.D.*, Professor	3,510.00
Thut, Hiram F., Ph.D., Assistant Professor.....	2,520.00
Zoology	
Spooner, Charles S., Ph.D.*, Associate Professor	3,240.00
Scruggs, Walter M., M.S., Instructor	(on leave)
....., Ph.D., Substitute	2,250.00
Cavins, Harold M., M.S., Assistant Professor	(on leave)
Wantland, Wayne W., Ph.D., Substitute	2,250.00
COMMERCE :	
Thompson, James M., Ed.D.* Assistant Professor	2,700.00
EDUCATION :	
Reinhardt, Emma, Ph.D.*, Professor	3,240.00
Zeigel, Jr., William H., Ph.D., Assistant Professor.....	2,430.00
Heise, Bryan, Ph.D., Assistant Professor	2,430.00
(and Principal, Elementary School)	
Sloan, Paul W., Ph.D., Assistant Professor.....	2,880.00
(and Director, Extension Service)	
Metter, Harry L., Ph.D., Assistant Professor.....	2,880.00
(and Director, Off-Campus Teacher Training)	

PROCEEDINGS

ENGLISH :	
McKinney, Isabel, A.M.*, Professor.....	\$ 3,600.00
Widger, Howard DeF., A.M., Professor.....	3,600.00
Andrews, Franklyn L., A.M., Associate Professor.....	2,835.00
Waffle, Eugene M., Ph.D.†, Assistant Professor.....	2,610.00
Shiley, Robert A., Ph.D.†, Instructor	(on leave)
Burris, Quincy G., Ph.D., Assistant Professor	2,610.00
Neely, Winnie D., Ph.D.†, Instructor	2,160.00
FOREIGN LANGUAGE :	
Guinagh, Kevin J., Ph.D.*, Associate Professor	2,880.00
Johnson, Annabel, A.M., Instructor	2,610.00
Michael, Ellen E., A.M., Instructor	1,980.00
GEOGRAPHY :	
Weller, Annie L., M.S.†*, Professor	3,510.00
Harris, Ruby M., S.M., Assistant Professor.....	2,700.00
Zeller, Rose, A.M., Instructor	(on leave)
Stont, Cyril, Ph.D., Substitute	2,250.00
HOME ECONOMICS :	
_____, Ph.D.*, Assistant Professor	2,700.00
Attebery, Clara M., A.M., Instructor	2,340.00
Schmalhausen, Ruth, A.M., Instructor	1,800.00
INDUSTRIAL ARTS :	
Ashley, Lawrence F., Ph.D.*, Professor	3,600.00
Hughes, Wayne P., A.M., Assistant Professor	2,520.00
Landis, Russell H., M.S., Assistant Professor	(on leave)
Wagner, Merlin R., M.S., Substitute	2,160.00
LIBRARY :	
Booth, Mary J., B.L.S.*, Head Librarian	2,880.00
Smith May, M.S., Assistant Librarian.....	1,800.00
Love, Harriet, M.S., Assistant Librarian	1,710.00
Duggleby, Esther, B.S. in L.S., Assistant Librarian	1,620.00
Crosby, Lucille Z., B.S. and L.S., Assistant Librarian	1,440.00
MATHEMATICS :	
Taylor, Edson H., Ph.D.*, Professor	4,500.00
Allen, Fiske, A.M., Professor	3,600.00
Hostetler, Ruth, A.M., Instructor	2,430.00
MUSIC :	
Wolfe, Irving, Ph.D.*, Assistant Professor	2,700.00
Koch, Friederich, Associate Professor	3,330.00
Asbury, Eugene K., M.Mus., Instructor	2,250.00
Hanson, Ethel I, A.M., Instructor	2,025.00
PENMANSHIP :	
Hunter, Jessie M., A.M., Instructor	1,800.00
PHYSICAL EDUCATION :	
Men	
Lantz, Charles P., M.S.*, Associate Professor.....	3,105.00
Carson, Gilbert, A.M., Instructor	2,250.00
Angus, Winfield S., M.S., Instructor	2,250.00
Women	
McAfee, Florence, A.M.*, Assistant Professor	(on leave)
_____, A.M., Substitute	2,070.00
Hupprich, Mabel, A.M., Act.*, Instructor.....	2,160.00
PHYSICAL SCIENCE :	
Chemistry	
Phipps, Harris E., Ph.D.*, Associate Professor	2,880.00
Crowe, Albert B., A.M., Associate Professor	3,330.00
Physics	
Railsback, Ora L., Ph.D.*, Associate Professor	3,420.00
Verwiebe, Frank L., Ph.D., Assistant Professor	2,520.00
SOCIAL SCIENCE :	
Thomas, Simeon E., LL.D.*, Professor	3,735.00
Coleman, Charles H., Ph.D., Associate Professor.....	2,880.00
Seymour, Glenn H., Ph.D., Associate Professor	2,880.00
Alter, Donald R., Ph.D., Assistant Professor.....	2,520.00
SPEECH :	
Ross, J. Glenn, Ph.D.*, Assistant Professor	2,880.00
Williams, Grace M., A.M., Instructor	1,980.00
TRAINING SCHOOLS :	
Teachers College High School	
Rothschild, Donald A., Ph.D.*, Principal	2,970.00
Ellington, Lena B., A.M., History	2,610.00
Carman Ruth, A.M., Latin	2,610.00
Hendrix, Gertrude, A.M., Mathematics	2,610.00
Poos, Roberta, A.M., English	2,160.00
Van Horn, Paris J., M.S., Science-Coach	2,025.00
Dickerson, Earl S., M.S., Commerce	2,025.00
Marks, Ica, M.S., Science	1,890.00
_____, Industrial Arts	1,890.00

TEACHERS COLLEGE BOARD

Teachers College Elementary School:

Levake, Edith, A.M., Eighth Grade	\$ 2,610.00
Stevens, Leah I., S.M., Seventh Grade	2,610.00
Ragan, Edith, ..., English (one-half)	1,440.00
Baker, Emily V., A.M., Sixth Grade	2,025.00
Bankson, Bernice I., A.M., Fifth Grade	2,025.00
Arnold, Myrtle, A.M., Fourth Grade	2,115.00
Saunders, Nannilee, A.M., Third Grade	2,115.00
Morphew, Cathryn, A.M., Second Grade	1,800.00
Donley, Margaret, A.M., First Grade	2,340.00
Thompson, Mary, R.N., School Nurse	1,575.00

Humboldt High School:

Greer, Howard E., A.M., Principal	450.00
Armer, Eugene B., B.Ed., Science	270.00
Riegle, Grace E., B.Ed., History	225.00
Poorman, Mary E., B.A., English	225.00

Humboldt Elementary School:

Sprouse, Denson, B.Ed., Principal	270.00
Walk, Argola I., Teacher	225.00
Current, Grace R., Teacher	180.00

Oak Grove Rural School:

Wilhelm, Theodosia N., B.Ed., Teacher	365.00
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Clear Springs Rural School:

Albers, Glenn S., B.Ed., Teacher	350.00
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Lafferty Rural School:

Renshaw, Elizabeth J., Teacher	370.00
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Physicians, Dentists and Nurses for Annual Health Examination	850.00
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Total, Nine Months Payroll\$203,805.00

III. OTHER SCHOOL EMPLOYEES:

The following persons are recommended for a year of twelve months, beginning July 1, 1937.

TWELVE MONTHS PAYROLL

ADMINISTRATION:

Buzzard, Robert G., Ph.D., President	\$ 6,750.00
Ford, Ellen A., A.M., Dean Emerita	1,800.00
Beu, Frank A., Ph.D., Dean	4,500.00
Cook, Walter W., Ph.D., Director, Teachers Training	4,500.00
Heller, Hobart F., Ph.D., Dean of Men	3,600.00
Stilwell, Catherine Favour, Ph.D., Dean of Women	3,300.00
Thomas, Blanche C., ..., Registrar	2,940.00
Gregg, Raymond R., A.M., Business Manager	3,300.00
Arnold, Henry J., A.M., Manager, Book Store	1,800.00
Wilson, Roy K., B. Ed., Secretary to the President	1,800.00
Eberly, Lola A., A.B., University Graduate Stenographer	1,620.00
Taylor, Violet B., A.B., University Graduate Stenographer	1,500.00
Willson, Edith, ..., Senior Department Stenographer	1,440.00
Harvey, Loretta, A.B., University Graduate Stenographer	1,200.00
Davis, Dorothy, ..., Junior Department Stenographer	840.00
Teachers College Co-ordinator	1,000.00

JANITORIAL SERVICE:

Shafer, Granvil, Head Janitor	2,040.00
Neal, J. Elmer, Janitor	1,500.00
Walker, I. Newton, Janitor	1,500.00
Strodtbeck, Fred, Laborer	1,500.00
Baird, Charles N., Laborer	1,500.00
Harlan, John A., Laborer	1,500.00
Wood, Frank J., Laborer	1,500.00
Merker, Samuel, Laborer	1,500.00
Lanman, Rilla J., Laborer	1,320.00

GROUNDS SERVICE:

Monier, Camille F., Head Groundsman	2,040.00
White, Harry L., Laborer	1,500.00
Rains, Oscar H., Laborer	1,500.00
Gwin, Frank, Laborer	1,500.00

HEATING PLANT SERVICE:

Clodfelter, Edson, Head Engineer	2,400.00
Livingston, John, Fireman	1,500.00
Stirewalt, Levi, Fireman	1,500.00
Meyer, Ben, Laborer	1,500.00
McKee, Charles, Laborer	1,500.00

PROCEEDINGS

DORMITORY SERVICE:

_____, Head of Dormitory.....	(11 months)	1,650.00
Brown, Margaret, Assistant Cook	(11 months)	990.00
Johnson, Verla, Kitchen Attendant	(11 months)	715.00
Phipps, Gertrude, Domestic.....	(11 months)	550.00
Baker, Mary, Domestic	(11 months)	550.00
Sprouse, Ethel, Domestic	(11 months)	550.00

Total Twelve Months Payroll.....\$ 76,445.00

RECAPITULATION

Nine Months Payroll	1937-38	\$203,805.00
Twelve Months Payroll	1937-38	76,445.00
Student Help Payroll	1937-38	5,000.00
Summer School Payroll		
July Portion (1937)	1937-38	27,000.00
June Portion (1938)		
Total Proposed Payroll	1937-38	\$312,250.00
One-half of S. & W. Item, in S. B. 441.....	1937-39	277,926.00
Deficit in S. & W. to be made up from Revolving Fund.....	1937-38	\$ 34,324.00

IV. THE ORGANIZATION

The College calendar for 1937-38 is recommended as follows:

THE COLLEGE CALENDAR, 1937-38

FALL QUARTER, 1937 (Twelve Weeks)

Wednesday, Sept. 15.....	Registration of Freshmen
	8:00-12:00 A.M.—1:30-4:30 P.M.
Wednesday, Sept. 15 to }	
Friday, Sept. 17 incl. }	Registration and Orientation of Freshmen
Wednesday, Sept. 15.....	Training School Begins
Thursday, Sept. 16.....	Faculty Reception to Freshmen
Saturday, Sept. 18.....	Registration for Upper Classmen
Monday, Sept. 20.....	Classes Begin
Friday, Sept. 24.....	Faculty Reception to Sophomores, Juniors and Seniors
Friday, Oct. 22 }	
Saturday, Oct. 23 }	Twenty-third Annual Homecoming
Thursday, Nov. 25 }	
Friday, Nov. 26 }	Thanksgiving Holiday
Wednesday, Dec. 1 }	
Friday, Dec. 3 }	Final Examinations, Fall Quarter
Friday, Dec. 3.....	Fall Quarter Closes

WINTER QUARTER, 1937-38 (Twelve Weeks)

Monday, Dec. 6.....	Registration
	8:00-12:00 A.M.—1:30-4:30 P.M.
Saturday, Dec. 11.....	Faculty Christmas Party
Thursday, Dec. 16.....	Varsity Formal
Friday, Dec. 17 }	
Sunday, Jan. 2 }	Holiday Recess
Friday, Feb. 18.....	Pemberton Hall Washington Ball
Wednesday, March 9 }	
Friday, March 11 }	Final Examinations, Winter Quarter
Friday, March 11.....	Activities Honor Banquet
Friday, March 11.....	Winter Quarter Closes

SPRING QUARTER, 1938 (Twelve Weeks)

Monday, March 14, 1938...Registration

8:00-12:00 A.M.—1:30-4:30 P.M.

Friday, April 15, to Tues-

day, April 19, incl.....Easter Recess

Saturday, May 14.....Alumni Day

Monday, May 16.....Athletic Recognition Dinner

Saturday, May 21.....Founders Day

Wednesday, June 1 }Final Examinations, Spring Quarter

Friday, June 3 }

Saturday, June 4.....Senior Class Day

Sunday, June 5.....Baccalaureate Address

Monday, June 6.....Commencement

V. THE CURRICULUM

Demands for training in commercial work, particularly in connection with the teaching of other subjects, in eastern Illinois are such that the inclusion of a beginning curriculum in commerce is recommended. One instructor can care for this addition during the coming year. The projected payroll covers this cost.

VI. BUILDINGS AND GROUNDS

- (a) Construction of the Health Education Building is well under way. Most of the steel framework is in place, and the brickwork is well along. Construction of the Science Building is being delayed because of failure to receive needed materials. The concrete footings have been poured, and preparations are being made for the initial stone and brick work.
- (b) Attention of the State Normal School Board is called to the projected allocation of \$175,000.00 from funds for buildings and betterments appropriated by the 60th General Assembly, which was promised the P.W.A. authority, with the consent of Governor Henry Horner, so that contracts might be let for the Science Building.
- (c) Attention is also called to the budget presented at the December 21, 1936, and May 17, 1937, meetings, wherein the items of:
 - (1) additional boiler, vacuum pumps, water heater, and water reservoir, to care for two additional buildings, \$25,500,
 - (2) Equipment, Health Education Building \$30,000,
 - (3) Equipment, Science Building \$50,000,
 were regarded as a part of the 1937-39 budget. Governor Horner in his allocation of \$350,000 for the P.W.A. building project agreed that the equipment was to be taken from the appropriation by the 60th General Assembly.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

- (a) Since the nine-months faculty are paid in nine equal installments, attention of the Board is called to the need for but one monthly payroll for all employees, thus fixing the first day of the months October to June, inclusive, as the date for salary payment. At least two of the five colleges already use such a plan.

X. SUMMARY

Action of the State Normal School Board is requested on:

1. Graduation of list of students submitted for the degree of Bachelor of Education and the Junior College diploma, respectively, as of May 31, 1937.
2. Acceptance of the resignations of Lloyd F. Sunderman, Jay B. MacGregor, Beth Kassabaum, Nathile McKay, Vivla P. Russell and Annabelle Thomson as stated.
3. Appointment to the faculty of Irving W. Wolfe, William H. Zeigel, Jr., Jessie M. Hunter, Catherine F. Stilwell, Bryan Heise, Merlin R. Wagner, Esther Duggleby, Cathryn J. Morphew, Grace M. Williams, James M. Thompson, Cyril Stout, and Roy K. Wilson, for the positions as stated at the salaries indicated.
4. Change in faculty status of Mabel Hupprich, J. Glenn Ross and Paul W. Sloan, as indicated.
5. Employment of the faculty for nine months as submitted.
6. Employment of the persons indicated on the twelve months payroll as submitted.
7. Employment of the persons on dormitory service as indicated.
8. Employment of persons to fill faculty vacancies as indicated.
9. Approval of the college calendar for 1937-38 as stated.
10. Establishment of commercial teacher training in the functioning of the college.
11. Submission of proposed allotments from the fund appropriated by the 60th General Assembly for the completion of the Science Building, adding the needed boiler, and equipping the Health Education and Science Buildings, to the committee appointed for this function of the Board, with the request that Governor Horner be asked to consider such allotment.
12. Establishment of payroll dates for nine-months employees as the first of the month, October to June, inclusive.

Respectfully submitted,

ROBERT G. BUZZARD
President

NORMAL SCHOOL BOARD MINUTES

The Normal School Board met in the Office of the Superintendent of Public Instruction at Springfield, Illinois, on Monday, October 25th, 1937, at 10 A. M.

The meeting was called to order by the Chairman, John J. Hallihan. The following members were present on roll call:

John J. Hallihan, Chairman
John A. Wieland, Secretary
Roswell B. O'Harra
Charles E. McMorris
Otto G. Beich
Jacob Alschuler
Dr. William E. Sunderman
Mrs. Reed Green
Dr. Preston Bradley
Absent: John D. Dill
Miss Harriet McIntire

A motion was made by Mr. Alschuler and seconded by Dr. Sunderman to accept the minutes of the previous board meeting. Motion carried.

A motion was made by Dr. Sunderman and seconded by Mrs. Green to have an immediate Executive session. Motion carried.

A motion was made by Mr. Beich and seconded by Mrs. Green to allot \$35,000.00 for land at Carbondale, Illinois. Motion carried.

A motion was made by Dr. Bradley and seconded by Mrs. Green to have a survey and report to guide future action made to the Board. Motion carried.

A motion was made by Dr. Bradley and seconded by Mr. Beich to allot \$196,000.00 for dire emergencies for immediate improvements and repairs at Eastern Illinois State Teachers College, Charleston, Illinois; Southern Illinois State Normal University, Carbondale, Illinois, and Western Illinois State Teachers College, Macomb, Illinois. Motion carried.

The following allocations were made under the above motion:

\$ 25,000.00—Gymnasium Equipment, Charleston
5,000.00—Grading, Charleston
25,000.00—Additional Heating Equipment, Charleston
10,000.00—Auditorium Roof and Repairs, Carbondale
16,000.00—Parkinson Laboratory, Carbondale
50,000.00—Addition to Heating Plant, Macomb
25,000.00—Walk and Drives to New Building, Macomb
40,000.00—Training School Equipment, Macomb

\$196,000.00—Total

PROCEEDINGS

A motion was made by Mr. Beich and seconded by Mrs. Green to survey the needs of the following State Teachers Colleges: Illinois State Normal University, Northern Illinois State Teachers College, and Southern Illinois State Normal University. Motion carried.

A motion was made by Mr. O'Harra and seconded by Dr. Sunderman to hold the next meeting of the Board in Chicago on Monday, December 13th, 1937. Motion carried.

A motion was made by Dr. Sunderman and seconded by Mrs. Green that the following resolution be accepted:

RESOLUTION

"WHEREAS, the new Science and Physical Education Buildings and Training School Buildings at Charleston and Macomb are nearing completion; and

"WHEREAS, these buildings are monuments to the administration's efforts in behalf of the Normal School System;

"THEREFORE, BE IT RESOLVED, that a committee of the Board be appointed for and charged with the duty of arranging a date and suitable exercises to dedicate these buildings, and to invite the Governor and such other officials as they deem advisable; also to arrange for a plaque to suitably commemorate the occasion and place the name of the Governor, members of the Normal School Board, and Presidents of the respective institutions thereon."

Motion carried.

A motion was made by Mrs. Green and seconded by Dr. Bradley that the following resolution be accepted:

RESOLUTION

"WHEREAS, the United States of America has passed certain legislation and is considering further legislation for the construction of a dam to be located on the Embarrass (sometimes known as the Ambraw) River, as a part of the Flood Control Program in the Wabash Valley, the exact location of said dam having not yet been finally determined by the army engineers; and

"WHEREAS, the said army engineers have considered the said proposed dam on the Embarrass River at a point approximately FOUR (4) miles south and east of Charleston, Illinois, thereby causing a large body of water to be accumulated above the said proposed dam; and

"WHEREAS, the building of the proposed dam at the above described location would be highly beneficial to the EASTERN ILLINOIS STATE TEACHERS COLLEGE at Charleston, Illinois, by way of furnishing an ample supply of water for domestic purposes and fire protection to remedy the present inadequate supply.

"NOW, THEREFORE, BE IT, AND IT IS, HEREBY RESOLVED by the MEMBERS OF THE NORMAL BOARD OF THE STATE OF ILLINOIS:

"THAT it would be beneficial to the said EASTERN ILLINOIS STATE TEACHERS COLLEGE to have the proposed dam constructed at the above described location near Charleston, Illinois, and

"THAT a copy of this Resolution be forwarded at once to the United States Congressmen from the State of Illinois requesting that they assist in whatever way possible in building the proposed dam at the above location."

Motion carried.

A motion was made by Dr. Sunderman and seconded by Mr. Alschuler that a course of instruction be instituted in the five normal schools, where such instruction does not now exist, such course to be designed to acquaint graduates with the services and usages of the facilities of the Department of Public Health. Motion carried.

A motion was made by Mr. O'Harra and seconded by Mr. Beich to accept the report of President Morgan of Western Illinois State Teachers College except such items as were passed by the Board, and with the following insertion:

"To the Advisory Committee of the Normal School Board for the Western Illinois State Teachers College at Macomb:

"The original specifications for all linoleum for all floors in the new building, with the exception of the kindergarten floor and that of one of the libraries, was specified as plain green. The total cost for this linoleum was approximately \$8,200.00.

"Those of us who are immediately interested in the building and its appearance, and who will use it after its completion, prefer a type of Jaspe linoleum named Heather, No. 012, 1/8 inch gauge, for all of the classrooms, group rooms, teachers offices, in fact for all floors in the building except for the high school study hall, high school library, the auditorium, and one or two other special rooms. We ask, therefore, to substitute this new type of linoleum for that specified in the rooms listed, at an increase in cost of not to exceed \$750.00.

"This request is presented after extended conferences and the approval of all faculty members concerned.

"Yours very truly,

"WPM:DD

(Signed) W. P. MORGAN

"The change above outlined has the approval of the advisory committee of Western Illinois State Teachers College. Oct. 25th, 1937.

(Signed) R. B. O'HARRA

(Signed) OTTO A. BEICH

Members of Committee."

Motion carried.

PROCEEDINGS

A motion was made by Mrs. Green and seconded by Mr. Alschuler to accept the report of President Pulliam of Southern Illinois State Normal University except such items as adopted by the Board in previous minutes of this meeting. Motion carried.

A motion was made by Dr. Sunderman and seconded by Mr. Mc-Morris to accept the report of Dr. Buzzard of Eastern Illinois State Teachers College except such items as modify it by previous Board action. Motion carried.

A motion was made by Mr. Alschuler and seconded by Mrs. Green to accept the report of President Adams of Northern Illinois State Teachers College. Motion carried.

A motion was made by Mr. O'Harra and seconded by Dr. Sunderman that the Board adjourn. Motion carried.

JOHN A. WIELAND
Secretary.

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE MACOMB October 25, 1937

I. STUDENTS

1. Attendance for the First Summer Term, 1937.

a. College

	Men and Boys	Women and Girls	Total	Total One Year Ago
Postgraduates	31	45	76	64
Seniors	57	111	168	150
Juniors	58	256	314	298
Sophomores	31	156	187	191
Freshmen	6	63	69	81
Total	183	631	814	784
b. High School	28	44	72	60
c. Elementary School	174	144	318*	363**
Grand Total	385	819	1204	1215

* 61 boys and 50 girls attended the Ward School.

** 149 attended the Ward School.

2. Attendance for the Second Summer Term, 1937.

a. College

	Men	Women	Total	Total One Year Ago
Postgraduates	14	14	28	30
Seniors	36	68	104	70
Juniors	38	63	101	83
Sophomores	18	47	65	61
Freshmen	8	20	28	22
Total	114	212	326	266

TEACHERS COLLEGE BOARD

3. Graduates for July 17, 1937.

FOUR YEAR

Adams, George Henry
Bankert, Florine L.
Bauch, Wilhelmina Johanna
Callaway, Laura M.
Cleaves, Lozelle H.
Coon, Allen Theodore
Foote, Eva Jane
Gordon, Earl O., Jr.
Graham, Nelle Audra
*Hancock, William Lewis
Hulson, Isabelle
Jones, Estel Blake
Kaszynski, Leonard Richard

Latherow, Joyce
Lehman, Cathreen Louise
McAllister, Lewis L.
Moore, Galen
Pearce, Erma Paulyne
Ramer, Harold F.
Ray, Laura Frances
Reed, Benjamin Robert
Roche, Miriam Dodds
Sloan, Don Henry
Van Etten, Leslie
*Van Order, Katherine
Wilson, Robert Keys

TWO YEAR

Allen, Jo Anna Mae
Carnes, Fern Elizabeth
Cofield, Florence Anita
Coryell, Ida Lois
DeVoss, Alice Marion
Everetts, Ruby Roxene
Fowler, Esther Irinda
Hammond, Ruth W.
Hogan, Freda Alleyenne
Horning, Martha
Hull, Ina

Leonard, Bessie Idella
Magerkurth, Vera W.
Melvin, Ena
Nelson, Minnie
Ottwell, Helen
Phillips, Catherine
Stark, Eva Belle
Tiedeman, Clara
Vroman, Evelyn M.
Wickwire, Virginia Ellen
Witt, Marie Lucile

4. Graduates for August 20, 1937.

FOUR YEAR

Crockett, Harriet Elizabeth
Dunn, Helen Eastin
Elder, John J.
Galloway, Russell B.
Hauber, Darwin K.
Henderson, Juanita Maxine
*Higgs, Lonis Wilson
Hood, Mabel Irene
Horney, Dena
Irish, Alice Neoma
Kirk, Rita Mae
Linebaugh, Alletha Louise
Maguire, William
Sallee, Esther P.

Shelton, Carl W.
Smith, Dorothy Caroline
Smith, Lucille Katherine
Spanabel, Glen H.
Spicer, Hazel
Swanson, Clara
Wade, Lee Edward
Walker, Stanley M.
*Whitmore, Dorothy Mae
Williams, Mary E.
Wood, Eugene Carroll
Yengst, Craig M.
Young, E. Chellis

TWO YEAR

Graves, Gladys Idelle
Lake, Dale Edward

Smith, Betty

TWO AND ONE-HALF YEAR, OR SPECIAL

Irish, Alice Neoma

Library Economy

* Honor Students

II. THE FACULTY

1. Resignations.

- a. On August 7, 1937, Dr. James E. Ernst, who was assistant professor of English from 1934 to 1937, tendered his resignation to become head of the English Department at Potomac State College, Keyser, West Virginia.
- b. On September 4, 1937, Dr. L. A. Pennington, who had been a member of the Department of Education and had been teaching psychology and educational sociology, resigned to accept a position in the State University of Arkansas.

2. New appointments.

- a. To fill the vacancy caused by the resignation of Miss Margaret McCain, reported at the meeting last July, Miss Margaret Wardell has been secured as assistant librarian.

Miss Wardell holds her B.A. degree from Carleton College, her B.S. degree in Library Science from the University of Illinois, and last summer completed her work for her Master of Arts degree in Library Science at the University of Illinois. She has had three years of teaching experience, has assisted in the University of Iowa library in the Order Department for two years, and has been assistant in the Library School at the University of Illinois for the past two years. The salary recommended for her is \$1,800.00 for thirty-six weeks.

- b. Dr. Genevieve Chase's resignation as Dean of Women was reported at the May meeting of the Board. Dr. D. Louise Sharp is recommended for her position at a salary of \$2,115.00 for the nine months. Her services, however, will be needed for eleven months. Dr. Sharp holds her Bachelor's, Master's and Doctor's degrees from the University of Iowa. She served as instructor of psychology in that institution for three years, had charge of mental testing for three years, and was head preceptress and social director for a dormitory housing 300 girls in connection with the University for six years.
 - c. Dr. Clifford Pearce is recommended for the position vacated by Dr. Pennington. Dr. Pearce received his Bachelor's degree from Browne University and continued to do graduate work there for a number of years. He then transferred to Princeton University and continued his work for his Doctor's degree, which he received in 1936. He has been an assistant in each of these institutions, and during the past year was an Assistant Clinical Psychologist in the Bradley Hospital for Children in Providence, Rhode Island. A short time ago he was appointed Assistant State Psychologist of Rhode Island, which position he resigned to accept the position here.
 - d. Mr. Kellogg W. Hunt is recommended for the position vacated by Dr. Ernst, at a salary of \$2,097.00 for the regular year of thirty-six weeks. He will teach English and Journalism, and supervise the publication of the college paper. Mr. Hunt holds his Bachelor's degree from Cornell College, Mount Vernon, Iowa, and his Master's degree from the University of Iowa, where he did about one year of additional graduate work. He then transferred to the University of Chicago, and has spent one year there. He had a graduate fellowship at the University of Iowa for one year, and a teaching position there for two years.
3. At the Board meeting in July, an error was made in recommending Miss Jennette Terrill's salary, a training teacher for whom \$1,800.00 was provided for the regular year of thirty-six weeks. Her salary should have been \$2,025.00 after the

ten per cent was restored, and it should be changed to this amount beginning with this college year.

III. OTHER COLLEGE EMPLOYEES

1. Resignations.
 - a. Since the last Board meeting, Miss M. C. Brazil and Mrs. Mary E. Miner, domestics at the Women's Dormitory, have resigned. Their combined salaries were \$1,020.00 for the year.
2. New appointments recommended.
 - a. At a former meeting of the Board, the resignation of Mr. George Bugg as fireman was reported. A requisition to the Civil Service Commission brought the certification of Mr. Daniel Clifford Webb as an eligible, and his appointment is recommended at \$1,200.00 a year, beginning September 1, 1937.
 - b. To take the place of the two domestics who resigned, we have requested the appointment of an assistant dietitian, and Mrs. Lela Oitker is recommended at a salary of \$720.00 a year with maintenance. This is a saving of \$300.00 in the employees salary list for Monroe Hall, and likewise the maintenance of one person.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The new training school building is approximately enclosed and the remainder of the work with few exceptions can go on without interruption during the winter weather.
2. The W.P.A. project for grading the grounds about the new building and providing parking space has not as yet gotten under way, due to the fact that the quota of workmen for McDonough County is being reduced more rapidly than the County Engineer can finish the projects already under way. Perhaps this work can be started soon.
3. The new building cannot be occupied until arrangements have been made for additional light and power at the college switch-board in the heating and power plant. The original estimate for an additional room on the building and a new generator is \$40,000.00, but it seems that the heating pipes now installed in the new tunnel from the heating plant anticipated the use of steam under 60 pounds pressure, instead of 10 or less which is used throughout the other buildings. If low pressure steam is conducted to the new building it will require additional steam pipes, and a rough estimate by the State Architect's Office placed the additional cost at \$10,000.00. Perhaps it will be possible to submit more exact figures at the present meeting of the Board.

4. Neither can the building be occupied until money is set aside from some fund for the purchase of equipment. The figures that have been submitted repeatedly for this are \$50,000.00, the last report of which was made at the Board meeting in July.
5. The other items referred to at that time were \$25,000.00 for roadways, walks and paving and parking space, and \$60,000.00 for the super-structure to enclose the present outdoor swimming pool in order to make it useable during the entire year.
6. Several of the buildings are in need of rather extensive repairs, as indicated by an inspection from the State Architect's Office. The roof on the heating plant needs replacement, and the price has been estimated at somewhat over \$2,000.00. The gutters and flat roof on the main building need replacement, but no estimate has been as yet received covering the cost. The outside doors on the main building need replacement. This would involve an expense of probably \$2,500.00 if the metal doors and steel frames are installed. The outside doors on the gymnasium are approximately falling to pieces, and the installation of new doors and frames here, if made of metal, would probably cost \$1,000.00 to \$1,500.00. In addition to these major items there are many minor repairs which have been long needed. It seems a bit hazardous, however, to undertake to make them with the limitations that have been placed upon our Repair and Equipment Fund. I should like to have the Board authorize the Advisory Committee for the Western Illinois State Teachers College to cooperate with the president in caring for such of these repairs as can be made with the funds which can be secured.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

At various times during the construction of the training school building questions have come up about the plans and specifications that have had to be adjusted through conferences with representatives of the contractors and the State Architect's Office. All of these, however, have been satisfactorily arranged.

The problem of the kind of linoleum to be placed on some of the floors is still open, and I have presented it to the Advisory Committee for the college, and that committee has a report which ought to be approved by the full Board.

Other problems may come up as the building approaches completion, and I should like to have the Advisory Committee given power to act in any cases which may need to be referred to it or the Board, due to the fact that the Board may not be anticipating a meeting in time to provide for some emergencies which may arise.

The matter of protecting the outdoor swimming pool for the coming winter has been referred to the State Architect's Office,

after advice has been sought from the construction company which furnished the equipment and from the State Department of Health, and that office is now in the process of preparing what seem to be rather elaborate plans for this purpose. It is not as yet clear whether funds will be available to carry out their proposal. At any rate, the plan which is being developed will be much more expensive than was anticipated by anyone at the time of the construction of the pool, and the approach of winter may make it necessary that the matter be taken up with the Advisory Committee, who ought to have power to act and to make recommendations for the allotment of funds concerning its permanent enclosure.

The Advisory Committee should also begin the consideration of the walks and roads and landscaping of the west campus, in order that recommendations may be made to the entire Board, and such funds as are necessary considered.

X. SUMMARY

The Normal School Board is asked to approve the following:

1. The resignation of Dr. James E. Ernst.
2. The resignation of Dr. L. A. Pennington.
3. The appointment of Miss Margaret Wardell as assistant librarian at \$1,800 for thirty-six weeks.
4. The appointment of Dr. D. Louise Sharp at a salary of \$2,115 for thirty-six weeks.
5. The appointment of Dr. Clifford Pearce at a salary of \$2,115 for thirty-six weeks.
6. The appointment of Mr. Kellogg W. Hunt at a salary of \$2,097 for thirty-six weeks.
7. The change in salary for Miss Jennette Terrill from \$1,800 to \$2,025 for the thirty-six weeks.
8. The resignation of Miss M. C. Brazil.
9. The resignation of Mrs. Mary E. Miner.
10. The appointment of Mrs. Lela Oitker at \$720 for twelve months, with maintenance.
11. An appropriate sum for providing additional light and power, \$50,000.00 for the college plant.
12. An appropriate sum for the equipment of the new building, \$40,000.00.
13. The recommendations of the Advisory Committee with respect to linoleum.
14. The request that the Advisory Committee be given power to act in emergency matters with respect to the new building and its equipment.
15. The request for the assistance of the Advisory Committee, with power for them to act, in settling other emergency matters that cannot wait for a meeting of the full Board.

Respectfully submitted,

W. P. MORGAN, President.

REPORT OF THE SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY CARBONDALE

To be presented at the meeting of the Normal School Board to be
held at Springfield, Illinois, October 25, 1937

I. STUDENTS

1. Attendance, Summer Term, 1937.

(a) College	Men	Women	Total	Total One Year Ago
Seniors	153	147	300	271
Juniors	146	246	392	431
Sophomores	117	213	330	333
Freshmen	89	130	219	186
Extension	6	20	26	..
Total Students Carrying College Subjects			1,267	1,221
(b) High School				
University High School			172	189
Total Students Above Eighth Grade			1,439	1,410
(c) Elementary School			114	129
Grand Total			1,553	1,539

Our Fall Term opened Tuesday, September 7. We now have 1,523 men and women enrolled in college classes, the largest enrollment since the depression. Last year there were 1,453.

2. Per Capita Cost.

As is shown by the detailed computation in the Business Manager's Report in Section IV of this report, our per capita cost for the year ending July 1, 1937, was \$251.03.

3. Graduation.

The following students have completed their work since the previous list was submitted, July 29, and are recommended for graduation.

BACHELOR OF EDUCATION DEGREE July 30, 1937

Students	Town	County
Abel, Elizabeth Mae (English-History)	Carbondale	Jackson
Anderson, Mary (English-Geography)	Herrin	Williamson
Barnard, Bernice Anna (English-History)	Geff	Wayne
Barron, Isabel M., (Geography-History)	Centralia	Marion
Beaver, Kenneth E. (English-History)	Iuka	Marion
Boyle, Lois Castella (History-English)	Pinckneyville	Perry
Bramlet, Charles Harry (History-Mathematics)	Eldorado	Saline
Bramley, Mary (History-Mathematics)	Tamaron	Perry
Brock, Iris Eileen (History-Music)	Mt. Vernon	Jefferson
Browning, H. Levi (History-Geography)	Valier	Franklin
Budde, Harold H. (Zoology-English)	Bunker Hill	Macoupin
Carter, Russell G. (Commerce-Economics)	Marion	Williamson
Chitty, Arthur L. (Mathematics-Geography)	Marion	Williamson
Clarida, Irene L. (English-History)	Stonefort	Williamson
Cox, Loyd Franklin (Mathematics-Physics)	West Frankfort	Franklin
Cox, Maxine Louise (Mathematics-Music)	Iuka	Marion
Crane, Vernon Pierce (History-English)	Brookfield, Mo.	Linn
Crane, Alice Elizabeth (Commerce-History)	Troy	Madison
Crouch, J. Fred (History-Mathematics)	Sesser	Franklin
Davis, Robert A. (History-Geography)	Herrin	Williamson
Derbak, Nicholas (Commerce-History)	Royalton	Franklin
Dillow, Edith Esma (English-History)	Carbondale	Jackson
Dintelman, Charles J. (History-English)	Belleville	St. Clair
Eater, John Wells (Mathematics-Physics)	Mt. Vernon	Jefferson

TEACHERS COLLEGE BOARD

Eaton, John R. (Music-Mathematics)	Carbondale	Jackson
Eaton, Otis William (Economics-History)	Centralia	Marion
Fligor, Ross Jean (History-Geography)	Carbondale	Jackson
Floyd, Harold M. (Economics-Geography)	Tamalco	Bond
Frasure, Kenneth (English-History)	Waltonville	Jefferson
Frey, Mary Elizabeth (English-History)	Marion	Williamson
Friedline, Jay (Art-Music)	Carbondale	Jackson
Fulton, Derald R. (History-Geography)	Loogootee	Fayette
Gale, Helen V. (History-English)	Christopher	Franklin
Gillespie, Oren F. (History-Geography)	Valier	Franklin
Grady, Russell S. (Commerce-Music)	Carbondale	Jackson
Hamilton, Alberta (Art-Physical Education)	Marissa	St. Clair
Harbison, Georgia Montafoe (History-English)	Harrisburg	Saline
Hargrave, James Ebb (History-Geography)	Thompsonville	Saline
Hillsman, Jenolar Elizabeth (English-History)	Carbondale	Jackson
Jones, Melvin G. (Commerce-Economics)	Granite City	Madison
Kieser, John H. (English-History)	Burnt Prairie	White
Knecht, Walter William (Mathematics-Geography)	Troy	Madison
Kuehn, Raymond S. (Mathematics-Physics)	De Soto	Jackson
Lawlis, Kirby V. (Commerce-History)	Forest City	Mason
Lawrence, Mary Anita (English-Physical Education)	Cobden	Union
Lienert, Charles J. (History-English)	Ava	Jackson
Lindsey, Euell W. (Commerce-Chemistry)	Carbondale	Jackson
Lucas, James, Jr. (History-Political Science)	West Frankfort	Franklin
Maneese, Jeanette Buckner (Geography-History)	Herrin	Williamson
Mayer, Fern (English-Music)	West Frankfort	Franklin
McGlasson, Bernice (Home Economics-Chemistry)	Harrisburg	Saline
McGowan, Mabel Porter (Art-Music)	Carbondale	Jackson
McMillan, Robert W. (Zoology-Art)	Belleville	St. Clair
Meyer, Dave Hadley (Mathematics-History)	Coulterville	Randolph
Miskell, Margaret M. (Music-Zoology)	Carbondale	Jackson
Mohlenbrock, Florence (History-Physical Education)	Campbell Hill	Jackson
Nolen, Anna Mae (History-Geography)	West Frankfort	Franklin
Norman, Lloyd D. (History-Geography)	Alton	Madison
Odum, James Addison (Ind. Arts-Phys. Ed.)	Marion	Williamson
Patterson, Frances (Art-Home Economics)	Carbondale	Jackson
Pettigrew, Myrtle Gertrude (English-History)	Charleston, Mo.	Saline
Proust, Peggy Lou (English-History)	Harrisburg	White
Puckett, Walter Lawrence (English-History)	Mill Shoals	Franklin
Rentfro, Anita Geraldine (History-Economics)	Zeigler	Johnson
Rushing, Lee (Physics-Mathematics)	New Burnside	Williamson
Scarlette, Helen Lenore (English-History)	Herrin	Washington
Schlueter, Alvina (History-English)	Ashley	Franklin
Sinks, George Maurice (History-English)	West Frankfort	Williamson
Sisk, Virginia (Geography-English)	Bush	Jackson
Smith, John R. (Physics-Mathematics)	Carbondale	Jackson
Smith, Mary Elizabeth (History-Geography)	Carbondale	Williamson
Stanley, Orland (Geography-History)	Marion	Franklin
Stevens, Prova (English-History)	West Frankfort	White
Taylor, Loren E. (Political Science-Economics)	Mill Shoals	Union
Trainer, Curtis (Zoology-History)	Wolf Lake	Williamson
Tygett, Osa Bradley (English-History)	Cartersville	Jackson
Vick, Betty (Commerce-H. Arts)	Carbondale	Jackson
Walker, Vivian Lucille (English-Geography)	Carbondale	Jackson
Walker, William Harold, Jr. (Geography-Chemistry)	Carbondale	Union
Wilkins, George (Zoology-Agriculture)	Wolf Lake	Perry
Williamson, Julia (English-History)	DuQuoin	Marion
Willis, James Howard (History-Geography)	Odin	Saline
Wilson, Conrad F., (Physics-Mathematics)	Harrisburg	St. Clair
Wilson, Madonna Marguerite (English-French)	East St. Louis	St. Clair
Wilson, Marion Madoline (English-French)	East St. Louis	Saline
Wilson, Mary Martelea (Music-French)	Harrisburg	Saline
Wilson, R. Dale (Mathematics-Chemistry)	Harrisburg	Saline

1937 Graduation Summary

Students recommended for Bachelor of Education Degree, June	101
Students recommended for Bachelor of Education Degree, July	87
Total	188

4. Placements report.

I am presenting below a report on the work of our Placements Committee. This work is done under the direction of Dean Wham. The report was prepared by him for inclusion here.

PROCEEDINGS

FOUR-YEAR GRADUATES, 1937 (High School or Elementary Certification)

In Teaching Positions.....	145	77.1%
High School	68	
City and Village School.....	64	
Rural School	13	
Attending University	19	10.1%
In Other Gainful Occupations.....	14	7.4%
Married (Women)	6	3.1%
Unreported	4	2.1%
Total	188	

TWO-YEAR COURSE, 1937 (Limited Elementary Certification)

In Teaching Positions.....	176	85.8%
City and Village School.....	57	
Rural School	119	
Attending College	14	6.8%
In Other Gainful Occupations.....	3	1.4%
Married (Women)	3	1.4%
Unreported	9	4.3%
Total	205	

GRAND TOTAL (The Two Groups Combined)

In Teaching Positions.....	321	81.2%
High School	68	
City and Village School.....	121	
Rural School	132	
Attending University or College.....	33	8.3%
In Other Gainful Occupations.....	17	4.3%
Married (Women)	9	2.2%
Unreported	13	3.2%
Total	393	

II. and III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. I am sorry to report officially the death of Mr. Fuller Combs, a member of the Foreign Language Department of our faculty. Mr. Combs had been a member of this department for the last fourteen years. He taught Latin and French in the College and in the University High School. In Mr. Combs, the College loses a successful teacher, and a man of fine character. Mr. Combs was sixty-four years old.
2. Pursuant to authority given at the last meeting of the Board, on July 29, I have made the following appointments to the faculty, beginning with the opening of the Fall Term, 1937:
 - a. To fill the position as Head of the Economics Department made vacant by the resignation of Mr. Russell Nolen, I am submitting the name of Dr. Harry G. Brainard.
 Dr. Brainard received his B.S. and M.S. degrees in Commerce at the University of North Carolina, and his Ph.D. degree at the University of Illinois. While completing his graduate work he taught at the University of North Carolina and at the University of Illinois, where he served as an instructor from 1931-1935. During the year 1935-36, he served as Assistant Professor of Economics at the

Citadel, a military college located at Charleston, South Carolina. During the summers of 1936 and 1937, Dr. Brainard served as an Industrial Economist in the United States Department of Labor.

I am asking the Board to validate the appointment of Dr. Brainard as Head of the Economics Department with the rank of Associate Professor at a salary of \$3,015 for the thirty-six weeks beginning September, 1937.

- b. At the last meeting of the Board, permission was given to create a new position in the Department of Economics. To fill this position, I am submitting the name of Mr. Melvin J. Segal.

Mr. Segal received the A.B. degree from Amherst College in 1932. During 1932-33 he attended Harvard University. The following two years he did special graduate work at the University of Illinois, receiving the M.A. degree in 1935. All residence work is now completed for the Ph.D. degree which he expects to receive early this Fall. He has had teaching experience at the University of Illinois, where he had a Teaching Fellowship. During the year 1936 he served as Senior Research Assistant in the Works Progress Administration in Washington.

I am asking the Board to validate the appointment of Mr. Segal at a salary of \$2,340 for the thirty-six weeks, beginning September, 1937.

- c. To fill the vacancy created in the Commerce Department by the resignation of Miss Cavelia, I am submitting the name of Mr. Van A. Buboltz.

Mr. Buboltz received the M.A. degree at Northwestern University, majoring in Commercial Education. From 1932 to 1935 he taught Commerce in the Greenfield, Illinois, High School. During the past year he taught Commerce in the high school at Springfield.

I am asking the Board to validate the appointment of Mr. Buboltz as an instructor in the Commerce Department at a salary of \$1,800 for the thirty-six weeks beginning in September, 1937.

- d. Mr. Herman R. Friis has been selected as an Assistant Professor of Geography to be employed for the year only as a substitute teacher to take Miss Krause's place during her leave of absence.

Mr. Friis received the B.A. degree from the University of California at Los Angeles in 1931 and the M.A. degree at the University of California at Berkeley in 1934. He has done additional graduate work at the University of Wisconsin from 1934 to 1936, where he served as a Research Assistant in the Geography Department. His teach-

ing experience includes work at the Y.M.C.A. School in Tokyo, Japan, in 1931. During the year 1932-33 he taught in the Oakland, California, City Schools.

I am asking the Board to validate the appointment of Mr. Friis as an Assistant Professor of Geography to be employed for one year only at a salary of \$2,250.

- e. I am submitting the name of Mrs. Evelyn Davis Rieke for the position in the Foreign Language Department made vacant by the death of Mr. Combs.

Mrs. Rieke received the B.S. degree in 1925 and the M.A. degree in 1930 from the University of Illinois, majoring in Latin. She has had seven years of teaching experience in the high schools of Illinois.

I am asking the Board to validate the appointment of Mrs. Rieke as an instructor at a salary of \$1,800 for the thirty-six weeks beginning November 1, 1937. Mrs. Rieke is now working on temporary appointment as a substitute instructor.

- f. Miss Olive Lilly, a member of the faculty of the Carterville Community High School, an affiliated practice school, presents her resignation in order to accept another position. For the time being Mrs. Georgia Lingle is filling the vacancy. The appointment of a successor to Miss Lilly is in the hands of the Carterville School Board subject to confirmation of the Teachers College Board.

IV. THE ORGANIZATION

1. Report of the Registrar.

After the close of the fiscal year on July 1, the Registrar of the College presented a most complete and interesting report. The report consists of statistics on many matters of vital import to the College. Among the many facts that are presented, the following are selected as examples:

During the year 1936-37 we carried 346 different individuals in extension courses taught by fourteen different members of the College staff in thirteen different centers in the region which the College serves.

The number of degrees granted by the College has increased from forty-seven in 1926 to 188 in 1937. We have granted a total of 1,348 degrees since 1926. The average grade of the class which received the degree in 1936 was 3.598.

The distribution of junior and senior majors among the various departments of the College is fairly general. The history department is carrying the largest number of majors of any of the departments with 55, the English department is second with 48, and the commerce department is third with 41. The departments with the smallest number of majors are

TEACHERS COLLEGE BOARD

agriculture and industrial arts with three each. This latter fact would seem to be a somewhat unfortunate one for a teachers college which serves an area like ours.

Among the high schools which send a large number of freshmen to the College, the West Frankfort High School, with twenty-two freshmen in this year's class, makes the highest scholarship record, an average of 3.24 for all freshmen registered. Christopher, Harrisburg, Marion, and Eldorado, all with more than twenty freshmen enrolled, are scattered along not so very far below West Frankfort. Among high schools sending six or more students, but fewer than twenty, the Marissa, Fairfield, and Salem High Schools rank very high. An interesting fact is that the Carriers Mills High School, which is reputed to be the poorest financed high school in the state of Illinois, sent us six students whose average grades were among the highest in the College.

The whole report is full of interesting information of this sort. Typed copies of the report have been filed in the President's Office and in the College Library where they are accessible to anyone who is interested in the details of the report.

2. Report of the Business Office.

The annual report of the Business Manager, giving detailed accounts of the financial transactions of all the enterprises connected with the College, has been presented to me for approval, and is now being mimeographed and bound. As soon as some portions of it that had to be handled through the State Department of Printing are returned, a complete copy of the report will be mailed to each member of the Board.

In the meantime the following summary report of the Business Office for the biennium ending July 1, 1937, is presented for the information of the Board.

SUMMARY STATEMENT OF INCOME

Biennium 1935-1937
(Does not include N.Y.A. Funds)

I. EDUCATIONAL AND GENERAL	Total	1935-1936	1936-1937
Appropriations—State	\$ 756,900.00	\$402,200.00	\$354,700.00
Federal Funds	88,658.12	87,907.54	750.58
Student Fees	98,204.12	48,505.10	49,699.02
Sales and Services—Offices and Departments	542.82	325.48	217.34
Total	\$ 944,305.06	\$538,938.12	\$405,366.94
II. AUXILIARY ENTERPRISES			
Residence Hall	\$ 31,415.95	\$ 14,431.38	\$ 16,984.57
Farm	2,623.63	750.02	1,873.60
Book Store
Total	\$ 34,039.57	\$ 15,181.40	\$ 18,858.17
III. NON-EDUCATIONAL			
None

PROCEEDINGS

IV. AGENCY FUNDS

Student Activity Funds.....	\$ 60,642.53	\$ 30,917.98	\$ 29,724.55
Student Organization Funds.....	16,642.92	7,512.99	9,129.93
Other Agency Funds	22,104.79	10,342.58	11,762.21
Total	<u>\$ 99,390.24</u>	<u>\$ 48,773.55</u>	<u>\$ 50,616.69</u>
Grand Total	<u><u>\$1,077,734.87</u></u>	<u><u>\$602,893.07</u></u>	<u><u>\$474,841.80</u></u>

PER CAPITA COST OF OPERATION, COLLEGE STUDENTS

For the Year July 1, 1936, to June 30, 1937

ENROLLMENT

Summer Session	1936	1,221 ÷ 4.5	\$ 271.3
Fall Quarter	1936	1,456 ÷ 3	485.3
Winter Quarter	1937	1,370 ÷ 3	456.7
Spring Quarter	1937	1,279 ÷ 3	426.3
Mid-Spring Term	1937	240 ÷ 6	40.0
Extension	1937	420 ÷ 12	35.0
			<u><u>\$1,714.6</u></u>

COST OF OPERATION

Actual Expenditures to June 30, 1937
(State Appropriations and Revolving Fund)

	Total	Revolving Fund	State Appropriations
Salaries and Wages	\$355,541.98	\$ 36,682.05	\$318,859.93
Office Expense	6,578.48	5,326.79	1,251.69
Postage	140.50	(1)	140.50
Printing	3,554.67	(1)	3,554.67
Travel	4,272.06	3,321.42	950.64
Operation	30,162.41	12,756.13	17,406.28
Repair and Equipment	30,177.35	16,221.94	13,955.41
	<u><u>\$430,427.45</u></u>	<u><u>\$ 74,308.33</u></u>	<u><u>\$356,119.12</u></u>

(1) Included in Office Expense

PER CAPITA COST

$$\$430,427.45 \div 1,714.6 = \$251.03$$

REVOLVING FUND

Statement of Income and Expenditures
July 1, 1936, to June 30, 1937

Balance—June 30, 1936.....	\$ 41,101.03
Income :	
Student Fees	\$ 48,504.39
Student Fees—Transfer from State General Revenue	
Fund for Scholarships	1,990.00
Sales—Offices and Departments	217.34
Residence Hall	16,936.97
Farm	1,021.62
Total Income	<u>\$109,771.35</u>

Expenditures :

	Educational and General	Residence Hall	Auxiliary Enterprises	Book Store	Total
Salaries and Wages.....	\$36,682.05	\$ 2,683.22	\$ 562.01	\$13.50	\$39,940.78
Office Expense	5,326.79	76.69	5,403.48
Travel	3,321.42	3,321.42
Operation	12,756.13	11,959.67	1,139.83	25,855.63
Repairs and Equipment....	16,221.94	354.43	500.72	17,077.09
Permanent Improvements..	5,515.05	5,515.05
Totals	<u>\$79,823.38</u>	<u>\$15,074.01</u>	<u>\$2,202.56</u>	<u>\$13.50</u>	<u>\$97,113.45</u>
Total Expenditures					<u>\$97,113.45</u>
Balance—June 30, 1937					<u><u>\$12,657.90</u></u>

TEACHERS COLLEGE BOARD

SUMMARY STATEMENT OF EXPENDITURES

Biennium 1935-1937

(Does not include N.Y.A. Expenditures)

	Total	1935-1936	1936-1937
I. EDUCATIONAL AND GENERAL			
General Administration and General Expense.....	\$ 77,373.14	\$ 32,451.31	\$ 44,921.83
Instruction	604,599.13	293,870.19	310,728.94
Organized Research	704.50	694.50	10.00
Extension	5,895.36	1,847.32	4,048.04
Library	32,623.57	15,600.46	17,023.11
Physical Plant	109,363.48	58,421.05	50,942.43
Total	\$830,559.18	\$402,884.83	\$427,674.35
II. AUXILIARY ENTERPRISES			
Residence Hall	\$ 29,840.72	\$ 12,888.39	\$ 16,952.33
Farm	6,508.89	2,419.49	4,089.40
Bookstore	13.50	13.50
Total	\$ 36,363.11	\$ 15,307.88	\$ 21,055.23
III. NON-EDUCATIONAL			
Community Projects	\$ 44.75	44.75
Refunds	808.50	808.50
Total	\$ 853.25	\$ 808.50	\$ 44.75
IV. CAPITAL ADDITIONS			
Stadium.....	\$ 38,310.01	\$ 232.25	\$ 38,077.76
Athletic Field Fence	3,267.71	3,267.71
Flag Pole	139.16	139.16
Federal Art Murals.....	238.72	238.72
Improvements—Library and Old Science Buildings	44,744.91	44,744.91
Total	\$ 86,700.51	\$ 3,639.12	\$ 83,061.39
V. AGENCY FUNDS			
Student Activity Funds	\$ 60,144.58	\$ 26,860.23	\$ 33,284.35
Student Organization Funds.....	18,041.48	7,654.89	10,386.59
Other Agency Funds	22,666.00	5,506.38	17,159.62
Total	\$ 100,852.06	\$ 40,021.50	\$ 60,830.56
Grand Total	<u>\$1,055,328.11</u>	<u>\$462,661.83</u>	<u>\$592,666.28</u>

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

The appropriation for the teachers colleges for the new biennium includes \$1,000,000 for permanent improvements. In the disposition of this money among the five colleges by the Board, with the approval of the Governor, this College will receive an equitable share. Until a definite policy on this matter has been formulated by the Board, I am not ready to present a full list of the allotments requested by this College from the fund. There are, however, two matters which are so urgent that it appears that an allotment should be made for them at this meeting.

At the meeting of the Teachers College Board on December 21, 1936, a plan for the acquisition of some vacant land adjacent to the campus was presented to the Board. The Board gave tentative approval to a proposal to ask the Carbondale Business Men's Association to take options on the land for the College. These options have been taken. Most of them will expire on December

1, 1937. One of them expired July 1, and was renewed for an indefinite period with the privilege of sale at any time after October 1.

I am asking, therefore, that \$33,500 be allotted from the appropriation for permanent improvements for the purchase of this land and that the Chairman of the Board and the Advisory Committee of the College be authorized to request the Governor's approval of this allotment and, if his approval is secured, to proceed forthwith to complete the purchase of this land.

I am also asking an allotment of \$16,215 for urgently needed alterations on the third floor of Parkinson Laboratory to accommodate the Physics Department, which has been working under unfavorable conditions ever since it was moved two years ago from its former quarters in the Old Science Building. A broad analysis of the cost of this project is presented below:

Remodeling third floor of Parkinson Laboratory for installation of Physics Laboratory equipment according to the following estimates made by the State Architect's Office in November, 1935:

1. Building Alterations	\$ 1,600.00
2. Mechanical Trade	4,000.00
3. Electrical Work	8,500.00
	<hr/>
Sub-total	\$14,100.00
4. Add for increase in price of labor and material since estimate was made—15%	2,115.00
	<hr/>
Total	\$16,215.00

VII. AUXILIARY ENTERPRISES

REPORT OF THE STUDENT EMPLOYMENT SERVICE

The Student Employment Office is conducted to assist students who need to earn all or a part of their expenses. Three programs of work are available: Federal, State, and private employment. It is in charge of Wanda Newsum Gum, Assistant to the Dean of Women. Six Federal Student Aid students assist with this work, interviewing students, prospective employers, keeping records, and making the payroll for the Federal program.

FEDERAL STUDENT AID: The National Youth Administration allocation for this year is greatly reduced as is shown by the following figures:

Last Year—Based on 12% of the total enrollment of the preceding year.

Beginning September, 1936	169 students at \$15 per mo.
Drought relief Oct., 1936	112 students at \$15 per mo.
Flood relief Jan., 1937	11 students at \$15 per mo.

Total allocation—\$4,375 292 students at \$15 per mo.

However, not all students received \$15 per month. This amount was divided according to the most urgent needs so that some students received less, making it possible during May to give employment to 314 students. The total number of different individuals helped during the year was 384.

This Year—Based on 8% of the enrollment under 25 years of age of the preceding year.

Beginning September, 1937—116 students at \$15 per mo.

Total allocation—\$1,740—175 students now working.

The work program is divided into the following classifications: clerical, construction of supplies and apparatus, departmental service, library, copying and mimeographing, home economics, laboratory assistance, research and surveys, recreation, and miscellaneous (school health service, state farm, museum, and local colored school).

Eight hundred fifty (850) prospective students requested applications, either by mail or personal interview, and five hundred fifty (550) are now on file. Some of those who did not receive N.Y.A. appointments were unable to enter school, some found other employment or were able to get loans, while many have made only temporary arrangements and are waiting for vacancies or any increased allocation.

VIII. SUMMARY

The approval of the Normal School Board was given for the following items which I am recommending:

1. Validation of the graduation of the students whose names are listed on the preceding pages.
2. The confirmation of the appointment of Dr. Harry G. Brainard at the salary indicated.
3. The confirmation of the appointment of Mr. Melvin J. Segal at the salary indicated.
4. The confirmation of the appointment of Mr. Van A. Buboltz at the salary indicated.
5. The confirmation of the appointment of Mr. Herman R. Friis for one year only at the salary indicated.
6. The confirmation of the appointment of Mrs. Evelyn Davis Rieke at the salary indicated.
7. The acceptance of the resignation of Miss Olive Lilly and the temporary employment of Mrs. Georgia Lingle.
8. Allocation of \$35,000 from the appropriation for permanent improvements for the purchase of the land optioned by the College for the addition to the campus.
9. Allocation of \$16,000 from the permanent improvements appropriation for urgently needed improvements in the Physics laboratories.

Respectfully submitted,

ROSCOE PULLIAM.

PROCEEDINGS

REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DE KALB

To be presented at the meeting of the Normal School Board
at Springfield October 25, 1937

To the Chairman and Members of the Normal School Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Enrollment for the year of 1936-37 (36 weeks) counting no names twice.

	Men	Women	Total	Total One Year Ago
Post Graduates	11	4	15	9
Seniors	37	43	80	61
Juniors	38	57	95	80
Sophomores	66	151	217	219
Freshmen	140	286	426	390
Unclassified	7	4	11	9
Total	299	545	844	768

2. Enrollment, Summer Session, 1937.

	Men and Boys	Women and Girls	Total	Total One Year Ago
College	95	522	617	539
Elementary Grades	130	68	198	217
Total	225	590	815	756

3. Per capita cost of students in the college for the year beginning July 1, 1936, and ending June 30, 1937.

		Equivalent for 36 Weeks
Enrollment, summer session, 1936.....	539	120
Enrollment, fall quarter, 1936.....	768	256
Enrollment, winter quarter, 1937.....	751	250
Enrollment, spring quarter, 1937.....	737	246
Enrollment, extension, 1936-37	211	18
		890

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for Repairs and Equipment.....\$264,908.00

Expenditures from the Normal School Revolving Fund, not including the dormitory (Williston Hall) and not including permanent improvements\$ 40,041.00

The total cost of operating the college for the year, not including permanent improvements, was.....\$304,949.00

Per capita cost based on 36 weeks—\$304,949 ÷ 890.....\$ 342.64

4. The registration for the fall quarter of 1937 is 769. This is a slight increase over the registration for the fall quarter of last year.

TEACHERS COLLEGE BOARD

5. The students whose names are listed below completed the requirements for graduation at the close of the summer session, July 30, 1937.

SENIOR COLLEGE

Degree of Bachelor of Education

Brown, Leonard James
Chenette, Ed M.
Fager, Miriam
Fosse, Frances Olive
Hiland, Mary Jane
Hollenbeck, James Elmer
Howard, Catherine Ann
Itnyre, Grace W.
Jansen, Elda
Johnson, Charles A.
Johnson, Stanley Harold
Lane, Ruth Parke
Larsen, James O.
Leifheit, Edith
Lewis, Edith E.
McCowan, Florence Mae

McGirr, Elizabeth Mary
McNamara, Helen A.
Matthews, Harold W.
Meyer, Harold F.
Nelson, Nels Robert
Parkhouse, Beatrice
Redmond, Anna M.
Riemensnider, Ruth Emma
Rockwell, Evelyn Van Patten
Roxburgh, Jean E.
Serp, Mildred Julie
Silverstone, Rudolph
Strong, Mildred Phyllis
Thompson, Verne E.
Wilson, Marjorie

JUNIOR COLLEGE

Adams, Margaret Mary
Anderson, Anna
Anderson, Olive Leota
Baie, Esther R.
Bailey, Eunice
Bona, Irma Grace
Burbank, Jennette McLaren
Burris, Mary Isabelle
Cirksena, Helen A.
Colbert, Helen M.
Fairbairn, Helen Marie
Fincutter, Mary Agnes
Fleming, Doris L.
Gardner, Ruth A.
Graham, Helen E.
Hookham, Belle
Hoveland, Lillian Ruth
Hummel, Catharine

Jankowski, Arlene
McCormick, Mary K.
Meyer, Jeanette H.
Mihm, Mildred Kathryn
Montavon, Hilda C.
Nelson, Dorothy C.
Nelson, Winona
O'Connell, Jane
O'Connell, Lois Eileen
Osborne, Bernice F.
Patterson, Ella Marie
Rathbun, Dorothy Colleen
Slingsby, Mary Elizabeth
Swanson, Ruth B.
Tindall, Martha Louise
Uman, Ethel I.
Wells, Genevieve E.
Wirtz, Marian Lucile

II. FACULTY

1. I wish to report the resignation of Dr. William Angus, a member of the English Department. Dr. Angus asked to be released at the beginning of the school year to accept a position at Queens University, Kingston, Ontario.
2. I wish to recommend the appointment of Dr. Doris G. Yoakam to fill the vacancy caused by the resignation of Dr. Angus. Dr. Yoakam has her bachelor's, master's, and doctor's degrees from the University of Southern California. She has had teaching experience at Stephens College, Columbia, Missouri. Dr. Yoakam will receive a salary of \$2,500 for nine months.
3. I wish to recommend the appointment of Miss Wilma Hill in the Fine Arts Department to fill the vacancy caused by the retirement of Miss L. Eveline Merritt. Miss Hill has her bachelor's degree from Kansas State Teachers College and her master's degree from Teachers College, Columbia University.

She has had teaching experience in the junior and senior high school at Neodesha, Kansas, the University of Arkansas, and Winthrop College, Rock Hill, South Carolina. Miss Hill will receive a salary of \$2,400 for nine months.

III. OTHER SCHOOL EMPLOYEES

A requisition for a University Graduate Stenographer was sent to the Department of Registration and Education on September 29. This position was necessitated by additional work in connection with extension records in the Office of the Registrar. The position will pay a salary of \$100 per month, the minimum set up by the Civil Service Commission.

IV. THE ORGANIZATION

Extension classes have been organized in the following cities: Geneva, Joliet, Wheaton, Waukegan, Rochelle, Dixon, Polo, Freeport, and Belvidere. Twelve courses are being offered and eleven members of the faculty are doing part-time work on the campus in order to meet these extension classes. The registration is not complete but at the present time 334 have enrolled for extension work.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. I wish to report to the Board that the special improvements made by the college under the allotment from the fund for permanent improvements appropriated for the last biennium are now practically complete and that they have added much to the beauty and usefulness of our plant.
2. The special amount of \$12,000 for emergency use in the Power Plant was allocated by the Governor and most of the work in connection with the boilers is now complete. The additional repairs in the Power Plant of an emergency nature are not as yet complete.
3. The allocation of funds for the building at DeKalb has not as yet been made. I should like to recommend that this allotment be made at an early date. It is difficult to plan the work for the biennium without considering definitely the new building program.

VII. AUXILIARY ENTERPRISES

1. The Revolving Fund shows the following report from July 1, 1937, to September 30, 1937 :

Receipts	
Surplus from 59th Biennium.....	\$ 14,689.25
Cash Received from July 1, 1937, to Sept. 30, 1937	
Board and Room, Williston Hall.....	\$ 5,719.65
Meals, Williston Hall	587.80
Registration Fees	5,156.00
Transcript Fees	72.00
Library Fines	25.00
	<hr/>
	11,560.45
Total Available, Revolving Fund, Sept. 30, 1937.....	\$ 26,249.70

Expenditures	
Salaries	\$ 4,534.16
Freight and Express	18.15
Office Supplies	174.75
Telephone	162.02
Travel	309.71
Grounds Supplies	228.97
Food	6,422.73
Fuel	388.73
Household Supplies	1,349.07
Library and Amusement	483.54
Medical Supplies	170.43
Power Plant Supplies	41.45
Motor Supplies	22.89
Miscellaneous	119.74
Water	952.99
Electricity	45.08
School Supplies	142.99
Building Repairs	591.64
Furniture Repairs	83.45
Machinery Repairs	7.62
Furniture	334.99
Tractor and Attachments	1,390.50
	<hr/>
	\$ 17,975.60

Balance on Hand, Revolving Fund, Sept. 30, 1937.....\$ 8,274.10

VIII. SUMMARY

Approval was given on the following :

1. Approval of the awarding of degrees and diplomas to the students who completed the requirements for graduation at the close of the summer session, July 30, 1937.
2. The resignation of Dr. William Angus.
3. The appointment of Dr. Doris G. Yoakam.
4. The appointment of Miss Wilma Hill.
5. The appointment of a University Graduate Stenographer.

Respectfully submitted,

KARL L. ADAMS, *President.*

REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE CHARLESTON

October 25, 1937

To the Chairman, Secretary, and Members of the State Normal School Board:

LADIES AND GENTLEMEN: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS

1. Attendance—Summer Term, 1937.

		One Year Ago
Men	189	209
Women	488	487
Total	677	696

2. Graduates:

- a. The following students completed the requirements for the degree of Bachelor of Education, and are recommended for graduation as of August 6, 1937:

FOUR-YEAR DEGREE GRADUATES

August 6, 1937

1. Anderson, Harry Lincoln, Social Science, History-Biological Science.....	Chicago	
2. Anderson, Helen Hunt, Home Economics-Art	Allerton	
3. Berns, Leo Henry, History-Geography, Biological Science.....	Oconee	
4. Bratton, Mary Augusta, Elementary Education, English-History	Mattoon	
5. Brown, Eric E., Industrial Arts-Mathematics	Kansas	
6. Broyles, Edna May, Elementary Education, History-Geography.....	Clay City	
7. Cavins, William Donald, Industrial Arts-Coaching.....	Charleston	
8. Cooper, Glen R., Art-English, History	Decatur	
9. Cox, Norma Ruth, English-History, Latin	Bridgeport	
10. Ferguson, Edward Theron, English-History, Geography.....	Charleston	
11. Flori Beatrice Marian, Chemistry (With Honor)-Mathematics, Biology, History	Newton	
12. Foltz, Harriet Ruth, Art-English, Music	Charleston	
13. Harris, Lloyd Russell, Industrial Arts-Botany	Clay City	
14. Harrod, Maxine Ruhamah, Home Economics-Art	Decatur	
15. Johnson, Charles Andrew, History-English	Paris	
16. Jones, James Harold, Social Science-Mathematics, English.....	Iola	
17. Lederer, Gene Fred, Mathematics-Chemistry, History.....	Centralia	
18. Margason, Ruth Lucille, Mathematics-English, History	Oakland	
19. Marshall, Leona Pauline, Art-Zoology	Newton	
20. Moon, Geraldine Marguerite, Botany (With Honor) Zoology, History.....	Mulberry Grove	
21. Nave, Lyle Owen, Industrial Arts-Mathematics.....	Martinsville	
22. Richey, Mildred June, Latin (With Honor)-English, Mathematics.....	Flat Rock	
23. Russell, Ellsworth Meritt, Industrial Arts-Mathematics, History	Noble	
24. Sprouse, Denson, Elementary Education, Mathematics-English	Edgewood	
25. Stephenson, Margaret Ellen, Home Economics-Art.....	Charleston	
26. Tedrick, Myron Ray, Social Science-Biology, Physical Education.....	Vandalia	
27. Turney, Ethel Merle, Elementary Education, English-History.....	Mattoon	
Men	Women	Total
14	13	27

- b. The following students completed the requirements for the Junior College Diploma, and are recommended for graduation as of August 6, 1937:

TEACHERS COLLEGE BOARD

TWO-YEAR (JUNIOR COLLEGE) GRADUATES

August 6, 1937

1.	Brakenhoff, Wilma Esther	Nokomis	
2.	Brant, Carl Clay	Ingraham	
3.	Burger, Glen Otis	Marshall	
4.	Cruthis, Darrell Edward	Fillmore	
5.	Duff, Betty Ermine	Clay City	
6.	Elam, Melba Loraine	Mulberry Grove	
7.	Folck, Dorothy	Robinson	
8.	Hall, Clara Jane	Hillsboro	
9.	Hash, Fred Tillman	Trilla	
10.	Koss, Emma Eileen	Mason	
11.	Maglone, Arthur Kenneth	Sailor Springs	
12.	Mevis, Pauline Anna	Sadorus	
13.	Miller, Floyd Nye	Mt. Carmel	
14.	Mitchell, Mabel Evelyn	Oblong	
15.	Morgan, Eva Virginia	Danville	
16.	Newman, Mildred Weger	Ridge Farm	
17.	Sederberg, Olive Elvene	Chrisman	
18.	Sheets, Jane Elizabeth	Georgetown	
19.	Taylor, Maurice Rex	Claremont	
20.	Watson, Carol Annabel	Sullivan	
21.	Whitten, Arley Lee	Vandalia	
22.	Wilson, Maurice William	Neoga	
	Men	Women	Total
	9	13	22

Summary of Class of 1937

	Men	Women	Total	
Diploma graduates, May 31	0	54	54	
Diploma graduates, August 6	9	13	22	76
Degree graduates, May 31	31	28	59	
Degree graduates, August 6	14	13	27	86
Total	54	108	162	162

II. FACULTY

1. Resignations:

- Paul W. Sloan, Ph.D., Assistant Professor of Education and Director of Extension for 1937-38, salary \$2,880 for nine months, to become Professor of Education, State Teachers College, Buffalo, New York, salary \$4,000, with an annual increase of \$250 per year for the next four years.
- Cathryn Jayne Morphew, Ph.B., nominated as second grade critic on July 29, 1937, vice Grace Geddes, retiring, due to inability to secure the master's degree before school opened, as per written agreement.

2. New Appointments:

- Marion Adams Maxim, A.B., Oberlin College, 1928; Graduate student, Radcliffe College, 1935-37, as Head of Pemberton Hall, vice Nathile McKay, resigned, at a salary of \$150 and maintenance, for eleven months. Miss Maxim has had several years' high school teaching experience, and for the past two years has been in charge of a dormitory at Radcliffe College.
- Florence I. Scoular, B.S., The Stout Institute, 1919; M.S., Iowa State College, 1929; Ph.D., State University of Iowa, 1937, as Assistant Professor and Head of the Department

of Home Economics, at a salary of \$2,835 for nine months. Miss Scoular has had fourteen years of high school and college teaching experience, her last position, 1936-37, being acting-head, Department of Home Economics at Skidmore College, Saratoga, New York.

- c. Leora Ellsworth, A.B., University of Wisconsin, 1926; A.M., Columbia University, 1930; with one-half year additional graduate work, University of Wisconsin, as substitute Instructor in Physical Education for Women, vice Florence McAfee on leave for study, at a salary of \$1,800 for nine months. Miss Ellsworth has had considerable experience in teaching physical education, her 1936-37 position being at the State Normal School, Spearfish, South Dakota.
- d. Sidney B. Goff, B.S., University of Wisconsin, 1924, M.D., Rush Medical College, 1930, Internship, Wisconsin General Hospital, Madison, 1930-31, Tulane University and Charity Hospital, 1931-32, as substitute instructor in Hygiene and part-time College Physician, vice Harold M. Cavins on leave for study, at a salary of \$2,250 for nine months. Dr. Goff is licensed to practice in Illinois. He had six years of high school teaching experience, and for the past five years has been doing general medical practice at Prophetstown, Illinois.
- e. Arthur U. Edwards, A.B., Iowa State Teachers College, 1924; A.M., 1928, Ph.D. State University of Iowa, 1932, as Assistant Professor of Education and Principal of the Elementary School, at a salary of \$2,430 for nine months. Dr. Edwards has had ten years of teaching experience, his last position at the South Dakota State College. His work will consist of a portion of the classwork of Dr. Paul W. Sloan, resigned, plus supervisory duties in the elementary school.
- f. Olive Thompson, A.B., Iowa State Teachers College, 1930; A.M., State University of Iowa, 1936, as second grade critic vice Cathryn J. Morphew, resigned, and Grace Geddes, retired, at a salary of \$1,980 for nine months. Miss Thompson has had considerable teaching experience, her last position in the Edina-Morningside school, Minneapolis.
- g. Oliver M. Fischer, B.S., Bradley Polytechnic Institute, 1930; A.M., University of Missouri, 1936; as critic teacher in Industrial Arts in the Teachers College High School and in the seventh and eighth grades of the elementary school, at a salary of \$1,890 for nine months. This position replaces that of a substitute Instructor in English, authorized July 27, 1937, and does not increase the salary budget. The substitute position in English, vice Robert A. Shiley, on leave for study, is left vacant for 1937-38.

- h. Louise Stillions, B.Ed., Eastern Illinois State Teachers College, 1935, as Intermediate Grade Teacher in the Humboldt affiliated school, vice Mrs. Argola I. Walk, resigned, at a salary of \$225 for nine months for supervisory work.

3. Change in Status

- a. Bryan Heise, Ph.D., Assistant Professor of Education to same rank and Director of Extension Work, vice Dr. Paul Sloan, resigned, at a salary of \$2,700 for nine months.
- b. Grace Geddes, retiring second grade critic at the end of the 1937 summer school, was recalled as a substitute third grade critic for the first two weeks of the school year 1937-38 at a salary of \$100, vice Nannilee Saunders, due to Miss Saunders' illness.

III. OTHER SCHOOL EMPLOYEES

- a. Loretta Harvey, A.B., University of Illinois, 1936, has rendered satisfactory service for the usual probationary period as University Graduate Stenographer, vice Mrs. Lucile Mills Schaudt, resigned, and is recommended for permanent employment at \$100 per month. Miss Harvey was secured through the usual Civil Service procedure.
- b. Dorothy Davis, Junior Department Stenographer, has completed the probationary period after a 30-day leave of absence, and is recommended for permanent employment at \$70 per month. Miss Davis was secured through the usual Civil Service procedure.
- c. Frances Weber, vice Ethel Sprouse, student assistant in the dormitory kitchen, has passed a satisfactory probationary period as Domestic, with duties in the dormitory dining-room, and is recommended for permanent employment for eleven months at \$50 per month plus maintenance. The Civil Service Commission, through the Department of Registration and Education, authorized local employment, and Dr. Sunderman assisted in finding Miss Weber.
- d. The College is greatly in need of continued carpenter repair and painting work. Securing one person to handle both types of work will be difficult. A painter and a carpenter for three days service per week, at no more than \$65 per month for each, can be met by the salary budget plan submitted. It is hoped that the Board will approve such additions to the staff of employees.

IV. THE ORGANIZATION

- 1. The Extension Courses requested for several years by the county superintendents and teachers of eastern Illinois are now under way, directed by Dr. Bryan Heise. The nine years of extension experience which Dr. Heise brought to Eastern

PROCEEDINGS

from the Michigan State Normal College at Ypsilanti has proven of great value in organizing the work. Courses are taught by regular members of the college faculty, thus taking the full services of the staff to the teachers in the field. Courses are arranged for completion during the first half of the school year, and will be followed by a second series.

The Extension Courses now under way are:

	Center	Day	Course	Instructor	Students
1.	Paris	Monday	Geography 30	Dr. Stout	38
	Paris	Monday	Education 44	Dr. Rothschild	27
2.	Marshall	Monday	Education 46	Dr. Heise	23
3.	Effingham	Monday	Education 47	Dr. Zeigel	20
4.	Louisville	Monday	Education 44	Dr. Edwards	20
5.	Sullivan	Monday	Education 46	Dr. Cook	20
6.	Robinson	Monday	Economics 44	Dr. Seymour	22
7.	Newton	Tuesday	Education 46	Dr. Heise	45
8.	Mattoon	Tuesday	English 43	Dr. Burris	31
9.	Vandalia	Wednesday	Education 46	Dr. Heise	33
10.	Hillsboro	Wednesday	Education 47	Dr. Zeigel	32
11.	Mt. Carmel	Thursday	Education 46	Dr. Heise	25
12.	Campus	Saturday	Mathematics 44	Dr. Taylor	4
	Campus	Saturday	Commerce 30	Mr. Dickerson	5
Total Enrollment					346
Less persons enrolled in two courses					5
Net Enrollment					341

2. The Home Economics Department and the Home Management House were inspected by the Federal and State Supervisors on October 5th and 6th. The department now meets all requirements for participating in federal aid, as is the case with Macomb and Normal, and we hope that at the end of the school year such aid will be granted.

V. THE CURRICULUM

1. The curriculum study that has been progressing during the past three years has reached a stage nearing completion. It is hoped that this material can be placed in the hands of the Board early in the winter.

VI. BUILDINGS AND GROUNDS

1. The system whereby electric current is received from a high power line, transformed and then distributed by cables to the various buildings is rapidly approaching completion. This system should make an appreciable lowering in the college monthly bill for electrical current.
2. Construction of the Health Education Building continues to progress. It is hoped that the date of completion set for early January will be realized. Construction of the Science Building is moving slowly. The walls are but ready for the cement work of the first floor.
3. Attention of the Committee to Allot Funds from the \$1,000,000 Appropriation is called to the need for:

- a. Allocation of the \$175,000 from funds for buildings and betterments appropriated by the 60th General Assembly and ear-marked by Governor Horner at the request of the Board, for completing the constructiton of the Science Building as a P.W.A. project.
- b. Allocation of funds for items in the 1937-39 budget covering :
 1. additional boiler, vacuum pumps, water heater and water reservoir, needed to care for the two new buildings\$25,500
 2. equipment, Health Education Building..... 30,000
 3. equipment, Science Building..... 50,000
- c. It is also considered highly important by the State Supervising Architect and by the local P.W.A. Engineer, that the Committee consider the problem of grading about the Health Education Building, so that earth material may settle properly during the winter, and so the approaches to the building may be constructed for winter and spring use.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. The student body at Eastern is very happy over the ratings given the 1937 yearbook, *The Warbler*, copies of which were sent the members of the Board last June. Judged along with year-books from teachers' colleges, the ratings were:
 - a. first class by the National Scholastic Press Association, sponsored by the Department of Journalism of the University of Minnesota.
 - b. Medallist class by the Columbia Scholastic Press Association, sponsored by the Department of Journalism of Columbia University.

IX. MISCELLANEOUS

1. The graduate course in Education, offered by the University of Illinois on Saturday from 10:00 A.M. until 12:00 noon, "Education 119, Principles of Curriculum Building," has attracted an enrollment of 32.
2. Eastern Illinois State Teachers College has been invited by The University of Chicago to join with the group of teacher-training institutions that have been meeting for several years on the Chicago campus for conferences concerning our common problems.
3. The Registrar informs that the college has never had an official seal, simply using the design of the State seal. A design showing the entrance of the Main building of the college sur-

rounded by the name of the institution, is recommended by the Registrar. A seal of this type will lend itself measurably to use in the official publications, invitations, decorations, etc.

4. Since June, 1937, the college has been using the furnished home of Harold M. Cavins, faculty member on leave, at 805 Sixth St., Charleston, as a Home Management House for the Department of Home Economics, at a cost of \$40 per month, plus the cost of water, light, and heat. The house is an unusually well-furnished one, and was approved with a high rating by the State and federal inspectors. Considerable difficulty has been met by the college due to lease forms satisfactory to the Department of Finance. The Teachers College Co-Ordinator, Mr. Lucien A. File, has been of great service in helping get the use of this necessary laboratory aid for the Department of Home Economics. Approval of the rental of this house will be asked to cover the period July 1, 1937, to August 31, 1938, so as to insure the continuance of this necessary laboratory work.

X. SUMMARY

Action of the State Normal School Board is requested on:

1. The list of diploma and degree graduates for August 6, 1937.
2. Resignations of Paul W. Sloan and Cathryn Jayne Morpew.
3. Appointments of Marion Adams Maxim, Florence I. Scoular, Leora Ellsworth, Sidney B. Goff, Arthur U. Edwards, Olive Thompson, Oliver M. Fischer, and Louise Stillions in the positions and at the salaries stated.
4. Change in the status of Bryan Heise and Grace Geddes as described and at salaries stated.
5. Employment of Loretta Harvey, Dorothy Davis, and Frances Weber in the positions and at salaries stated.
6. Employment of a half-time carpenter and a half-time painter, at a salary not to exceed \$65 each per month.
7. Adoption of a design for the college seal which embodies the tower of the Main Building.
8. Rental of the furnished house of Harold M. Cavins, 805 Sixth St., Charleston, for \$40 per month, July 1, 1937-August 31, 1938, as a Home Management House.
9. Consideration of the requested allocations from the Million Dollar Fund.

Respectfully submitted,

ROBERT G. BUZZARD,

President

MINUTES OF MEETING, STATE NORMAL SCHOOL BOARD

Chicago, December 13, 1937

A regular meeting of the Normal School Board was held on December 13, 1937, in Chicago, Illinois.

The meeting was called to order by the chairman, John J. Hallihan.

A motion was made by Mr. McMorris, seconded by Mr. Dill, that Dr. Sunderman act as secretary in the absence of Mr. Wieland. Motion carried.

On roll call the following members were present:

John J. Hallihan, Chairman
Roswell B. O'Harra
Charles E. McMorris
Mrs. Reed Green
Miss Harriet McIntire
Jacob Alschuler
Preston Bradley
J. D. Dill
W. E. Sunderman

Absent: John Wieland and Otto G. Beich.

A motion was made by Mr. Dill, seconded by Mrs. Green, that the minutes of the previous meeting be approved. Motion carried.

President Pulliam presented his report. The matter of options for the purchase of land for the college at Carbondale was discussed and further action was deferred until the advisory committee of that college could confer with the Governor. A motion was made by Mr. Dill, seconded by Miss McIntire, that the report be approved. Motion carried.

President Fairchild submitted his report. After some discussion relative to janitors, Dr. Bradley made a motion that the report be approved, excepting that part pertaining to the matter of janitors. Seconded by Mr. Dill. Motion carried.

At this time State Planning Engineer Col. H. L. Kellogg came before the Board and the presidents and presented the matter of W.P.A. projects that might be of benefit to the various Normal Schools. A very interesting and instructive discussion followed. Col. Kellogg emphasized the fact that he was willing to cooperate in every way possible.

President Buzzard presented his report. A motion was made by Miss McIntire, seconded by Mr. Dill, that the report be approved. Motion carried.

A motion was made by Mr. Dill, seconded by Mr. O'Harra, that the Acting Secretary write a letter to Governor Horner, asking for \$50,000 to be allotted to Eastern Illinois State Teachers College for the purchase of equipment for the new Science Building. Motion carried.

PROCEEDINGS

President Morgan presented his report, a supplementary report, and a report by Mr. O'Harra of the Advisory Committee, to be entered in the minutes as follows: That a bill for \$101.00 for a broken sewer be paid. Also that Item No. 4 in the supplementary report, that a bill be presented to the next General Assembly for the payment of a special pavement tax levied by the City of Macomb against State property at the college to the amount of \$6,704.38. Also that Item No. 3 in the original report, relative to a six months leave of absence due to illness be granted to Mr. Gallaher. A motion was made by Mr. O'Harra, seconded by Miss McIntire, that the report as stated be adopted. Motion carried.

President Adams being ill, Mr. Alschuler made a motion that the first to the third items inclusive in Mr. Adams' report be approved. Seconded by Miss McIntire. Motion carried.

Mr. Alschuler made a motion, seconded by Mrs. Green, that the Board adjourn until three o'clock, to reconvene in executive session. Motion carried.

The Board reconvened at 3:30 o'clock.

Co-Ordinator Lucien File made his report of the Survey Committee, appointed to make a survey of three of the Normal Schools, viz., Central at Normal, Northern at DeKalb and Southern at Carbondale. Mr. McMorris made a motion that this Survey Committee make a survey of the two remaining colleges, Charleston and Macomb, as to repairs needed and report at the next meeting of the Board. Seconded by Mr. O'Harra. Motion carried.

The Board adjourned. Next meeting to be at Springfield on January 17, 1938, at 9:30 A.M.

JOHN J. HALLIHAN, *Chairman*

W. E. SUNDERMAN, *Acting Secretary*

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE MACOMB

December 13, 1937

I. STUDENTS

1. Attendance—No report.
2. Placement of Graduates of 1937

GRADUATES OF FOUR YEAR CURRICULUMS	
Total number degree graduates, 1937.....	105
Number in teaching positions.....	80
Number in new positions	62
Number in old positions	18
Number without positions	7
Number in college	6
Number in other types of work or did not want to teach	12
Percentage of degree graduates in teaching positions	76.2
Percentage of degree graduates in teaching, other employment, and in college.....	93.4
Percentage unemployed	6.6

TEACHERS COLLEGE BOARD

GRADUATES OF TWO YEAR CURRICULUMS

Total number diploma graduates, 1937	72
Number in teaching positions	71
Number in new positions	65
Number in old positions	6
Number without positions	0
Number in school	0
Number in other types of work or did not want to teach	1
No report	0
Percentage diploma graduates in teaching positions	98.6
Percentage diploma graduates in teaching positions; other employment, and in school	100.00
Percentage unemployed and no report.	0

299 graduates of the two- and four-year classes of 1937, former graduates, and sophomores, juniors, and seniors, secured new positions for 1937-38. The Bureau assisted in placing 2 graduates of other colleges who had formerly attended Western, assisted 75 former degree graduates to new positions, 59 of which were promotions, and assisted 16 who had not been able to secure positions before. 63 students of sophomore, junior, and senior standing were assisted to new positions. 646 sets of credentials were sent out after January 1, 1937.

II. THE FACULTY

1. Resignations

- a. Miss Helen Felber, who has been the kindergarten teacher for the past two years and during the first quarter of this college year, has tendered her resignation to get married during the Christmas vacation. Her successor will be recommended as soon as one who is satisfactory has been found.

2. Leaves of absence

- a. Miss Mabel Corbin, a member of the English Department, has not had the best of health during the past few years. She is asking for a leave of absence during the Winter Quarter. An additional member of the faculty will be needed during Miss Corbin's absence, but some shifts are being planned by which it may be possible to place the substitute in the Department of Health and Physical Education, and allow a member of the faculty who has been doing considerable English work to take Miss Corbin's place during her absence. A recommendation with respect to this matter will be made as soon as arrangements can be completed.

III. OTHER COLLEGE EMPLOYEES

1. Mr. Ray Gallaher, who has been a janitor under Civil Service for several years, has not been well for several months, and suffered a light stroke on November 11. Prior to his becoming totally incapacitated, he had secured a man to help him with his work, and had paid him for it from his own salary. Since Mr. Gallaher's stroke the man who had been helping him, Mr. L. M. Vaughn, has been doing all of his work. It should

now be decided whether Mr. Gallaher shall be continued on the payroll until it is definitely known whether he can return to his work. If so, he will need to be certified along with other employees whose names appear on the payroll, and from his monthly check he will need to pay Mr. Vaughn for his work. Perhaps there will be a small sum left for Mr. Gallaher for his own personal use during his illness. This matter has been referred to the Director of this Department, and perhaps he will make some recommendation to the Board.

2. On the 10th of November, the Superintendent of Construction on the new training school building, from the State Architect's Office, notified the head engineer of the college that temporary heat would be needed in the new building throughout the twenty-four hours of the day. Since it has been the custom at the college to close the heating plant from 10:30 P.M. to 5:00 A.M., it was necessary to put on an additional fireman for this time. This situation was presented to the president on November 11, and he in turn called the Director's office, which was closed because of the holiday. He then called the secretary of the Civil Service Commission, at his home, and raised the question as to whether any eligible fireman on the Civil Service list would accept such an appointment, which is necessarily temporary. He said there was no one available, and suggested that some local man be appointed for the temporary work. It happened that Mr. George Bugg, who had been a fireman at the college for many years, had resigned to take effect September 1, last. At the time of his resignation he had expressed a willingness to help out in case of illness of any of the employees, or other emergencies. He was called, and volunteered to take this six and one-half hour shift while needed. Later this matter was reported to the Director of the Department for approval or other suggestions. Some action should be taken. Perhaps he will make a suggestion at this time, which should be approved.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The new training school building is now under roof and completely enclosed, although the permanent doors have not as yet been installed. Much of the plastering is completed. The plumbing, heating and general contractors have their work well under way. On November 26, 1937, Governor Horner approved the allotments which the Board made at its last meeting, including \$40,000.00 for equipment for this new building. Requisitions are now being made up to cover the items of equipment. These will be submitted to the proper departments for approval in the near future.

2. Included in these allotments was \$50,000.00 for an addition to the heating plant, to provide additional power and light for the present plant and that which is needed for the new building. A requisition for this amount has been prepared and sent to the departments. The Architect's Office no doubt will prepare plans and specifications immediately.
3. The roads north and west of the campus have been completed and approved by the Superintendent of Highways. Arrangements have been made with the Division of Highways to inspect these roads and keep them in repair. At all times this Division is willing to furnish the necessary repair machinery if the college will pay for the material needed.
4. An item of \$25,000.00 for walks and drives about the campus in the vicinity of the new training school building was likewise approved, and plans and specifications will be prepared as soon as the requisition is released.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. When the roads were built on the north and west of the campus, a sewer drain was uncovered by the contractor. This sewer was broken and had to be replaced. The contractor submitted an extra item of \$101.00 for this work. There was some question as to whether he was justified in making such a charge. All of the conditions have been submitted to the Advisory Committee for the college, and their recommendation is presented.
2. Permission was granted at the last Board meeting to change the type of linoleum in certain parts of the new building at a total extra cost of not to exceed \$750.00. This matter has been worked out with the contractor at an estimated cost of \$511.37.
3. In the report made to the Board on July 13, 1937, on the Revolving Fund, it showed that \$3,650.00 had been transferred during the last quarter of the last biennium from the Monroe Hall fund to the General Fund, in order that necessary bills against Operation and Repair and Equipment might be paid. After this transfer the balance was \$1,223.87.

At the beginning of the last biennium the balance in the general Revolving Fund was \$26,698.14. Hence the general Revolving Fund during the biennium had been reduced the difference between the balance at the beginning, \$26,698.14, and the balance at the end of the biennium, \$1,223.87, or \$25,474.27. To get the real depletion, however, there should be added to this \$3,650.00, which was transferred to it from

the Dormitory fund during the biennium and which must be returned. That makes the real depletion in this fund \$29,124.27. It is perfectly clear, therefore, that the expenditures from the Revolving Fund have been quite in excess of what can continue to be spent therefrom, and whereas during the last biennium over \$27,000.00 was spent for Operation from this fund, and over \$34,000.00 was spent for Repair and Equipment during the same time, such amounts are not available to supplement the state appropriations during the present biennium. Furthermore it ought to be reported that there is now left available in the Operating Fund from the State for the first year of this biennium only \$6,109.00, and that the requisition against this balance for the third quarter is \$3,745.00, which leaves a balance for the fourth quarter of only \$2,364.00.

At the same time, based on estimates for the last biennium, it has been planned to supplement this fund by \$4,400.00 for coal, but we are already using additional coal to heat the new building partially, and we shall need much additional coal to keep it heated the remainder of the year. Perhaps the extra amount of coal alone needed will completely exhaust the balance in the fund for Operation, and there will be no money of any kind left for other operating expenses for the last quarter of the year.

Likewise it should be pointed out that on November 30, 1937, there was a balance available in the Repair and Equipment Fund of \$7,303.00, but requisition No. 83, which has not been as yet charged against this fund, amounted to \$3,855.00. In addition to that, a special requisition has been sent in for \$3,000.00 to cover the rehabilitation of the heat control system in the main building. The Architect's Office recommended that this special requisition be drawn for \$3,500.00, but by thus reducing it there is only \$448.00 left available in the Repair and Equipment Fund for the fourth quarter.

In addition, these are some of the things that demand immediate attention, and for which no provision is made: (1) A new roof is needed on the heating plant, and was recommended early last summer. The estimated cost by the Architect's Office is \$1,600.00. (2) Recently the inspector from the State Architect's Office has examined the main roof on the administration building. He says that the entire flat portion must be replaced, and, while no accurate estimate has as yet been submitted for the cost of this repair, the inspector thought it would require somewhere from \$10,000.00 to \$12,000.00 to do the work.

With the above facts as presented, it would seem doubtful whether, if the entire amount of the appropriations for this

biennium in these two funds, amounting to \$50,000.00 for Operation and \$40,000.00 for Repair and Equipment, were available during the biennium, there would be any balance in either of them at the end of the biennium if Operation were made as conservative as possible and the barest needs in Repair and Equipment were met. Some plan should be outlined at once with respect to this situation.

4. When the new building is opened, two or three new janitors will be required to take care of the building. These will be in addition to any needs which the college has thus far experienced. It seems that the only way to provide their salaries is from an additional fund to be allowed from the Salary and Wage appropriation, from which a part has thus far been withheld.

X. SUMMARY

The approval of the Normal School Board is requested on the following items:

1. The resignation of Miss Felber.
2. The leave of absence of Miss Corbin.
3. Some plan for caring for Mr. Gallaher's work during his illness.
4. Some arrangement for extra help in the power plant while temporary heat is needed in the new building.
5. The report of the Advisory Committee on the item of \$101.00 for replacing a broken sewer under the new pavement on the north side of the campus.
6. Some plan with respect to the funds for Operation, which will make possible the use of the new training school building when it is ready for occupancy.
7. Some plan with respect to the fund for Repair and Equipment which will permit some deferred emergency repairs to be made and the necessary equipment replacements and additions to be purchased.
8. Some plan by which the additional help for the care of the new building may be provided when it is ready to operate.

Respectfully submitted,

W. P. MORGAN, *President*.

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE**

December 13, 1937

(Supplementary to the report made earlier this week)

After sending out the first report for this meeting, other matters have occurred which make it possible to add the following items for action.

II. THE FACULTY

1. Appointments.

- a. Mr. Charles W. Garner is available for the position in the Department of Health and Physical Education, from which Mr. Maneikis is transferred to the English Department for the Winter Quarter. Mr. Garner graduated from the two year course at the Northern Illinois State Teachers College in 1921, took his Bachelor's degree from the University of Illinois in 1924, and his Master's degree from the University of Iowa in 1937. He has taught physical education in the DeKalb Township High School for five years, and assisted in football at the Northern Illinois State Teachers College in 1929. For several summers he has been in charge of the Country Club at Rochelle, where he has given lessons in golf. He is highly recommended by members of the staff in the Physical Education Department and by the athletic coach at the State University of Iowa. President Adams and Mr. Evans, of the Physical Education staff at DeKalb, also recommend him highly. I am recommending him, therefore, for the approval of the Board at a salary of \$200.00 per month for three months.
- b. Since dictating the original report, I have been in correspondence with Miss Marjorie Burke, of Superior, Wisconsin, and received a telegram from her late Thursday afternoon, in which she stated that she was willing to accept the kindergarten position beginning January 3. I am therefore recommending her for employment at a salary of \$225.00 per month for the remainder of this year. Miss Burke holds her two year diploma from the Superior State Teachers College, and, after doing some work at the University of Chicago, returned to the Teachers College and received her Bachelor of Education degree in 1931. Since that time she has attended Teachers College, Columbia University, for six summers, where she received her Master's degree in 1935. During last school year she was on leave from her position in Superior for the first half of the year and took graduate work at Northwestern University and taught in the National College in Evanston.

She returned to her position in Superior at the mid-year, and has also been teaching there up until this time this year.

In all her work she has specialized in the kindergarten and primary field, and has likewise done all of her teaching except one-half year in that field. She is highly recommended for that type of work by Dr. Thomas Alexander, of Teachers College, Columbia University, by the director of kindergarten-primary work at the Superior State Teachers College, and by others who have known of her teaching experience.

III. OTHER COLLEGE EMPLOYEES

1. This week Mr. Ray Gallaher, concerning whom I reported in my regular report to the Board, was able to come to my office for a short conference. He is not entirely recovered, and is not as yet able to assume his duties, although he may soon be able to assist Mr. Vaughn slightly. If the present arrangements cannot be continued until he is able to take full charge, he would like to take advantage of a leave of absence for six months, which is permissible under the Civil Service regulations.

This of course would make it impossible for him to receive any compensation whatever during his leave, and would make it very difficult for him to support his family. These facts are submitted in addition to the ones with which you are familiar in order to give you full information as a basis for any action you may desire to take.

2. Since sending out my original report I have received a letter from the Assistant Director of Registration and Education in which he notified me that Mr. Earl Graves had been appointed to take the temporary place as fireman which Mr. George Bugg has had since November 11, and for which we had to arrange because heat was needed in the new building throughout twenty-four hours during the day. Mr. Graves appeared, and seems to have had about three years of experience as a fireman in the roundhouse for the Northwestern Railroad at East Clinton in this state. He is quite willing, however, on his own time to spend several days in getting acquainted with our plant, and does not desire to take up his duties until he is sure he is sufficiently acquainted with the details of it to get along without danger to himself or to the plant. When he takes up the work he will be on for six and one-half hours a day, seven days a week, at 50c an hour, or at about \$22.75 a week. I am recommending that he be put to work at this salary as soon as our head engineer thinks it is safe to put him in charge.

VI. BUILDINGS AND GROUNDS

1. Last Tuesday there came to my desk from the City Clerk of Macomb two assessment notices, one for \$674.38 for paving on two sides property the college owns across Adams Street in front of the college, consisting of a frontage of 183 feet 9 inches at \$2.50 per foot on Sherman Avenue, and a sideage of 174 feet at \$1.25 per foot on Adams Street, the first payment of which is \$80.38 due January 2, 1938, with \$66.00 due annually for ten years with interest at six per cent; the other for \$5,800.00 for a campus frontage of 2,320 feet on Adams Street at \$2.50 a foot, the first payment of which is \$580.00 due January 2, 1938, with \$580.00 due annually with interest at six per cent. These annual installments may of course be paid when the first installment is paid, and stop all interest. To do this work, the city has secured a federal grant of 45 per cent of the cost of the project, and the college is therefore getting the work done for about 55 per cent of the actual cost. At the time the petition for federal aid was filed, a conference was held with the local board member, and it was agreed that the president of the college should sign the petition for the state. However, this request for a federal grant was reported almost a year ago as rejected, and the city determined not to do the work, but recently the federal grant was approved and the matter has been revised and the assessment has just been spread.

Of course the city cannot assess the state property, but it has been the policy of the state to cooperate in all such ventures. This matter has been referred to the Advisory Committee, which has a recommendation to make.

X. SUMMARY

In addition to the items which you have been asked to approve in the general report, further approval is asked for the following:

1. Appointment of Mr. Charles W. Garner as a member of the Department of Health and Physical Education at \$200.00 a month for three months.
2. The appointment of Miss Marjorie Burke as kindergarten teacher at \$225.00 a month for the remainder of the year.
3. The temporary appointment of Mr. Earl Graves at 50c an hour as fireman at the heating plant.
4. The plan for dealing with the assessment which has been submitted by the City of Macomb for the improvement of the streets in front of the college property on Sherman Avenue and Adams Street.

Respectfully submitted,

W. P. MORGAN, *President*

REPORT OF THE SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY CARBONDALE

To be presented at the meeting of the Normal School Board to be held at Chicago, Illinois, December 13, 1937.

I. STUDENTS

1. Attendance, Fall Term, 1937.

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	89	77	166	136
Juniors	121	76	197	203
Sophomores	248	249	497	413
Freshmen	350	313	663	704
Extension	134	161	295	159
Total Students Carrying College Subjects			1818	1615
b. High School				
University High School			181	169
Carterville Community High School			221	235
Total			402	404
Total Students Above Eighth Grade.....			2220	2019
c. Elementary School				
Allyn Training School			165	167
Brush Training School			290	241
Rural Training Schools			235	213
Total			690	621
Grand Total			2910	2640

Our Winter Term opened Monday, November 29. We now have 1,452 men and women enrolled in college classes, an increase of 82 over last year's Winter Term enrollment in spite of the severe policy of elimination which is described in Section 2.

2. Elimination of low scholarship students.

At the close of the Fall Term it was necessary for us to drop 65 students because in the judgment of the faculty their scholarship was not up to the standard that ought to be maintained in the training of teachers. Since we had an increase in enrollment this year of 67 students and could afford to increase the faculty by only one instructor, thus greatly aggravating a condition of over-crowding with which the College has suffered for a number of years, we are not justified under present conditions in keeping these students in school when it is reasonably certain that we will not be able to recommend them as teachers. At present the only reasonable solution for the College is to drop them without ceremony.

However, from the standpoint of the state and the nation as a whole, this business of unceremoniously dropping these

people has some disturbing implications. The all important question for the people who are dropped is: What is going to become of them when they leave here? We may be certain that in ninety per cent of the cases it will be one of two things, neither of which is particularly wholesome for society at this time. They will either return to the coal mining towns, where no work is to be had for young people, and will loaf the best years of their lives away acquiring habits of idleness and attitudes of rebellion and despair that will permanently unfit them for successful, happy living and good work, or they will return to these same towns and, through the influence of their families or on their own initiative, will take jobs away from the heads of families who are now working. At all events, it is certain that they will not get new jobs because there are not enough jobs now to go around, and the situation grows worse instead of better in the larger communities of Southern Illinois; neither will they establish businesses of their own because most of them have neither the necessary capital nor experience.

Each time one of these young people goes home, and through the influence of friends or relatives takes away a job from the head of a family, the man who loses the job is pushed off on WPA or on relief, and the taxpayer takes over the burden of supporting another family.

The conclusion of the whole matter is that, in an industrial society like ours, some sort of school has to be provided for the students who are good enough to finish high school and have enough ambition and ability to use their idle time for further education, while they wait for a chance at a job. It is not a question of whether the middle and upper classes can afford to provide suitable schools for them. It is a dead certainty that they cannot afford not to do so. If anybody has any doubts on this point let him have a look at Russia and Mexico, and some of the other countries where the upper and middle classes have refused or failed to keep the educational gateway wide open. When the abler and more ambitious members of the lower classes always have a chance to work their way up, no strong leaders of discontent are left among the proletariat. Revolution is only possible when society denies a chance to some of its young potential leaders.

True, many of the young people whom we are dismissing for poor scholarship could probably get by in small liberal arts colleges where, since they do not emphasize teacher training, lower scholastic standards are acceptable, but the students cannot afford to pay the tuition. Under present conditions, the teachers colleges have neither the room nor the right to keep them unless they are definitely up to the high standard

that ought to be maintained for teaching. Thus, these reasonably good high school graduates are turned out without any further chance at education at all.

The October number of *Fortune Magazine* carried a report of a very careful study of the unemployment and relief situation in the United States. One of the important conclusions to which this study points is that it is the unskilled, the untrained people who are still on relief, that skilled tradesmen and trained workers of all kinds have long ago been re-absorbed in industry except in a few spots where a whole region has fallen under the blight of economic change, or in individual cases where there are temperamental idiosyncrasies that make the person unadaptable.

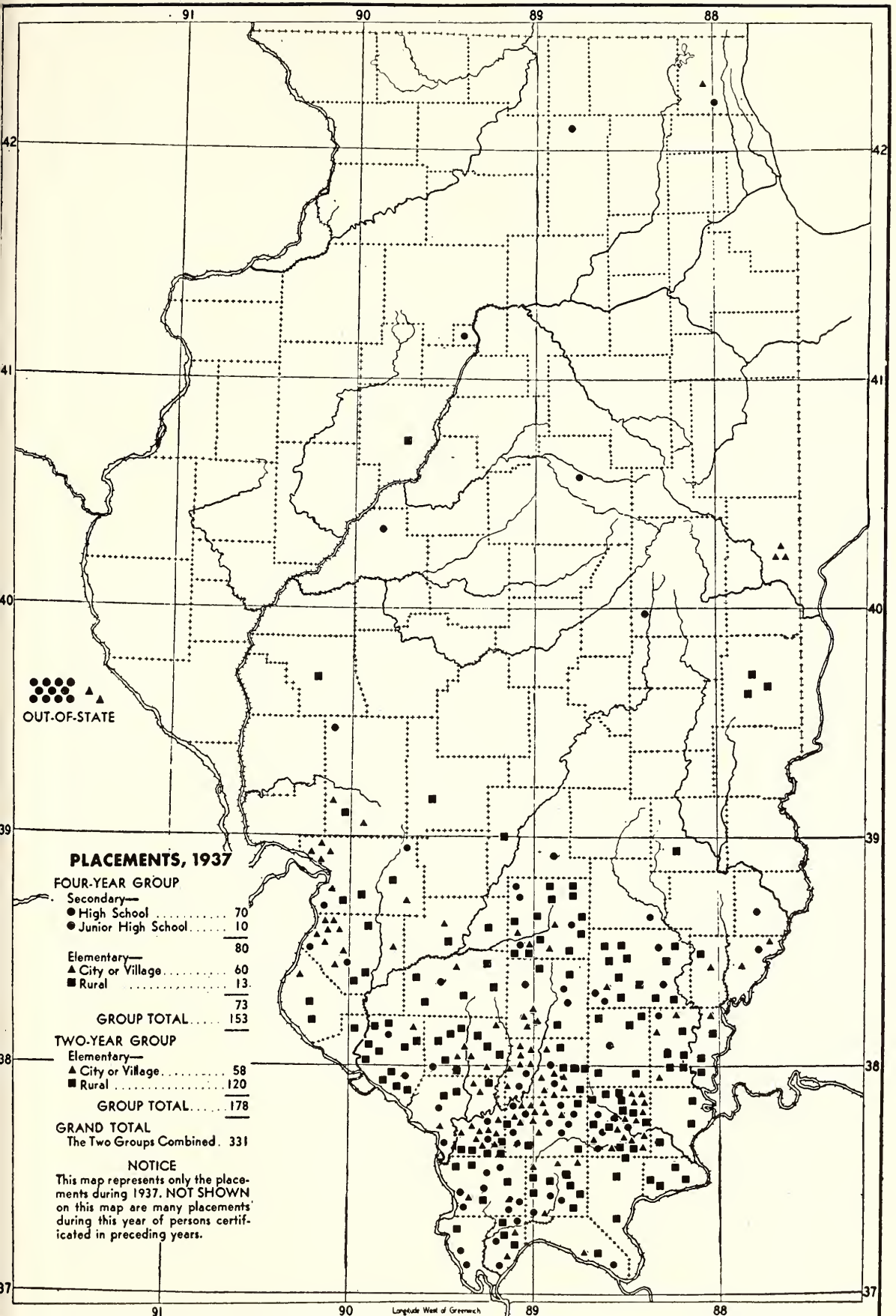
This biennium the state alone is spending \$72,000,000 for relief, besides what the townships, the cities, the private agencies and the Federal Government will spend. In addition to this the state is appropriating \$31,000,000 for welfare institutions to take care of other types of human failure and \$25,000,000 for old age assistance. Together the charges for welfare relief and old age assistance amount to \$128,000,000. \$128,000,000 is 8 times the total amount now appropriated by the state for higher schools. Yet, in any long range view, education is the one solution for the twin problem of individual failure and public relief.

These ideas we need to ponder seriously in Illinois.

3. Placements map.

I am submitting as a supplement to this report a map of Southern Illinois showing the placement of students who were certificated from this College last summer. The map includes only students who were in school last year. It does not include cases where the College was instrumental in securing the promotion of a graduate who was already in the field. Mr. Wham, who handles the placements work, states that this is the best placement record the College has ever had. We are ready to furnish to anyone who is interested the name and position of each student who is represented on the map.

The fact that we placed last year a total of nearly one-fourth of our enrollment—more than the total number of graduates of the school—should be a conclusive answer to the criticism which is sometimes made that the teachers colleges of Illinois are training more teachers than it is possible for them to place. The map also shows the degree to which the College at Carbondale renders service to the region in which it is situated. There is not a single county in our area into which we did not send teachers last year.



If it were possible to prepare one, another map showing the total number of former students of this College who are now teaching in Southern Illinois would be an impressive sight and would show the tremendous importance of the College to the public schools of Southern Illinois, as well as the great influence which the College wields through those schools for good or ill depending upon the quality of work and the standards that it sets and maintains.

II. AND III. FACULTY AND OTHER SCHOOL EMPLOYEES

Following the usual procedure, I sent a requisition through the Department of Registration and Education to the State Civil Service Commission for an extra fireman for the months of December, January, February, and March.

I am asking the Board to validate the appointment of the man who is finally sent as extra fireman for a period of four months at a salary of \$105 per month.

IV. ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The money requested for the purchase of additional land for the campus, approved by the Board at its last meeting, has not yet been released. On this point I am presenting an informal explanation to the Board, which I prefer not to make a matter of record.
2. The \$10,000 for the repair of the Auditorium and the \$16,000 for the Physics Laboratory have been approved, and requisitions for these amounts were initiated on November 30th.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

1. The approval of the employment of an extra fireman for the winter months at a salary of \$105 a month.

Respectfully submitted,

ROSCOE PULLIAM

PROCEEDINGS

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE DE KALB

To be presented at the meeting of the Normal School Board at Chicago

December 13, 1937

To the Chairman and Members of the Normal School Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

Attendance, Fall Quarter, 1937.

a. College

	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	4	3	7	4
Seniors	33	45	78	74
Juniors	43	53	96	89
Sophomores	56	139	195	200
Freshmen	127	266	393	390
Unclassified	11

Total College	263	506	769	768
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b. DeKalb High School.....	152	193	345	492
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Total Above Eighth Grade.	415	699	1114	1260
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c. Elementary Grades

McMurry Training School....	144	134	278	287
Glidden Training School	112	132	244	228
Affiliated Rural Schools	29	26	55	44

Grand Total	700	991	1691	1819
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II. FACULTY

I reported verbally to the Board at the last meeting that three members of our faculty, Miss Wilma Hill, Mr. Romeo Zulauf, and Mr. Homer Hall, were rather seriously injured in an automobile accident while returning from extension classes at Freeport and Polo. This accident occurred on October 19. The members of the group, according to all evidence, were in no measure contributory factors to this accident, but it seems that the party causing the accident has no funds or responsibility. I imagine that the three faculty members mentioned above will present a claim against the State for their expenses connected with this accident. I have informed them of the point of view of the Board and of the State with respect to matters of this type. I am reporting this at this time so that it may be a matter of record.

III. OTHER SCHOOL EMPLOYEES

1. On November 20, Miss Clara Sperling, University Graduate Stenographer, was taken to the hospital with an acute attack

TEACHERS COLLEGE BOARD

of appendicitis and was operated on. Miss Sperling is recovering her strength slowly and expects to be back at work at the beginning of the week of December 13. I wish to ask for permission to pay Miss Sperling her full salary for the time she has been away for this operation. It will be in the neighborhood of three weeks.

2. Mr. Charles Davy, janitor in the McMurry Elementary School, has been sick for three weeks and is still away from school. Mr. Davy has received his pay for the last two weeks in November. He has not, as far as the records of the college show, been absent at any time before for more than two weeks. What disposition does the Board wish to make of this condition?

IV. THE ORGANIZATION

On October 10, 1932, and again on July 15, 1935, this College through the Normal School Board entered into an agreement with the DeKalb Township High School to handle our high-school student teaching in their institution. This agreement has been continued in force since that time. As compensation, we agreed to pay to the High School Board and to the critic teachers who participate in this activity an amount of \$90 per student teacher per semester. The Department of Finance feels that this agreement should be reinstated by the Board at the beginning of each biennium as a matter of good business procedure. I am recommending that the Board approve this arrangement. It is by far the cheaper and, we believe, the better method for handling student teaching on the high-school level for such a large group.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

SIXTEEN-YEAR BUILDING PROGRAM for the FIVE TEACHERS COLLEGES OF ILLINOIS

No.	Biennium	Normal	Southern	Northern	Eastern	Western
53	1923-1925	\$150,000	\$150,000	\$	\$ 18,000 127,117	\$130,000
54	1925-1927	20,000	20,000 15,000	225,000	170,000	170,000
55	1927-1929	225,000	225,000			
56	1929-1931	7,200 2,400 6,000		8,000		5,000
*57	1931-1933	10,000 12,000	5,000 9,000	50,000 10,000		350,000 3,500 5,500
58	1933-1935					
59	1935-1937	15,000 58,460	44,000	15,000 25,000 29,000	350,000 40,000	400,000 35,000
60	1937-1939		35,000 26,000	12,000	175,000 55,000	150,000

* Due to the depression, practically none of these amounts were expended.

PROCEEDINGS

I am presenting this picture to the Board so that they may understand why Northern Illinois State Teachers College feels that it is entitled to the first building in any additional building program for the five colleges. We are located in the center of a region housing over half the population of Illinois and some of the finest school systems in the entire country, and yet this college has science facilities that do not rate with those of an ordinary high school in our area. We believe that what we have at DeKalb is in the best condition that it is possible for us to keep it, but that we do need, and need badly, a new modern science building, fully equipped. If this Board is to speak for the entire State of Illinois, it cannot ignore the needs of half the citizens of the State nor of the region housing some of our finest school systems.

I shall be glad to explain any part of this chart to the Board—collectively, or to individual members.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY. Action is requested on the following:

1. Approval of the payment of salary to Miss Clara Sperling.
2. Approval of the payment of salary to Mr. Charles Davy.
3. Approval of the agreement with the DeKalb Township High School.
4. The approval of the allocation of \$368,000 for a Science Building at the Northern Illinois State Teachers College as recommended by the Committee at the last meeting of the Board.

Respectfully submitted,

KARL L. ADAMS, *President*

ILLINOIS STATE NORMAL UNIVERSITY NORMAL

PRESIDENT'S REPORT

Meeting at Chicago, December 13, 1937

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the First Semester, 1937

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post Graduates	3	8	11	11
Seniors	130	129	259	245
Juniors	142	158	300	297
Sophomores	137	413	550	560
Freshmen	235	482	717	741
Special	10	6	16	18
Total College Students on Campus	657	1196	1853	1872
b. University High School	200	144	344	315
d. University Elementary School ...	133	142	275	288
e. Cooperating Elementary Schools				
Illinois Soldiers and Sailors Children's School	295	168	463	519
Rural Schools	52	59	111	140
Towanda Schools (High School and Grades)	98	76	174	...
Total Pupils, Elementary and Secondary	778	589	1367	1262
Total, On Campus	1435	1785	3220	3134
Extension	85	552	637	239
Total, Campus and Off Campus ...	1520	2337	3857	3373

It will be noted that for the third consecutive year the enrollment has reached the limit of 1,850 students established by the Normal School Board on October 7, 1935. The enrollment of 1,853 for this year is 19 less than the final figure of 1,872 of a year ago.

2. Enrollment for the first semester 1937-1938 by departments.

Agriculture	115
Art	29
Biology	42
Commerce	316
Four-year Elementary	36
English	143
French	14
Geography	12
German	0
Health and Physical Education	132
Home Economics	118
Industrial Arts	41
Intermediate	127
Kindergarten-Primary	120
Latin	15
Mathematics	77

PROCEEDINGS

Music	65
Physical Science	70
Rural	118
Social Science	112
Speech	25
Upper Grades	99
Special	16
Post Graduates	11
	<hr/>
	1853

3. Selective Admission

We have had a second year of experience with the limited enrollment and selective admission plan and, while it can not be said to be entirely efficient and satisfactory, it does seem to be a good solution of the use of our limited physical facilities. The regulation of the Normal School Board under date of October 7, 1935, limited the enrollment in any semester of the regular year to 1,850 students. It has been found that, if we try to restrict the entering freshman group to 700, the unknown quantity of upper classmen of the semester immediately preceding or any previous attendance period will adjust in a remarkably accurate manner to the figure, 1,850. The enrollment of 1,853 for the present school year is indicative of the accuracy of such procedure.

There has been some belief that limited enrollment and restrictive admission at Illinois State Normal University is nothing different than would be found at any institution without such limitation and that perhaps it becomes merely a good publicity feature. I wish that the implications of this type of procedure were based entirely upon such conjectures, since it would certainly relieve the administrative officers of the University of considerable embarrassment and many difficult situations. It should be emphasized that accurate figures and materials are available to indicate that Illinois State Normal University could have had an enrollment of 2,000 students this semester if all those who applied and really expected to enter had been admitted. Fewer applications for admission were rejected than a year ago because of undesirability but a much larger number of very capable persons was discouraged from entering because of departmental quotas being filled. While those discouraged may consider that they were rejected, they do form a group that any teachers college would be glad to receive. The rejections along this line were exceedingly large in the fields of home economics, agriculture, art, and mathematics.

The following statistics will indicate the quota set for various departments, the number of permits issued and the number who actually reported. It should be noted that in issuing permits our experience in the past has indicated a shrinkage of ten per cent and this accounts for more permits being issued than those who actually enrolled. In some of the departments,

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especially home economics and agriculture, the reduction in those who actually enrolled did not conform to the general supposition which resulted in an actual enrollment in excess of the quota. Further experience with limited enrollment and selective admission will enable us to more accurately adjust to all of these conditions.

Freshman Admission and Enrollment

Department	Quota	Permits Issued	Actual Enrollment
Agriculture	45	49	48
Art	10	13	13
Biology	15	14	14
Commerce	100	110	99
English	45	51	45
Elementary	170	166	155
Four-Year Elementary	20	14	12
Intermediate	55	60	56
Kindergarten-Primary	55	52	50
Upper Grade	40	40	37
Foreign Language	10	10	8
Geography	5	3	3
Health and Physical Education (Men)	30	34	28
Health and Physical Education (Women)	20	21	17
Home Economics	45	47	47
Industrial Arts	20	20	20
Mathematics	25	34	28
Music	20	18	18
Physical Science	25	29	23
Rural	65	59	59
Social Science	30	38	28
Speech	10	11	10
Special	10	12	10
	<hr/> 700	<hr/> 739	<hr/> 673

4. Scholarships

While a final report on scholarships for reimbursement purposes is not made at this time, it is of interest to note the following use of scholarships in Illinois State Normal University. The freshmen are listed separate in order that the trend as to the use made of both Lindley and High School Scholarships may be followed.

Lindley Scholarships

	Men	Women	Total
Freshmen	14	33	47
Upper Classmen	19	52	71
	<hr/> 33	<hr/> 85	<hr/> 118

High School Scholarships

	Men	Women	Total
Freshmen	20	135	155
Upper Classmen	15	120	135
	<hr/> 35	<hr/> 255	<hr/> 290

Total

	Men	Women	Total
Freshmen	34	168	202
Upper Classmen	34	172	206
	<hr/> 68	<hr/> 340	<hr/> 408

PROCEEDINGS

5. Graduates at the close of the 1936 Summer Session

- a. The students here listed finished the work required for graduation at the close of the Summer Session, August 6, 1937, and are recommended for Board action as to graduation and the awarding of diplomas appropriate to their various attainments.

DEGREE GRADUATES

Bachelor of Education Degree

Akers, Ralph Rea, Industrial Arts.....	Roodhouse
Algoe, Edith Leona, Home Economics.....	Pontiac
Alkire, Erwood Clair, Commerce.....	Westville
Allen, Eleanor Mary, Health and Physical Education.....	Chicago
Allen, Kenneth Wilbur, Health and Physical Education.....	Monticello
Angleton, Doris Lucille, Health and Physical Education.....	Bulpitt
Anspaugh, Robert Earl, Secondary.....	Chicago
Appel, Gladys Viola, Elementary.....	Thomson
Atterbury, Martha Josephine, Elementary.....	Tremont
Baird, Pauline Frances, Home Economics.....	LaMoille
Baker, Vera Wilahmine, Commerce.....	Kankakee
Bauman, Leota Elverda, Health and Physical Education.....	Chenoa
Bedell, Emily Jean, Home Economics.....	Carlock
Beerup, Charles Olyn, Commerce.....	Palmyra
Benson, Bernadine Bell, Speech.....	Normal
Billings, Isabel Katherine, Elementary.....	LaSalle
Bone, Paul Lee, Secondary.....	Hartford
Brace, Lee William, Commerce.....	Pittsfield
Bratt, Ruth, Home Economics.....	Normal
Browning, Louis Franklin, Secondary.....	Elkton (Florida)
Brunjes, Orville Oran, Secondary.....	Wood River
Butz, Alta Lorene, Commerce.....	Dwight
Crawford, Lawrence M., Commerce.....	Hopedale
Crum, Russell Orville, Secondary.....	Decatur
Darley, Robert, Commerce.....	Normal
Dillon, Roy Richard, Secondary.....	La Place
Downs, Jennie Lucille, Secondary.....	Normal
Durako, Helen Frances, Commerce.....	Riverton
Ellinger, John Evvard, Industrial Arts.....	Normal
Elson, Raymond Franklin, Commerce.....	Chenoa
Etter, Florence Evelyn, Commerce.....	Bloomington
Findley, Miriam Sarah, Elementary.....	Jacksonville
Fisher, Adelle Mabel, Health and Physical Education.....	Normal
Fite, Olive La Rue, Elementary.....	West Salem
Gardner, Virginia Lee, Speech.....	Cornell
Germain, Eva Margaret, Commerce.....	Wyanet
Gilborne, Jean Elizabeth, Secondary.....	Bonfield
Glasener, Ruth Mabel, Commerce.....	Normal
Grotefendt, Elva Minne, Home Economics.....	Marine
Harriman, Stella Elizabeth, Commerce.....	Christopher
Harris, Kathryn Mathis, Commerce.....	Vienna
Hastings, Gertrude Anna, Music.....	Maroa
Heinemann, Carolyn Gretchen, Elementary.....	Springfield
Hellyer, Ruth Athelia, Commerce.....	Lewistown
Helton, Viola Lorene, Secondary.....	Normal
Herbster, William Emerson, Secondary.....	Chicago
Holley, James League, Secondary.....	Normal
Holmes, Florence Genevieve, Home Economics.....	Bradford
Iutzi, Mildred Amelia, Secondary.....	Stanford
Jacobson, Rosemont Dale, Health and Physical Education.....	Leland
Johnson, Dorothy Winnifred, Commerce.....	Pesotum
Johnson, Linda, Elementary.....	Akron (Ohio)
Jones, Harold, Secondary.....	Mt. Zion
Kauffman, Merle Maurer, Secondary.....	Congerville
Keim, Loren Ervin, Secondary.....	Minier
Kemp, Maurine Lydia, Commerce.....	Wenona
Koehler, Robert Blaine, Agriculture.....	Chatsworth
Leffingwell, Oran Bernard, Secondary.....	Weston
Louderback, Clarence Le Roy, Secondary.....	Cornell
Lumsden, Lora Alberta, Home Economics.....	Monticello
McDonald, James Leo, Secondary.....	East Lynn
Maisonneuve, Kathryn Mary, Elementary.....	Normal
Mapes, Lowell Robert, Industrial Arts.....	Annawan
Mapes, Paul Edwin, Elementary.....	Joliet
Marsh, Dorothy Lotus, Secondary.....	Arrowsmith
Mason, George Elmer, Secondary.....	Springfield
May, George Lawrence, Industrial Arts.....	East St. Louis

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May, Helena Catherine, Elementary	East St. Louis
Meadows, Edward Oscar, Commerce	Clinton
Mantzer, L. Louese, Speech	Normal
Mikel, Grace Shirley, Health and Physical Education	Bloomington
Minton, Lydia Royce, Home Economics	Naperville
Mitts, Virginia Dare, Speech	Normal
Mock, Forrest Glenn, Industrial Arts	Windsor
Morgridge, Evelyn Florence, Secondary	Amboy
Morse, Howard Lemuel, Agriculture	Odell
Motta, Dorothy Jean, Elementary	Joliet
Nelson, Lawrence Milton, Secondary	Newark
Olson, Ora Louise, Elementary	Minooka
Pentecost, Milton John, Secondary	Collinsville
Peterson, Leonard Elmer, Secondary	Farmersville
Pinkstaff, Hugh Embry, Secondary	Lawrenceville
Powell, William McNesbit, Industrial Arts	Clinton
Rarick, Gladys Fae, Elementary	Pekin
Robison, Emily Goodyear, Home Economics	Delavan
Roeschley, Harold Eldon, Health and Physical Education	Flanagan
Rutherford, Joseph Carroll, Secondary	Mt. Zion
Siron, Irene Myrtle, Secondary	Lexington
Sarahan, Sister M. Marquita, Commerce	Chicago
Slater, Walter, Secondary	Oconee
Smith, Walter Grant, Secondary	Monroe
Stabenow, Lee Delmar, Secondary	McConnell
Stahlheber, John Elmer, Industrial Arts	Wood River
Stevenson, Velma Mary, Art	La Salle
Teodori, Assunta, Commerce	Wilkes-Barre (Pennsylvania)
Thompson, Roy McKown, Speech	Clinton
Toon, Francis Warren, Secondary	Burns City (Indiana)
Trapp, Henrietta Clara, Secondary	Taylorville
Tuttle, Mary Evelyn, Elementary	Normal
Vehrs, William, Industrial Arts	Lincoln
Weckesser, Mildred Ann, Elementary	Sterling
Williams, Lucille Florence, Secondary	Chicago
Wilson, Mabel Esther, Secondary	Beason
Wintersteen, Clayton Orville, Health and Physical Education	East Peoria
Wisdom, Sister M. Agnesene, Commerce	Bloomington
Wiseman, Gladys Mae, Health and Physical Education	Heyworth
Yeck, Florence Plant, Art	Sioux City (Iowa)
Yeck, Ralph Richard, Art	Sioux City (Iowa)
Zinkler, Mildred Ruth, Home Economics	Sullivan

Summary of Division Groups

Music	1	Industrial Arts	8
Agriculture	2	Home Economics	10
Art	3	Elementary	15
Physical Education for Men	4	Commerce	21
Speech	5	Secondary	34
Physical Education for Women	6		

Total Degree Graduates..... 109

TWO-YEAR COURSE GRADUATES

Adkins, Beatrice E. Bushert, Upper Grade	Oak Park
Anderson, Helma Lucile, Intermediate	Hennepin
Baird, Nellie Marie, Kindergarten-Primary	Villa Grove
Barclay, Pyrlle Gale, Upper Grade	Warrensburg
Baumer, Marie Elizabeth, Kindergarten-Primary	Princeton
Benson, Alice Louise, Intermediate	Chicago
Bollone, Mary Margaret, Intermediate	Wilsonville
Brents, Edith Lundy, Kindergarten-Primary	Taylorville
Brodien, Hazel Bertha, Upper Grade	Rockford
Brown, Thressia Arviline, Upper Grade	Armington
Campbell, Beatrice Margaret, Upper Grade	Mazon
Danforth, Rae Mardelle, Intermediate	Thawville
deMarco, Lenore Helen, Upper Grade	Riverton
Eades, La Verne Lena, Rural	Cooksville
Ensign, Rosa Belle, Rural	Long Point
Estes, Edith Mae, Upper Grade	Monticello
Flockhart, Marguerite, Upper Grade	Streator
Fluegel, Eileen Adelle, Kindergarten-Primary	Pekin
Frank, Marilyn Elaine, Kindergarten-Primary	Bloomington
Gabbett, Genevieve Anna, Upper Grade	Delavan
Gebhards, Doris Eileen, Rural	Oakford
Gregory, Aldyth Louise, Rural	Decatur
Gupton, Helen Louise, Kindergarten-Primary	Middletown
Hill, Floe Catherine, Rural	Mason City
Hoerer, Maric Agnes, Kindergarten-Primary	Quincy
Horaney, Cecile Margaret, Intermediate	Streator
Howell, Doris Pauline, Rural	Potomac

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Huddleston, Ola Kathryn, Kindergarten-Primary	Owaneco
Jackson, Maryesther, Kindergarten-Primary	Urbana
Kimler, Marjorie Belle, Intermediate	Le Roy
Knepler, John Raymond, Upper Grade	New Berlin
Kuehling, Melba Pauline, Intermediate	Arrowsmith
Lambert, Mary Helen, Intermediate	Le Roy
McMullen, John Rex, Upper Grade	Seymour
Mousen, Selma Agnes, Intermediate	Marseilles
Mottershaw, Ednamary, Intermediate	Divernon
Murphy, Mary Catherine, Kindergarten-Primary	Farmer City
O'Byrne, Alta Elizabeth, Kindergarten-Primary	De Pue
O'Donnell, Corrine Elizabeth, Kindergarten-Primary	Springfield
O'Flynn, Margaretta Matthews, Intermediate	Collinsville
Olson, Dora Olena, Upper Grade	Morris
O'Neill, Georgia Armilda, Kindergarten-Primary	Ellsworth
Park, Hilma Mae, Kindergarten-Primary	Chestnut
Pearson, Eleanor Caley, Upper Grade	Ottawa
Quigley, Vera Mae, Upper Grade	Lexington
Read, Edith Marguerite, Rural	Grand Ridge
Reuken, Tegia Marie, Intermediate	Mason City
Revelli, Norma, Intermediate	Panama
Rogers, Doris Elizabeth, Upper Grade	Maroa
Schafer, Leona Gertrude, Rural	Pana
Schmidt, Mildred Irma, Kindergarten-Primary	Marine
Schreib, Luella Violet, Upper Grade	Martinton
Seabert, Mary Louise, Rural	Dwight
Sister M. Lua Beacon, Intermediate	Chicago
Sister M. Marcellinus Curley, Intermediate	Peoria
Sister M. Evangela Donnelly, Intermediate	Bloomington
Sister M. Louise Farrell, Intermediate	Rockford
Sister M. Johnita Finn, Intermediate	Chicago
Sister M. Margaret Hughes, Intermediate	Champaign
Sister M. Petronia Kirley, Intermediate	Chicago
Sister M. Lucetta Shea, Intermediate	Champaign
Sites, Mary Violet, Intermediate	Rankin
Smith, Esther Lee, Intermediate	Springfield
Stephenson, Russell, Upper Grade	Peru
Stone, Eleanor Jane, Kindergarten-Primary	Athens
Strayer, Blanche Marjory, Intermediate	Emington
Thomason, Lucile Georgia, Kindergarten-Primary	Moweaqua
Tyrrell, Agnes Mary, Upper Grade	Mazon
Watson, Grace Elizabeth, Intermediate	Odell
Webb, Geraldine Loretta, Rural	Springfield
Wepprecht, Verna Cyrena, Upper Grade	Buckingham
Werner, Zephyrine Mae, Rural	Peotone
Wessels, Carolina Minnie, Intermediate	Watseka
Whalen, Anna Ruth, Upper Grade	Elwood
Wilson, Marjorie Esther, Rural	Beason
Wilson, Theodora Alice, Intermediate	Momence
Worley, Hazel Lorraine, Rural	Toulon

Summary of Division Groups

Rural	13	Upper Grade	20
Kindergarten-Primary	17	Intermediate	27
Total Two-Year Course Graduates			77

6. Teacher Placement

The report of the Bureau of Appointments of Illinois State Normal University is provided as a supplement to this general report to the Normal School Board. The report is very complete and I am sure merits the careful consideration it is hoped will be given by members of the Board. Attention is called to the increased efficiency of the Bureau of Appointments, both as to organization and procedure, as well as to the continued enlargement of service rendered and results obtained. It is hoped that Illinois State Normal University, with the limited enrollment based upon quotas for the various departments, will soon reach the point where 100 per cent of all graduates will be of a type readily placed, although at the present time practically all of the graduates who would make an appeal to prospective employers are in teaching positions.

II. FACULTY

1. Resignations

- a. As a matter of record the resignation of Miss Marianna Irwin, teacher of special help room at the Soldiers and Sailors Children's School, is reported. The salary of Miss Irwin was paid by the Department of Public Welfare.

2. Leaves of Absence

- a. Janet K. Smith, Assistant Professor of Art, for the entire year 1938-1939, in order to continue work toward her doctor's degree at Columbia University.
- b. Arthur H. Larsen, Assistant Professor of Mathematics and Assistant Principal of the University High School, for the entire school year 1938-1939 to complete the work for his Ph.D. degree at the University of Wisconsin.
- c. Clarence Cross, Associate Professor of Physics, for the entire school year 1938-1939 in order to complete work for his Ph.D. degree at the University of Iowa.

3. New Appointments.

Since the meeting of the Normal School Board on July 29 the following new members of the faculty have been appointed to fill existing vacancies.

a. Campus positions

- (1) Dr. Herbert I. Hiett, Professor of English and Head of the Department of English, A.B. Nebraska Wesleyan University, A.M., University of Nebraska, Ph.D., University of Maryland. Teaching experience of 14 years in the public schools of Nebraska and in the State Teachers Colleges at Pittsburg, Kansas, and Aberdeen, South Dakota. Dr. Hiett's salary is \$3,510 for the regular school year with the appointment effective from September 1, 1937, and covers a newly authorized position, since I.S.N.U. has operated only with an acting head in this department for the past several years.
- (2) Dr. Edward R. Johnson, Associate Professor of Journalism, B.A. Wittenberg College, M.A. and Ph.D., Ohio State University, with teaching experience in a number of Ohio high schools and for the past 11 years teacher of English and journalism in the South High School at Columbus, Ohio. Dr. Johnson's salary is \$2,835 for the regular school year and the appointment effective September 1, 1937. He takes the place of Dr. Paul Royalty, who resigned to accept a position in the Ball State Teachers College at Muncie, Indiana.

- (3) Dr. Stanley S. Marzolf, Assistant Professor of Psychology, A.B., Wittenberg College, M.A., Ph.D., Ohio State University, with teaching experience in Ohio high schools and at Ohio State University. Dr. Marzolf's salary is \$2,250 for the regular school year and the appointment effective September 1, 1937. Dr. Marzolf fills a newly created position in the department of psychology.
- (4) William I. De Wees, Assistant Professor of Agriculture, B.S. and M.A., University of Illinois, with teaching and administrative experience in the public schools of Illinois and for the past several years at Amboy. Mr. De Wees' salary is \$2,250 for the regular school year and the appointment effective September 1, 1937. He fills one of two newly created positions in agriculture.
- (5) La Vern E. Laubaugh, Assistant Professor of Agriculture, B.S., Michigan State College, M.A., University of Michigan, with teaching and administrative experience in several high schools in Michigan, the past seven years of which was at Dowagiac. Mr. Laubaugh's salary is \$2,250 for the regular school year and the appointment effective September 1, 1937. He fills the other of two newly created positions in agriculture.
- (6) Burton L. O'Connor, Assistant Professor of Physical Education in the University High School, B.A., Cornell College, M.A., University of Iowa, with teaching and coaching experience in high schools in Iowa and at Cornell College. Mr. O'Connor's salary is \$2,250 for the school year. He takes the place of Edwin G. Struck, who has been transferred to a new position in physical education in the University.
- (7) Dr. William R. Lueck, Assistant Professor of Education, B.A. and M.S., University of North Dakota, Ph.D., University of Iowa, with teaching experience in several high schools in North Dakota and Iowa. Dr. Lueck's salary is \$2,250 for the regular year, and the appointment effective from October 1, 1937. Dr. Lueck was on the staff last year, taking the place of Mr. Mills, who was on a leave of absence. The great demand for extension course instructors demanded continuance of Dr. Lueck, whose salary is paid from the Revolving Fund and from added financial resources in excess of the salary received.

- (8) Marion G. Miller, Instructor in Art, Ph.B., University of Chicago, M.A., University of California, with teaching experience in the public schools of Iowa and California and in teachers colleges in Wisconsin and Pennsylvania. Miss Miller's salary is \$2,025 for the school year and the appointment effective September 1, 1937. She takes the work of Miss Marion Allen, Assistant Professor of Art, who is temporarily serving as head of the art department and taking the work of Dr. Julius Miller, who resigned last July as head of the department.
- (9) Mildred Ione Card, Instructor in Art, B.S. and M.S., University of Wisconsin, with teaching experience in Wisconsin High School. Mrs. Card's salary is \$2,025 for the regular school year, effective September 1, 1937. She takes the place of Miss Gladys Bartle, Instructor in Art, who is on a leave of absence from the University for the present school year.

b. Children's School

The following have been elected to fill positions at the Illinois Soldiers and Sailors Children's School and, since all of these salaries are paid by the Department of Public Welfare, the election of this group is reported as a matter of record.

- (1) Gertrude P. O'Connor, Instructor in Special Room Work, B.A., Ohio State University, M.A., Northwestern University, with experience in high schools in Ohio and Illinois. Mrs. O'Connor's salary is \$1,710 for the regular school year, effective September 1, 1937. She takes the place of Marianna Irwin, who resigned last August.
- (2) Louise Pedigo, Instructor and Supervising Teacher in the Junior High School, A.B., J. B. Stetson University, DeLand, Florida, M.S., University of Chicago, with teaching experience in the public schools of Florida and Wyoming. Miss Pedigo's salary is \$1,710 for the regular school year, effective September 1, 1937. She takes the place of Miss Verna Hoyman, who resigned last July.
- (3) Alice Ralston, Instructor and Supervising Teacher in the First Grade, B.S. in Ed., University of Oklahoma, M.A., University of Chicago, with teaching experience in several Oklahoma public schools. Miss Ralston's salary is \$1,710 for the regular school year, effective September 1, 1937. She takes the place of Lethal Kiesling, whose work for the past year has been handled by Mrs. Lois Cline, a substitute teacher.

- (4) Esther L. Stroup, Instructor in Home Economics, B.S. and M.A., Purdue University, with teaching experience in several Indiana schools. Miss Stroup's salary is \$1,710 for the regular school year, effective September 1, 1937. She takes the place of Mrs. Dorothy Stillman, whose work for the past year has been handled by Mrs. Christine Stombaugh, a substitute teacher.

c. Towanda Schools

The following teachers have been elected to the elementary and high school positions at Towanda, a school system entirely affiliated with Illinois State Normal University. The salaries of most of these people are paid in part by the Towanda School Board.

- (1) George C. Wright, Superintendent, B.A., State Teachers College, Valley City, North Dakota, M.A., Northwestern University, with teaching and administrative experience in several high schools in North Dakota and for the last three years principal of a Junior High School in Blue Island, Illinois. Mr. Wright's salary is \$2,025 for the regular school year—\$1,035 Towanda; \$990 I.S.N.U.
- (2) Ruth Charlotte Huggins, Instructor in English and Latin, A.B. Knox College and M.A., University of Illinois, with teaching experience for six years in Knoxville, Illinois, High School and for the 1936-1937 school year in the State Teachers College at Chadron, Nebraska. Miss Huggins' salary is \$1,440 for the regular school year—\$720 Towanda; \$720 I.S.N.U.
- (3) Burtyce J. Lincoln, Instructor in Social Science and Physical Education, B.A. Iowa State Teachers College and M.A., State University of Iowa, with teaching experience for three years in the high school at Fulton, Illinois. Miss Lincoln's salary is \$1,440 for the regular school year—\$720 Towanda; \$720 I.S.N.U.
- (4) Robert R. Rush, Instructor in Science and Physical Education and Director of Athletics, Ph.B. University of Chicago and M.A., University of Iowa, with teaching and coaching experience in high schools in Iowa, Illinois and New York, and Coe College and University of Iowa. Mr. Rush's salary is \$1,440 for the regular school year—\$720 Towanda; \$720 I.S.N.U.
- (5) Ernestine Wene, Instructor in Commerce, B.Ed., Illinois State Normal University, with teaching experience in two Illinois high schools. Miss Wene's salary is \$1,530 for the regular school year—\$1,530 I.S.N.U.

- (6) Ruby M. Hundley, Instructor and Supervising Teacher in the Seventh and Eighth Grades, A.B., Iowa State Teachers College, with teaching experience in several Iowa schools. Miss Hundley's salary is \$1,215 for the regular school year—\$630 Towanda; \$585 I.S.N.U.
- (7) Gladys E. Laubhan, Instructor and Supervising Teacher in the Fifth and Sixth Grades, B.Ed., Illinois State Normal University, with teaching experience in two Illinois schools. Mrs. Laubhan's salary is \$1,215 for the regular school year—\$630 Towanda; \$585 I.S.N.U.
- (8) Nepha Eyman McNamara, Instructor and Supervising Teacher in the First and Second Grades, B.Ed., Illinois State Normal University, with teaching experience in several Illinois schools. Mrs. McNamara's salary for the regular school year is \$1,215—\$630 Towanda; \$585 I.S.N.U.
- (9) Geneva R. Taylor, Instructor and Supervising Teacher in the Third and Fourth Grades, B.A., State Teachers College, Valley City, North Dakota, M.A. University of North Dakota, with teaching experience in elementary and secondary schools in North Dakota and Montana, and for the last several years in Illinois. Miss Taylor's salary is \$1,215 for the regular school year—\$630 Towanda; \$585 I.S.N.U.

d. Affiliated Rural Schools

The only changes among the six teachers of the affiliated rural schools were due to the request of Mr. and Mrs. Dewey Fristoe for leaves of absence to do graduate work during the present school year. The granting of these leaves of absence resulted in the following appointments with salaries paid in part by the local school district and the balance by I.S.N.U.

- (1) Frank A. Sabine, Instructor and Supervisor of Student Teaching in the Houghton School, B.Ed., Illinois State Normal University, with teaching experience in several Illinois schools. Mr. Sabine's salary for the regular school year is \$1,350 for the regular school year—\$765 Houghton School Board; \$585 I.S.N.U.
- (2) Lucile Sabine, Instructor and Supervisor of Student Teaching in the Houghton School (lower grades) A.B., Teachers College, Columbia University, with teaching experience in Springfield, Illinois. Mrs. Sabine's salary for the regular school year is \$1,170 for the regular school year—\$585 Houghton School Board; \$585 I.S.N.U.

4. Changes in Faculty Assignments

- a. Due to a granting of further leave of absence to Jessie E. Rambo, Head of the Home Economics Department, Frances Conkey, Assistant Professor of Home Economics and a member of the staff, has been asked to serve as acting head of the department without alteration in salary during the absence of Miss Rambo.
- b. Inability to secure a proper person to head the Art Department following the resignation of Dr. Julius Miller resulted in asking Marion C. Allen, Assistant Professor of Art and a member of the staff, to serve as acting head for the 1937-1938 school year with an alteration in annual salary for this additional service from \$2,250 to \$2,430.
- c. Edwin G. Struck, Assistant Professor of Physical Education, has been transferred from the University High School staff to the University staff to fill an existing vacancy.

5. Improvement in Qualifications of Faculty

- a. Aside from the general improvement of most of the faculty as a result of added experience in various teaching positions and through definite contributions in their fields, it is interesting to note the difference in scholastic attainment as represented by percentages on the 1933 as compared with the 1937 report to the American Association of Teachers Colleges.

	1933	1937
Doctor's degree or equivalent preparation	15.7%	29.2%
60 semester hours of graduate study, excluding persons listed above	7.4%	9.8%
Master's degree or equivalent preparation	53.8%	59.1%
Bachelor's degree or equivalent preparation	18.2%	1.3%
Less than bachelor's degree ...	4.1%
M.D. degree8%	.6%

It is interesting to note that there is just one member of the present staff who does not have a master's degree and this person reaches the age for retirement and will retire before the opening of school in September, 1938.

While the foregoing information is not of a startling nature, since the other teachers colleges, with a possible exception of one, have attained such scholastic proficiency at an earlier date, it is a worthwhile achievement in a school with a staff the size of the one at I.S.N.U. and with the distance necessary to travel for such attainment as indicated by the 1933 report. At the present time there are

eight members of the staff who expect to obtain their doctors' degrees before or during the school year 1938-1939. Many with masters' degrees are continuing graduate work.

III. OTHER EMPLOYEES

1. Changes in Assignment.

- a. Following the approval of the Board for the appointment of an additional night watchman, effective from August 1, 1937, Frank Janick, serving as janitor in the Main Building, was assigned work as night watchman at the same salary of \$1,380 for twelve months, effective from September 1, 1937.
- b. To take the place of Frank Janick, transferred from janitor service to night watchman, Roscoe Nice, laborer with the buildings and grounds department, was transferred to the position of janitor at the same salary of \$1,380, effective September 1, 1937.

2. New Appointment.

- a. To take the place of Roscoe Nice, laborer with the buildings and grounds department, Carl Hauptman was appointed at a salary of \$1,380 for twelve months, effective September 1, 1937.

All of the foregoing changes in assignment and classification, together with the appointment of Mr. Hauptman, were carried out through the regular channel of reporting needs to the Department of Registration and Education and to the Civil Service Commission. All changes in assignments and appointments were duly approved by all proper authorities in Springfield before any of the above plans were carried out on September 1, 1937.

3. Janitorial Service.

- a. Evidence has been lacking to indicate whether Illinois State Normal University has sufficient janitorial help, too much help, a wrong distribution of help, or an ineffective use of the help available. There has been a great deal of dissatisfaction on the part of the faculty and others concerned with the janitorial service and, while it is not believed that the difficulties represent inefficiency, it does seem advisable to have a survey made by a competent and absolutely neutral outside party in order to determine what should be done to improve this service.

It is recommended that, if the State of Illinois does not have available for the use of Illinois State Normal University any such person who can be supplied without expense, that permission be granted to find out the cost of such a survey by a competent outside party. In the in-

terim a faculty committee composed of one staff member from each of the buildings on the campus is undertaking to obtain and classify difficulties with our present service.

IV. THE ORGANIZATION

1. Extension work.

The demands for extension classes in various centers in the territory served by Illinois State Normal University have increased this year decidedly over even the heavy demand of a year ago. It has been impossible to meet all of these needs but the following table of information concerning centers, size of classes and names of instructors will serve to indicate the extent to which we have met at least part of the demand. It will be noted that there is a total of 664 persons registered in the 20 classes in the various centers with a total of 637 different persons registered in these courses. This number compared with 239 of a year ago indicates the increased demand and the manner in which Illinois State Normal University has been able to meet at least part of the requests from the field for professional advancement.

EXTENSION CLASSES

First Semester 1937-1938

Center and Department Course	Instructor	Enrollment
Auburn, Social Science.....	Clarence Orr	46
Carlinville, Education	J. W. Carrington	43
Clinton, Education	W. R. Lueck	19
Danville, Education	F. T. Goodier	30
Decatur, Social Science	W. A. L. Beyer.....	35
Decatur, Education	H. H. Schroeder	19
Kankakee, Education	C. A. De Young	38
La Salle, Education	W. R. Lueck	40
Lincoln, Social Science	J. A. Kinneman	39
Litchfield, Education	J. W. Carrington	28
Monticello, Education	W. R. Lueck	29
Morris, Social Science	C. W. Moore	25
Normal, English	Dorothy Hinman	31
Normal, Education	V. M. Houston	33
Normal, Social Science	W. A. L. Beyer.....	25
Pekin, Social Science	F. R. Glasener	18
Pontiac, Education	Margaret Cooper	31
Springfield, Psychology	F. W. Hibler	58
Taylorville, Social Science	R. G. Browne.....	50
Watseka, Education	W. R. Lueck.....	27

664

It should be noted that the extension courses are handled by regular staff members offering their regular type of campus courses as a part of their total teaching load.

2. Affiliated schools.

After the suspension of the affiliation for the 1936-1937 school year, the Towanda Public Schools, both elementary and high school, again have become an off-campus teaching center. This is an important affiliation, since it not only affords much

needed student teaching facilities, but offers a typical setting for prospective teachers who may begin work in small communities.

With the continuance of five affiliated rural schools providing six rooms, special work in music, art, physical education and agriculture in the Normal Public Schools, commerce in Trinity High School in Bloomington, and kindergarten and grades one through six and junior high school at the Illinois Soldiers and Sailors Children's School, the off-campus student teaching facilities care for an unusually large number of students who could not be accommodated in the regular campus facilities of the Metcalf Elementary School and the University High School. It takes a generous amount of such student teaching facilities to care for over 500 graduates each year and Illinois State Normal University is exceedingly fortunate in getting all of the off-campus facilities at a very low cost, as has been reported to the Co-ordinator in a recent report made at his request.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Greenhouse

The much talked of and long expected greenhouse has at last been completed. This structure first entered the records of the Normal School Board as early as 1929 and has appeared at various times in the nature of appropriations, partial building, further appropriations, cancellation of grant, re-appropriation and special grant from the Governor. The building was started last January and was recently accepted by the Division of Architecture and Engineering and is now ready for occupancy. It will be used to grow plants for use of the buildings and grounds department in connection with campus beautification, the development of plants for decorative purposes in and around the University and for scientific study in connection with the departments of agriculture and natural science.

2. Repairs

A recent visit to the campus by a special committee authorized by the Normal School Board disclosed needs for repairs of both major and minor nature. While this report in detail will be made to the Normal School Board, it is evident that the University Farm calls for the expenditure of funds for varied repairs and the re-wiring of Cook Hall (Old Castle) is becoming more imperative with each passing year.

3. New buildings.

No attempt will be made in this report to further substantiate the needs of the University for certain new buildings. The immediate and very imperative needs are for a new University

Library and a Home Management House. The demand is of equal importance for the two structures, although one of them is of a minor nature as far as cost is concerned. The reasons for these needs have been made known to the Normal School Board committee on allocation of funds and to the special committee that recently visited the school in connection with needed repairs and alterations.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. Financial report of organizations.

The financial report properly audited, covering expenditures in all student organizations and activities for the year ending June 30, 1937, was mailed to each of the Board members a few weeks ago. It will be noted from this report that all of the organizations are in good financial condition and that there has been no accumulation of funds, thus indicating that moneys collected each year from students are used for those who provide the fund.

2. Hospitalization.

The hospitalization plan explained in detail in one of the reports of last year continues to operate successfully from both a financial standpoint and from the standpoint of caring for the physical disabilities of the students. This is a great asset to students and to their parents with the knowledge that even slight indispositions may be observed under the best of conditions and possible serious difficulties avoided.

3. Student financial aid.

The curtailment of the funds through the National Youth Administration in all of the colleges and universities in the country has been a decided handicap to institutions attempting to assist worthy students. Illinois State Normal University in common with these many other colleges and universities has found it necessary to reduce the allotments to students and to eliminate many worthy applicants from consideration they might otherwise have received. Employment through other sources has helped to a slight degree but, with this major source of financial aid reduced, it is quite remarkable that the enrollment has not been reduced decidedly over the corresponding period of last year.

IX. MISCELLANEOUS

1. The University of Illinois is conducting a graduate course known as Education E115 "Personality Adjustment" on our campus each Monday evening. There are fifty graduate students in Bloomington, Normal, and surrounding territory who are availing themselves of the opportunity of taking this course, which is being offered by Dr. Coleman R. Griffith, Professor of Education and Director of the Bureau of Institutional Research.

2. The November issue of the Alumni Quarterly, published by the Alumni Association through the University, has recently come from the press. Each member of the Board will receive a copy of this Quarterly which many persons insist is the equal of the best alumni publications of any colleges or universities in the country. It is hoped that Board members will find the Quarterly of interest and that these issues will enable them to keep in touch with certain activities of the University.
3. It is probably not out of place to mention in this report that Illinois State Normal University completed their football season without a defeat for the first time since 1907 and is in position to claim a share in the conference title, despite two scoreless ties with two of the state teachers colleges. The cross country team again won the conference championship, making six such championships in the last seven years.
4. The Fifth Annual Round-up of Administrators of Central Illinois was held on our campus last Saturday, December 4. The attendance was the largest of any of these administrative conferences held to date and all reports indicate a very effective program in the interest of both pre-service and in-service improvement of teacher education.

X. SUMMARY

Consideration and suitable action by the Normal School Board is requested upon the following matters presented in the foregoing part of this report.

1. Approval of the granting of degrees and diplomas to students who completed the requirements for graduation at the close of the summer session August 6, 1937.
2. Granting of leaves of absence to Janet K. Smith, Arthur H. Larsen and Clarence L. Cross, as requested.
3. Sanction of the appointment of the following new members of the faculty at salaries stated: Herbert R. Hiett, E. R. Johnson, Stanley S. Marzolf, William I. De Wees, L. E. Laubaugh, Burton O'Connor, W. R. Lueck, Marion Miller, Mildred Card, George C. Wright, Ruth Huggins, Burtyce Lincoln, Robert R. Rush, Ernestine Wene, Ruby Hundley, Gladys Laubhan, Nepha McNamara, Geneva Taylor, Frank Sabine, Lucile Sabine.
4. Sanction of the changes in assignment of Frances Conkey, Marion C. Allen, Edwin G. Struck.
5. Sanction of the changes in assignment of Frank Janick and Roscoe Nice.
6. Sanction of the employment of Carl Hauptman.
7. Consideration of a survey of janitorial service.

Respectfully submitted,

R. W. FAIRCHILD.

REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE CHARLESTON

December 13, 1937

To the Chairman, Secretary, and Members of the State Normal School Board:

LADIES AND GENTLEMEN: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS

1. Attendance—Fall Quarter, 1937.

a. College	Men	Women	Total	Total One Year Ago
Post Graduates	3	2	5	5
Seniors	50	33	83	85
Juniors	55	42	97	110
Sophomores	125	167	292	244
Freshmen	121	143	264	376
Total	354	387	741	820
b. High School				
Teachers College H.S.	89	93	182	184
Humboldt C.H.S.	45	43	88	67
	134	136	270	251
c. Non-residents				
Extension Students	109	229	338	...
d. Elementary School				
Teachers College E.S.	131	121	252	260
Humboldt E.S.	21	29	50	48
Clear Spring R.S.	13	14	27	27
Lafferty R.S.	7	6	13	15
Oak Grove R.S.	7	7	14	15
	179	177	356	365
Grand Total	776	929	1,705	1,436

2. Preliminary registration for the Winter Quarter, 1937-38, beginning Monday, December 6, shows 717 students, a loss of 24 from the fall quarter registration.

II. FACULTY

1. Leaves of absence.

- Isabel McKinney, Head of the Department of English, for the Winter Quarter, 1937-38, in order to be with an invalid sister in Florida.
- Clara Attebery, Instructor in Home Economics, for three weeks, Nov. 29-Dec. 17, inclusive, in order to complete the writing of a doctor's dissertation. This leave, when combined with the Thanksgiving and Christmas vacations, affords Miss Attebery a five and one-half week period for concentration in her study.

2. New faculty.

- Wilma L. Kennedy, B.A., University of Manitoba, 1921; M.A., University of Minnesota, 1929; Ph.D., Yale Uni-

versity, expected June, 1938, as substitute Instructor in English, vice Isabel McKinney on leave, for the winter quarter 1937-38, at a salary of \$720.

- b. Nancy Case Hughes (Mrs. Wayne P. Hughes), B.S., Purdue University, 1923, former instructor in Home Economics, as substitute Instructor in Home Economics vice Clara Attebery on leave, for period Nov. 29-Dec. 17, at a salary of \$125.

3. Affiliated faculty.

Mrs. Elizabeth Renshaw, teacher in the Lafferty Affiliated Rural School, after several weeks of illness, resigned on November 2, 1937, married and moved to California. Miss Elizabeth Gabel, B.Ed., Eastern Illinois State Teachers College, 1937, was secured by the Board of Directors to succeed Mrs. Renshaw.

III. OTHER EMPLOYEES

Requisition was made through official channels on October 26, 1937, for the half-time carpenter and half-time painter authorized by the Board on October 25, 1937. By letter of November 4, 1937, Henry H. Ryder of Charleston was sent to the college as half-time carpenter and Roscoe Miller of Charleston as half-time painter. On December 3, 1937, Mr. Ryder was discharged because of inability to do satisfactory carpentry, and a successor was requested, both actions through regular channels. I am not yet ready to recommend Roscoe Miller for permanent employment as half-time painter.

IV. ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Funds allocated by the Board at the October 25 meeting were released on November 26. Requisition has been made for competitive bids on the necessary earthfill around the Health Education Building, for which \$3,900 out of the allotted \$5,000 is set aside. The remaining \$1,100 will be used for the finished grading and landscaping.
2. Specifications for the equipment of the Health Education Building are now complete, and ready for competitive bidding, under the direction of the Associate Architects. The reduction of \$5,000 for the requested \$30,000 for equipping this building will leave out considerable desired equipment, since the associate architects' fee must also be included in the \$25,000 allotted.
3. Inability to secure sufficient skilled labor in Charleston and vicinity is advancing the date for completing the Health Education Building from mid-January to probably late March.

4. The walls of the Science Building are now well up on the second floor. Weather conditions will probably bring a cessation of work until early spring, with completion in time for use in summer school quite likely.
5. Attention of the Board is called to the need for allotting funds for the equipment of the Science Building, so that specifications may be drawn and bids received. Most of the science equipment is constructed for the building in which it is used, and several months are necessary for manufacture. The amount carried in all former budgets for equipping this building is \$50,000.

VII. AUXILIARY ENTERPRISES

The financial report for the fiscal year July 1, 1936-June 30, 1937, has been mailed to each member of the Board since the October meeting.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. The report of Teacher Placement is offered as a supplement to this report.
2. The visits of the Survey Committee appointed by the Board at the October meeting indicate much needed repairs at the institutions examined. Charleston is still considerably behind in the needed repair program. Since biennial budgeting must be done in the autumn of 1938, request is made for an inspection of the buildings and grounds at Charleston, by this committee, so that an appraisal of the condition may be had by the Board.

X. SUMMARY

Action of the Board is requested on the following items:

1. Leave of absence for Isabel McKinney and Clara Attebery, as stated.
2. Employment of Wilma L. Kennedy and Nancy Case Hughes, substitute instructors, as stated.
3. Employment of Elizabeth Gabel in the Lafferty Rural School, as an item of record.
4. Discharge of Henry H. Ryder as half-time carpenter on grounds as stated.
5. Allotment of \$50,000 needed to equip the Science Building.
6. Inspection of the buildings and grounds at Charleston by the Committee appointed at the October 25, 1937, meeting.

Respectfully submitted,

ROBERT G. BUZZARD,

President

